

Advisory Committee Meeting Minutes

| | | | | | |
|--------------------------------|---|----------------------|------------|--------------------------|-------------------|
| PROGRAM COMMITTEE NAME: | Pharmacy Technology | | | | |
| CHAIRPERSON: | Chad Simpson | | | | |
| MEETING DATE: | 3/27/13 | MEETING TIME: | 12:00 p.m. | MEETING PLACE: | Allied Health 155 |
| RECORDER: | Kim Lacey, Executive Secretary 806.354.6055 kslacey@actx.edu | | | PREVIOUS MEETING: | 10/18/12 |

MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

| | NAME | TITLE | EMPLOYER INFO | PHONE | EMAIL |
|---|---------------|-------------------------------|--------------------------------|--------------|--|
| X | Chad Simpson | Pharmacist | Baptist St. Anthony's Hospital | 806.212.4538 | chad.simpson@bsahs.org |
| X | Brent Collier | Pharmacist | J.O. Wyatt Clinic | 806.351.7241 | brentcollier@nwths.com |
| X | Deann Harmon | Certified Pharmacy Technician | J. O. Wyatt Clinic | 806.351.7254 | deannharmon@wyattclinic.com |
| X | Matt Simon | Certified Pharmacy Technician | Northwest Texas Hospital | 806.683.2766 | smart2536@gmail.com |
| X | Whitney Cole | Student Representative | Amarillo College | 806.681.5533 | whitney.cole88@gmail.com |
| X | Judy Massie | MDS Program Director | Amarillo College | 806.354.6068 | jemassie@actx.edu |
| X | Janice Landon | Pharmacist | Kindred Hospital | 806.467.7172 | janice.landon@kindred.com |

EX-OFFICIO'S PRESENT

| | | | | | |
|---|----------------|-------------------------|------------------|--------------|--|
| X | Shawna Lopes | Program Director | Amarillo College | 806.356.3655 | smlopez@actx.edu |
| X | Mark Rowh | Dean, Health Sciences | Amarillo College | 806.354.6070 | merowh@actx.edu |
| X | Cherie Clifton | Health Sciences Advisor | Amarillo College | 806.354.6007 | caclifton@actx.edu |

| AGENDA ITEM | ACTION DISCUSSION INFORMATION | RESPONSIBILITY |
|-------------------------|---|----------------|
| Welcome & Introductions | The meeting was called to order by Simpson, Chairperson, and introductions were made around the table. | |
| Minutes | The minutes of the 10/8/12 meeting were approved with no corrections. | |
| H.S. Advisor | Clifton reported that enrollment for this semester is approximately 300 students less than last fall semester. Summer and fall registration will start April 8. Spring Fling at West Campus is April 9 and everyone is invited to join the students, faculty and staff for free food, fun and music (student clubs will probably have some booths set up as well). Two blood drives were scheduled for west campus but one was cancelled due to the snow storm, and the second drive was cancelled because the blood mobile generator went out. | |
| Student Representative | Cole thanked the clinical sites for allowing students in to their facility. The students are currently enrolled in two online courses, Pharmacy Tech Cert Review, and Computerized Drug Delivery. Plus, an in-house course, Intravenous Admixture, and also Practicum. Students have also applied for May graduation and are excited about that. The program started with 24 students and are now down to 15 students. Several of those students applied at Milan and then came | |

Advisory Committee Meeting Minutes

| | | |
|--|---|-------------------------|
| | to AC, but they cannot finish at AC because they applied for their trainee card while at Milan. Students cannot apply for trainee cards twice. | |
| Directors Report | The goals and objectives, training plan, and a competency checklist were discussed and a vote sheet was passed around. Lopez will be meeting with each student to make sure they have everything they need to graduate from the program, and she will give them a questionnaire to fill out as well. Pharmacy sites call for available graduates for hire. Lopez would like to somehow have student graduates resumes uploaded so that she can send them to interested pharmacies. Clifton suggested she call Career Services and they could help with uploading resumes. Lopez gave members a copy of a Preclinical site exam that all students must pass before they can go to clinic. A copy of the ACPE checklist was given to members to look over. Students must make a 100% on all sections. Once that is sent in, Austin will send the student their IV Certification. Maxor Pharmacy has been added as a clinical site and the students seem to like it. | |
| Affiliation Reports | J.O. Wyatt Clinic – Students are doing well. BSA – Students are doing great! Kindred – Students are doing well, with no problems. | |
| Dean’s Report | Rowh thanked all members for being supportive of the program and suggested everyone take a tour of the new lab. | |
| Adjournment | Being no further business the meeting was adjourned at 12:45. | |
| Chairperson Signature: <i>Chad Simpson</i> | | Date: March 27, 2013 |
| | | Next Meeting: Fall 2013 |