

# PRESIDENT'S CABINET MEETING

February 18, 2014

## MINUTES

### MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Paul Matney, and Danita McAnally

### OTHERS PRESENT:

Teresa Clemons, Tamara Clunis, and Brenda Sadler

**Core Values: Integrity + Innovation + Teamwork = SUCCESS**

### Discussion:

**PROPOSED ABE GRANTS** – Teresa Clemons and Tamara Clunis discussed the upcoming Adult Basic Education (ABE) grant/contract opportunities. One grant discussed was the Adult Education and Literacy Contracted Providers Contract; the source of funding is the WIA Federal funds with matching State funds (formula funding distributed by local Workforce Development area). The application deadline is 45 days after the release of the RFP which should come out later in February. If the grant is awarded, the contract period is an initial two years with three one-year extensions. This grant will be put out for bid every five years. Currently the contract is held by Region 16. If Amarillo College opts to apply for the grant, it would need 100% commitment with a dedicated team to run the program. AC will pursue the lead role with Cabinet approval. Funding would bring in \$1 million/year for the Panhandle area. The grant has not been a competitive one in the past. The program was moved from TEA to the Texas Workforce Commission. It is related to the Texas Success Initiative (TSI) issue of eliminated funding for low level students. The PC3 members will be contacted to inquire if they would be interested in partnering; it will be proposed for AC to take the lead role and become the fiscal agent. A conference call will be made to include Amarillo College, Frank Phillips, Clarendon College, and John Bass, Executive Director, Region 16. July 1 will be the start date. There was consensus to apply for the grant. Two additional grants were discussed; 1) Texas Adult Education and Literacy Professional Development Center in which AC may be invited to participate as a regional hub in the Texas State University-San Marcos' proposal. The source of funding is from Workforce Investment Act (WIA) federal funds with matching State funds; there will be one contract awarded to serve the entire state. The application deadline is March 14. 2) Amarillo College received an invitation to submit a grant proposal to the Xcel Energy Foundation for an educational grant of \$25,000 to support ABE efforts.

**SGA RESOLUTION** – Austin presented a resolution submitted by the Amarillo College Student Government Association. The resolution was regarding the renaming of the former cafeteria area which is being renovated as a living-room area and is located on the first floor of the College Union Building on the Washington Street Campus. SGA proposed renaming the newly remodeled space "Badger Den." The current meeting room on the second floor of the College Union Building known as "Badger Den" can easily be referred to as CUB 208. Colaw moved, seconded by McAnally to rename the CUB first floor living-room area "Badger Den." The motion carried.

**DISTANCE LEARNING FEE EQUITY** – The Legislative Budget Board (LBB) defines distance education courses. Handouts were distributed. Currently we attach a distance learning fee to certain courses and a technology fee per credit hour. Discussion ensued. Some items discussed included: 1) not every student is currently paying to support instructional technology; 2) current course inventory fee structure to support instructional technology is antiquated; and, 3) seeking a way to achieve equity across the board. Cabinet members expressed the desire to make the distance learning fee and technology fee more equitable. If Cabinet approved the technology fee proposal it would bring in an additional \$1.2 million. There were various scenarios discussed. The Cabinet wants to solve the equity issue first since not everyone is paying the same technology fee. Matney will work with appropriate Cabinet members and hopefully bring a solution proposal back to the next Cabinet meeting.

**GROWING OUR ENROLLMENT RETREAT DEBRIEFING** – The Cabinet met on February 14 for a retreat to discuss marketing research regarding potential enrollment growth areas within target audiences. They will meet on Friday, February 21 at 2:00 p.m. in BB 103 to examine findings which came from the retreat and proposed solutions.

**FEEDBACK ON PROPOSED ENERGY MANAGEMENT PLAN** – A copy of the proposed Energy Management Plan which will be tied to the RFP was distributed and will be presented to the regents at the Board meeting.

**HAZARDOUS CHEMICALS TEAM** – A team will be named in the near future.

**Announcements:**

- Matney expressed his appreciation to Cabinet members who have donated funds to JACC-PAC.

Next meeting: March 4, 2014  
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