PRESIDENT'S CABINET MEETING
October 20, 2026
MINUTES

CALLED TO ORDER
9:05 am

ADJOURNED
10:36 am

MEMBERS PRESENT
Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Ramon Suarez, Mark White

MEMBERS ABSENT

OTHERS PRESENT
Ally Greenwood, Executive Assistant, recorder

DISCUSSION:

1. REVIEW / APPROVE REQUISITIONS	**SUAREZ**
Mr. Suarez reviewed the outstanding requisitions with Cabinet.	
Action Items: •	

2. ACADEMIC AFFAIRS POSITION REQUESTS	**SOBEY**
Dr. Sobey requested approval for the following position requests: • 1 full-time Administrative Clerk in Nursing (replacement) – 90-day lapse (effective start date 90 days from today) • 1 part-time welding trainer (new) – expedite. This would be grant funded for evening cohort. • 1 full-time Supervisor Sciences Lab Materials (replacement) - 90-day lapse (effective start date 90 days from today). Ms. Skinner moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items: •	

3. DISTINGUISHED RESEARCH SCIENTIST	**SOBEY**
Dr. Sobey shared that Dr. Asanga Ranasinghe will be ending his three-year term as the Bud Joyner Distinguished Research Scientist. There has been interest from several highly qualified individuals to fill this opening for the next three-year term.	
Action Items: • Dr. Sobey and Dr. Conner will revisit on ideas at a later date.	

4. JOB AUDIT PROCESS	**SOBEY**
Dr. Sobey requested clarity on the job audit process. Mr. Austin provided background on when the job audit process was codified. Cabinet discussed. Dr. Sobey made a recommendation to update the *Employee Handbook* language so that the process is clear and defined.	
Action Items:	

- Dr. Coleman will work on the language and bring the updates to Cabinet for approval in the next two weeks.

5. STUDENT AFFAIRS POSITION REQUESTS	**AUSTIN**
Mr. Austin requested approval for 1 part-time Document Imaging position after the 90-day pause. Mr. Suarez moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items: •	

6. POSITION REPLACEMENT – SUPERINTENDENT OF CUSTODIAL SERVICES	**SUAREZ**
Mr. Suarez requested approval to replace 1 full-time Superintendent of Custodial Services, to be expedited. Ms. Skinner moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items: •	

7. OTHER DISCUSSION P90 Lapse Police Department	
Dr. Conner asked Dr. Coleman to look into the historical data of the P90 policy to see how we are capturing the saving/if P90 is working as intended. Mr. White provided updates on the AC police department.	
Action Items: •	