

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Radiation Therapy				
CHAIRPERSON:		Judy Massie				
MEETING DATE:		3.7.13	MEETING TIME:	12:00 p.m.	MEETING PLACE:	Allied Health 155
RECORDER:		Kim Lacey, Executive Secretary 806.354.6055 kslacey@actx.edu		PREVIOUS MEETING:		6.4.12
MEMBERS PRESENT						
List all members of the committee, then place an X in the box left of name if present						
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL	
X	Judy Massie	MDS Program Director	Amarillo College	806.354.6068	jmassie@actx.edu	
X	Sarah Haro	Radiation Therapist	Joe Arrington Cancer Center	806.725.8141	sharo@covhs.org	
X	Tommie Gressett	Radiation Therapist	University Medical Center	806.775.8600	tommie.gressett@umchealthsystem.com	
X	Minnie Venable	Community Rep.	Retired Teacher	806.353.0385	mgvenable@gmail.com	
X	Jamie Green	Student Rep.	Amarillo College Student	806.279.0128	jamie06@yahoo.com	
X	Devona McKinney	Radiation Therapist	Harrington Cancer Center	806.335.0757	devona_mckinney@yahoo.com	
X	Dale Barker	Radiation Therapist	Texas Oncology	806.231.0614	cas.barker@usoncology.com	
EX-OFFICIO'S PRESENT						
X	Tony Tackitt	Program Director	Amarillo College	806.354.6063	tmtackitt@actx.edu	
X	Mark Rowh	Dean/Health Sciences	Amarillo College	806.354.6070	merowh@actx.edu	
X	Cherie Clifton	Health Science Advisory	Amarillo College	806.354.6007	caclifton@actx.edu	
X	Kim Crowley	Director/Continuing Healthcare	Amarillo College	806.354.6087	kacrowley@actx.edu	
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY	
Call to order & Introductions		Massie, Chairperson, called the meeting to order and introductions followed.				
Minutes		The minutes of the 6.14.12 meeting were approved with no corrections.				
Advising Report		Clifton reported that there 10,250 students registered for spring classes. April 8 is registration for summer and fall semesters. Spring Fling-West Campus Party is April 9 with fun, food, and music. The blood drive that was scheduled at West Campus, but due to a snowstorm, was rescheduled for the following week.			Cherie Clifton	
Continuing Health Care Education		Crowley's area is available to help with continuing education for radiation therapist...call or email if interested. Every two years, Crowley brings in speakers on Radiation Safety, and it is free of charge.			Kim Crowley	
Student Representative		Green reported that the students took a trip to Las Vegas for the Association of College Educators in Radiology (ACERT) 38 th Annual Conference.			Jamie Green	
Affiliation Reports		Barker talked about students whom may fail more than one rotation and that there should be different ways to address those problem students...clinically and grade wise. If a student fails more than one rotation				

Advisory Committee Meeting Minutes

	<p>in several facilities indicates a bigger problem. Should students be placed in several facilities if they fail their first rotation? Affiliation members agreed that they have issues moving student's from one place to another due to conflicts. Tackitt and Barker talked about the 3 or 4 strikes "you're out" rule. Maybe four strikes for a student in two years? A discussion of keeping the interim evaluation paperwork that is done by the facilities on the students. Tackitt would like to keep the interim evaluation in place for now. If a student is not doing well and needs remediation maybe a continuing education course can be set up for that particular student, per Crowley. It was recommended that the evaluation wording be changed to read as Pass, Pass with concerns, or Fail. Tackitt will take it into consideration, and if the change is made it will be changed for the fall of 2013. It was recommended that the therapists get together for a clinical supervisor's meeting so that everyone is on the same page...Tackitt will set up a meeting this summer.</p>	
Director's Report	<p>Tackitt gave everyone a copy of the Program's Mission and Goals. <i>Members reviewed the mission and goals and Baker made a motion to approve the mission and goals as written, seconded by Venable, and unanimously approved by all other voting members.</i> Members were given a copy of the program benchmarks and there were no questions or concerns regarding the given data. Tackitt discussed clinical documentation software. Clinical settings would have to be WiFi accessible. In doing so, a student would have an iPad or Tablet which would have all the forms needed for clinic. Clinical instructors could quickly sign off on the forms (no hard copies) which would lead to better documentation and easier for accreditation documentation as well. Texas Oncology is not WiFi yet, however, the other sites indicated that they are WiFi accessible. More discussion at a later date.</p>	Tony Tackitt
Dean's Report	<p>Rowh expressed his thanks to the committee for their support of the program and the students. Rowh gave everyone a copy of Amarillo College No Excuses Belief System and how it affects everyone, including the student's college and career success at Amarillo College.</p>	Mark Rowh
Adjournment	Being no further business the meeting was adjourned at 1:20 p.m.	
Chairperson Signature: <i>Judy Massie</i>	Date: 3.7.13	Next Meeting: Spring 2014

See attachment below: Data Table

Advisory Committee Meeting Minutes

5.1 Program Completion Rates will be satisfactory	≥ 80% of students that begin the program (accepted as majors in the program) complete the program.	2008-2012: Benchmark met. 5 year period: 42/48= 88%
5.2 Program Graduates will express overall satisfaction with the program	≥ 3.25 (4.0 scale)	Class of 2012: 4.0 Avg
5.3 Employers will express overall satisfaction with the graduates	≥ 3.25 (4.0 scale) rating either excellent or good	Class of 2011: 4.0 Avg (data for 2012 N/A)
5.4 Certification Exam pass rates will be satisfactory	≥ 85% pass rate	2012: 100% pass (8/8) overall 88% for 5 yr period
5.5 Employment rates among those actively seeking employment will be satisfactory	≥ 75% within 6 months of graduation	89% for 5 year period (2007-2011; 2012 N/A)

2.1 Students will exhibit critical thinking and problem solving skills in the clinical environment	A. Student Clinical Evaluation performance tool: Question #12 _____	≥1.5 (2.0 scale) _____	Class of 2012: 4 th Sem: 1.80 5 th Sem: 1.93 _____
	B. Employer survey of graduates Question #4	≥ 75% rate either excellent or good	Class of 2011: 100%

Advisory Committee Meeting Minutes

<p>1.1 Students will demonstrate clinical competence with respect to technical/psychomotor applications.</p>	<p>A. Student Clinical Evaluation performance tool: Part II _____</p> <p>B. Employer Survey of graduates: Question #3</p>	<p>≥1.5 student avg. (2.0 scale) _____</p> <p>≥ 75% rate either excellent or good</p>	<p>Class of 2012: 4th Sem: 1.77 5th Sem: 1.94 .</p> <hr/> <p>Class of 2011: 100%</p>
<p>1.2 Students will demonstrate general clinical competence.</p>	<p>A. Student Clinical Evaluation performance tool _____</p> <p>B. Employer Survey of graduates: Question #19</p>	<p>≥1.5 student avg. (2.0 scale) _____</p> <p>≥ 75% rate either excellent or good</p>	<p>Class of 2012: 4th Sem: 1.79 5th Sem: 1.90 .</p> <hr/> <p>Class of 2011: 100%</p>

<p>3.2 Students will demonstrate the ability to communicate ideas and relevant information in writing.</p>	<p>B. RADT 1291 Ethics & Law in Radiation Therapy: Activity IC, Module 4: Making and critiquing arguments for and against Physician-Assisted Suicide</p>	<p>≥80% Consider raising to 85%</p>	<p><u>Time Frame:</u> 1st semester RADT 1291 Course <u>Responsible Party:</u> Course faculty</p>	<p>Fall 2012: 88.9% (note: one student failed To complete assignment = 0% for that student)</p>
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Advisory Committee Meeting Minutes

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