

Amarillo College LMS Project
MEETING RECORD

Committee/Meeting Name		LMS Implementation Team				
Date	April 18, 2008		Time Convened	8:35 am	Time Terminated	10:00
Location	Library Room 205			Recorder	Judy Carter	
Members Present		Claudie Biggers (co-chair), Mark Hutson (co-chair), Larry Adams, Carol Buse, Judy Carter, Brenda Davidson, Becky Easton, Kim Hays, Linda Hendrick, Sherry Hendrix, Patsy LeMaster, Kim McGowan, Victoria Taylor-Gore				
Members Absent		Scott Beckett, D’dee Grove, Phil Hill, Linda Reed, Tricia Stevens,				
Visitors	Lou Ann Seabourn					

Topics	Discussion, Information	Action Taken, Decisions, Recommendations
Pre-conference Questions from Vendors	Update by Sherry Hendrix – questions located on http://www.actx.edu/elearning	
RFP Rating Sheets	Sherry Hendrix–forms sent via e-mail prior to meeting	Approved
Questions for Students	Mark and Claudie-handout	Five questions were developed. We are to send them to our students. Send responses to Mark.
Scenarios for Vendor Demo	Mark Huston-handout	Modified/ approved
Workflow-Academic Chairs	Update by Claudie and Mark	
Badger	Update by Claudie	
Questions/Comments	Discussed having students come to the demonstrations	2 online students and 2 on-campus will be asked to participate
Minutes 2-11-08		Approved