

# PRESIDENT'S CABINET MEETING

April 28, 2015

## MINUTES

### MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Cara Crowley, Ellen Robertson Green, Russell Lowery-Hart, and Deborah Vess

### OTHERS PRESENT:

Brenda Sadler

### Discussion:

**BUDGET UPDATE** – Berg distributed a handout. We are currently \$29,668 in deficit for the 2016 budget. Two positions have been placed back into the budget. Estimated Potter-Randall Appraisal District (PRAD) taxes are up from last year; taxable value should be up 2-1/2%. Berg reminded Cabinet that a Board Budget Workshop will be scheduled in June.

**TITLE V PROPOSAL** – Crowley distributed handouts. Jennifer Ashcraft will serve as project director; the activity director/curriculum designer will be Dr. Lana Jackson. A senior advising associate will be hired; faculty stipends will be paid. If the grant is awarded, we will be able to have more flexibility in paying for different projects. The grant will be submitted next week. Vess expressed that this grant will enable AC to make some changes in developmental education; Lowery-Hart added that Vess is working on course redesign of developmental education.

**AC ONLINE ACCESSIBILITY GUIDELINES** – Austin distributed a new Proposed Amarillo College Online Accessibility Guidelines. Brenda Rossnagel has worked hard on the guidelines; Vess articulated the wording. The guidelines are guiding principles for online communication that Amarillo College embraces in order to accommodate and make welcome a more representative audience, regardless of disability. All who have worked on updating the guidelines have done a great job. Training for faculty will begin in the summer. Austin moved, seconded by Crowley to accept and endorse the AC Online Accessibility Guidelines and remove the word “proposed.” The motion carried.

**POSITION JUSTIFICATIONS** – (1) Vess requested a 50% instructional tech at MCC – this position is important as welding is rolled out at MCC. Austin moved; seconded by Colaw to accept this position. The motion carried. (2) Replacement for Christy Robinson, faculty position in the Access Learning Center. Berg moved; seconded by Green to accept this replacement position. The motion carried. (3) Replacement of the biology administrative staff position. Colaw moved; seconded by Green to accept the replacement position. The motion carried. (4) Roll-out of an accelerated program for welding; students may go to any of our campuses that offer welding to complete the program. The issue is that we do not have enough faculty to manage the classes; we have one faculty on East Campus and one at the Moore County Campus; we need one more full-time instructor; currently we have five students enrolled at East Campus and ten at MCC this summer. Vess explained that there is also a need for a lab supervisor in that area; Kim Hays cannot continue to do all that he does in this area. Gestamp, an industrial group that operates and supplies components within the renewable energy sector, is moving a business into Amarillo; they will need 100-150 welders. Vess said to take the lab supervisor out of the mix for now and add the additional

instructor position. There are large fees for a student taking this program; the program costs \$12,500 per student. The welding classes will be done in a block of 10-12 classes. The welding program will become an accelerated program; a certificate could be earned in six months instead of several years. Lowery-Hart asked Vess, Berg, Jeanette Nelson, and Lyndy Forrester to meet and bring back a plan; he requests that they work with Human Resources to get posted soon, subject to funding availability. (5) Berg requested a replacement position of a painter's helper on East Campus. Austin moved; seconded by Colaw to accept this replacement position. The motion carried.

**BRAGGING ON EMPLOYEES** – Lowery-Hart bragged on Carlos Bargas, special projects worker, in Physical Plant. Bargas cleaned up immediately after the pie toss without any complaint and he is a positive employee. Austin bragged on the great job the painters did for his office and the Financial Aid Office on the second floor of the Student Service Center. Lowery-Hart bragged on Cindy Lanham, administrative clerk, in the Speech Department and AC Food Pantry coordinator, for organizing the pie toss to raise money for the food pantry.

**Announcements:**

- Dr. Kathy Wetzal, Dean of STEM, has turned in her resignation and taken a position at Brookhaven College, part of the Dallas County Community College District.
- Regent Forrester's wife, Juana Ree recently passed away; her services will be on Wednesday, April 29 at 2:00 p.m., at Polk St. Methodist Church.
- Summer enrollment is up 2% and fall enrollment is up 12% from the same time last year.

Next meeting: May 5, 2015  
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