

## **VPAA Council**

**April 1, 2015  
Library 204, 1:30 pm**

### **Minutes**

**Members Present:** Tamara Clunis, Kim Davis, Daniel Esquivel, Dan Ferguson, Lyndy Forrester, Patsy Lemaster, Kristin McDonald-Willey, Richard Pullen, Mark Rowh, Deborah Vess, Renee Vincent and Kathy Wetzel, Mark Rowh

**Members Absent:** Carol Moore

**Others Present:** Susie Wheeler, Cheryl Oldham

### **Approval of Minutes**

Minutes from the 3/4/15 VPAA Council meeting were submitted and approved.

### **VPAA Retreat**

The VPAA Retreat in May was discussed. Block scheduling will be on the agenda as well as assessment-related projects. Dr. Vess emphasized that this will be a hands on retreat.

### **Perkins Grant Overview**

1. Perkins grant requests presentations and discussion
  - a. Susie Wheeler spoke about the Perkins grant. This is a federal grant for career and technical education and equipment. In the past, AC has received \$600,000 from the grant. Items purchased with Perkins monies:
    - Criminal Justice: SUV
    - East Campus: Hydraulics trainer and paint simulator
    - EMT: ambulance and labulance (simulated ambulance for students).
    - Hereford Campus: Computers
    - Mass Communication: Audio-visual cameras
  - b. The biannual report has been finished; there are still activities that need to be accomplished.
  - c. Requests for Perkins are needed; proposals will be submitted in May.

- d. Approval to apply for Leadership grant has been given. Pre-proposal due is due April 7th.
- e. The Perkins report is written in summer by Teresa Clemons. New requests are taken every year.

2. Dr. Vess wants to change the way capital expenditures and Perkins grant are decided. Departments should ask for those items from capital expenditure funds that are large ticket items and that can't be obtained through Perkins. If there are funds from the current 2014-2015 budget, immediate needs should be addressed.

- a. When asking for Perkins funds, tie the purchase into the key indicators of the grant (handout from Susie) and explain how the purchase satisfies the indicator.
- b. AC needs to use Perkins funds strategically.

3. Some indicated needs:

Richard: Software and equipment with clinical simulation. This is critical as the integration is not working well with the safety lab mannequins.  
Pediatric simulators  
Hospital beds

Lyndy: Two welding simulators (\$46,000 ea.), one for MCC and one for East Campus.  
Equipment to build MCC welding program.  
Trucks  
Technical Education recruiting trailers.  
Question: Is there a way to add a fee to fund reinvestment into capital equipment?

MCC: Richard and Renee will request Perkins funds for equipment for new Nursing program at MCC.  
Two drill presses for welding program; Dumas CDEC will match with funds for two drill presses.

Tamara: Mobile classroom with wireless technology-\$150,000-\$200,000

Kim: Skills development funding for hospital equipment.

Dan: Tony Thomas needs laptops; English needs laptop carts for to link classrooms; simulation dummy and assessment table.

Mark: Kendra requested simulator;

CMA program for Daniel around \$21,000 (use capital expenditure?)

Kim: CPR mannequins (maybe share some health equipment?)

4. Dr. Vess stressed the need for long term planning for large purchases. A five-year plan would allow time to develop grants where needed.

### **Assessment projects: Interactive workshop on program goals and outcomes**

1. Interactive workshops will soon be offered.
  - a. Backwards Design: relates to the importance of writing goals and outcomes and then designing the course. There will be a full-day faculty workshop for Backwards Design on Friday, April 17<sup>th</sup>; all faculty are strongly encouraged to attend. A May 8<sup>th</sup> makeup session will be offered for those who cannot attend on the 17<sup>th</sup>, and the sessions will be taped for those who cannot attend either time. Barbara Millis, from the University of Texas at San Antonio will lead the workshop. Faculty will be informed about items to bring to help design their course. A book, "Creating Significant Learning Experiences", might be purchased for faculty if the budget allows. More information will follow.
  - b. Fall Faculty meeting: Workshop is planned, instead of a lecture only program.
  - c. Multi-day learner-centered pedagogy sessions in the summer. Faculty incentives will be offered.
2. Blackboard Analytics: Kristin led a short workshop on assessment; discussion followed on how to form and state program goals.
  - a. Guidelines for program goals – keep the following in mind; ask how goals relate to:
    - i. Mission/Values
    - ii. High impact practices
    - iii. No Excuses/Achieving the Dream
  - b. Connecting the dots-Blackboard Analytics needs to be purposeful:
    - i. Metrics related to Achieving the Dream/No excuses/IDS/Blackboard Analytics/Civitas. Can we integrate IDS with Civitas?
    - ii. Goals for Analytics: Brainstorming exercise. Goals were drafted.

**Updates:**

1. Block scheduling:
  - a. Rolling out in the fall with two blocks; retreat-talk about expanding the block schedule approach.

**New Business:**

Kim Davis announced her retirement at the end of July. Dr. Vess stressed how vital Kim has been to Amarillo College and how much she will be missed.

Meeting adjourned at 3:35 pm