

Amarillo College LMS Project  
MEETING RECORD

<b>Committee/Meeting Name</b>		LMS Implementation Team				
<b>Date</b>	April 11, 2008		<b>Time Convened</b>	8:30 am	<b>Time Terminated</b>	10:10
<b>Location</b>	Library Room 113			<b>Recorder</b>	Judy Carter	
<b>Members Present</b>		Claudie Biggers (co-chair), Mark Hutson (co-chair), Larry Adams, Scott Beckett, Carol Buse, Judy Carter, Brenda Davidson, Becky Easton, Sherry Hendrix, Phil Hill, Patsy LeMaster, Kim McGowan, Linda Reed, Tricia Stevens,				
<b>Members Absent</b>		D'dee Grove, Kim Hays, Linda Hendrick, Victoria Taylor-Gore				
<b>Visitors</b>						

<b>Topics</b>	<b>Discussion, Information</b>	<b>Action Taken, Decisions, Recommendations, Time Line</b>
LMS Minutes		
Scenarios for Vendor Demos	Discussion	The ELC website will have pre-conference questions and answers
Rating Sheets for RFP	Review/Discussion	A list of items for the vendors to demonstrate was discussed and added to the RFP rating review. The format of the rating sheet was approved
Online News Letter		One issue has been posted. The next newsletter will include tentative dates for the demonstrations and training sessions
The Badger	Discussion of the need for the AC logo and Badger image to be consistent	
Open Discussion		