

## **LMS Implementation Team Minutes**

January 25, 2008

**Call to Order:** Dr. Paul Matney called the meeting to order at 9:00 a.m.

**Members present:** Claudie Biggers, Mark Hutson (co-chairs), Larry Adams, Scott Beckett, Judy Carter, Brenda Davidson, Becky Easton, D' dee Grove, Linda Hendrick, Patsy Lemaster, Linda Reed, Tricia Stevens, Vicky Taylor-Gore

**Members absent:** Carol Buse, Kim Hays, Kim McGowan

**Guests present:** Sherry Hendrix (LMS Project Team Manager), Phil Hill (LMS Specialist), Paul Matney, Danita McAnally, Lou Ann Seabourn

### **Business:**

Dr. Matney introduced the LMS Team, guests, and gave us our charge to assist with the implementation of Blackboard's Campus Edition 6.

Sherry Hendrix and Phil Hill commended the faculty for a strong demonstration of student support.

An LMS Message Board has been created in MyAC under "Clubs"

Sherry Hendrix and Phil Hill will draft a plan and time line.

Claudie Biggers, Mark Hutson, Sherry Hendrix and Phil Hill lead a brainstorming discussion of concerns faculty may have; these include:

- Same capabilities but different format, managed everything very well.

- Blackboard is more supported among publishers.

- In addition to training sessions, offer a lab environment to assist faculty, including supervision.

- Offer sessions/Brown Bag where an instructional designer just watches and looks at how easy it is to move a class

- Offer Faculty shared POD workshops

- Important to track training and make it flexible

- How to help students be successful

- Use consistent terminology; majority consensus

- Tricia volunteered to get the terminology. Sacs statement, "can students go from one class to another seamlessly."

- Student training to assist student success

- Blackboard = Campus edition 6; it is actually Web CT not the actual blackboard learning system

- Everything available in one place

- MyAC will be going away but replaced by something similar

- Everything must coordinate with Colleague

Student confusion going through MyAC and Web CT Sometimes they get into a blank shell. We need a way to guide students

Timeline needs to be communicated

Every faculty teaching must go through training. Clarify the timeline

- Spring Too
- Summer
- Fall
- Sessions will be available night and day.

Can the faculty have a sample server to begin working with it? Problem: needs training first

Faculty training will be needed to get to access

Possible access to sample server with completion of training

Coaching not training. Improve confidence by outcomes assessment

Train a small group and grow out. Central location with consistency!

**Adjournment:** 9:55 a.m.

**Next Meeting:** TBA