

PRESIDENT'S CABINET MEETING

March 8, 2016

MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Cara Crowley, Lyndy Forrester, Ellen Robertson Green, Russell Lowery-Hart, Deborah Vess, and Mark White

OTHERS PRESENT:

Joy Brenneman, Carol Buse, Jacqui Jones, Jodi Lindseth, and Brenda Sadler

Discussion:

AEL TO FOOD SERVICE CERTIFICATE TRANSITION – Jacqui Jones, Director of AEL Grant, said they are collaborating with various programs in the college; it has expanded significantly; the enrollment target is 2,278; current enrollment is 1,514. AEL transition classes have 52 additional students in CE truck driving and food management; 8-week classes have helped them. Integrated and education training collaboration includes looking at those already working in the food service. These students will be eligible for PELL by July. The cohort training will bring Amarillo College \$45,000 in tuition and textbooks costs. There is an 80% class attendance; most students have taken at least one part of the GED and passed. Jodi Lindseth, instructor in management, said the food management certification was being asked about in the community. In the future the program's name may change to culinary management program. Students in the program begin with the marketable skills core of 15 hours; then they take Intro to Hospitality which is a 8-week format and offered online. They are proposing a 30-hour mid-level certificate of 30 hours which will go into an AAS degree. Jones said they are getting students prepared for the transition into these courses. Twenty-two students are training for the Intro to Hospitality class. Vess praised Carol Buse, department chair, Computer Information Systems, for her work on 8-week classes. The next step in transition is to work on the block scheduling. Lowery-Hart said Caprock High School teachers have talked with him about the culinary certificate. Vess said they have been implementing this program into academic classes for credit and dual-credit.

REORGANIZING DEPARTMENTS – Forrester said every area of the College has the freedom and flexibility in their reorganization efforts. She wants to be supportive where funds are available. Forrester has visited with Chief Steve Chance who will address the Cabinet and walk them through what the March 29 table top training will entail.

FACULTY FELLOWS – Vess said this program started last spring and is funded by the Title V grant. Over 40 faculty went through the workshops. A core team of leaders, including Amanda Pendleton, Alan Kee, Stefanie Decker, and Heather Voran, are mentoring the other faculty. Lowery-Hart said Title V funds will allow faculty to receive stipends for travel to attend the workshops.

BIG IDEA CHALLENGE – This was done last year and the winning team included Rebecca Archer, Joy Brenneman, Cara Crowley, and Bruce Moseley. Lowery-Hart asked if any Cabinet member would want to lead the cause this year. Green said the concept was to get younger people engaged in watching PBS. Lowery-Hart said he would like to support a team.

WOW TEAM CHALLENGE ASSIGNMENTS – Vess has spoken with Kathy Dowdy, director of development, AC Foundation, regarding the Lil Badgers scholarships. AC piloted the program this semester; this is not a daycare but rather a day camp program. Tracy Dougherty, director of marketing and special events, AC Foundation, documented 2016-2017 employees for scholarships. ACF, IT, business office and financial aid are working to make this work. A follow-up meeting with the WOW teams will be set to get feedback on time and how to make it better in the future.

NO EXCUSES 2020 – Lowery-Hart asked that updates be given during the last meeting of each month.

BRAGGING ON EMPLOYEES – Green bragged on Kyle Arrant, Panhandle PBS, for his set up for Mark White's reception. Austin bragged on Kelly Prater and her financial aid personnel. They have been traveling in the Panhandle helping students with filling out FAFSA and hosting hands-on events on campus. Forrester bragged on David Green, director of corporate engagement, and Kay Taylor, communication specialist, for compliance training and Camp WOW. White bragged on Brian Jacob, instructor, automotive technology, for approaching John Kritser, president of Yellowhouse Machinery Company, to secure funding for East Campus projects. Kritser donated \$40,000. Vess bragged on Alan Kee for his counseling services on campus. Crowley bragged on Tiffani Crosley, director of accounting, and Cynthia Urbina, staff accountant, who worked on the computer copy of the Perkins desk review.

Lowery-Hart spoke of the reception for Mark White on this evening; at the reception they will also seek community financial support. The community needs to be assured that Amarillo College is moving forward.

Crowley is working on Ellucian modules; she met with the ACT Committee. There are five licenses for training. On-site training is \$29,000/year; to include a 20-30 person team; one-year commitment; and keep up with a comprehensive plan. Crowley indicated that each Cabinet area needs to decide who in their area needs training. Lowery-Hart asked Crowley to take the plan back to the ACT Committee and give a report to the Cabinet in eight weeks.

Next regular meeting: March 22, 2016
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