

PRESIDENT'S CABINET MEETING

July 19, 2016

MINUTES

CALLED TO ORDER

9:00 am on 07/19/2016

ADJOURNED

11:20 am on 07/19/2016

MEMBERS PRESENT

Bob Austin, Lyndy Forrester, Russell Lowery-Hart, Steve Smith, Deborah Vess, Mark White

MEMBERS ABSENT

Cara Crowley

OTHERS PRESENT

Joy Brenneman, Chris Hays, Chief Steve Chance, Corporal Scott Acker

DISCUSSION:

1. SAFETY TRAINING	Chance/Acker
<p>Chief Chance stated that this presentation has been revised to one hour (30 minutes presentation/30 minutes Q&A). He stated that the training will again be revised next year to include campus carry. Corporal Acker then presented his power point presentation reviewing the five stages of an active shooter and explaining the three ways to react – ADD: Avoid (run); Deny (hide); Defend (fight). He also reviewed appropriate responses to law enforcement when they arrive and signs of potential workplace violence by individuals. The first three trainings are full. The President's office will have their 19-hour employee and student worker attend the trainings. The police are changing their uniforms somewhat to project a more friendly presence and hope that these changes along with the trainings will instill confidence in faculty and staff. Corporal Acker is available to go to specific offices and buildings to assess the space and make suggestions for safety. Once campus carry is in place, these same rules will apply.</p> <p>Note on campus carry gun-free zones: AC is currently reviewing the university level restrictions approved, which include dorms, testing centers, and day care centers, not offices or classrooms.</p>	
ACTION ITEMS Let cabinet know if any concerns or questions arise during these trainings.	Police Department

2. YOU HAVE TO KNOW LUNCHES	Lowery-Hart
<p>Russell and Mark have been hosting small groups of community leaders for lunch in Russell's office. Russell's presentation includes the following information:</p> <ul style="list-style-type: none">• Statistics about AC students• AC is an Achieving the Dream Leader College – what that means• Who AC's students are – a video by Linda Duong or another student depending on the audience• AC's systematic approach to success (8-week courses, etc.), relationships (coaches/champions, advising, etc.), breaking down barriers/poverty (social services, food pantry, etc.)• Fiscal responsibility – living within our means• Economic Impact Report• Call to action – mentors, support, scholarships, advocates <p>Mark asked cabinet for input as to suggestions for community leaders to be invited.</p>	
ACTION ITEMS Cabinet members will give their input to Mark on this.	Cabinet

3. ENROLLMENT UPDATE	Austin
Enrollment is up +1.26% over last year; contact hours even; credit hours +.5%; compared to 3-year average -2.9%	
ACTION ITEMS None	
4. CABINET ASSIGNMENTS	Lowery-Hart
Russell gave each cabinet member an item on which he would like them to focus. <ul style="list-style-type: none"> • Lyndy – safety training to ensure faculty and staff feel safe • Mark – private gifts to the college • Bob – increased enrollment • Steve – engage college in understanding budget • Deborah – 8-week courses and guided pathways • Chis – marketing plan 	
ACTION ITEMS None	
5. EVALUATIONS	Lowery-Hart
Russell advised Cabinet they will be receiving an evaluation for him from the Board. Their direct reports will be receiving evaluations for them, and peer evaluations are in the process of being created.	
ACTION ITEMS None	
6. OTHER	Cabinet
<ul style="list-style-type: none"> • Per Board policy, the administration has made offers to the two faculty who have filed appeals • Chris wondered how we can keep track of events happening on our campus; Steve can provide this information based on UCP's received in the Business Office • Many applications have been received for the Director of Marketing position 	
ACTION ITEMS None	