

PRESIDENT'S CABINET MEETING

April 15, 2014

MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Russell Lowery-Hart, Paul Matney, and Danita McAnally

MEMBER ABSENT:

Ellen Robertson Green

OTHERS PRESENT:

Teresa Clemons and Brenda Sadler

Core Values: Integrity + Innovation + Teamwork = SUCCESS

Discussion:

NEW AMBULANCE GRAPHIC WRAP – The last ambulance we bought was 20+ years ago. We received a new ambulance through a grant; it is currently at the Physical Plant. The grant will not pay for advertising on the ambulance. College Relations will help design the wrap; Green will get quotes in several weeks. The ambulance will be driven to high schools.

TITLE V COLLABORATIVE GRANT UPDATE – McAnally said that we received an RFP last week. She distributed a handout; it reported on the Department of Education Developing Hispanic-Serving Institutions (HSI) Program Grant. AC would have to apply for a Cooperative Grant partnering possibly with WTAMU (approximately \$350,000 to AC and \$300,000 to WT) because AC has one year remaining on its Title V individual grant. The grant does allow indirect cost recovery (8%); and no match is required unless funds are used for endowment. The application timeline is May 9; the project period is up to 60 months (10/01/14 – 09/30/19). The purpose of the grant is to assist HSIs to expand educational opportunities for, and improve the academic attainment of, Hispanic students. In the competitive preference we must prove both of the following: Priority 1: Increasing Postsecondary Success; and Priority 2: Improving Productivity. Goals: Higher Education Opportunities Act (HEOA) which includes: 1) Activities to improve student services, including innovative and customized instruction courses; 2) articulation agreements and student support programs designed to facilitate the transfer of students from 2-year to 4-year institutions; 3) providing education, counseling services, or financial information designed to improve the financial and economic literacy of students or their families; and 4) distance education technologies are encouraged. The Secretary has established the following key performance measures for assessing the effectiveness of the HSI Program: the percentage change, over the five-year grant period, of the number of full-time degree-seeking undergraduate students enrolled at HSIs; the percentage of first-time, full-time degree-seeking undergraduate students who were in their first year of postsecondary enrollment in the previous year and are enrolled in the current year at the same two-year Hispanic-serving institution; the percentage of first-time, full-time degree-seeking undergraduate students who were in their first year of postsecondary enrollment in the previous year and are enrolled in the current year at the same four-year HSI; the percentage of first-time, full-time degree-seeking undergraduate students enrolled at two-year HSIs graduating within three years of enrollment; and federal cost per undergraduate and graduate degree at institutions in the HSI Program. The total number of transfer students to WT since fall 2009 – 3,418. There was discussion and it was determined to set up a meeting with Cabinet, Teresa Clemons, and Cara Crowley to discuss further and determine if this grant is something AC would like to apply for and partner with WTAMU.

UPDATED SMOKING POLICY – Austin distributed an article from *Inside Higher Ed*, titled “Colleges consider whether e-cigarettes are covered by bans on smoking.” He also distributed a page from the *2012-2014 AC Student Rights and Responsibilities* regarding using tobacco products. Austin has received emails from various faculty members regarding use of e-cigarettes. It is stated in the *Student Rights and Responsibilities* that use of tobacco or tobacco products inside any College building is prohibited and there will be no smoking within 20 feet at any building entrance. In the AC Board Policy Manual – CGD Safety Program, Use of Tobacco it states: The use of tobacco products is not permitted inside any College building. The handout included smoking policies from other colleges and universities. There was discussion regarding if ACs current policy included e-cigarettes. Matney asked Austin to confer with Mark White, legal counsel, to get clarification on e-cigarettes and advice regarding the smoking policy and report back to the Cabinet.

SUMMER BUILDING CLOSURES – The Registrar’s Office will be building the room schedule today for summer classes. They will look at closing the 2nd floor of Durrett, 4th floor of Byrd Business, and 2nd floor of Parcels Hall. Physical Plant personnel can control individual floors air and electricity. The number of displaced offices is being looking into.

PROPOSED CITY OF AMARILLO LANDSCAPE ORDINANCE AMENDMENTS – Matney distributed a letter from the City of Amarillo regarding the City of Amarillo Landscape Ordinance amendments. The purpose of the amendments is to provide a more comprehensive, water efficient set of standards. The goals set by the Landscape Review Committee included creating a landscaping ordinance that balances economic development and business needs, and enhancing the community’s character, while encouraging water conservation.

Announcements:

- Matney spoke of the Philanthropy for the Future Planning Committee. Members include: Mark White, chair; Matney; Paul Clark; Kathy Dowdy; Teresa Clemons; Jill Gibson; and Jerry Moller. The committee is bringing in a consultant from Victoria College. Matney wants to take a recommendation to the Board in June.

After a brief recess, the Cabinet reconvened to discuss FY2015 budget issues.

Next meeting: May 6, 2014

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