

**AMARILLO COLLEGE BOARD OF REGENTS  
MINUTES OF REGULAR BOARD MEETING  
April 22, 2014**

**REGENTS PRESENT:** Mr. Don L. Nicholson, Chair; Dr. Paul L. Proffer, Vice Chair; Mr. Carroll M. Forrester; Ms. Michele Fortunato; Mr. Johnny E. Mize; and Dr. David C. Woodburn

**REGENTS ABSENT:** Mr. John D. Hicks; Ms. Mary Jane Nelson, Secretary; and Dr. Gene Norman

**OTHERS PRESENT:** Mr. Robert Austin, Vice President of Student Affairs; Mr. Terry Berg, Vice President of Business Affairs; Mr. Lee M. Colaw, Chief Information Officer; Mrs. Ellen Robertson Green, Chief of Communication and Marketing; Dr. Russell Lowery-Hart; Dr. Paul Matney, President; and Ms. Danita McAnally, Chief of Planning and Advancement

Ms. Perla Arellano – representing The Ranger  
Mrs. Judy Carter – Honors Program Coordinator  
Ms. Sarah Connell – representing Student Government Association  
Mr. Bruce Cotgreave – Director, Physical Plant  
Mrs. Connie DeJesus – representing Classified Employees Council  
Mrs. Lori Merriman – Executive Secretary, President’s Office  
Mr. Jerry Moller – Dean of Arts and Sciences  
Mr. Bruce Moseley – representing Faculty Senate  
Mr. Mark Rowh – Dean of Health Sciences  
Mrs. Brenda Sadler – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents  
Mrs. Vickie Shelton – Director, Purchasing  
Mr. Lynn Thornton – Director, Administrative Services/Human Resources  
Ms. Claire Villanueva – representing Student Government Association  
Mr. David White – Web and Communications Specialist, College Relations  
Mr. Mark White – Legal Counsel, Sprouse Shrader Smith Law Firm  
Mr. Joseph Wyatt – Communication Coordinator, College Relations

The meeting was called to order by Mr. Nicholson, Chairman. He welcomed all present and asked if there were any public comments. Dr. Woodburn gave the invocation.

**SPECIAL ACHIEVEMENT AWARD PRESENTATIONS:**

Dr. Matney presented a special achievement award to Judy Carter, Honors Program Coordinator and Bruce Cotgreave, Director of Physical Plant. He thanked both of them for all the hard work they do for Amarillo College.

**MINUTES APPROVED:**

Ms. Fortunato moved, seconded by Dr. Proffer to approve minutes of the regular meeting of March 25, 2014. The motion carried unanimously.

**STUDENT GOVERNMENT ASSOCIATION REPORT:**

Claire Villanueva and Sarah Connell reported on their recent trip to the Texas Junior College SGA meeting in Austin; 75 colleges were there and Amarillo College was selected as the Region

**STUDENT GOVERNMENT ASSOCIATION REPORT Continued:**

1 presidential school. They spoke of other accolades AC received which included their radio broadcast and scrapbook. SGA elections will be held on Wednesday, April 23.

**EDUCATION REPORT – StartHereCareers.Com – EMSI CAREER COACH:**

In January, College Relations staff created a brochure for technical education and health & public services careers. The brochure displays jobs which require only a certificate or an associate's degree. It also breaks down different jobs, how long it takes to complete to receive either a certificate or an associate's degree and what the median wage would be after learning the job skills. Start Here Careers helps individuals evaluate more than 800 careers using solid, local data. Career Coach is a free website provided by Amarillo College starting May 1 that will give up-to-date, accurate information about careers in the Panhandle. The website is in English and Spanish. The video displayed the website (STARTHERECAREERS.com). The Economic Modeling Specialist International (EMSI) data comes from more than 90 different public sources which include a quarterly census of employment wages; Bureau of Labor Statistics; and the Department of Education. The EMSI team provides up-to-date information on more than 1,000 industries and 800 occupations detailing jobs available, earning potential, required training, and estimated annual job openings across the nation and down to a specific zip code. Mrs. Ellen Green and Mr. David White presented a video presentation. Mrs. Green displayed how an individual would use the website by using a certain area of interest; she used automotive technology as an example and walked through the different steps. The pages shared wage information, related degrees, current job postings, how to build a resume; it also asks for an email address and starts building a folio for that particular individual. AC has been working with Amarillo ISD, Amarillo Area Foundation, Workforce Solutions – Panhandle, and AC program directors. There has been much progress made with AISD.

**ASSESSMENT AND COLLECTION SERVICES CONTRACT WITH MOORE COUNTY APPROVED:**

Moore County assesses and collects the branch campus maintenance property tax within Moore County for the operation of the Moore County Branch Campus of Amarillo College. Amarillo College and Moore County wish to renew the contract for assessment and collection of taxes for the period covering July 1, 2014 through June 30, 2015. A copy of the Contract for Assessment and Collection Services is attached at pages 227 through 230.

Dr. Woodburn moved, seconded by Mr. Forrester to approve the Assessment and Collection Services Contract with Moore County. The motion carried unanimously.

**ORDER OF ANNEXATION APPROVED:**

Attached at page 231 is an Order for Annexation of Territory to Amarillo Junior College District. The City of Amarillo has annexed a 17.50 acre tract of land lying adjacent to and adjoining the City of Amarillo, Texas. Maps and exhibits showing the area are attached at pages 232 through 236. It is recommended that this territory be annexed to the Amarillo Junior College District.

Mr. Mize moved, seconded by Dr. Proffer to approve the aforementioned territory annexation. The motion carried unanimously.

**SALE OF COUNTY PROPERTY OBTAINED THROUGH SHERIFF'S SALE ACCEPTED:**

Properties foreclosed for taxes and sold at a "Sheriff's Sale" must sell for a minimum bid which is the lower of the adjusted value or the taxes due plus costs of the sale. In some cases this puts the price above what people will pay at a "Sheriff's Sale." Those properties which do not sell are then held in trust by the county/school tax office. The law provides that they can be offered for sale by sealed bids or auction without a minimum bid at a later date. A listing of those properties is below and additional information is attached at pages 237 through 240. Board approval is required because the properties are held in trust by Potter and Randall County.

Potter County

3620 NE 15 <sup>th</sup> Ave	\$ 22,885.20
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Randall County

Windmill Acres #10, Lot 004 Block 0014	\$ 2,500.00
Windmill Acres #10, Lot 003 Block 0014	\$ 2,500.00

The Potter/Randall County Tax Assessor/Collector recommends acceptance of these bids as this puts the property back in production and on the tax rolls. The motion should authorize the Chairman of the Board of Regents to execute the Tax Deeds transferring these properties to the successful bidders.

Mr. Forrester moved, seconded by Ms. Fortunato to accept and authorize the chair of the Board of Regents to execute the Tax Deeds. The motion carried unanimously.

**CONSIDERATION OF TAX ABATEMENT AGREEMENT WITH MWI VETERINARY SUPPLY COMPANY:**

This item was deferred.

**FACULTY PROMOTION IN RANK RECOMMENDATIONS APPROVED:**

The following faculty members have been recommended for promotion in rank by their supervisor, the Rank and Tenure Committee, the appropriate administrative channels, and the President. They meet all criteria for promotion in rank as stated in the Amarillo College Faculty Handbook. If approved, the effective date will be September 1, 2014.

Instructor to Assistant Professor

Gretta Johnson – Mathematics

Assistant Professor to Associate Professor

Samuel Schwarzlose – Biological Sciences

Dr. Proffer moved, seconded by Ms. Fortunato to approve the faculty promotion in rank recommendations. The motion carried unanimously.

**AMENDMENTS TO COLLEGE PRESIDENT QUALIFICATIONS IN BOARD POLICY MANUAL APPROVED:**

Revisions to the College President Qualifications contained in the Amarillo College Board Policy Manual, Section BFA are attached at page 241.

Ms. Fortunato moved, seconded by Dr. Proffer to approve the revisions to the College President Qualifications in the Board Policy Manual. The motion carried unanimously.

**CONSENT AGENDA APPROVED:****A. BIDS AND PROPOSALS:**

- Two 3D Printers for the Engineering Department

The purchase of two, Dimension SST 1200es 3D printers will be utilized by students in the following classes: Introduction to Engineering, Statics, and Engineering Mechanics. The 3D printers will allow students to create three dimensional models of projects and designs for their engineering classes. The two printers are needed as the print time for each project can be several hours depending on the size and complexity of the model. There are 20 students in each class who will require access to the printers. The students will gain a practical understanding of design revision, concept to production cycles, and solid modeling by using advanced technology.

It was recommended to award the 3D printers to Teaching Systems, Inc. the sole proprietor of the design and technology of the Dimension 3D printer line and the only manufacturer using durable ABS plastic build material, for a total cost of approximately \$80,000.00

Funds are available from the HSI-STEM Grant.

**B. BUDGET AMENDMENT:**

A budget amendment for approval by the Board is attached at page 242.

Dr. Proffer moved, seconded by Mr. Mize to approve the Consent Agenda. The motion carried unanimously.

**REQUEST FOR STATEMENT OF QUALIFICATIONS NO. 1299 – ROOFING CONSULTANT AWARDED:**

RFQ No. 1299 for selecting a Roofing Consultant was advertised in the newspaper as a result of the storm damage in May of 2013. RFQ packages were received by eight firms. Six firms provided Qualification Statements.

It was recommended to award RFQ No. 1299 to Jim D. Koontz & Associates, Inc., which the Selection Committee believes to be the best qualified and the best value to Amarillo College. Funds are available from insurance settlement proceeds.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014**REQUEST FOR STATEMENT OF QUALIFICATIONS NO. 1299 – ROOFING CONSULTANT AWARDED Continued:**

Mr. Forrester moved, seconded by Dr. Proffer to award RFQ No. 1299 to Jim D. Koontz & Associates, Inc. The motion carried unanimously.

**FINANCIAL REPORT ACCEPTED:**

The financial statements as of March 31, 2014 are attached at pages 243 through 252.

Revenue

We are seven months through the year. 66% of the \$59.3 million budgeted has been received.

Expenditures

We have spent 47% of \$59.3 million budgeted or \$28.3 million.

Auxiliary Enterprises

The bookstores' profits total \$317,924. Rental properties' net profit is \$584,954. It is higher than this time last year. Employees have used \$123,000 in employee scholarships.

Restricted Funds

Federal grants and contracts have decreased \$709,000 due to the Gear Up Grant ending; state grants and contracts have decreased \$107,674; local grants and contracts have increased \$512,135; and KACV grants and contracts have increased \$378,006 due to the CPB grant.

Cash and Investments

\$52.2 million total minus \$3.6 million (bond) = \$48.6 million – March 2014; \$58.8 million total minus \$12.3 million (bond) = \$46.5 million – March 2013; \$55.1 million total minus \$9.5 million (bond) = \$45.6 million – March 2012.

Alterations & Improvements

\$987,309 has been spent out of total A&I/Land Improvements without branch campuses included. There is \$2.1 million budgeted. The Moore County and Hereford Campuses have spent \$1.9 million out of \$2.4 million budgeted.

Tax Schedule

\$20,315,703 has been collected out of \$20.6 million budgeted leaving \$240,423 to collect.

Bond Expenditures

There has been \$65.2 million on Amarillo projects spent out of \$68 million budgeted.

Ms. Fortunato moved, seconded by Dr. Proffer to accept the March 2014 financial reports. The motion carried unanimously.

**PRESIDENT'S REPORT:**

President's Cabinet has been meeting weekly for a while working to balance the FY15 budget; a preliminary report will be presented at the May Board meeting. The official tax report will be published in July. A Board budget workshop will be scheduled for a date in June.

**PRESIDENT'S REPORT Continued:**

The Philanthropy for the Future Planning Team has been named; Mark White is the chair; others serving on the committee include Johnny Mize, Paul Matney, Kathy Dowdy, Jill Gibson, Teresa Clemons, and Paul Clark. The committee plans to put together a plan for hiring a full-time development officer; Jennifer Yancey, Vice President, Victoria College will consult with the team.

Dr. Matney presented AC graduation rate data; 3-year full-time students have a 17% graduation rate; the state is at 14%; part-time is 11.7%; the state is at a 7.9% graduation rate.

The CUB "Badger Den" remodeling is close to complete; it will open in May.

The AC Student Learning Commons planning is underway. Shiver-Megert provided drawings for the first floor of the library. AC continues to seek a benefactor to fund the project.

East Property Park discussions continue. There are 28 acres being looked into. Dr. Matney met with Jarrett Atkinson, Amarillo City Manager. The City may be interested in a lease agreement; the City would make improvements in phases; a Memo of Understanding will be created if the property is leased.

The Mass Communication program is doing a great job; its curriculum is being integrated into the mass media. On April 24, Don Ford, a retired Amarillo College engineering director will be inducted into the school's Mass Media Wall of Fame.

The 2014 AC Distinguished Alumnus, Sam Lovelady, will be named at Honors Convocation on Sunday, April 27. Mr. Lovelady will be honored with a reception in the fall.

The 2014 Professor Emeritus reception for Professor Pat Knight will be held Wednesday, May 7, 3:30 p.m. on the second floor of the CUB.

Spring Commencement will be conducted on Friday, May 16, 7:00 p.m. at Cal Farley Coliseum

The Common Reader, "Blue Hole Back Home" is the first fictional book selected.

Dr. Matney and Dr. Pat O'Brien will sign a memorandum of understanding that reaffirms and updates our "Destination WT" agreement between Amarillo College and WTAMU on May 8.

AC has been in a partnership with the Amarillo Senior Citizens Association for 40 years; they have leased space at the Downtown Campus. The space is now needed by Amarillo College; a committee which includes Dr. Matney, Mayor Harpole, Judy Day, Clay Stribling, Gary Pitner, Dr. Bud Joyner has been formed to work on a new location for the Amarillo Senior Citizens.

Dr. Matney spoke of recent President's Cabinet Roundtable guests Johnny Mize, Mark White, and Joe Street who have addressed Cabinet members regarding customer service and their careers.

Dr. Matney will attend the quarterly Texas Association of Community Colleges meeting in Austin on April 23; the legislative agenda will be discussed.

**FAMILY HOUSING SUBCOMMITTEE REPORT ACCEPTED:**

A report was given by Ms. Fortunato, chair of the Board Subcommittee on Family Housing. She said that the committee worked with Bruce Cotgreave, Terry Berg, Lynn Thornton, and Dr. Matney on the future of family housing. They proposed to increase rental for housing by \$50 a month on each unit to be effective June 1; this will create an additional \$183,000 in revenue for FY15. The occupancy rating is 97-98%; currently rental rates are below Highland Park Village; the increase will bring AC up to the same rate.

Ms. Fortunato moved that the rent for family housing be raised by \$50/month; Forrester seconded. The motion carried unanimously.

**CONSIDERATION OF ENERGY COST SAVINGS SUBCOMMITTEE STUDY:**

Regents Hicks, Forrester, Mize, and Woodburn serve on the subcommittee. A Request for Proposal was submitted; Cenergistic was the only company to return a bid; Gary Clark, regional president, made a presentation to the subcommittee. Mark White is reviewing their contract. If selected, AC's cost would be \$1.2 million with a savings over ten years of \$2.7 million. Cenergistic's proposal is effective for 90 days from March 4, 2014. Currently the proposed contract includes Amarillo campuses only.

It was the consensus of the Board to move forward but to include Moore County and Hinkson Memorial Campuses and bring the item back to the May Board meeting.

**NOMINATING COMMITTEE APPOINTED:**

Mr. Nicholson named the following regents to serve on the Nominating Committee: Mr. Mize, Dr. Woodburn, and Mr. Forrester. They are charged with bringing a slate of officers to the May Board meeting.

**REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES:**

A handout was distributed regarding Panhandle PBS' *Artistically Speaking* "Night Photography," featuring Amarillo College student, Jim Livingston.

Amarillo College Foundation will host Badger Bash in August.

Dr. Woodburn said the Tax Increment Reinvestment Zone (TIRZ) board is considering helping Carl Hare, president of Nunn Electric Supply, with three historical buildings he owns; they would help with streetscape and lights. Beth Duke of Center City will be hosting a walking tour May 7 and May 13, 4:00 – 5:30.

Dr. Proffer who chairs the Presidential Search Committee, said the committee has been named and Lynn Thornton is helping. The committee has edited the brochure which College Relations created and it will be advertised nationally. The deadline to submit an application is June 16. Dr. Matney's official last day is August 1.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned.

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**Mary Jane Nelson, Secretary**



**CONTRACT FOR ASSESSMENT  
AND COLLECTION SERVICES**

STATE OF TEXAS

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COUNTY OF MOORE

MOORE COUNTY (hereinafter referred to as "County") and the AMARILLO COLLEGE (hereinafter referred to as either AC OR "taxing unit"), and based on the mutual exchange and receipt of good and valuable consideration, enter into the following agreement, and acknowledge same by signature of authorized representatives hereafter.

**PURPOSE**

The parties of this contract wish to consolidate the assessment and collection of AMARILLO COLLEGE branch campus maintenance property taxes with the County. The County is the taxing entity and, as such, establishes the tax rate in consultation with AC and levies and collects this tax. The AC branch campus maintenance property tax was approved and authorized by a county-wide election on May 18, 1999. Such property taxes are collected by Moore County and remitted to AC for the operation of the Moore County Branch Campus of AC. The purpose of this contract is to eliminate the duplication of effort in the existing system and to promote governmental efficiency.

The parties enter into this contract pursuant to the authority granted by Section 6.24, Property Tax Code, and Article 4413 (32c) of Vernon's Annotated Civil Statutes.

**TERM**

This contract shall be effective from the 1<sup>st</sup> day of July, 2014, to June 30, 2015, and shall continue from year to year thereafter unless terminated as hereinafter provided or by operation of law.

**SERVICE TO BE PERFORMED**

1. The County shall assess and collect the ad valorem property taxes owing to the AC. The County further agrees to timely perform for AC all the duties provided by the laws of the State of Texas for the assessment of said taxes.
2. The County shall perform all the functions set out in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for each taxpayer and to mail said tax statements to each taxpayer within the taxing district of the AC. The tax statement shall include the taxes owed to AC by the taxpayer which the County is responsible for collecting.

3. The AC hereby designates the Tax Assessor/Collector of Moore County as its Tax Assessor and Collector for the purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Tax Assessor/Collector of Moore County shall perform all the duties required by law of the Tax Assessor/Collector of the AC in regard to assessing and collecting ad valorem taxes.

#### PAYMENT

##### AMOUNT OF PAYMENT

The AC agrees to pay the County for the cost of performing the services specified above. These costs will be \$.28 per parcel on current taxes collected. The cost of performing the services will be billed annually in October.

The past-due collection costs will be five percent (5%) for delinquent taxes plus penalty and interest collected by the County on behalf of AC. Current years taxes are considered delinquent on July 1<sup>st</sup> of each year. The cost of performing the services will be deducted from each report.

##### REMITTANCE OF COLLECTIONS

The taxes collected for AC will be remitted as requested in writing by AC.

##### COLLECTION REPORTS

The County shall make regular reports to AC showing amounts collected, total paid and unpaid levy, and adjustments made to the tax levy in a form which will enable the AC to maintain its financial records.

##### ADMINISTRATIVE PROVISIONS

1. All expenses incurred by the County for the assessment and collection of taxes shall be clearly kept on the books and records of the County. The AC or its designated representatives are authorized to examine the records to be kept by the County at reasonable times and intervals. Such books and records will be kept in the offices of the County.
2. The County agrees to maintain a surety bond for the Tax Assessor/Collector acting in her capacity as assessor/collector for each of the taxing units for which the County performs assessing and collection services.

3. The County will make the records of taxing assessment and collection available to auditors engaged by AC for its annual audit. The cost of auditing tax assessment and collection records pertaining to each of the taxing units shall be paid by the said taxing unit.

#### **MISCELLANEOUS PROVISIONS**

1. AC agrees to transfer to the possession and control of the County without charge, copies of all records necessary for the performance of the duties and responsibilities of the County pursuant to this contract. These records shall include all tax records including delinquent tax rolls, or records available to the taxing unit, and shall be delivered on or before the 1<sup>st</sup> day of July, 2014.
2. The County shall not be liable to AC on account of any failure to collect taxes nor shall the Tax Assessor/Collector be liable unless the failure to collect taxes results from some failure on their part to perform the duties imposed upon her by law and by this agreement.
3. The County, with the consultation of AC, will establish the tax rate for the Amarillo College branch campus maintenance property tax within the county each year on or before the 30<sup>th</sup> day of September, and in a timely manner provide to AC the adopted tax rate along with any adopted payment options.
4. The 5% past-due collection costs may, under special circumstances, be waived. However, such waiver must first be presented to, and approved by, the Moore County Commissioner's Court.

#### **DELINQUENT TAX SUITS**

AC authorizes the County to institute such suits for the collection of delinquent taxes as the County deems necessary and to contract with an attorney, as provided by Section 6.30 of the Property Tax Code, for the collections of delinquent taxes.

#### **DEFINITIONS**

For the purpose of this agreement, the terms "assessment" and "collection" shall include the following: calculation of tax, preparation of current and delinquent tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes, and calculation of an effective tax rate required by Section

26.04 of the Property Tax Code. The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

**TERMINATION**

Each party reserves the right to terminate this contract prior to July 1<sup>st</sup> of each year during the existence of this contract. Upon such termination, the County shall continue to perform and to complete its performance of services for the terminating taxing unit for the tax year in which such termination was done through the following June 30<sup>th</sup>. Written notice of such election to terminate shall be given to the County.

Upon such termination, the County will provide the terminating taxing unit duplicate records covering all taxable properties within such taxing unit, the cost of such duplicating to be paid by the terminating taxing unit.

**AMARILLO COLLEGE AND MOORE COUNTY DO HEREBY AGREE TO THIS CONTRACT, AS OUTLINED ABOVE, EVIDENCED BY ACTION OF THE GOVERNING BODIES OF EACH PARTY AND THE SIGNATURE OF THEIR PRESIDING OFFICERS.**

Passed by the **AMARILLO COLLEGE**, Moore County, Texas, on the 22<sup>nd</sup> day of April, 2014.

Donald L. Nicholson  
DON L NICHOLSON  
Chairman, Board of Regents

Terry Berg  
TERRY BERG  
Vice President, Business Affairs

Passed by **MOORE COUNTY** on the \_\_\_ day of \_\_\_\_\_, 2014.

Moore County Commissioners Court:

\_\_\_\_\_  
ROWDY RHOADES  
Moore County Judge

\_\_\_\_\_  
LEN SHEETS, Commissioner

\_\_\_\_\_  
LYNN CARTRITE, Commissioner

\_\_\_\_\_  
DANIEL GARCIA, Commissioner

\_\_\_\_\_  
MILTON PAX, Commissioner

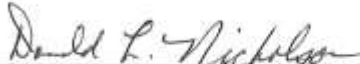
ORDER FOR ANNEXATION OF  
TERRITORY TO  
AMARILLO JUNIOR COLLEGE DISTRICT

WHEREAS, Amarillo Junior College District, pursuant to the Texas Education Code Section 130.066, has heretofore annexed all of the territory which is co-extensive with the city limits of Amarillo, Texas; and

WHEREAS, the City of Amarillo, Texas, did on February 11, 2014, enact its ordinance No. 7449 thereby annexing and including the territory described in Exhibit "A" attached hereto within the boundary limits of the City of Amarillo, Texas, and amending the present boundary limits of such city at the various points contiguous to the areas described in Exhibit "A" attached hereto so as to include the territory described in Exhibit "A" within the corporate limits of the City of Amarillo, Texas; and

WHEREAS, pursuant to the Texas Education Code Section 130.066 the governing board of Amarillo Junior College District by order may annex for Junior College purposes any territory annexed by the City of Amarillo, Texas, and the governing board of Amarillo Junior College District wishes to annex the territory described in Exhibit "A" attached hereto which territory has previously been annexed to the City of Amarillo, Texas, by ordinance No. 7449 referred to above; it is therefore ORDERED that the territory described in Exhibit "A", which exhibit is expressly incorporated herein by reference, are annexed for purposes of the Amarillo Junior College District and same shall be henceforth a part of the Amarillo Junior College District for all purposes.

Read, adopted and approved by at least a majority of regents of the Amarillo Junior College District and the seal thereof hereunto affixed this 22<sup>nd</sup> day of April, 2014.

  
\_\_\_\_\_  
Chair, Board of Regents  
Amarillo Junior College District

ATTEST:

  
*Asst.* \_\_\_\_\_  
Secretary, Board of Regents  
Amarillo Junior College District

THE CITY OF AMARILLO, TEXAS

Interdepartmental  
OFFICE COMMUNICATION

March 17, 2014

TO: Annexation Distribution List

FROM: Planning Department

SUBJECT: A-14-01 Annexation of a 17.508± acre tract of land in Section 61, Block 9,  
BS&F Survey, Potter County, Texas.

APPLICANT: Sarah Williamson and the City of Amarillo

At its meeting of February 11, 2014, the Amarillo City Council approved the above-referenced annexation. The ordinance affecting the change is No. 7449. A copy of the ordinance and associated sketches are attached. Please post your records accordingly.



Kelley Shaw, Planning Director



Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

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ORDINANCE NO. 5449

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS; VOLUNTARY ANNEXATION OF SPARSELY POPULATED TERRITORY ADJACENT TO THE PRESENT CORPORATE LIMITS OF THE CITY OF AMARILLO, FINDING THAT ALL NOTICES AND HEARINGS AS REQUIRED BY LAW HAVE BEEN ISSUED AND CONDUCTED, DESCRIBING THE TERRITORY ANNEXED, OBLIGATING THE PROPERTY SITUATED THEREIN TO BEAR ITS PRO RATA PART OF TAXES LEVIED, PROVIDING RIGHTS AND PRIVILEGES AS WELL AS DUTIES AND RESPONSIBILITIES OF INHABITANTS AND OWNERS IN SAID TERRITORY; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE AND EFFECTIVE DATE.

WHEREAS, the City received a petition requesting annexation of the area described herein; and,

WHEREAS, this annexation is of an area meeting the requirements of state law to be annexed; and,

WHEREAS, all notices and hearings have been issued and held within the time and as required by law; and,

WHEREAS, the hereinafter described properties and territory lies within the extraterritorial jurisdiction of the City of Amarillo and lies adjacent to and adjoins the boundaries of the City of Amarillo;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the following described tract of land and territory lying adjacent to and adjoining the City of Amarillo, Texas, is hereby added and annexed to the City of Amarillo, and said territory hereinafter described shall hereafter be included within the boundary limits of the City of Amarillo, and the present boundary limits of such City, at the various points contiguous to the areas hereinafter described, are altered and amended so as to include said area within the corporate limits of the City of Amarillo, which land and territory is more particularly described as follows, to-wit:

BEGINNING at the Southeast corner of Section 61, also being the Northeast corner of Section 62, Block 9, B.S. & F. Survey, Potter and Randall Counties, Texas, said point is located at the intersection of SW 34th Avenue and Soncy Road;

THENCE N 89°45'35" W (N 89°47'00" W), along the South line of Section 61, a distance of 900.00 feet to a point in the South line of said Section 61, also being the North line of said Section 62, located in the SW 34th Avenue right-of-way;

THENCE N 0°15'00" W (N 0°16'00" W), parallel and 900.00 feet west of the East line of said Section 61, 2415.15 feet to a point in the Potter/Randall County line, the POINT OF BEGINNING of this tract;

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THENCE S 89°56'37" W, along said Potter/Randall County line, 583.14 feet as measured on the GREAT ARC OF LATITUDE from the Southwest corner of Potter, Randall, Deaf Smith and Oldham Counties to the Southeast corner of Potter, Randall, Carson and Armstrong Counties, Texas;

THENCE N 0°12'22" E, 655.59 feet to a point;

THENCE S 89°47'38" E, 150.69 feet to a point;

THENCE N 0°12'22" E, 628.80 feet to a point in the South right-of-way line of Interstate 40;

THENCE S 88°15'41" E, along said South right-of-way line of Interstate 40, 47.70 feet to a point;

THENCE N 01°44'19" E, perpendicular to the South right-of-way line of Interstate 40, 320.00 feet to a point in the North right-of way line of said Interstate 40;

THENCE S 88°15'41" E, along said North right-of-way line of Interstate 40, 363.67 feet to a point, whence the Southeast corner of Lot 9, Block 1, same being the Southwest corner of Lot 8, Block 1, Soncy Heights Unit No. 5, as recorded in Volume 3255, Page 196 of the Official Public Records of Potter County, Texas, bears S 88°15'41" E, 31.73 feet;

THENCE S 0°15'00" E (S 0°16'00" E), along said west Amarillo, Texas, city limits, same being parallel and 900.00 feet West of the East section line of said Section 61, at 320.19 feet pass the South right-of-way line of said Interstate 40, continue for a total distance of 1590.65 feet to the POINT OF BEGINNING

SECTION 2. That the annexed territory described above now is a part of the City of Amarillo for all purposes and the properties situated therein shall bear its pro rata part of the taxes levied by the City of Amarillo, and shall be entitled to the same rights and privileges, duties and responsibilities, including those established by the Service Plan attached hereto and made a part hereof, as other property with in the corporate limits.

SECTION 3. That the inhabitants residing within the confines of the annexed territory shall be entitled to all the rights and privileges of all the citizens of Amarillo. Such persons shall be bounded by the Charter, Ordinances, Resolutions and other regulations of the City of Amarillo, unless exempted from the application of any such law.

SECTION 4. That the official map of the city is hereby amended by this annexation and such additional territory shall be shown on such map as being within the corporate limits of the municipality upon the next publication of said map and thereafter.


SECTION 5. That in the event this ordinance or any part hereof is found to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue in full force and effect.

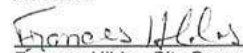
SECTION 6. That this ordinance shall be effective on and after the date of second and final vote to adopt.



Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 4 day of February 2014 and PASSED on Second and Final Reading on this the 11 day of February 2014.

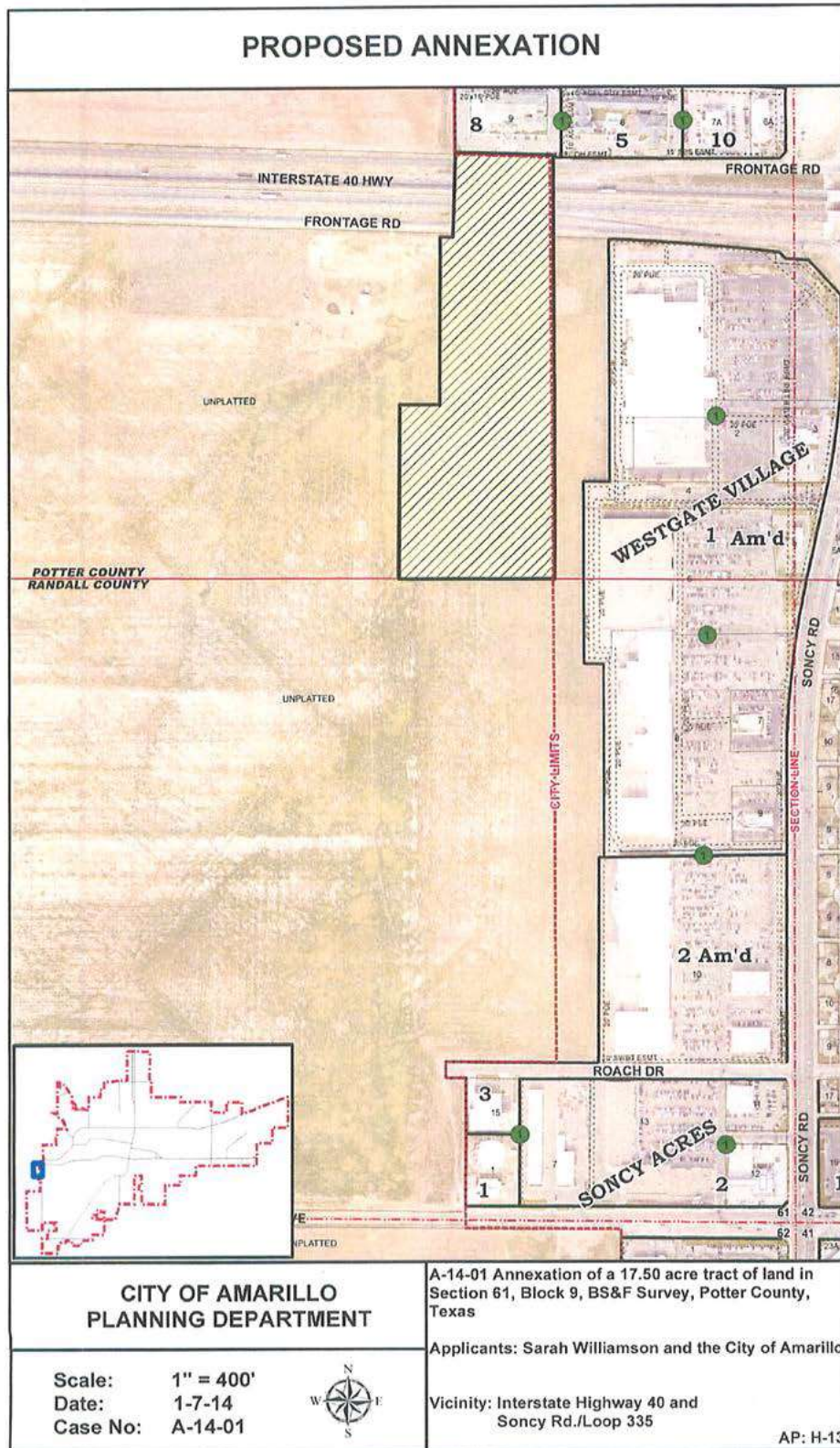
  
Paul Harpole, Mayor

ATTEST:  
  
Frances Hibbs, City Secretary

BY \_\_\_\_\_  
CITY SECRETARY

The undersigned City Secretary of the City of Amarillo in the State and County, aforesaid hereby certifies that the attached and hereby returned is a true and correct copy of a part of the records, books and papers in the Office of the City Secretary; and that they are the original of such papers, books and records as such records are in the Office of the City Secretary.

Witness my hand and official seal this 11 day of February, 2014.  
  
City Secretary  
City of Amarillo, Texas



04/02/2014 WED 11:14 FAX

002/003

# County of Potter

STATE OF TEXAS  
SANTA FE BUILDING

TAX OFFICE  
900 S. POLK, SUITE 106  
PO BOX 2289  
AMARILLO, TEXAS 79105-2289



PHONE: (806) 342-2600  
FAX: (806) 342-2637  
pcto@co.potter.tx.us

**SHERRI AYLOR**  
TAX ASSESSOR-COLLECTOR

April 2, 2014

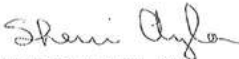
Amarillo Jr. College  
Carolyn Leslie  
PO Box 447  
Amarillo, TX 79178-0001

Ms. Leslie:

Potter County, as Trustee, requests permission to sell the property located at 3620 NE 15<sup>TH</sup> AVE to ROBERT MENDOZA for \$22,885.20 as a private sale. We have received their payment for the property. Please place this item on your governing body's APRIL 22<sup>ND</sup> 2014 agenda for their deed approval and signature(s).

If you would, e-mail a copy of the agenda as confirmation that this item has been placed on your agenda to [katrinaadams@co.potter.tx.us](mailto:katrinaadams@co.potter.tx.us) or contact Katrina at #342-2607.

Sincerely,

  
SHERRI AYLOR  
Tax Assessor/Collector

SA/so

Enclosure

## BID SUBMISSION FOR PRIVATE SALE OF TRUSTEE PROPERTY

### INSTRUCTIONS:

A. Bid forms may be obtained from the Potter County Tax Office. If bidding on more than one property, a separate bid form must be completed on each property.

B. Potter County reserves the right to reject any and all bids. Bids from parties with delinquent taxes in Potter County will not be accepted. All properties may be subject to the Right of Redemption according to Section 34.21 of the Texas Property Tax Code. The 2013 taxes will be prorated.

**1. Person(s) submitting the bid:** (please print legibly & use ink)

Name: Robert Mendoza

Address: 3617  
1317 NE 15<sup>th</sup>

City, State, Zip:  
Amarillo TX 79107

Telephone Number: 806-676-4455 e-mail address: \_\_\_\_\_

**2. I hereby submit a bid of \$ 22,885.20 on the property described below:**

R018-0100-0840  
(property geographical ID)

W 25FT of 11 & All of 10 Block 16 East Amarillo #1 Addition  
(legal description)

3620 NE 15<sup>TH</sup> Ave  
(physical address)

Signature: Norberto Mendoza Date: 4-1-14

**3. Payment is due plus \$40.00 for filing of the deed, at the time the successful bidder is notified.**

**4. I would like the following name(s) on the deed.**

Norberto Mendoza  
(The only name(s) that will appear on the deed will be the name(s) listed here.)

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014



RANDALL COUNTY

SHARON HOLLINGSWORTH  
TAX ASSESSOR-COLLECTOR

FINANCE BUILDING  
PO BOX 997  
CANYON TX 79015-0997  
806 468-5540  
FAX 806 468-5541  
e-mail: taxes@randallcounty.org

AMARILLO ANNEX  
4111 S. GEORGIA #300  
AMARILLO TX 79110-1123  
806 468-5654  
FAX 806 468-5657  
website: www.prad.org

March 20, 2014

Terry Berg  
Amarillo College  
P.O. Box 447  
Amarillo, TX 79178-0447

RE: R 086 4520 4220.0

Dear Mr. Berg,

We have received an offer from Hector E. Chavira on property located at 4605 Tank Amarillo, TX. The legal description is: Windmill Acres #10 Lot 003 Block 0014. This property was struck off to the taxing districts on March 5<sup>th</sup>, 2013 with a minimum bid of \$3,961.75. The amount of taxes currently due is \$4,102.12 with court costs in the amount of \$468.21. The 2013 appraised value of the property is \$11,200.00

The offer is for \$2,500.00 and we recommend you accept this offer. Please accept or reject this offer by signing in the appropriate place below and send it back in the envelope provided.

Sincerely,

  
Sharon Hollingsworth

We would like to accept the offer on this property and the issuance of a tax deed.

District Ronald R. Nichols

By: AJCD

We would like to reject the offer on this property.

District \_\_\_\_\_

By: \_\_\_\_\_





RANDALL COUNTY

SHARON HOLLINGSWORTH  
TAX ASSESSOR-COLLECTOR

FINANCE BUILDING  
PO BOX 997  
CANYON TX 79015-0997  
806 468-5540  
FAX 806 468-5541  
e-mail: taxes@randallcounty.org

AMARILLO ANNEX  
4111 S. GEORGIA #300  
AMARILLO TX 79110-1123  
806 468-5864  
FAX 806 468-5657  
website: www.prad.org

March 20, 2014

Terry Berg  
Amarillo College  
PO Box 447  
Amarillo, TX 79178-0447

RE: R 086 4520 4230.0

Dear Mr. Berg,

We have received an offer from Hector E. Chavira on property located at 4607 Tank Amarillo, TX. The legal description is: Windmill Acres #10 Lot 004 Block 0014. This property was struck off to the taxing districts on March 5<sup>th</sup>, 2013 with a minimum bid of \$3,961.75. The amount of taxes currently due is \$3,692.63 with court costs in the amount of \$368.21. The 2013 appraised value of the property is \$11,200.00

The offer is for \$2,500.00 and we recommend you accept this offer. Please accept or reject this offer by signing in the appropriate place below and send it back in the envelope provided.

Sincerely,

  
Sharon Hollingsworth

We would like to **accept** the offer on this property and the issuance of a tax deed.

District Donald R. Nicholas

By: AJCB

We would like to **reject** the offer on this property.

District \_\_\_\_\_

By: \_\_\_\_\_

## COLLEGE PRESIDENT

BFA

QUALIFICATIONS

Qualifications of the College President should include the following:

1. Commitment to the philosophy of a comprehensive community college.
2. The ability to work effectively with College personnel, students, and local and state governments.

The minimum educational preparation of an earned doctorate from a regionally accredited institution is required. At least five years' successful experience in a high level of administration in a community college is preferred.

**AMARILLO COLLEGE  
BUDGET AMENDMENTS  
April 22, 2014**

- 1. Moore County Campus – Transfer of funds  
to cover expense of replacing retiring advisor position.**

<b>Increase Advising Department – Appointed Personnel Pool</b>	<b>\$ 16,000.00</b>
<b>Decrease Institutional Operations – Contingency Pool</b>	<b>-\$ 16,000.00</b>



Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Revenue Budget Status Report  
as of March 31, 2014

	Fiscal 2014 Beginning Budget	Fiscal 2014 Current Budget	Fiscal 2014 Actual	%	Fiscal 2013 Budget	Fiscal 2013 Actual	%
State Appropriations	15,278,458	15,278,458	8,941,023	59%	14,994,164	8,872,411	59%
Indirect Cost Recovery	223,454	223,454	121,012	54%	203,454	122,140	60%
Ad Valorem Tax Revenues	16,098,382	16,098,382	9,526,981	59%	15,063,121	8,973,166	60%
Subtotal	<u>31,600,294</u>	<u>31,600,294</u>	<u>18,589,016</u>	59%	<u>30,260,739</u>	<u>17,967,717</u>	59%
Tuition and Fees - Academic	18,750,818	18,750,818	15,136,408	81%	18,214,565	15,289,953	84%
Tuition and Fees - Continuing Education	1,653,860	1,712,128	1,234,965	72%	1,572,417	1,228,367	78%
Tuition and Fees - Comm. Serv.	999,187	999,187	702,713	70%	918,788	737,270	80%
Less: TPEG	(487,980)	(487,980)	(225,899)	46%	(492,714)	(230,668)	47%
Subtotal	<u>20,915,885</u>	<u>20,974,153</u>	<u>16,848,187</u>	80%	<u>20,213,056</u>	<u>17,024,922</u>	84%
KACV - TV	<u>493,200</u>	<u>493,200</u>	<u>266,263</u>	54%	<u>493,200</u>	<u>238,464</u>	48%
Interest Income	80,000	80,000	20,448	26%	60,000	18,315	31%
Other Income	2,322,205	2,570,647	2,369,063	92%	2,181,402	1,996,005	92%
East Campus Land Sale Proceeds	-	-	33,954	0%	-	0	0%
Transfer from Auxiliary Enterprises	1,274,648	1,274,648	0	0%	1,307,649	0	0%
Use of Retained Earnings	81,563	81,563	47,578	58%	756,093	441,054	0%
A & I Funding	1,465,000	1,465,000	223,799	15%	3,255,000	1,660,023	51%
Branch Campus A&I	1,065,435	1,315,435	975,819	0%	0	0	0%
Subtotal	<u>6,288,851</u>	<u>6,787,293</u>	<u>3,670,661</u>	54%	<u>7,560,144</u>	<u>4,115,397</u>	54%
<b>TOTAL REVENUES</b>	<b><u>59,298,230</u></b>	<b><u>\$59,854,940</u></b>	<b><u>\$39,374,127</u></b>	<b>66%</b>	<b><u>\$58,527,139</u></b>	<b><u>\$39,346,500</u></b>	<b>67%</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Expenditures Budget Status Report  
as of March 31, 2014

	Fiscal 2014 Beginning Budget	Fiscal 2014 Amended Budget	Fiscal 2014 Actual	%	Fiscal 2013 Budget	Fiscal 2013 Actual	%
Institutional Support	9,660,019	9,709,261	1,968,680	20%	9,105,254	5,219,704	57%
Student Services	3,425,453	3,463,095	1,870,281	54%	3,194,044	1,730,846	54%
Fringe Benefits	9,717,970	9,717,970	4,689,573	48%	8,873,951	4,818,176	54%
Resident Instruction	22,320,826	22,638,890	12,384,148	55%	21,754,774	11,965,480	55%
Academic Support	2,147,946	2,138,391	1,191,369	56%	2,168,296	1,199,608	55%
Extension and Public Service	2,179,485	2,173,985	1,096,250	50%	2,043,907	1,056,981	52%
Physical Plant Operation and Maintenance	5,241,348	5,256,474	2,943,922	56%	5,658,329	3,172,267	56%
Technology Equipment Replacement	1,672,957	1,672,957	1,253,597	75%	1,948,963	1,194,597	61%
Alterations and Improvements	2,271,598	2,515,040	857,176	34%	3,270,000	1,660,023	51%
Contingencies	660,628	568,877	0	0%	509,621	0	0%
<b>TOTAL EXPENDITURES</b>	<b>\$59,298,230</b>	<b>\$59,854,940</b>	<b>\$28,254,996</b>	<b>47%</b>	<b>\$58,527,139</b>	<b>\$32,017,682</b>	<b>55%</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Auxiliary Enterprises  
Profit (Loss) Statement  
as of March 31, 2014

	Fiscal 2014			Fiscal 2013		
	Income	Expense	Profit (Loss)	Income	Expense	Profit (Loss)
<b>Bookstores:</b>						
Washington Street	1,871,257	1,571,651	299,606	2,003,293	1,668,475	334,818
West Campus	345,615	327,297	18,318	385,215	333,589	51,626
<b>Total Bookstores</b>	<b>2,216,872</b>	<b>1,898,948</b>	<b>317,924</b>	<b>2,388,508</b>	<b>2,002,064</b>	<b>386,444</b>
<b>Vending:</b>						
Washington Street	17,509		17,509	20,827		20,827
East Campus	3,978		3,978	4,623		4,623
Moore County	1,246		1,246	1,534		1,534
Hereford Campus	221		221	265		265
<b>Total Vending</b>	<b>22,954</b>	<b>0</b>	<b>22,954</b>	<b>27,279</b>	<b>0</b>	<b>27,279</b>
<b>Rental Property:</b>						
Washington Street	4,201		4,201	5,601		5,601
East Campus - Family Housing	1,536,136	959,863	576,273	1,533,617	1,135,918	397,699
East Campus - Industrial	4,480		4,480	9,795	1,856	7,939
<b>Total Rental Property</b>	<b>1,544,817</b>	<b>959,863</b>	<b>584,954</b>	<b>1,549,013</b>	<b>1,137,774</b>	<b>411,239</b>
<b>Interest Income</b>						
Interest Income	3,339		3,339	3,668		3,668
Installment Payment Plan	81,215		81,215	83,435		83,435
Student Government Association	258,693	179,370	79,323	268,897	196,592	72,305
Total Other	343,247	179,370	163,877	356,000	196,592	159,408
<b>TOTAL AUXILIARY ENTERPRISES</b>	<b>4,127,890</b>	<b>3,038,181</b>	<b>1,089,709</b>	<b>4,320,800</b>	<b>3,336,430</b>	<b>984,370</b>
<b>USES OF THESE PROFITS</b>						
<b>Institutional Scholarships:</b>						
Honors Program Scholarships		6,900	(6,900)		6,150	(6,150)
Band Scholarships		850	(850)		2,025	(2,025)
Choir		451	(451)		834	(834)
<b>Total Institutional Scholarships</b>	<b>0</b>	<b>8,201</b>	<b>(8,201)</b>	<b>0</b>	<b>9,009</b>	<b>(9,009)</b>
<b>Employee Scholarships:</b>						
Employee Spouse		11,510	(11,510)		13,434	(13,434)
Employee - Appointed		26,953	(26,953)		22,977	(22,977)
Employee - Children		59,225	(59,225)		54,213	(54,213)
Employee Non Appointed		25,634	(25,634)		21,467	(21,467)
<b>Total Employee Scholarships</b>	<b>0</b>	<b>123,322</b>	<b>(123,322)</b>	<b>0</b>	<b>112,091</b>	<b>(112,091)</b>
<b>Official Functions</b>						
Official Functions		10,408	(10,408)		11,046	(11,046)
Transfer from AE to LM for Plant EC			0			0
<b>Total Other</b>	<b>0</b>	<b>10,408</b>	<b>(10,408)</b>	<b>0</b>	<b>11,046</b>	<b>(11,046)</b>
<b>TOTAL USES OF THESE PROFITS</b>	<b>0</b>	<b>141,931</b>	<b>(141,931)</b>	<b>0</b>	<b>132,146</b>	<b>(132,146)</b>
<b>TOTAL AUXILIARY ENTERPRISES</b>	<b>\$4,127,890</b>	<b>\$3,180,112</b>	<b>\$947,778</b>	<b>\$4,320,800</b>	<b>\$3,468,576</b>	<b>\$852,224</b>

Amarillo College  
Restricted Funds - Revenue and Expenditures  
as of March 31, 2014

	Fiscal 2014	Fiscal 2013	Increase (Decrease)
Federal Grants and Contracts	9,511,937	10,220,971	(709,034)
State Grants and Contracts	2,198,169	2,305,843	(107,674)
Local Grants and Contracts	1,352,687	840,552	512,135
KACV Grants and Contracts	1,024,095	646,089	378,006
<b>TOTAL GRANTS AND CONTRACTS</b>	<b><u>14,086,888</u></b>	<b><u>14,013,455</u></b>	<b><u>73,433</u></b>
Student Aid			
Pell Grants	7,129,252	7,430,201	(300,949)
Suppl. Education Opportunity Grants (SEOG)	131,772	123,389	8,383
College Work Study	144,465	179,635	(35,170)
Texas Public Education Grants (TPEG)	309,537	210,418	99,119
Texas Grant - THECB	893,977	899,004	(5,027)
EC Scholarships	5,500	0	5,500
DWT-NEG Displaced Worker Training Grant	23,620	0	23,620
Resident Instruction	4,138,409	3,682,626	455,783
Public Service	817,960	1,124,147	(306,187)
Student Support Services	264,226	294,757	(30,531)
<b>TOTAL EXPENDITURES</b>	<b><u>13,858,718</u></b>	<b><u>13,944,177</u></b>	<b><u>(85,459)</u></b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

Amarillo College  
Cash and Investments  
as of March 31, 2014

	Cash in Bank and on Hand	TexPool	Amarillo National Fund	Chase	U S Treasury Bill	Certificate Of Deposits	Total
Local Maintenance Funds	1,165,088	14,526,084				18,296,863	33,988,035
Auxiliary Enterprises	7,139	414,827				4,269,128	4,691,094
Restricted Funds		689,831	2,289,963			513,025	3,492,819
Endowment Funds		269,839	2,040,727			1,272,394	3,582,960
Unexpended Plant Funds	153,931	1,397,616		2,041,797			3,593,344
Retirement of Indebtedness	117,884	757,834				2,000,000	2,875,718
Agency Funds							0
<b>TOTAL</b>	<b>\$1,444,042</b>	<b>\$18,056,031</b>	<b>\$4,330,690</b>	<b>\$2,041,797</b>	<b>\$0</b>	<b>\$26,351,410</b>	<b>\$52,223,970</b>
<b>MARCH 2013 TOTAL</b>	<b>\$1,408,490</b>	<b>\$21,454,369</b>	<b>\$3,772,458</b>	<b>\$5,836,982</b>	<b>\$0</b>	<b>\$26,318,839</b>	<b>\$58,791,138</b>
<b>MARCH 2012 TOTAL</b>	<b>\$3,666,122</b>	<b>\$20,354,547</b>	<b>\$3,521,901</b>	<b>\$4,018,282</b>	<b>\$1,538,550</b>	<b>\$22,019,867</b>	<b>\$55,119,269</b>

**Breakdown of Cash & Investments:**

	2014	2013	2012
Amarillo College	31,752,554	29,371,773	28,588,102
EC Land Sale Proceeds	116,482	0	0
KACV	5,805,787	5,107,589	5,291,491
HLC	1,033,116	1,089,521	1,146,034
Student Loans	(651,056)	(883,200)	(52,822)
Pass Through Scholarships	(651,055)	(761,554)	617,370
Restricted	1,630,952	2,675,616	697,029
Auxiliary	6,178,606	6,059,508	6,135,564
Plant/Bonds/Debt Service	6,788,363	15,892,417	12,489,858
Agency	220,221	239,468	206,643
<b>Total</b>	<b>\$52,223,970</b>	<b>\$58,791,138</b>	<b>\$55,119,269</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Alterations and Improvements  
Projects for Fiscal 2014  
as of March 31, 2014

TYPE OF FUNDS	PROJECT	ACTUAL	PROJECTED COST	% COMPLETE
Designated	CUB - Replace South Entrance Doors	\$24,267.17	\$25,000.00	97%
Designated	Student Service Center - HVAC Renovation	\$48,164.00	\$150,000.00	32%
Designated	Student Service Center - Fin Aid - 2nd Floor Paint/Carpet	\$18,938.72	\$50,000.00	38%
Designated	West Campus - Jones Hall - New North Parking Lot	\$19,734.24	\$300,000.00	7%
Designated	WC Bldg C - Gun Safe		\$50,000.00	0%
Designated	West Campus - Child Development Lab Alterations	\$6,331.42	\$75,000.00	8%
Designated	Polk Street - Nixon Gym - New HVAC	\$34,428.37	\$35,000.00	98%
Designated	Polk Street - Nixon Gym - Re-Roof	\$2,225.41	\$55,000.00	3%
Designated	EC - Mfg Education Center - New East Parking Lot		\$300,000.00	0%
Designated	EC - Public Service Train Ctr - Building Upgrades		\$55,000.00	0%
Designated	EC Bldg 3400 - Removal of Asbestos/Demolish (Refund)	(\$3,051.45)	\$0.00	0%
Designated	Campus Wide - Carpet Replacement	\$16,929.29	\$50,000.00	34%
Designated	Campus Wide - Parking Lot Repairs	\$2,300.10	\$50,000.00	5%
<b>TOTAL A&amp;I FROM DESIGNATED RESERVES</b>		<b>\$170,267.27</b>	<b>\$1,215,000.00</b>	<b>14%</b>
Allocated	CUB - Renovate Kitchen/Bookstore	\$556,732.83	\$556,732.83	100%
Allocated	EC Bldg 3400 - Removal of Asbestos/Demolish	\$78,521.00	\$78,931.00	99%
Allocated	EC Bldg V - Site Work		\$100,000.00	0%
Allocated	EC Motorcycle Storage	\$12,622.51	\$15,000.00	84%
Allocated	EC - Construction of Welding Booths	\$153,668.00	\$153,668.00	100%
Allocated	Campus Wide - Carpet Replacement	\$15,497.72	\$15,497.72	100%
<b>TOTAL A&amp;I FROM ALLOCATED FUNDS</b>		<b>\$817,042.06</b>	<b>\$919,829.55</b>	<b>89%</b>
<b>TOTAL A&amp;I/LAND IMPROVEMENTS W/O BRANCHES</b>		<b>\$987,309.33</b>	<b>\$2,134,829.55</b>	<b>46%</b>
Branch Campus	Moore County Campus - Student Activities Center	\$469,467.19	\$515,435.29	91%
Branch Campus	Moore County Campus - New Campus Completion	\$115,943.19	\$300,000.00	39%
Branch Campus	Hereford New Campus	\$450,771.16	\$756,830.63	60%
Branch Campus	Hereford New Campus - Hereford Capital Campaign	\$894,675.00	\$898,232.24	100%
<b>TOTAL A&amp;I FROM BRANCH CAMPUSES</b>		<b>\$1,930,856.54</b>	<b>\$2,470,498.16</b>	<b>78%</b>
<b>TOTAL A&amp;I/LAND IMPROVEMENTS PLUS BRANCHES</b>		<b>\$2,918,165.87</b>	<b>\$4,605,327.71</b>	<b>63%</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Tax Schedule  
as of March 31, 2014

	FY 2014			FY 2013	
	Potter County	Randall County	Total	Total	
Net Taxable Values	\$5,216,629,267	\$4,527,585,789	\$9,744,215,056	\$9,455,340	
Tax Rate	\$0.19950	\$0.19950	\$0.19950	\$0.19950	
Assessment:					
Bond Sinking Fund - \$ .04429	\$2,261,746	\$2,412,998	\$4,674,744	\$4,974,279	
Maintenance and Operation - \$ .15521	\$7,925,840	\$8,455,874	\$16,381,714	\$15,440,558	
Total Assessment	\$10,187,586	\$10,868,872	\$21,056,458	\$20,414,837	
Deposits of Current Taxes	\$9,490,584	\$10,547,048	\$20,037,632	\$19,374,808	
Current Collection Rate	93.16%	97.04%	95.16%	94.91%	
Deposits of Delinquent Taxes	\$135,910	\$40,667	\$176,577	\$196,021	
Deposits of Penalties and Interest	\$75,772	\$25,722	\$101,494	\$108,460	
				collection rate	
Budgeted - Bonds			\$4,674,744	100.00%	\$4,974,279
Budgeted - Maintenance and Operation			\$15,881,382	96.95%	\$14,892,121
Total Budget			\$20,556,126	97.62%	\$19,866,400
Total Collected - Current + Delinquent + Penalty/Interest			\$20,315,703		\$19,679,289
Over (Under) Budget			(\$240,423)		(\$187,111)

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Bond Expenditures - Fund 60  
Bond Projects  
as of March 31, 2014

VENDOR	PRIOR YEARS EXPENSES	EXPENSES FY 14			TOTAL EXPENSES	PROJECTED COST	% COMPLETE
		ARCHITECT FEES	CONSTRUCTION MANAGER FEES	OTHER EXPENSES			
<b>Construction in Progress:</b>							
Bond Sale Fee	\$107,751.92	\$0.00	\$0.00	\$0.00	\$107,751.92	\$107,751.92	100%
General Construction Expenses - All Campuses	\$97,102.58	\$0.00	\$0.00	\$65.72	\$97,168.30	\$97,168.30	100%
Dutton Hall - Remodel - WSC	\$25,214.38	\$123,942.78	\$1,413,660.00	\$213,006.60	\$1,775,823.76	\$3,232,791.00	55%
Byrd Business Building - Remodel - WSC	\$7,669,462.63	\$0.00	\$4,790.00	\$15,332.34	\$7,689,584.97	\$8,041,042.13	96%
Parcells Hall - Remodel - WSC	\$8,948,192.10	\$0.00	\$4,790.00	\$8,774.54	\$8,961,756.64	\$9,095,585.29	99%
Lynn Library - Renovations at Existing Building-WSC	\$894,263.99	\$273.51	(\$3,266.07)	\$1,311.50	\$892,582.93	\$892,582.93	100%
CUB - Remodel - WSC	\$0.00	\$49,851.93	\$6,860.00	\$106,409.33	\$163,121.26	\$482,111.00	34%
Music Buildings-Renovations at Existing Building-WSC	\$2,905,424.98	\$0.00	\$20,778.94	\$66,715.47	\$2,992,919.39	\$3,277,223.88	91%
EC Industrial Center - Renovate (Welding, Restrooms, HVAC)	\$4,686,404.15	\$15,188.46	\$23,483.40	\$4,510.72	\$4,729,586.73	\$4,879,713.08	97%
EC Transportation Complex Bldg S - Addition/Renovate Bldg	\$872,433.20	\$0.00	\$22,249.60	\$1,664.10	\$896,346.90	\$896,381.95	100%
Allied Health - Remodel - West Campus	\$3,616,203.17	\$0.00	\$0.00	\$1,131.30	\$3,617,334.47	\$3,621,941.23	100%
<b>Total Construction in Progress</b>	<b>\$29,822,453.10</b>	<b>\$189,256.68</b>	<b>\$1,493,345.87</b>	<b>\$418,921.62</b>	<b>\$31,923,977.27</b>	<b>\$34,624,292.71</b>	<b>92%</b>
<b>Completed Projects:</b>							
Durrett Hall - Relocation of Electronics - WSC	\$57,248.10	\$0.00	\$0.00	\$0.00	\$57,248.10	\$57,248.10	100%
Warren Hall - Remodel - WSC	\$2,437,662.86	\$0.00	\$0.00	\$0.00	\$2,437,662.86	\$2,437,662.86	100%
Dutton Hall - Remodel - WSC	\$554,727.60	\$0.00	\$0.00	\$0.00	\$554,727.60	\$554,727.60	100%
Parcells Hall - KACV Data Room - WSC	\$184,307.44	\$0.00	\$0.00	\$0.00	\$184,307.44	\$184,307.44	100%
Chill Water Loop System - WSC	\$881,655.78	\$0.00	\$0.00	\$0.00	\$881,655.78	\$881,655.78	100%



Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

AMARILLO COLLEGE  
Bond Expenditures - Fund 60  
Bond Projects  
as of March 31, 2014

VENDOR	PRIOR YEARS EXPENSES	EXPENSES FY 14			TOTAL EXPENSES	PROJECTED COST	% COMPLETE
		ARCHITECT FEES	CONSTRUCTION MANAGER FEES	OTHER EXPENSES			
Science Laboratory Building - WSC	\$10,024,693.08	\$0.00	\$0.00	\$0.00	\$10,024,693.08	\$10,024,693.08	100%
New Parking Lot - WSC	\$816,500.72	\$0.00	\$0.00	\$0.00	\$816,500.72	\$816,500.72	100%
Building B - Remodel - West Campus	\$1,417,215.97	\$0.00	\$0.00	\$0.00	\$1,417,215.97	\$1,417,215.97	100%
Life Enrichment Center - Polk St Campus	\$56,553.00	\$0.00	\$0.00	\$0.00	\$56,553.00	\$56,553.00	100%
East Campus - New HVAC	\$2,697,749.61	\$0.00	\$0.00	\$0.00	\$2,697,749.61	\$2,697,749.61	100%
Clinical Simulation Center (at Texas Tech)	\$999,993.75	\$0.00	\$0.00	\$0.00	\$999,993.75	\$999,993.75	100%
Jones Hall - West Campus	\$12,356,292.87	\$0.00	\$0.00	\$0.00	\$12,356,292.87	\$12,356,292.87	100%
New Parking Lot - Polk St Campus	\$830,383.82	\$0.00	\$0.00	\$0.00	\$830,383.82	\$830,383.82	100%
<b>Total Completed Projects</b>	<b>\$33,314,984.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$33,314,984.60</b>	<b>\$33,314,984.60</b>	<b>100%</b>
<b>Total Bond Projects</b>	<b>\$63,137,437.70</b>	<b>\$189,256.68</b>	<b>\$1,493,345.87</b>	<b>\$418,921.62</b>	<b>\$65,238,961.87</b>	<b>\$67,939,277.31</b>	<b>96%</b>
<b>Revenue Bond Projects:</b>							
Moore County New Campus	\$4,307,712.58	\$0.00	\$309,203.00	\$60,053.67	\$4,676,969.25	\$4,676,969.25	100%
<b>Total Revenue Bond Projects</b>	<b>\$4,307,712.58</b>	<b>\$0.00</b>	<b>\$309,203.00</b>	<b>\$60,053.67</b>	<b>\$4,676,969.25</b>	<b>\$4,676,969.25</b>	<b>100%</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 22, 2014

**Amarillo College  
Reserve Analysis FY 2014  
As Of 3/31/14**

	<b>Balance as of 08/31/2013</b>	<b>Current Fiscal Year Activity</b>	<b>Ending Balance</b>	<b>Explanation</b>
<b>Encumbered Prior to 8/31/13</b>				
Overlapping Purchase Orders	397,609	(375,517)	22,092	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
<b>Subtotal</b>	<b>397,609</b>	<b>(375,517)</b>	<b>22,092</b>	
<b>Board Restricted</b>				
Equipment Reserve	1,700,000		1,700,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	3,500,000	(522,278)	2,977,722	Set-up for facility purchases required but not budgeted
Technology Reserve	522,225		522,225	Set-up for IT related purchases required but not budgeted
Sim Central	246,764		246,764	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	560,000	(364,895)	195,105	Set-up for East Campus improvements required but not budgeted
SGA	101,054		101,054	Student government prior years revenues over expenses fund balance
Insurance	500,000		500,000	Set-up to cover insurance deductibles and claims that fall below the deductibles
Moore County Campus Designated	914,674	(632,988)	281,686	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,124,634	(390,409)	734,225	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	397,864		397,864	Proceeds from sale of land at East Campus
East Campus Designated	1,865,534		1,865,534	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
<b>Subtotal</b>	<b>11,432,749</b>	<b>(1,910,570)</b>	<b>9,522,179</b>	
<b>Unrestricted Reserve</b>				
Undesignated Local Maintenance	10,443,460		10,443,460	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,173,901		4,173,901	Auxiliary prior years revenues over expenses fund balance
<b>Subtotal</b>	<b>14,617,361</b>	<b>-</b>	<b>14,617,361</b>	
<b>Total</b>	<b>26,447,719</b>	<b>(2,286,087)</b>	<b>24,161,632</b>	
<b>Fiscal Year 2013</b>	26,677,885	(230,166)	26,447,719	
<b>Fiscal Year 2012</b>	24,021,539	2,656,346	26,677,885	
<b>Fiscal Year 2011</b>	21,927,855	2,093,684	24,021,539	
<b>Fiscal Year 2010</b>	21,093,864	833,991	21,927,855	
<b>Fiscal Year 2009</b>	19,474,630	1,619,234	21,093,864	