

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
November 18, 2025**

REGENTS PRESENT:

Mr. Jay Barrett, Chair
Mr. John Betancourt Vice-Chair
Mrs. Anette Carlisle
Ms. Michele Fortunato
Ms. Irene Hughes
Mr. Johnny Mize
Dr. Paul Proffer
Ms. Peggy Thomas
Dr. David Woodburn

REGENTS ABSENT:

CAMPUS REPRESENTATIVES PRESENT:

Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus
Mr. Jeff Turner, Representative for the Moore County Campus

CAMPUS REPRESENTATIVES ABSENT:

CABINET MEMBERS PRESENT

Mr. Bob Austin, Vice President of Student Affairs
Dr. Mychal Coleman, Vice President of Human Resources
Dr. Jamelle Conner, President
Mr. Joe Bill Sherrod, Vice President of Institutional Advancement
Ms. Denese Skinner, Vice President of Strategic Initiatives
Dr. Frank Sobey, Vice President of Academic Affairs
Mr. Mark White, Executive Vice President and General Counsel

CABINET MEMBERS ABSENT

Mr. Kevin Ball, Vice President of Communications and Marketing

OTHERS PRESENT:

Ms. Ash Albright, KAMR
Ms. Geni Arndt – Community Member
Ms. Tina Babb – Associate Vice President of Curriculum, Planning, & IE
Ms. Kim Bruce – Communication Content Producer
Ms. Becky Burton – Associate Vice President of Academic Learning Services
Ms. Jaycee Caldwell – Coordinator at Firstbank Southwest Center
Ms. Tammy Coats – Director of Human Resources
Mr. Martin Conner – Community Member
Ms. Tiffani Crosley – Associate Vice President of Business Affairs
Ms. Kim Crowley – Dean of Nursing
Mr. Alex DeAnda – Community Member
Ms. Francis Elders – Human Resources Generalist
Ms. Whitney Fernandez – Director of Enrollment and Wellness

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.

Mr. Mike Fisher – Community Member
 Ms. Ally Greenwood – Executive Assistant & Asst. Secretary to the Board
 Ms. Julianne Guy, Community Member
 Ms. Amber Hamilton – Director of Student Life
 Mr. Travis Hayes – Conservatives of Texas
 Dr. Chris Hudson – Faculty Senate President
 Ms. Kennedy Juarez – Vice President of Student Government Association
 Mr. Christopher Key – Coordinator, Marketing Special Projects
 Mr. Steve Longwell – Amarillo College Police
 Ms. Raygan Lopez – ABC Amarillo
 Ms. Courtney Milleson, Department Chair of Media, Arts, and Communication
 Ms. Sadie Newsome – Director Marketing
 Ms. Molly Reisenberg - Student
 Ms. Martha Sell – Community Member
 Mr. Michael Stevens - KGNC
 Mr. Eric Wallace – Dean of Public Service Programs
 Ms. Jill Williams – Dean of Moore County Campus Operations
 Ms. Nell Williams – Amarillo Globe News
 Mr. Shon Wagner – Audio Visual Technical Leader - Information Technology

REGULAR BOARD MEETING

The Regular Meeting was called to order at 6:03 pm by Mr. Jay Barrett, Chair of the Board of Regents. He welcomed those in attendance. A quorum was present.

PLEDGE OF ALLEGIANCE

PRAYER

Ms. Molly Riesenbergs prayed with Board.

SGA REPORT

Ms. Kennedy Juarez, SGA Vice-President, gave the SGA Report. Topics discussed were:

- Fall II welcome week.
- Pumpkin patch.
- Winter Wonderland.
- Health Science Career and Transfer Fair at the Simulation Center.
- TJCSGA Region 1 Fall Conference.

REGENT'S REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES

Executive Committee

Mr. Barrett reported that executive committee met last week and discussed the agenda for tonight.

AC Foundation

Mr. Mize shared that the AC Foundation met and approved the operating agreement with the college. Ms. Fortunato discussed the Keep Us Live series, which recently held their second event at the museum on Veterans Day.

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.**Amarillo Museum of Art (AMoA)**

Ms. Fortunato stated that AMoA did not have reports in October due to the Dumas Board meeting. The Ladd lecture was held on October 16th, Victoria Wyatt spoke on her grandfather Andrew Wyatt. Amarillo College had a booth at Christmas Roundup. The Christmas roundup did well and sold out 8,000 tickets. This event helps fund the education programs at the museum.

Panhandle PBS

Ms. Thomas reported that Panhandle PBS has been selected by the American Archive of Public Broadcasting to participate in a national preservation initiative. Panhandle PBS received national honors by the National Education Telecommunications Association (NETA) for excellence in content and community engagement. The West Texas Boys, won in the Cultural Feature category, while the stations Leonardo da Vinci engagement initiative was recognized for educational outreach.

Tax Increment Reinvestment Zone (TIRZ)

Dr. Woodburn discussed that the TIRZ meeting was on the 22nd of October. The investment policy was discussed as well as a presentation on the quarterly financial report. There was discussion and approval of a developer agreement with The Harrington Hotel partners which amounted to a one-time grant reimbursement for qualifying expenses.

Tax Increment Reinvestment Zone 2 (TIRZ 2)

Mr. Betancourt shared that the meeting scheduled for later in the week was canceled.

Tax Increment Reinvestment Zone 3 (TIRZ 3)

Dr. Proffer reported that there were no new meetings from their previous report.

Standing Policies & Procedures Committee

Mrs. Carlisle shared there was nothing to report.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities)

Mr. Mize reported that the finance committee met last Tuesday and discussed the items that are on the meeting for tonight.

Legislative Affairs Committee

Mr. Betancourt reported that President Jamelle Conner, Ms. Thomas, and Ms. Hughes went to New Orleans for the annual Association of Community College and Trustees Leadership Congress. Mr. Betancourt participated in the Texas Delegation held by CCATT as well as the Association of Latino Trustees meeting.

Community College Association of Texas Trustees (CCATT)

Mr. Betancourt shared that he will be doing new board orientation on December 3rd. Mr. Betancourt will be attending the Presidents and Trustees collaborative on December 5TH with President Dr. Conner, Board Chair Mr. Barrett, and Mrs. Carlisle. Mr. Betancourt announced he has been appointed to the ACCT public policy and advocacy committee and will begin that national appointment in February at the NLS conference in D.C.

Nominating Committee

No report.

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.**INTRODUCTION OF DR. MYCHAL COLEMAN**

Dr. Jamelle Conner introduced Dr. Mychal Coleman, the new Vice President of Human Resources, to the Board.

PRESIDENT'S REPORT

Dr. Jamelle Conner provided the President's report which discussed:

- Fall-to-fall retention rate of 61%, which is a 15% increase from 2020.
- The Cyber Challenge 2.0 event at the Innovation Outpost on November 20th.
- Recent trip to ACCT.
- The AC Badger Volleyball team's first national ranking.
- The Pumpkin Patch event.
- Meeting with Texas State Representative Caroline Fairly.
- Panhandle Great 25 Nurses celebration.
- AMoA Christmas roundup.
- Veteran's day celebration at the clocktower.
- Region 16 Education Service Center Superintendent Leadership Training event on November 13th at the simulation center on the west campus.

PUBLIC COMMENTS

There were three public comments.

MINUTES

Minutes of the regular board meeting on October 21, 2025, were provided to the Regents.

Ms. Carlisle moved to approve the minutes of the regular board meeting on October 21, 2025. Mr. Betancourt seconded the motion. The motion carried unanimously.

CONSENT AGENDA

The consent agenda was provided to the board.

Ms. Fortunato moved to approve the consent agenda. Dr. Woodburn seconded. The motion passed unanimously.

FINANCIAL REPORTS

Dr. Jamelle Conner provided a financial analysis to the Board and Ms. Tiffani Crosley reviewed the financial statements for September 30, 2025, with the Board.

Ms. Carlisle moved to approve the September 30, 2025 financial reports. Mr. Betancourt seconded. The motion carried unanimously.

STRATEGIC UPDATE: FINANCIAL EFFECTIVENESS

Dr. Conner discussed strategic budget goals with the board. Dr. Conner reviewed the budget revenue projections, current construction projects, building up reserves, and aligning expenditures with budget to reach the financial goals of the college.

AMENDING AUTHORIZED REPRESENTATIVES FOR TEXPOOL

Ms. Tiffani Crosley discussed that due to the recent resignation of Denise Somerville, Treasure Analyst, it is necessary to update the authorized representatives, Michael Sugden, Controller/Director of Financial Services; Dorothy Crockett, Treasury Analyst and Michelle Vinyard, Executive Assistant to the Vice President of Business Affairs to be authorized to access

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.

the TexPool account and execute any necessary action regarding the corresponding public funds.

Ms. Fortunato moved to approve the resolution amending the authorized representative's for Texpool. Ms. Carlisle seconded. The motion passed unanimously.

CONSIDERATION OF EXTENSION OF COLLEGE BANK DEPOSITORY CONTRACT

Ms. Crosley discussed that the current bank depository contract with Amarillo National Bank is for a two-year term, from January 1, 2024, through December 31, 2025. It is recommended that the current contract be extended for an additional one-year term beginning January 1, 2026, to December 31, 2026. A letter from Amarillo National Bank was provided to the regents.

Ms. Fortunato moved to approve the extension. Ms. Hughes seconded. The motion passed unanimously.

BALLOT FOR THE MOORE COUNTY DISTRICT BOARD OF DIRECTORS

Dr. Conner discussed that the Moore County Appraisal District is in the process of electing individuals to their 2026-2027 Board of Directors and that Ms. Jill Williams with our Moore County Campus recommends equally dividing Amarillo Colleges votes between Darren Stallwitz, Paresh Bhakta, Ben Maples, Seth Seale, and Kelly VanDyk.

Mrs. Carlisle moved to evenly distribute the 120 votes, which is 24 votes each, between Darren Stallwitz, Paresh Bhakta, Ben Maples, Seth Seale, and Kelly VanDyk. Mr. Mize seconded. The motion passed unanimously.

BALLOT FOR THE POTTER-RANDALL APPRAISAL DISTRICT BOARD OF DIRECTORS

Dr. Conner discussed that The Potter-Randall Appraisal District is in the process of electing individuals to its Board of Directors. In Potter County there are two seats available for its board. Amarillo College has 182 votes that may be distributed between the two candidates Mitzi Wade and Chip Hunt.

Dr. Conner continued that in Randall County there are four available Board positions. The nominees include Jinger White, Jack Klaus, Tom Scherlen, and Haley Holt and that of the 178 votes available to the college they can be allocated to one sole candidate or distributed among two candidates.

Dr. Woodburn moved to evenly distribute the 182 votes, or 91 votes each, between Mitzi Wade and Chip Hunt for Potter County. Mr. Mize seconded. The motion passed unanimously.

Ms. Carlisle moved to equally distribute the 178, or 89 votes each, between Jack Klaus and Jinger White for Randall County. Ms. Fortunato seconded. The motion carried with one vote opposed.

BALLOT FOR THE DEAF SMITH COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Dr. Conner discussed that there are five positions available for the Deaf Smith County Appraisal District Board of Directors. Ms. Dolores Arambula recommends that the 161 votes be distributed amongst the five candidates Edward Allison, David Brown, Mike Brumely, Mike Bryant, and Wade Easley.

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.

Mr. Mize moved to split the votes equally between the five candidates, or 12 votes each, with the extra vote going to Edward Allison, who will receive 13 votes. Ms. Fortunato seconded. The motion passed unanimously.

FIRST NATIONAL BANK OF HEREFORD SIGNATURE AUTHORITY

Ms. Tiffani requested that the Board approve a resolution allowing Ms. Dolores Arambula, Dean of Herford Campus Operations and Ms. Dorothy Crockett, Treasury Analyst, to have signature authority for the account at First National Bank of Hereford, as well as to remove Stephen Smith and Shannon Victor who are no longer with the college.

Ms. Thomas moved to adopt the resolution. Mr. Mize seconded. The motion carried unanimously

REQUEST FOR PROPOSAL NO. 1425 – PRINTING SERVICES FOR AMARILLO COLLEGE

Ms. Sadie Newsome discussed the RFP No. 1425 for printing services and requested approval of the award for Lot No. 1,3,4,5 & 6 being granted to Panhandle Presort/Zip Print and Lot No 2. being granted to Whitney Russel Printing – based on these vendors' proposed value to the specifications, extent to which goods and service meet Amarillo College's needs and customer service.

Mrs. Carlisle moved to approve the award of the RFP 1425. Mr. Mize seconded. The motion carried unanimously.

PANHANDLE COMMUNITY SERVICES BOARD OF DIRECTORS

Ms. Skinner discussed that she is rotating off the Panhandle Community Services Board of Directors and requested for the Board to appoint Ms. Jordan Herrera, Director of Social Services, to service the Panhandle Community Services Board of Directors as the private sector representative from Region 2, which includes Armstrong, Carson, Randall, Briscoe, Hall and Childress counties. This will be for a three-year term starting January 1, 2026.

Mr. Betancourt moved to approve the request to appoint Ms. Jordan Herrera to service on the Panhandle Community Services Board of Directors. Mrs. Carlisle seconded. The motion passed unanimously.

APPROVAL OF INTERLOCAL COOPERATIVE AGREEMENTS BETWEEN AMARILLO COLLEGE AND PANHANDLE REGIONAL PLANNING COMMISSION (PRPC)

Mr. White discussed the request for the Board to consider entering into three interlocal cooperative agreements between Amarillo College and the Panhandle Regional Planning Commission. Mr. White clarified that the college has done these for awhile but it has not gone before the board, his understanding is that these should go before the Board for approval.

Dr. Woodburn moved to approve the interlocal agreements. Mrs. Carlisle seconded. The motion passed unamously.

HEREFORD COUNTY CAMPUS COMMUNITY REPRESENTATIVE TO THE BOARD OF REGENTS

Mr. White discussed that the Board needs to vote to appoint Ms. Pesina as the Hinkson Memorial Campus community representative to the Board of Regents.

Minutes of the Amarillo College Board Regular Board Meeting of November 18, 2025.

Mr. Mize moved to appoint Ms. Sara Pesina as the non-voting representative for Hereford Hinkson Memorial Campus. Ms. Hughes seconded the motion. The motion carried unanimously.

STRATEGIC PLANNING

Dr. Conner discussed the strategic planning that is taking place and the draft mission, vision, and values statements with the Board.

CLOSED MEETING

Mr. Barrett called for a closed session in order for the Board of Regents to consult with the college attorney on a legal matter pursuant to Section 551.071 of the Texas Government Code; and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to section 551.074 of the Texas Government Code. President Jamelle Conner and Counsel Mark White were asked to stay for both items. The time was 8:20 pm.

At 9:34 pm the closed session concluded. No final decision, action, or vote was taken in the closed session. The open meeting reconvened at 9:34 pm with a quorum still present.

ADJOURNMENT

Mrs. Carlsile moved to adjourn. Mrs Thomas seconded. The motion passed unanimously. The meeting adjourned at 9:35 pm.

Sara Pesina, Secretary