

## ANGEL Team Minutes

Team Name	Angel Sub Team Leader Meeting				
Date	Sept. 12, 2008	Starting Time	8:30am	Ending Time	
Location	Calico County			Recorder	Janice Newberg
Members Present	Jill Gibson, Becky Easton, Linda Hendrick, Terry Kleffman, Brenda Davidson, Mark Hutson, Claudie Biggers Larry Adams, Laura Grandgenett, Patsy Lemaster, LouAnn Seabourn				
Member Absent					
Visitors					

Topics	Discussion, Information	Action to be Taken, Decision, Recommendation, Timeline
Update From Sub Team Leaders: Communication/ Promotion, Policy, IT, Support, Education and Training, Administrative, Project Team Lead	<b>When scheduling meetings please make sure you include all of the Project Team Lead: Patsy Lemaster, Lou Ann Seabourn, Terry Kleffman, Laura Grandgenett, Mark Hutson and Claudie Biggers</b>	
Angel site open for LMS team. Terry and Patsy		
Patsy and Terry Update on conversation with Ryan. Training materials Schedule for onsite training		
Online Angel Training Demo of site Claudie		
Concerns or Ideas		

Enclosed: Trainer schedule