

# **Library Network Advisory Committee Meeting**

## **Minutes**

**April 5, 2013**

**Time:** 10:30 am

**Place:** Lynn Library Room 113

**Members Present:** Steven Beckham, Jana Comerford, J'nita Collins, Matthew Craig, Monty Downs, Kristin Edford, Emily Gilbert, Matthew Goodman, Mark Hanna, Kaki Hoover, Theresa Jiwa, Stephanie Jung, Dr. Alan Kee, Jan Martin, June Zhang

**Others Present:** Patsy Lemaster, Barbara Sherrill

**Members Absent:** Brent Cavanaugh, Jill Gibson, Charmaine Powell, Dr. Jim Powell, Randall Sims

### **Mark:**

- The librarians will do their presentations.
- The faculty can give feedback or they can cogitate on it awhile and then get back to us.
- Need advice and counsel on what we are doing, if it is working alright or if we need to do something different.

### **Emily:**

- Explained the library's involvement with FYS (First Year Seminar).
- Kaki has been a part of FYS since it was begun by the QEP (Quality Enhancement Plan).
- Kaki is an irreplaceable proponent for the library and information literacy. It's very important for students to have from the beginning.
- Library instruction class is built into every FYS course and there has been tremendous success with it.
- Library instruction is part of the speech program.
- The required curriculum for public speaking has changed and now a group assignment is required along with other rules in which the library project fits.

**Emily:**

A group assignment regarding various aspects of information literacy was created as a pilot in Lynae Jacob's courses.

- Lynae and her students liked the assignment so much that it has been continued.
- Lynae has decided to have the group assignment in every public speaking class so more students can be reached.

**Kaki:**

English instructors are among the biggest users of library instruction. Dan Ferguson has agreed to specifically include library instruction in the written description of English department core course content.

**Mark:**

We need outcomes assessment to see if library instruction is being presented effectively. There are pre and post instruction questions.

**Kaki:**

The core beginning skills are being taught using this vehicle for instruction.

**Emily:**

We try to tailor instruction to class.

**Kaki:**

Spoke about how to use the library in groups.

**Emily:**

Students are taught how not to plagiarize.

The library bought access to LibGuides which presents information in a clean easy navigable way.

LibGuides can be developed for:

- General subject information
- Used for a specific class
- Made to instructors specifications

**Emily:**

She built a history guide for Cara Crowley in LibGuide and made tabs for particular assignments and specific right to their assignments. For example, there is a tab for databases and a frequently asked questions page.

**Kaki:**

In LibGuides:

- eBooks for West Campus
- Recommended web resources
- Specific tutorials
- Citation guide
- APA & MLA examples
- Image sources.

Kaki, Jana and Emily are available to help faculty construct LibGuides for specific courses.

**Mark:**

Let everyone know about AC Connect which is the new mechanism to merge data management.

**June:**

Presented information regarding Library resources in Blackboard:

Due to the change in library collection formats, we're subscribing to more and more databases. The library service is changing too. We're reaching out to where our online and on campus students and faculty members are – Learning Management System. So we have added library resources to Blackboard.

There is a single sign on for AC Connect. After sign in, you can go to Blackboard, and access the library tab on the right top corner. There are five sub-tabs under tab Library to locate various resources.

1. General Information:

- It has the library hours, Ask a Librarian and library news. New books and subscriptions will be posted here.
- It also has library database search box for your convenience. For an example, you can enter a search term, e.g.: "Wind Energy" and click "Search". It goes directly to the database. Currently, you'll have to sign in to the database. IT is working on having a single sign on. Once it's finished, you'll get the database result page. You can refine searches at the database result page.

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**June:**

2. Find Articles:

- Has database "Academic Search Complete" search box
- Has a complete list of library databases. You can find a database by subject or A-Z.
- It also has links to other useful sources.

3. Find Books:

- From the eBook search box, you can search EBSCO eBooks and get the full text. You can use the listed tools on the right side, e.g.: email the link of the eBook to yourself.
- From the library catalog search box, you can access AC libraries and Amarillo Public Libraries collections.
- There are also links to free eBooks on the right and you can use Kindle to read

4. Research Guides:

- Has links to course guides and subject guides. We are still creating those guides and will add more to the list.
- A link of the course/subject guide can be added to your course if you want it.
- We can generate EBSCO RSS feed, if a new article is added to the database, it will automatically update the feed and the latest will be listed first.

5. The last page "Help" has the frequently asked questions and citation handouts.

If you have any suggestions please talk to June and she is on the library 4<sup>th</sup> floor.

**Alan:**

Is it possible to copy a book?

**Kaki:**

No, you cannot download a whole book. You can link to the book within your class or to a chapter or page within the book you want to focus on.

**Kaki:**

Emily, June and Mindy have had Blackboard training.

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**Jana:**

Jana's presentation contained these major points:

- Awareness of library databases among AC students and faculty is low.
- The Library is asking Library Advisory Committee members to act as database "missionaries" to raise awareness of the databases among students and faculty.
- Learning the EBSCO interface enables researchers to operate EBSCO databases that cover a wide variety of subject.
- The AC Library has databases that support faculty professional development.
- The ability to do research is one of the "overarching" skills needed for college readiness, according to education researcher David Conley.
- AC students need to learn how to search the AC Library databases in order to do college-level research.

**Alan:**

Asked Jana to give some examples such as NY Times, etc.

**Matthew Craig:**

Commented that some of us forget.

**Mark:**

Don't hesitate to call us because we need your input

**Mark:**

We will have another meeting in the fall. Hopefully everybody will be trained in Blackboard and maybe around October you can give us some feedback.

**Emily:**

Reiterated that the librarians are more than happy to help you.

**Kaki:**

The part time adjunct faculty is having a library overview and instruction meeting Monday night and you are welcome to attend. Please let your adjuncts know about library instruction and services.

The meeting was adjourned at 11:35 am.  
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