

PRESIDENT'S CABINET MEETING

June 30, 2015

MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Cara Crowley, Ellen Robertson Green, Russell Lowery-Hart, and Deborah Vess

OTHERS PRESENT:

Brenda Sadler

Discussion:

BUDGET UPDATE – Berg discussed a scenario he would like to bring to the Board which would include a 1% raise; no tax increase; and a tuition/fee increase. Lowery-Hart distributed a handout from the U.S. Department of Education. DOE contacted Amarillo College and requested us to write a response and Lowery-Hart will express the concern to the Board. The 2012-2013 information which was submitted was incorrect. Lowery-Hart will develop talking points for the Board meeting tonight. The response will address the mistake in data reporting. Lowery-Hart will send out an email regarding Employee Retirement System of Texas recognizing same-sex marriage and benefits.

ENROLLMENT UPDATE – Austin distributed a handout. He discussed the fall applications by month which showed a comparison of 2013, 2014, and 2015. In 2015, we are up 189 students from 2014; we are up 7-1/2% in credit hours; and up 7.3% in contact hours. In fall 2014, we were never ahead of 2013 numbers. This year we tried to get ahead of enrollment and be proactive. Postcards were mailed to 1,777 prospective students who have applied but have not registered; there were calls made to 2,514 students who were enrolled for spring 2015 regarding automated registration clearances; and calls to students who applied for fall 2015 but have not been greenlighted and/or registered. Austin was not aware of any change in dual credit enrollment. The greeter event has been moved up to August 1 for those who have volunteered to greet students around Dutton and Durrett Halls. An email has been sent out to solicit more greeters; help out in financial aid between 11:00 and 2:00; and make phone calls to students. An email will be sent to request that employees who have "Register Now for AC" signs display them in their yards. Lowery-Hart said IPEDS will be done well in advance; Crowley spoke of Colleague Reporting and Operating Analytics (CROA) training will be held in July and August. Continuing Education classes available in the Carter Fitness Center need to be communicated to community member; and day passes will no longer be offered. Memberships will go through CE class enrollment. Lowery-Hart wants detailed changes for the roll-out to be conveyed to students and staff to encourage membership at the Carter Fitness Center. Use of the Carter Fitness Center needs to be defined: membership classes; no day passes offered; and a decision of how to sign up for membership and classes.

STRATEGIC PLAN – Lowery-Hart dedicated an afternoon for Cabinet to finalize the Strategic Plan; July 16, 1:00 – 5:00 was selected.

BRAGGING ON EMPLOYEES – Vess bragged on Dr. Kim Hays, Department Chair/Professor, Nondestructive Testing and the great job he has done with the welding program. The summer accelerated classes at MCC have been delayed; classes will begin in August. Green bragged on Kyle Arrant, Senior Broadcast Engineering Technical Specialist, and his work with the new automation system for Panhandle PBS.

POSITION JUSTIFICATIONS – Dalila Paredes was hired in Biology; her position needs to be replaced.. Austin moved; seconded by Berg; the motion carried. Steven Rossnagel, Database Administrator, accepted other employment; his position needs to be replaced. Berg moved; seconded by Austin; the motion carried.

Announcements:

- The June Board meeting will be tonight; Dr. Paul Proffer will chair. Colaw will have an iPad for Regent Patrick Miller; and will work on setting up the Board log-ins for the AC computer system.
- Dr. Stan Adelman is updating department codes in Colleague.
- Senator John Cornyn will be on campus on Thursday, July 2 to visit the Kids' College Robotics Camp/STEM.

Next meeting: July 7, 2015
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