Faculty Development Committee 9.18.26

In attendance: Karen Benckenstein (via Zoom), Melissa Eder, Brandon Fansler, Victor Favela, Robert Fulton, Jessica Hill, Maria Johnson, Lynne Kenney, Macy Kohler, Steve Malley (via Zoom), Anna Rodriquez, and Greg Rohloff.

Absent: Elizabeth Copley, Chris George, Lori Petty, Rashmi Pillai, Will Ratliff, and Frank Sobey.

Agenda:

1. Identify role and purpose of this committee.

This Committee does more than just ACES, such as contributing to the development of the year-round professional development opportunities. The full year's professional development cohorts and events are detailed on CTL's website. These are now featured more prominently, at the front of the site, and were also publicized in the *Savvy Scholar* newsletter. This Committee can help by advertising these opportunities and by reaching out to colleagues for their input regarding professional development.

If faculty participate in a cohort, they will get $125. For the full year, it's $250. There used to be a cap on how much could be earned, but that has been removed. Each module for the online tracks earns faculty attendees $30. There are two pay cycles for stipends: July through December, paid by February; and another January through June, paid by August. All of these guidelines regarding pay are online, on the CTL website. There are numerous perks to serving on this committee: it can be used for rank and tenure, members receive free professional development, as well as stipend money. Let colleagues know about these benefits.

CTL and this Committee are always looking for new ideas. A couple of faculty have expressed some interest in leading cohorts themselves. We could also consider CRASE training (or the more advanced training opportunities, like Stop the Bleed). After some discussion, and particularly because training like CRASE is not typical or focused on pedagogy, this might be best suited to an ACES presentation. When we do call-outs for ACES, we will contact ACPD's Captain Ferrara (who provided the CRASE training sessions that a few members attended).

2. Discuss ACES and layout:
    a. The big picture.
    b. The committees.
    c. The calendar.

A. The funding for the keynote no longer exists (last year, it was provided by a grant that has run its course). After some discussion, the group agreed to eliminate the keynote and have 3 informational sessions in the morning. In the afternoon, there will be breakout departmental meetings, and, if desired by the President's Office, an administrative session. Like last year, there will be no theme. This Committee will provide some guidance for what the departmental meetings should look like – what they should be working on during their breakout session.

   We hope to have ACES at the First Responders building again – Victor and Robert are working on confirming the location. There are more directional signs in the building now, which will hopefully ease traffic flow.

   With no keynote, Session 1 will start at 9:00, Session 2 at 10:15, and Session 3 at 11:30. Lunch will start at 12:30.

B. For all subcommittees, if you know of someone not currently on this committee who could help you, let Robert and Victor know so that they can get them a stipend.
    - The Donations Subcommittee will include: Maria Johnson, Macy Kohler, and Elizabeth Copley.
    - Logistics: Steve Malley, Brandon Fansler, and Karen Benckenstein.
    - Program/Survey (website): Rashmi Pillai, Lynne Kenney, Jessica Hill, Will Ratliff, and Greg Rohloff.
    - Volunteers/Registration: Anna Rodriquez, Melissa Eder, and Chris George.
    - Presentations: Robert Fulton and Victor Favela.

C. Calendar:
    - Monday, 9.21.26: Call for papers
    - 1st proposal deadline on 10.12, before Fall Break. This will require faculty to simply submit a proposal, which does not yet need to be fully developed.
    - 2 weeks later (10.23), the absolute deadline will occur. At this point, the proposals will need to be fleshed out, with supporting materials submitted.
    - October 30 – this Committee will meet and subcommittees will report on their progress. Subcommittees should begin work now/today.

- December 11 – another committee meeting, to wrap everything up before the break. The goal is to have everything set for ACES before the break.

3. Discuss stipends and responsibilities.

There is a separate stipend to attend ACES: $30 per session attended, $180 total.

Other than staff and adjuncts (who do not receive stipends), members of this Committee will receive the full $800 if they attend all of our Committee meetings. If we have 10 meetings and members attend them all, they will get the $800. If a member only attends 1 meeting, they will get $100.

4. Expectations of professional development and faculty.

Participation on committees is part of faculty's base salary and a way that faculty can make extra money. It is expected and in the Handbook. This expectation could be a point raised as we advertise and talk to people about this Committee's work.

Until the next meeting, all members will meet with their subcommittees and be ready to report on the 30th.

The folder in Google has been created for ACES 2027 and will be shared with all members of this Committee by the end of today.

When the first call for papers goes out, all members of this Committee should hype it up and talk about it.

We want to actively encourage new faculty to present at ACES. New ideas and new presentations will invigorate ACES and will help the faculty presenters get some experience and work toward rank and tenu3

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We will invite Clarendon, Frank Phillips, and Vernon, but whether or no they attend may depend on if ACES matches their calendars.

The date for ACES: Thursday, January 14.

By the next meeting, members will brainstorm what we want the departments to do during their afternoon meetings. Before our next meeting, Victor and Robert will also talk to the President's Office about ideas for the afternoon sessions.