

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Emergency Medical Services Professions			
CHAIRPERSON:	Sean Fox				
MEETING DATE:	9.27.12	MEETING TIME:	11:45 a.m.	MEETING PLACE:	Allied Health Bldg. Room 175
RECORDER:	Kim Lacey, Executive Secretary kslacey@actx.edu			PREVIOUS MEETING:	10.12.11
MEMBERS PRESENT					
List all members of the committee, then place an X in the box left of name if present					
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Sean Fox	EMS Director	Pantex Fire Department	806.477.6512	sfox@pantex.com
X	Perry Perkins	EMS Director	Baptist St. Anthony’s Hosp.	806.655.7726	perry.perkins@bsahs.org
X	Sharon Tillman	EMS	Depart. State Health Serv.	806-477-1105	sharontillman@dshs.state.tx.us
X	Justin Baker	EMS Program Coordinator	Panhandle RAC	806.681.2720	justin.baker@panhandlerac.com
X	Linda Stanhope	Health Science Instructor	AACAL/AISD	806.570.7102	lindastanhope@amaisd.org
X	Robert Saunders	General Manager	AMS	806.420.1269	robert.sanders@emsc.net
X	Dr. Darrell Morgan	ER Physician & Program Medical Dir.	Northwest Texas Hospital	806.354.1158	darrell-morgan@sbcglobal.net
X	Jean Whitehead	Nursing Administration	Northwest Texas Hospital	806.354.1631	jean.whitehead@nwths.com
X	John Smoot	Director	SIM Central	806.206.8086	john.smoot@ttuhsc.edu
X	Sheree Talkington	Program Director, OTA	Amarillo College	806.674.2692	sltalkington@actx.edu
X	Debra Hetzler	Director, Emergency Department	Northwest Texas Hospital	806.354.1155	debra.hetzler@nwths.com
X	Damon Crabtree	Student Representative – EMSP	Amarillo College	806.206.8015	damonacrabtree@gmail.com
EX-OFFICIO’S PRESENT					
X	Doug Adcock	Program Director	Amarillo College	806.354.6077	doadcock@actx.edu
X	Wade Olsen	Faculty	Amarillo College	806.354.6069	cwolsen@actx.edu
X	Paul Whitfield	Faculty	Amarillo College	806.356.3662	pewhitfield@actx.edu
X	Cherie Clifton	Advisor & Counselor	Amarillo College	806.354.6007	caclifton@actx.edu
X	Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070	merowh@actx.edu
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Welcome		Fox, Chairperson, welcomed everyone to the meeting and introductions were made around table.			Sean Fox
Minutes		The minutes of the 10.12.11 meeting were approved with a correction: Debra Hetzler, Director of Education to Director of <u>Emergency Department</u> .			Kim Lacey
Health Science Advisor & Counselor		Clifton stated that her role at Amarillo College is advising new students, and once the student has declared a Health Science major than the students is referred to their academic advisor. There are 11,500 students enrolled at Amarillo College this fall.			Cherie Clifton
Student Representative		Crabtree reported that there have been lost of changes. One big change was that the students are now required to wear their clinic uniforms to class. There are 18			Damon Crabtree

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	students in his class and all seem to be doing well. The students will be doing some fundraisers such as teaching CPR classes.	
Medical Director	Dr. Morgan stated that everything is going well and he is happy to be here today.	Dr. Darrell Morgan
Affiliation Reports	<p>DSHS: Tillman gave big congratulations to the EMSP department for pursuing program accreditation! She also appreciates Amarillo College and the program for reaching out to the community.</p> <p>BSA/EMS: Perkins is glad to have students in their facility and have hired several graduates of the program.</p> <p>AMS: Saunders is very happy with the quality of students that are doing their clinical rotations at his facility. He added that he is very happy that the program pursued accreditation status</p> <p>ACCAL/AISD: Stanhope reported that dual credit is going very well. There were 13 Basic EMT students that graduated, and several have gone on to go through the Paramedicine Program.</p> <p>NWTH: Hetzler reported that they really enjoy having the students in the Emergency Department. The students seem prepared and are eager to do the tasks that are asked of them. The Emergency Department is open 24/7 and the students are welcome to do their clinical rotations anytime. There will be several part-time and full-time EMT/TECH positions and those jobs will be posted soon. Margaret Snead will be retiring, and very much missed, however there will be someone to take her place. Whitehead added that Life Star is very supportive of the EMSP Program and welcome students who want to fly. Also, NWTH is now a certified Stroke Center!</p> <p>SiM<i>Central</i>: Smoot reported that currently schedules are being developed and they will be scheduling students from the EMSP program, Pharmacy Residents, 3rd & 4th year interns, Respiratory students, as well as Nursing students.</p>	Affiliations
Director's Report	<p>Adcock welcomed and introduced Mark Rowh, the new Dean of Health Sciences.</p> <p>He also thanked the committee members for their time and the affiliations for all their support of the program and the students.</p> <p>Adcock reminded the affiliations that if a student is not in proper uniform and/or is not doing what they are supposed to be doing the supervisor has an obligation to send that student home. As always, when sending a student home, please call the students instructor, write an Incident Report and send it to the instructor so there will be documentation. Adcock then gave the following program report:</p>	Doug Adcock

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- Current classes
 - Graduates from Spring '12
 - 15 Graduates....13 AAS
 - Current advanced class
 - 19 students
 - May Graduation
 - On campus Basic/Recert
 - 46/8
 - Pampa – 8 Paramedic, 5 Basic
- Completed Classes
 - On campus Basic 92 completed
 - Off campus Basic/Recert Courses
 - Pampa Basic - 6 completed Spring
 - Dumas Basic – 5 completed Spring
 - Bovina Basic – 9 completing Fall
 - DOE Basic – 5 completed Summer
 - Adrian ECA – 16 completed Summer
 - Pantex ECA – 5 completed Spring
 - Spring '12 Dual Credit
 - AACAL – 13 completed
 - Canyon – 8 completed
 - Randall - 6 completed
 - CE/Work force development
 - AMS – monthly
 - BSA - monthly
 - Pantex FD- monthly
 - RICO Aviation quarterly
- Upcoming classes
 - Jan. 2013 advanced class – still receiving applications thru Nov. 15th
 - AFD - EMT-I Oct 25th
 - RCFD – ECA Initial Oct 8th
 - Discussions in Hereford AC/HISD – looking at Spring 2013
- CCEMTP – Did not make....Revamped curriculum. 80- 96 hours
 - Promote - Flyers for distribution in spring
- Curriculum Changes
 - January 1, 2013 – New National Standard Curriculum approved by DSHS/NR

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	<ul style="list-style-type: none"> ○ Degree/Certification awarded <ul style="list-style-type: none"> ▪ Associate in Applied Science - EMSP AAS ▪ Paramedic Certificate - EMSP CERT ▪ AEMT Certificate - EMSP CERT. AEMT ▪ EMT Award– EMSP.MKT ▪ EMT Award – CE.EMSP ● Accreditation NREMT/DSHS mandated by Jan. 1, 2013 <ul style="list-style-type: none"> ○ Received our Letter of Review ○ Completed Site Survey in May 2012 <ul style="list-style-type: none"> ▪ Four Findings <ul style="list-style-type: none"> ● Goal Statement Vote ● <i>Fox, Chairperson, made a motion to accept the Goals Report as written, Perry accepted the motion, and Whitehead seconded, and were unanimously approved by all voting committee members.</i> ● Preceptor Orientation ● Medical Director Involvement in Student Evaluation in all areas ● Graduate Minimum Competencies Documentation ○ Corrected/Submitted our Response to Findings Letter in August 31st. ○ CoAEMSP Meeting for recommendation (November 2, 2012) ○ CAAHEP final decision (November 16, 2012) <p>Adcock commended Whitfield and Olsen for their two years of hard work getting ready for the accreditation site-team – a job well done!</p>	
Faculty Report	<p>Whitfield reported that the students in the Basic EMT & the Advanced class will be using new textbooks which will also be electronic. There are 19 students in his Basic EMT class and he had to give 10 students failing report letters after their first comprehensive exam...due to the fact that they are not studying. The advanced students will be using a tablet or notebook, such as an iPad or Kindle, for digital documentation. Olsen asked the affiliation sites if it would be a problem allowing students to bring an iPad or Kindle for digital documentation? All affiliations in attendance agreed that it was fine for students to bring them to clinic. Stanhope</p>	Paul Whitfield & Doug Adcock

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	added that by next year all AACAL students should have an iPad. Olsen gave the program faculty, the Medical Director, and voting members of the advisory committee a Program Resource Survey to complete. <i>Olsen had two policy procedure notebooks that will be used in the program. Fox, Chairperson, made a motion for use of the policy and procedure notebooks, and it was accepted by Stanhope, and seconded by Hetzler, and unanimously approved by all voting committee members.</i>	
Dean of Health Sciences	Rowh thanked the committee for all their support of the program and Amarillo College and how their role is as an advisory member. He also thanked Debra Hetzler and Dr. Morgan for allowing an undecided student to “shadow” Dr. Morgan in the ER at NPTH. The student has since enrolled in the EMSP Program. Rowh gave everyone a copy of the Amarillo College No Excuses Belief System: Student Success and Completion, and read the college’s philosophy to the committee members. He added that AC is the first No Excuses College in the United States. He added that currently there are two food pantries for student access (one at West Campus & one at Washington Campus). Also AC is working on a Clothes Closet for students that will help them to dress for success for job interviews, etc. Rowh also thanked Doug, Wade and Paul for all their hard work and their commitment to the program and to their students.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:15 p.m.	
Chairperson Signature: <i>Sean Fox</i>		Date: 9.27.12 Next Meeting: Fall 2013