# PRESIDENT'S CABINET MEETING
# August 11, 2026
# MINUTES

| **CALLED TO ORDER** | **ADJOURNED** |
|---|---|
| 9:08 am | 11:04 am |

**MEMBERS PRESENT**
Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Mark White

**MEMBERS ABSENT**

**OTHERS PRESENT**
Ally Greenwood, Executive Assistant, recorder

**DISCUSSION:**

| **1. REQUISITION REVIEW** | **CONNER** |
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| Dr. Conner reviewed the requisition list with Cabinet and requested Mr. Suarez to follow-up with Ms. Crosley on the approved requisitions. | |
| **Action Items:**<br>• Mr. Suarez will connect with Ms. Skinner on the IT related questions. | |

| **2. PXD AMARILLO COLLEGE PARTNERSHIP VISION DRAFT** | **SOBEY** |
|---|---|
| Dr. Sobey discussed a draft educational partnership vision with PanTeXas Deterrence, LLC (PXD), to help train and educate Pantex employees. Cabinet discussed. | |
| **Action Items:**<br>• Dr. Sobey will connect with Pantex for a follow-up conversation. | |

| **3. BUSINESS DEPARTMENT CHAIR** | **SOBEY** |
|---|---|
| Dr. Sobey discussed having one credit card for the Business department that would be for the Business Department chair. Cabinet was in favor. | |
| **Action Items:**<br>• | |

| **4. GRANT APPLICATION APPROVAL** | **SKINNER** |
|---|---|
| Ms. Skinner presented two grant application requests for approval.<br><br>• TRUE 2026-2028 Grant: The project will partner with Highland Park High School to co-locate new HVAC and Instrumentation/Advanced Manufacturing pathways. In collaboration with the Panhandle Workforce Board, BLC members, and local employers. The project will develop accelerated CE-to-credit pathways, expand work-based learning opportunities, and strengthen employer engagement to prepare students for high-demand workforce careers. This is being funded through THECB.<br>• Innovative Postsecondary Models Fund: This grant would help support students at the West Campus by providing professional support by advancing simulation programming, track performance data and grant outcomes, ensure timely reporting, and assess students' clinical decision-making and medication administration skills before clinical rotations. This is being funded through Panorama Global. | |

Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.

**Action Items:**

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| 5. HIRING APPROVAL, COACH FOR TEXAS SCHOOL READY GRANT | SKINNER |
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Ms. Skinner requested approval to hire a coach for the Texas School Ready Grant. This grant helps train daycare workers and assists the needs of children. This position would be fully funded through the grant.

Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.

**Action Items:**

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| 6. LAB SCHOOL HOURS OF OPERATION | SOBEY |
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Cabinet approved changing the hours for operation at the Lab School. The hours were narrowed. The Lab school currently has hours from 7:15 am to 5:15 pm. Dr. Sobey requested to extend the opening hours to 7:00 am and closing to 5:30 pm..

Ms. Skinner moved to approve. Mr. Ball seconded. The motion carried unanimously

**Action Items:**

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| 7. LAR DISCUSSION | CONNER |
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Dr. Conner discussed the template that TACC sent regarding the LAR. Dr. Sobey provided an update and noted that this would be ready by Thursday for Dr. Conner's review.

**Action Items:**

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| 8. FY26-27 BUDGET & TAX REVENUE IMPACT | CONNER |
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Dr. Conner discussed the FY26-27 Budget and Tax revenue impacts with Cabinet.

**Action Items:**

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| 9. APD UPDATE | WHITE |
|---|---|

Mr. White discussed the survey and communication that will be going out to the college regarding the Amarillo Police Department. There will no longer be an emergency line to the Amarillo College Police Department. All calls will need to go to APD. Non-Emergency police needs will have a different number. Cabinet discussed the importance of training and communication.

**Action Items:**

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| 10. RATIFY ITEMS FROM LAST WEEK | CONNER |
|---|---|

Cabinet discussed the need to ratify the following items that were approved by email:

- Warehouse Specialist Position from 8.4.26 – Austin
- FT Biology Position from 8.3.26 – Sobey

Mr. Austin confirmed that the Cabinet approved.
Dr. Sobey confirmed that the Cabinet approved.

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| Mr. White moved to ratify the email approvals. Mr. Ball seconded. The motion passed unanimously. |
| **Action Items:**<br>• |

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| **11. OTHER DISCUSSION**<br>August Board Meeting<br>Master Plan<br>Onboarding | |
| Dr. Conner asked Cabinet to work on the follow-up questions from the Board on the Strategic Goals.<br><br>Dr. Conner shared that Broaddus Planning is looking to visit AC's campus on 8/26 and 8/27. Mr. Ben Perry will send a proposed list of meetings. Mr. Suarez will work with Broaddus on the schedule and confirm the proposed dates. Mr. Suarez will now be the mail contact on the facilities master plan.<br><br>Dr. Coleman discussed that he is working on an executive onboarding strategy and requested for Mr. Suarez to come and meet with the AOC's. Dr. Coleman will set up the meeting. | |
| **Action Items:**<br>• | |