

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Medical Laboratory Technology	
CHAIRPERSON:		Viva Pierson	
MEETING DATE:	4.17.15	MEETING TIME:	11:30 a.m.
RECORDER:	Keri Shelburne, Executive Secretary 806.354.6055 kshelburne@actx.edu	MEETING PLACE:	Allied Health 109
		PREVIOUS MEETING:	4.17.14

MEMBERS PRESENT			
List all members of the committee, then place an X in the box left of name if present			
NAME	TITLE	EMPLOYER INFO	PHONE
X Antone Sanders	Lab Manager	BSA	806.212.7014
Azure Jenkins	Technician	Physician's Preferred Lab	806.358.1211
Tony Black	Manger	Coon Memorial Hospital	806.333.2531
X Carol Ford	Lab Director	Moore County Hospital	806.934.7826
Janice Betzen	Lab Director	Castro County Hospital	806.647.8746
Kim Leggett	Lab Supervisor	Amarillo Diagnostic Clinic	806.358.0285
X Viva Pierson	Director	Baptist St. Anthony's Hospital	806.212.5143
X Linda Bush	Manager	Physicians Preferred Laboratory	806.358.1211
Larry Lance	Core Supervisor	NWTHS	806.354.1749
X Denise Marnell	Lab Manager	Hereford Regional Hospital	N/A
Rebecca Oldham	Technical Director	Coffee Memorial Blood Center	806.331.8845
Renee Branch	Lab Director	Covenant-Planview	806.296.4294
X Rita Berry/Cindy Poiré	Compliance coordinator	NWTHS	806.351.5794
Zela Young	Lab Director	Golden Plains Hospital	806.467.5845
EX-OFFICIO'S PRESENT			
X Jan Martin	Program Director	Amarillo College	806.354.6059
X Kim Boyd	Faculty	Amarillo College	806.354.6060
X Judy Massie	MDS Program Director	Amarillo College	806.354.6068
X Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070
Dr. Vess	VP, Amarillo College	Amarillo College	806.371.5226
LaRoyce McAdoo	Advisor/Counselor	Amarillo College	806.354.6007
Kim Crowley	CCHcE	Amarillo College	806.354.6087
AGENDA ITEM		ACTION DISCUSSION INFORMATION	
Welcome & Introductions		Pierson welcomed everyone to the meeting and introductions were made around the table.	
		RESPONSIBILITY	
		Viva Pierson	

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Advisor/Counselor	Absent	LaRoyce McAdoo
Continuing Healthcare Education	Absent	Kim Crowley
Student Representative	Kelly Witcher thanked all of the clinical sites. Will walk at graduation in May. Will take board exam 1 st of July. Reported that she does not have any recommendations for any changes to the program. Suggested that students would like to wear a different color of scrub tops to clinicals.	Kelly Witcher
Director Report	Jan Martin reported that the program received full accreditation, provided the letter from NAACLS to committee. Martin stated that the site visit went very well. Jan Martin provided handouts of the new curriculum that decreased from 72 hours to 60 hours and of the program goals & objectives. What's New: • DOL Grant-working with the Clinical Medical Assistant program. • Marketable skills certificate in phlebotomy-Martin asked the committee for suggestions on if they felt that this would benefit the student, as well as the facilities, and inquired as to what to call the certification. Committee agreed that this is a very good idea and that they believe this will make the student more marketable. Committee agreed on Clinical Lab Assistant for the marketable skills certificate name. The next accreditation self-study is in 2020 and the next site visit is scheduled for 2021.	Jan Martin
Faculty Report	Kim Boyd reported that currently the program has 14 freshmen and will have 10 graduates this year. Kim Boyd and Jan Martin have completed 8 interviews for this coming fall semester and have more interviews to set up. She thanked everyone for their support of the program.	Kim Boyd
Affiliation Reports	Clinical sites are very pleased with the students and that everything is going well. BSA has 7 positions open currently. Antone Sanders thanked Kim Boyd for everything that she does.	Committee
Dean, Health Sciences	Mark Rowh thanked all committee members for their time and support of the program.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:00 p.m.	Viva Pierson
Executive Secretary Signature: 		Next Meeting: Spring 2016