

PRESIDENT'S CABINET MEETING
March 31, 2015
MINUTES

MEMBERS PRESENT:

Terry Berg, Lee M. Colaw, Cara Crowley, Ellen Robertson Green, Russell Lowery-Hart, and Deborah Vess

MEMBER ABSENT:

Bob Austin

OTHERS PRESENT:

Brenda Sadler

Berg and Vess presented Green and Colaw with a box of business cards reflecting their new titles: Vice President of Communication & Marketing and Vice President for Information Technology, respectively. Everyone was pleased for them and congratulated them.

Discussion:

HR RESTRUCTURING – Lowery-Hart distributed a job description for the posting of the new VP position in HR. Green will chair the search committee. The job description and title have been shared with the Board of Regents; Lowery-Hart would like to have their support. The new position will focus more on employees and cultivating the No Excuses Culture of Caring. They will serve on the President's Cabinet, also. Lowery-Hart asked Cabinet members to read over the job description and be prepared to discuss. He wishes to post this position soon.

UT HARRINGTON FELLOWS SYMPOSIUM – This event will be held at the Concert Hall Theatre, Tuesday, April 7, 4:00 – 6:00 p.m.; Harrington scholars will give the presentations. When the Harrington's gave the gift to UT, they stipulated that there be an annual presentation given in the Panhandle. Amarillo College has hosted the symposium several times in the past. UT President, Bill Powers and AC President, Russell Lowery-Hart will be interviewed by PBS earlier in the day.

STRATEGIC PLANNING – Lowery-Hart asked Cabinet members to come prepared to talk about the framework of the Strategic Plan at the next Cabinet meeting.

BRAGGING ON EMPLOYEES – Green bragged on Jackie Smith and everyone who helped him with the Candidates Forum last night at Panhandle PBS. She said they did a great job; the show will air on PBS Thursday night. Colaw shared his appreciation of Scott Beckett, Kyle Arrant, Brian Nixon, and Shon Wagner for their audio/visual work at the past General Assembly and the upcoming one in the fall. Colaw also bragged on his IT team and their work at the Hereford and Moore County campuses; Terry Kleffman and his crew upgraded the phone systems at both of the campuses. Vess bragged on Vicki Swiedom, MCC Student Services and Outreach Representative, and her advising ability and work with K-12. Berg bragged on Dave Snelson, groundskeeper. Berg expressed what a positive person he is and that he is always greeting folks on campus and is a great AC ambassador. Crowley requested all Cabinet members write a note/email of encouragement to Melanie Castro, Director of Institutional Research and Ceze Darling, Database Administrator, IR; since the transition and reorganization of the Planning and Advancement Division they have been under a lot of extra stress.

Announcement:

- Vess announced that Kim Davis, Dean of Continuing Education, will be retiring July 31. Vess bragged on her good work.

Next meeting: April 7, 2015
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