

AMARILLO COLLEGE

NURSING DIVISION FACULTY COMMITTEE MINUTES

DATE: March 11, 2015

TIME & PLACE: 1:00 p.m.- West Campus, Jones Hall, Room 207

ATTENDANCE: Present: Kati Alley, LaVon Barrett, Jan Cannon, Cindy Crabtree, Melva Davis, Angela Downs, Theresa Edwards, Jeanette Embrey, D'Dee Grove, Carol Hergert, Denise Hirsch, Katy Hunter, Verena Johnson, Marianne Jones, Marcia Julian, Tabatha Mathias, Becky Matthews, Sarah Milford, Susan McClure, Kim Pinter, Phyllis Pastwa, Richard Pullen, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, Kim Smith, Teresa Smoot, ,Dr, Vess, Kelly Voelm, Kerrie Young, Connie Bonds-Executive Secretary, April Maxwell – LVN Staff Assistant

ABSENT: Paul Hogue, Jody Kile, Khristi McKelvy, Keri Terrell, Ramona Yarbrough

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 OPENING REMARKS APPROVAL OF MINUTES 2.0 Report from Dean of Nursing	<ul style="list-style-type: none"> Call to Order Dr. Pullen called the meeting to order at 1:00 p.m. The minutes from the faculty meeting on January 14, 2015 were approved. <p>Dr. Pullen gave updates on several faculty members who are out due to health issues.</p> <p>Dr. Vess, Vice President of Academic Affairs, was introduced. Dr. Vess addressed faculty. She stated she is very encouraged with the recent NCLEX stats and is hearing great things about the Nursing Programs.</p> <p>*Congratulations to the VN Program. At this point 23 out of 23 (100% pass rate thus far) graduates have passed NCLEX-VN. 4 more graduates to test.</p> <p>*Congratulations to the ADN Program. At this point 53 out of 55 (96.3% pass rate thus far for the December 2014 graduating cohort) graduates have passed NCLEX-RN. 3 more graduates to test.</p> <p>*Please make sure you have turned in your self-evaluation for the Faculty Performance Review (FPR) process as indicated by March 13, 2015.</p>	<p>Cindy Crabtree made a motion to accept the January 14, 2015 minutes. Carol Hergert seconded the motion. The motion carried by majority vote.</p> <p>Information provided for communication purposes. No action or recommendation is required.</p> <p>No action or recommendation.</p> <p>No action or recommendation</p> <p>No action or recommendation</p>

*Texas BON and ACEN are slated to make a visit to the ADN Program sometime in 2015. I will keep you up to date as soon as I know something. Low pass rates is the primary reason why they are slated to visit.

Information provided for communication purposes. No action or recommendation is required.

*The college is experiencing a fiscal crisis. All divisions at the college had to reduce total costs by 5%. The Nursing Division's total budget is approximately \$2 million. This means we had to reduce next year's budget by approximately \$100,000.00. We accomplished our task through the reduced use of CTAs and part-time faculty members in the next year. We will continue to use CTAs and part-time faculty in a cost effective manner.

No action or recommendation

*The ADN Program enrollment is currently 350. We will begin with an incrementally increasing program enrollment primarily through the Transition Option. We will begin admitted Transition students twice each year beginning in spring 2016. My five-year enrollment plan has program enrollment stabilizing at 400-415 over the next few years that will bring the student to faculty ratio at about 14.8 to 1. It is currently 12.5 to 1. The VN Program enrollment is currently at about 80. The student to faculty ratio is a little high at 16 to 1. A fiscal crisis is unfolding.

No action or recommendation

*We have submitted a request for equipment through Carl Perkins funds. Some of the equipment requests include simulation audio and video equipment, new hospital beds, and simulation manikins. The President's Cabinet will evaluate the requests.

No action or recommendation

*Due to the volume of clinical simulation experiences, especially on Thursday and Fridays, we will be assigning an ADN faculty-member to the NRC as a "clinical group" assignment to learn the processes of clinical simulation preparation, including manikin maintenance under the direction of Khristi McKelvy. Different faculty will serve for each rotation time. The purposes of this are to: (1) Provide more help with simulation, (2) Promote faculty ownership of the clinical simulation management processes and (3) Allow the NRC staff to focus more on the day to day operation of regular labs and other duties.

No action or recommendation

*We will be learning about "Blackboard Analytics". Blackboard Analytics is a data warehouse that will create reports to improve student engagement and learning and teaching. You will hear more information at a later date.

No action or recommendation

*We participated in recent recruitment activities: (1) Sarah Milford represented the nursing programs at River Road High School, (2) LaVon Barrett, Denise Hirsch and I hosted AACAL and (3) LaVon Barrett and I presented at Step Up to Success at Central Church of Christ.

No action or recommendation

*The nursing programs have a new community partner: "Healing the City". Healing the City is a small clinic in Amarillo that offers health care to the impoverished. Dr. Alan Keister donates created this clinic and donates his time (3 hours each Monday evening) along with nurses from the community who donate their time. We will be getting our students involved through the SNA. Faculty are encouraged to volunteer. This would be a great way to offer self and also use this as one community service activity for professorial rank.

Faculty will volunteer as able.

3.0 Report from LVN Director	<p>*Dr. Vess is requiring programs to identify 5 Program Goals. Interestingly, the nursing programs have mission and a host of program outcomes, but no program goals. Debby Hall and I will be drafting 5 Goals based upon our 10 Program SLOs in the ADN Program. We will present them to you in our April 2015 meeting. LaVon Barrett is drafting 5 Program Goals for the VN Program.</p> <p>*There are many evidence-based teaching strategies driving contemporary education. Dr. Vess is requiring an analysis of the following “High Impact Practices” across the curriculum in each division at the college:</p> <ul style="list-style-type: none"> >>>>Learning communities >>>>Common core approaches: Career clusters >>>>Service learning >>>>Online learning >>>>Global perspectives/international education >>>>Writing across the curriculum >>>>Undergraduate research with library connections <p>*The analysis will include where programs include these “High Impact Practices” in the curriculum, what the learning activity is and a strategic plan to address gaps. This analysis is due by August 2015. Debby Hall and I will conduct this analysis through the ADN Program Curriculum. LaVon Barrett will conduct this analysis in the VN Program.</p> <p>*Dr. Vess is developing a Learning Pedagogical approach called “Master Practitioners” of faculty at the college. Master Practitioner means experts in evidence-based teaching strategies. An application process called RFP (Request for Proposal) will soon be sent out for faculty to apply. The VPAA Council will review these applications. A core-group of Practitioners will be identified who will teach others throughout the college.</p> <p>*The Nursing Instructional Review Report is due August 17, 2015 for the nursing programs. This process was formerly known as the “PET” or “Planning and Evaluation Process” for the college. The purpose of the report is to monitor program effectiveness and identify areas for improvement. The report has become more extensive and require such variables as an analysis student success related to age, gender, ethnicity, first-generation and Pell-grant status. Other variables such as Program Outcomes (completion rates, NCLEX results, etc...) will also be included in this report. Debby Hall is the Instructional Data Specialist for the Nursing Division. She will be working closely with LaVon Barrett and me to prepare this report). Results will be placed into the ADN Program’s Systematic Plan of Evaluation (SPE).</p> <p>Keri Terrell and Kim Smith will be attending ATI Item Writing Workshop in April.</p> <p>LVN Students have expressed how beneficial the iPads have been to them. It will now be a requirement for students to have an iPad or a comparable device.</p> <p>The LVN Program has hired two new clinical instructors: Chandra Melton and Kate Bridges</p>	<p>Richard Pullen, Debby Hall and LaVon Barrett will draft program goals for their respective programs.</p> <p>Richard Pullen, Debby Hall and LaVon Barrett will prepare analysis for their respective programs.</p> <p>Debby Hall will prepare this report with the assistance of LaVon Barrett and Richard Pullen.</p> <p>No action or recommendation</p> <p>No action or recommendation</p> <p>No action or recommendation.</p> <p>No action or recommendation</p> <p>No action or recommendation</p>
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	<u>5.12 Testing and Remediation Committee--Young</u> <ul style="list-style-type: none"> No Report. 	No action or recommendation.
<u>6.0 NURSING PROGRAM COMMITTEE REPORTS</u>	<u>6.1 Instructional Technology-McKelvy</u> <ul style="list-style-type: none"> No report <u>6.2 Learning Resources-Hirsch</u> <ul style="list-style-type: none"> No report <u>6.3 Nursing Peer Review-Kim Smith</u> <ul style="list-style-type: none"> No report <u>6.4 Students Activities-Jones, Reed</u> <ul style="list-style-type: none"> There is a potato bake and jacket sale scheduled. Spring fling is scheduled for April 11, 2015. There is a carwash being planned with Heal the City in May. Relay for Life is May 1, 2015. <u>6.5 Testing-Johnson</u> <ul style="list-style-type: none"> Meeting was on 2-25-15 Updated the following polices: Student Testing, Guidelines for using a Blueprint and Test Development Guidelines. Policy changes presented include: <ol style="list-style-type: none"> Changing the time to allow students to review an exam from one week to two Changing when students get a test blueprint from two weeks to one Adding Blackboard terminology were appropriate <p>The above changes come as a motion from the committee. However, faculty further discussed some other issues that needed clarification. The revised policies will be taken back to committee for further discussion. Some other topics that were presented include:</p> <ol style="list-style-type: none"> There is also a new test blueprint (plain blueprint, student and finally one for faculty after test completion). The subdivision of the client need categories have been added to the blueprint A change in terminology from diagnosis to analysis (as seen in the detailed test plan) The addition of a new category: Integrated process which includes caring, teaching and learning and communication Using the updated Blooms taxonomy terminology Developed a new Testing in Blackboard guideline which details how to use Blackboard for testing and review. Will be placed on the J drive. <p>The above changes come as a motion from the committee. However, faculty further discussed some other issues that needed clarification. The revised policies will be taken back to committee for further discussion.</p> 	<p>Reports are for communication purposes.</p> <p>No action or recommendation</p> <p>No action or recommendation</p> <p>Encourage all faculty and students to be involved in SNA activities</p> <p>Testing Committee will discuss at its next meeting feedback from Faculty Organization about the most current revisions to policies and guidelines. Committee will bring amended policies and guidelines back to Faculty Organization at the April 29, 2015 meeting.</p>

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