

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:	Medical Data Specialist				
CHAIRPERSON:	Lisa Rubsamen				
MEETING DATE:	11/15/12	MEETING TIME:	12:00 p.m.	MEETING PLACE:	"A" 105 West Campus
RECORDER:	Kim Lacey, Executive Secretary 806.354.6055 kslacey@actx.edu			PREVIOUS MEETING:	10/26/11

MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Karon Smith		Wyatt Clinic	806.351.7261	karonsmith@wyattclinic.com
X	Misty Williams	Business Office Manager	Wyatt Clinic	806.351.7285	mistywilliams@wyattclinic.com
X	Rosemary Revious	Student Representative	Amarillo College	806.358.4235	rosemaryr1228@msn.com
X	M'air Hernandez	Coding Auditor	VA Hospital	806.316.6955	mair71dani@sbcglobal.net
X	Francis Frost	Billing Supervisor	Amarillo Heart Group	806.468.0299	ffrost@amarilloheartgroup.com
X	Casey Tuttle	Insurance Specialist	Amarillo Oral Surgery	806.672.6155	caseyr503@yahoo.com
X	Jan Martin	Program Director-MLT Program	Amarillo College/Higher Education	806.354.6059	jmmartin@actx.edu
X	Blanca Herrera	Assistant Manager	Hereford Health Clinic	806.236.7182	blanca.herrera-1976@hayhoo.com
X	Lisa Rubsamen	Regional HIM Director	Plum Creek	806.340.8040	him@specialtyhospital-plumcreek.ent
X	Gaylia Wilshanetsky	Coding Supervisor	Baptist St. Anthony's Hospital	806.212.2289	gaylia.wilshanetsky@bsahs.org
X	Becky Mora	Director of Business Operations	Allergy A.R.T.S.	806.356.1119	bmora@allergyarts.com
X	Sandra Henders	Billing Department Supervisor	Amarillo Heart Group	806.468.0276	billing10@amarilloheartgroup.com
X	Brett Antczak	Director of Business Operations	Amarillo Diagnostic Clinic	806.356.5585	bretta@adcpa.com
X	Misty Harvey	Referral Specialist	Amarillo Children's	806.468.6277	mharvey743@aol.com
	Tanya Fraley	Regional Training Manager	Texas Tech University	806.356.5959	tanya.fraley@ttuhsc.edu
	Lisa Detten	Transcription Supervisor	Amarillo Heart Group	806.468.0287	lollyd@suddenlink.net

EX-OFFICIO'S PRESENT

X	Judy Massie	MDS Program Director	Amarillo College	806.354.6068	jmassie@actx.edu
X	Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070	merowh@actx.edu
X	Dr. Lowery-Hart	VP, Academic Affairs	Amarillo College	806.371.5226	rdloweryhart@actx.edu
	Cherie Clifton	Health Sciences Advisor	Amarillo College	806.354.6007	caclifton@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Welcome & Introductions		
Minutes	The minutes of the 10/26/11 meeting were approved with no corrections	
Health Science Advisory	Clifton was absent but did send a report through K. Lacey: Fall enrollment is at 11,500 which are the same as last fall semester. Spring registration started Monday and within the first three days 2900 students registered. Everyone is invited to the West Campus	

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	Christmas Party on Tuesday, November 27 @ 12:00 p.m., in the "C" Bldg. Room 112.	
Student Representative	Revious is currently a MDS student, and is enrolled in the Coding portion of the program, plus she is working on her Bachelor's in Health Care Administration at Wayland Baptist University. She added that Business English is a great course and glad that course is required instead of English Composition I for the MDS program. She suggested that Amarillo College offer a Boot Camp course, to help with the coding certification exam. Committee members reiterated that suggestion.	
Old Business & New Business	Massie stated that Kaplan University is interested in speaking with her in developing a Bachelor's Degree which could incorporate some of the MDS courses...this would be good for the MDS graduates who would like to further their education. Lengthy discussion on Vista College and Milan regarding their expensive and short program in Coding. Also discussed the "Work at Home" pamphlet that was in the Amarillo Globe News on Sunday...U.S. Career Institute is offering a Medical Coding Specialist program that can be done totally online and states that a person could work from home and earn \$40,000 a year. Dr. Lowery-Hart and Rowh reported that AC is on a campaign "KNOW BEFORE YOU ENROLL" because of proprietary schools. Several committee members added that unfortunately students are "buying" into the programs and are in debt and cannot find a job. Some committee members added that they have hired graduates from both schools and were not impressed with the quality of the graduates. Dr. Lowery-Hart added that such schools such as Milan, Vista and U.S. Health Career Institute is a \$32 billion a year industry.	
Affiliation Reports	It was suggested that Amarillo College market the MDS program better, and advisors could be more positive and helpful to students when they are asked about the MDS program.	
Director's Report	Massie reported that the program had 12 graduates and nine are currently employed. Two graduates are not employed due to health reasons, and one graduate is still looking for a job. Currently there are 25 MDS majors. Massie invited committee members to come to the classroom and be guest speakers. ICD-10 is supposed to be out October 1, 2014. M'air Hernandez currently teaches ICD-9 to the MDS students and she will need training on ICD-10. There is a workshop in December that might be beneficial for Hernandez to attend. Amarillo College will look at sending Hernandez to that workshop. If not that workshop, then one that will be offered in the summer or fall of 2013. Hernandez talked about the differences of in-patient coding vs. out-patient coding.	
VP of Academic Affairs	Dr. Lowery-Hart welcomed Mark Rowh as the new Dean of Health Sciences. He also thanked all committee members for their partnership with Amarillo College and their help in changing students lives.	
Dean of Health Sciences	Rowh thanked everyone for all their support of the program and that without them this	

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	program would not exist. He added that he has met with Massie and most of the part-time faculty and they have an action plan. Massie and Rowh will be setting up meetings with each facility to talk about the program and what they want to see from students and graduates. Antczak added that more than anything he wants employees that have a good attitude. Rowh went over the hand-out on AC's No Excuses Belief System: Students Success and Completion.	
Adjournment	Being no further business the meeting was adjourned at 1:30 p.m.	
Chairperson Signature: Lisa Rubsamen	Date: 11/15/12	Next Meeting: Fall 2013