

Advisory Committee Meeting Minutes
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PROGRAM COMMITTEE NAME: Radiation Therapy				
CHAIRPERSON:	Dale Barker			
MEETING DATE:	4/27/15	MEETING TIME:	12:00 PM	MEETING PLACE: Allied Health 155
RECORDER:	Keri Shelburne, Executive Secretary 806.354.6055 kshelburne@actx.edu		PREVIOUS MEETING:	3/20/14
MEMBERS PRESENT				
List all members of the committee, then place an X in the box left of name if present				
	NAME	TITLE	EMPLOYER INFO	PHONE EMAIL
X	Tommie Gressett	Radiation Therapist	UMC Southwest Center	806.775.8600 tommie.gressett@umchealthsystemc.com
X	Minnie Venable	Community Rep.	Retired	806.353.0385 mgvenable@gmail.com
	Aneta Younger	Radiation Oncology	Harrington Cancer Center	806.212.1957 ayounger@harringtoncc.org
X	Dale Barker	Chief Therapist	Texas Oncology	806.231.0614 cas.barker@usoncology.com
	Roy Goodwin	Radiation Therapist	Panhandle Regional Cancer Center	575.769.7657 rgoodwin@phs.org
	Sarah Haro	Radiation Therapist	Joe Arrington Cancer Center	806.725.8141 sharo@covhs.org
X	Tony Tackitt	Director	Amarillo College	806.354.6063 tmtackitt@actx.edu
X	Mark Rowh	Dean	Amarillo College	806.354.6070 merowh@actx.edu
X	Judy Massie	Higher Education Rep.	Director/MDS Program	806.354.6068 jemassie@actx.edu
X	LaRoyce McAdoo	Advisor	Amarillo College	806.354.6007 lemcadoo21@actx.edu
	Kim Crowley	Director/CHCE	Amarillo College	806.354.6085 kacrowley@actx.edu
X	John Phillips	Student Rep.	N/A	N/A
AGENDA ITEM		ACTION DISCUSSION INFORMATION RESPONSIBILITY		
Welcome & Introductions		Barker, Chairperson, called the meeting to order and introductions followed. Dale Barker		
Approval of Minutes		The minutes of the 3.20.2014 meeting were approved with the following corrections: Statement by Tackitt should read as follows- If students do not do well in one clinical setting for one reason or another, they can NOT be moved to a different clinical setting unless there are extreme circumstances. All committee members		
Health Science Advisor		Registration began on April 13 th . Advising working very hard to increase enrollment for Summer & Fall. LaRoyce McAdoo		
Continuing Health Care		Absent Kim Crowley		
Student Representative		Things are going well. Not aware of concerns from his classmates other than one major concern that they all share-looking for available jobs. John Phillips		

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Director's Report	Tackitt gave everyone a copy of the current Program Mission and Goals, and a copy of the "new" Program Mission and Goals. Baker made a motion to approve the new Program Mission and Goals, seconded by Gressett. Tackitt described the program outcomes being used to measure various benchmarks such as communication, critical thinking, professionalism and clinical competence. Members agreed the outcomes were representative of what needed to be measured. Tackitt reported that the Texas Legislature changed curriculum from 72 hours to 65 hours and discussed the following changes with committee: • Dropped Intro to Physics class: content to be added to the Dosimetry II class • Dropped A & P II: Content to be added to the Sectional Anatomy class Changes in clinical rules: students can no longer repeat a failed rotation; three strikes and you are out of the program. (there are extreme exceptions to this rule) Tackitt discussed 2 things in their data that have triggered to have an action plan in place. 1. Employment rate-Tackitt plans to involve students more with Career Services. 2. Attrition-Tackitt asked committee for help with a plan regarding attrition. Tackitt discussed reasons for students leaving the program in the past. Committee unanimously agreed that everything has been done that can be done and there is not anything that can be done about life circumstances that arise for students that result in them dropping out of the program. Tackitt reported that the job market is currently very tight. To help with this, Tackitt is proposing to become what appears to be the 1st accredited Radiation Therapy program in the United States. Tackitt is proposing an Online Program. A handout was provided to everyone with a "what the online courses would include". Tackitt asked for a vote on who would support the online program. Committee all agreed that this is a good plan. Tackitt is currently taking 10 students into the program. Would like to take more but they are having some issues with not having enough clinical site to accommodate students. Tackitt thanked everyone for all of their support.	Tony Tackitt
Affiliation Reports	UMC-asked about application process & observations. Texas Oncology- good classes, not having any problems or issues.	Gressett & Barker
Dean of Health Sciences	Rowh thanked everyone for all their support of the program and the students.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:15 PM.	Dale Barker
Date: 4 / 27 / 15	Executive Secretary Signature: 	Next Meeting: Spring 2016