

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Dental Assisting				
CHAIRPERSON:		Dr. Gilbert				
MEETING DATE:		11/27/12	MEETING TIME:	7:30 a.m.	MEETING PLACE:	Jones Hall 105
RECORDER:		Kim Lacey, Executive Secretary 806.354.6055 kslacey@actx.edu		PREVIOUS MEETING:		11/2/11
MEMBERS PRESENT						
List all members of the committee, then place an X in the box left of name if present						
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL	
X	Dr. Gilbert	Dentist	Private Practice	806.353.6422	k2g2@sbcglobal.net	
X	Whitney Price	Dental Assistant	Dr. James Vaughan			
X	Dr. Wilkie	Dentist	Private Practice	806.679.2521	ericwilkie@hotmail.com	
X	Dr. Vaclav	Dentist	Private Practice	806.355.7463	drvaclav@suddenlink.net	
X	Nikki Darrah	Dental Assistant & Dental Hygienist	Dr. Armstrong	806.433.4780	nikkidarrah@yahoo.com	
X	Erica Brassfield	Dental Assistant & Dental Hygienist	Dr. Wilson	806.681.7255	edbrassfield@actx.edu	
X	Melinda Carrasco	Student Representative		806.471.8944	melindacarrasco@yahoo.com	
X	Brittany Sudbury	Student Representative		806.640.4198	kensuds@yahoo.com	
X	Elaine Howard	Sales Representative	Midwest Dental	806.236.9696	elaine_howard831@yahoo.com	
	Bobby Quintana	Dental Assistant	Dr. Graves	N/A	N/A	
	Destiny Delozier	Dental Assistant	Dr. Schmidt	N/A	N/A	
EX-OFFICIO'S PRESENT						
X	Dana Scott	Program Director	Amarillo College	806.356.3616	dcscott@actx.edu	
X	Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070	merowh@actx.edu	
X	Dr. Lowery-Hart	Vice President	Amarillo College	806.371.5226	rdloweryhart@actx.edu	
X	Cherie Clifton	H.S. Advisor/Counselor	Amarillo College	806.354.6007	ceclifton@actx.edu	
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY	
Welcome & Introductions		Dr. Gilbert welcomed everyone to the meeting and introductions were made around the table.			Dr. Gilbert	
Approval of Minutes		The minutes of the November 2, 2011, meeting was approved with no corrections.			All members	
Health Science Advisor		Clifton reported that fall enrollment is 11,500 students. Spring registration is going well. The West Campus Christmas Party is today at 11:00 and everyone is invited. There's lots of interest in this program...she receives many inquires.			Cherie Clifton	
Student Representatives		Both Carrasco and Sudbury reported that they enjoy the program and are taking the following courses this semester: Dental Radiology, Dental Laboratory Procedures, Preventive Dentistry, Dental Materials, Dental Sciences and Chairside			Melinda Carrasco & Brittany Sudbury	

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	Assisting and enjoy all their courses.	
Director's Report	Scott reported that she has a great team, as Darrah and Brassfield are teaching part-time in the program. The program is not yet accredited but will slowly head in that direction. The dentists on the committee added that they do not know what the student(s) has learned prior to them doing their rotations in their offices. Scott replied that from now students will carry a competency card with them to all offices which will let the dentists know what they have learned. The committee members discussed tattoos and most dentists in the community will not hire anyone that has visible tattoos. Also, Scott and the part-time faculty have some minor concerns regarding generational studies. Scott asked if local dentists would be interested in coming to the dental clinic next fall and allowing the assistants to assist them with a student in the chair. She added that this would be very beneficial to the students. The dentists said that they will get back with Dana at a later date.	Dana Scott
Affiliation Reports	Dr. Wilkie – Graduates that he has hired from the program are doing well. Dr. Gilbert – She has hired 6 graduates from the program and they are very well trained. Dr. Vaclav – Good program and the graduates that he has hired from the program are very good.	Affiliations
Dean of Health Sciences	Rowh thanked everyone for their support of the program and Amarillo College. Rowh gave everyone a copy and discussed the Amarillo College No Excuse Belief System: <i>Student Success and Completion</i> . Dr. Lowery-Hart thanked everyone for their support as well and how important their role as a committee member is to the students and to Amarillo College.	Mark Rowh & Dr. Lowery Hart
Adjournment	Being no further business the meeting adjourned at 8:30 a.m.	
Chairperson Signature: <i>Dr. Gilbert</i>		Date: 11/27/12 Next Meeting: Fall 2013