

PRESIDENT'S CABINET MEETING
September 9, 2014
MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Jerry Moller, and Danita McAnally

OTHERS PRESENT:

Steve Chance, Brenda Sadler, and Lynn Thornton

Core Values: Integrity + Innovation + Teamwork = SUCCESS

Discussion:

WEEKLY CRIME REPORT – Chief of AC Police, Steve Chance, said they are on schedule on the Clery Act report and are currently working on the annual security report. He will furnish the Board a report publishing the findings. Chance mentioned that the language regarding violence against women, i.e., rape and sexual assault needs to be toned down. He stated that the weekly crime report has not been sent out recently due to the work on the security report and absence of several officers. A more generic report was suggested. It was requested that the AC Police unify and simplify the reports and place on the AC portal. Chief Chance said though a date has not been set, safety training will be placed on the calendar in the near future. He said the AC Campus Police Department is working closely with the Amarillo Police Department.

EXPECTATIONS – Lowery-Hart spoke of the Culture of Caring event and how he wants everyone on the Cabinet to set an example for AC to follow and for all to live up to the expectations built up at General Assembly. Expectations for this semester include meeting with key divisions and prioritizing non-academic areas. Lowery-Hart said, as a new president, he plans to have conversations with different employees and departments. He met with the Registrar's Office and thought it was beneficial. He plans to meet regularly with members of Cabinet on an individual basis in an attempt to keep all connected and communication open.

REVIEW GENERAL ASSEMBLY – Austin said he thought the table talk was beneficial; there seemed to be excitement over talking about the Culture of Caring; and there seemed to be an overall feeling of celebration. Moller added that more people were on-board in the No Excuses discussions. Austin said that the showcases were informative; and, he suggested adding AC graduates to the agenda to present their success stories.

GRANTS TARGET LIST – McAnally distributed a list of targets for institutional pursuit of external funding for 2014-2015. Grants to help accomplish the *Strategic Plan* (v. 2.0, June 26, 2012) and achieve Goal 1 – Expand Student Success include: Federal Department of Education Title V individual (current Title V Grant ends on 09/30/15); Federal Department of Education Title V Cooperative, partnering with WTAMU or Texas Tech University; Federal pass-through from State THECB – Perkins Basic Grant; Private Foundation Meadows Grant; State Texas Workforce Commission and/or THECB; Private gifts from local philanthropic funders; Federal Department of Education TRIO Student Support Services Grant for Moore County Campus, Hinkson Hereford Campus, West Campus health sciences, ESL or CTE student support on either Washington Street

or East Campus (the HEP and current STEM grants are ending); and Federal Department of Education Fund for the Improvement of Postsecondary Education (FIPSE) – First in the World Grant. Goal 2: Ensure Student Access – State Texas Comptroller – JET Equipment Grant. Goal 3: Collaborate with Partners in the Community – Federal US Department of HUD Capacity Building for Sustainable Communities; and State Texas Workforce Commission Skills Development Funds. Goal 4: Ensure the College's Future – Gifts from local philanthropic funders. This list of target grants for 2014-2015 will be reported to the Board at the September 23 Board meeting.

INSTITUTIONAL PRIORITIES – Lowery-Hart said that the Board requested he do certain things as President such as go paperless over the next six months. Austin mentioned that departments could use document imaging to convert documents into an electronic format to help in this venture. Other priorities include reviewing the safety risk management area; work on structural conflicts with Human Resources; revamp employee orientation; continue work on an enrollment plan; continue discussions such as Culture of Caring; Leader College status (if we accomplish this feat, we will celebrate campus-wide); AC plans to purchase and implement Blackboard Learn Analytics with grant funds; and have many conversations and work as a team. Austin reported that AC fall enrollment is down approximately 500 students. We are down 5% in headcount. AC is up 18 students in the <20 age group; down 200 in the 20-24 age group. The East Campus is short on advisors. We need to accelerate the process of time it takes for students to complete a degree or certificate. Fall Too classes are currently full. We need to reach out to applicants and work to accommodate their schedules for the spring 2015 semester.

ANNOUNCEMENTS:

- In October, the East Campus will host a chili cook-off; Lowery-Hart encouraged Cabinet to have people in their areas submit entries and support this event.
- Lowery-Hart said that any future initial conversations with Mark White, AC counsel, need to go through Terry Berg and Brenda Sadler.

Next meeting: September 18, 2014

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