ANGEL Team Minutes

Team Name	Project Team Lead				
Date	Aug 5, 2008	Starting Time	8:00am	Ending Time	9:15
Location	Lib 214			Recorder	Janice Newburg
Members Present	Mark Hutson, Terry Kleffman, Lou Ann Seabourn, Patsy Lemaster				
Member Absent	Claudie Biggers, Laura Grandgenett				
Visitors					

Topics	Discussion, Information	Action to be Taken, Decision, Recommendation, Timeline
Review remaining set of configuration questions From Ryan.	Follow up the questions left unanswered and determine course of action for pending questions. There have been many instances when we have said we need to think about that soooo we need to think about them and begin making some solid decisions.	Finish questions from Ryan to set us up. Let the faculty know we are going to "brand it" eventually, but for the time being we will call it "Angel". Mark will talk with Jill about the decision.
Set Train the Trainer Dates: Introduction 9-29-08 confirm and a date for the Instructor Advanced Training. Confirm Train the Trainer List	See attachment for individuals that responded recently to our invitation =*	Set the training for two different Fridays: October 3rd and 17th. The pilot will be Spring Too. First Session will use the work "mandatory". Actual training of faculty will be in November on a prioritized scheduled " by invitation"
Dr. Laura explain how IT Council Policy can communicate with LMS Policy Sub team Lead	See document	
Branding Decision must be finalized today	AC online, eBadger, Badger ed, Badger web report decision to Jill Gibson as soon as possible!	Lou Ann like that the name "Angel" does not have any of the words myAC or Web. She suggested we got directly to myAC to get to "Angel." She said "it will have a certain look to it." One entry point for everyone. It will stay "Angel" for right now and we will brand it on our own. We will "brand it" later. What is going to help the students most? If it is

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		"catchy" they will remember.
General Assembly	Dr. Matney has given us the requested time for General Assembly and 8 minutes for the Faculty meeting. Plan is to have a parallel of Mac vs. PC/Angel v. Web CT. Actors have been cast and location has been found.	Jill and Claudie are working on the power point for General Assembly.

Attachment: Train the trainers list   Dr. Laura's Policy Implementation
                   Ryan's configuration

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