

**ADVISORY COMMITTEE MEETING MINUTES**

<b>PROGRAM COMMITTEE NAME:</b>	Associate Degree Nursing	
Committee Chair: Dr. Valerie Kiper, DNP		
MEETING DATE: April 20, 2016	MEETING TIME: 9:00 a.m.	MEETING PLACE: WCJH Room 321
RECORDER: Connie Bonds		PREVIOUS MEETING: April 22, 2015
<b>MEMBERS PRESENT:</b>		
Name and Title:	Employer Info:	Email and Phone Number
Ronda Crow, RN, CNO	Moore County Hospital District	rcrow@mchd.net
Tammie Tabor, BSN, RN	COO/Administrator Vibra Rehab Hospital	ttabor@vhamarillo.com
Jay Barrett	Amarillo College - Board of Regents	jay.barrett@amaisd.org
Cindy Casey	Director of Nursing Service	cindy.casey@bsahs.org
Marietta Branson, RNC, MSN, DHSC	Associate Department Head WTAMU	mbranson@wtamu.edu
Dr. Valerie Kiper, DNP, RN		valerie.kiper@NWTHS.com
Susie Wheeler	Grants Coordinator - Amarillo College	lswheeler@actx.edu
Irene Hughes	Advisor - Amarillo College Moore County Campus	mihughes@actx.edu
Kristen Johnson	Division Advisor - Amarillo College Moore County Campus	kajohnson@actx.edu
<b>EX-OFFICIO'S PRESENT</b>		
Dr. Richard Pullen, EdD, MSN, CMSRN, RN	Director ADN Program-Amarillo College	rlpullen@actx.edu-354-6024
LaVon Barrett, MSN, RN, CNE	Director of Vocational Nursing Amarillo College	albarrett@actx.edu 354-6016
Susan McClure, M.A.	Academic Advisor-Amarillo College	shmcclure@actx.edu
Mark Rowh, CNMT, RTR, MA	Dean of Health Sciences-Amarillo College	merowh@actx.edu
Jeanette Embrey, PhD, MS, RN, BC	Assistant Professor-Amarillo College	imembrey@actx.edu
Phyllis Pastwa, MSN, RN	Instructor - Amarillo College	plpastwa@actx.edu
Debby Hall, MSN, CMSRN, RN	Assistant Director Nursing - Amarillo College	dahall@actx.edu
Lyndi Shadbolt, MSN, MS, BSN, RN	Associate Professor - Amarillo College	lshadbolt@actx.edu
Khristi McKelvy, MSN, RN	Instructor - Amarillo College	kamckelvy@actx.edu
Jody Kile, MHA, BSN, RNC	Instructor - Amarillo College	j0108927@actx.edu
Denise Hirsch, RN, MSN	Director - Instructor NRC Amarillo College	dghirsch@actx.edu
Connie Bonds	Executive Secretary - Dean of Nursing	clax@actx.edu 354-6009
April Maxwell	Vocational Nursing Staff Assistant	amaxwell@actx.edu 354-6015
<b>Agenda Item</b>	<b>Action/Discussion/Information</b>	<b>Responsibility</b>
<b>Call to Order:</b>	Dr. Valerie Kiper called the meeting to order at 9:05 a.m.	Marietta Branson made a motion to approve
	Dr. Kiper asked for approval of the April 22, 2015 minutes.	the minutes, and Tammie Tabor seconded
		the motion. The minutes were approved by
		majority vote.

Report from LVN Director - LaVon Barrett	State of the Program	
	Approval - Full approval	LaVon Barrett will continue to monitor pass rates
	First Time Pass Rate in 2015 = 87.04% 54/47	
	First Time Pass Rate in 2014 = 96.3% 55/53	
	First Time Pass Rate in 2013 = 76.47% 68/52	
	First Time Pass Rate in 2012 = 81.25% 80/65	
	First Time Pass Rate in 2011 = 87.84% 74/65	
	First Time Pass Rate in 2010 = 93.42% 76/71	
	First Time Pass Rate in 2009 = 95.83% 72/69	
	First Time Pass Rate in 2008 = 97.22% 72/70	
	First Time Pass Rate in 2007 = 95.95% 74/71	
	One new faculty member was hired in 2015. Currently, there is one instructor on maternity leave. All positions are currently filled.	LaVon Barrett will continue to monitor open
	Current status: 32 graduates in December 2015. 29 graduates have passed and 1 has failed. 2 graduates are pending. Current pass rate is 90%.	faculty positions and attrition rates.
	Program Improvements: Changes in teaching strategies to more student involvement; integrations of technology in the learning environment,	She will also evaluate how graduates do
	3 day "live review" in preparation for NCLEX, lab time with faculty involvement, addition of the tutoring center for student success;	on NCLEX-PN after the 3-day Live Review
	requirement of "Blue Card" prior to clinical has helped to decrease the number of students who "wait" to take boards due to background issues.	
	Next semester there will be new uniforms and online E-books.	
	Current enrollment and projected enrollment:	LaVon Barrett will monitor enrollment
	Currently in Level I 30 students; Currently in Level II 30 students; Graduating 30 in May 2016.	trends and correlate with program and
	Advising for Fall 2016 has been steady. 106 (includes 30+ for final session) students advised. There will be 4 summer advising sessions.	course attrition. She will also continue
	The program will admit 50 for Fall 2016.	to evaluate how students do in nursing
	Students from Dumas can take RNSG 1301 Pharmacology while taking A&P 1 and Medical Terminology in Dumas.	courses in relation to having technology
	Or, they can take RNSG 1301 Pharmacology during the semester and not have to drive to Amarillo on Wednesdays.	devices. She also provided committee
	The job market is very strong for LVN's.	with statistics from the US Bureau of
	iPad Pilot grant has \$2,500 dollars remaining. Was given permission to purchase a lap top computer for program use.	Labor Statistics that VN positions will
	It will also purchase power strips for the classroom so students can stay charged!!	be among the most needed through 2022.
	We loan multiple iPads each semester from grant purchases of iPads. Thank you Baptist Community Services.	
	We support NO EXCUSES and Achieving the Dream. Plan on sending 2-3 VN faculty to TAVNE in Fall 2016.	
	2 VN faculty will complete Master's in Nursing degrees within 1 year. 4 out of 5 VN faculty will hold Master's in Nursing degrees.	
	We have "finally" reached a cruising point in the program, meaning all faculty are hired, at least one year of teaching under their belts,	
	and everyone seems HAPPY!	
	Please join us for Pinning Celebration Tuesday May 10 @ 1:00 in Ordway Hall on Washington Street Campus.	
	Mrs. Barrett thanked all in attendance for their continued support of the program and the students.	
Report from Director of Nursing:	State of the Program: Approval/Accreditation	Dr. Pullen encouraged committee members

Dr. Richard Pullen	°Full approval by TBOC (Effective January 18, 2016)	that the program is in very good shape
	°Accreditation by ACEN	with high NCLEX-RN pass rates for 2015,
	Graduates	and the 2016 appears to be off to an
	°Eligible to apply for initial RN licensure in Texas	excellent start.
	°Prepared to take the NCLEX-RN exam:	
	°First-time pass rate in 2015 = 94.78%	
	°2016 off to a good start: 50/53 of December 2015 graduating cohort passed NCLEX-RN the first-time (94.3%)	
	°First-time pass rate in 2014 = 77.63%	
	°First-time pass rate in 2013 = 79.02%	
	°First-time pass rate in 2012 = 84.50%	
	°First-time pass rate in 2011 = 91.23%	
	°First-time pass rate in 2010 = 93.12%	
	Plan for Admission:	Dr. Pullen reiterated that he plans to
	•100 in fall and 100 in spring = 200 annually	offer admission to all qualified applicants
	•Transition and Traditional: Fall and spring admissions.	in the ADN Program. He stated that this is
	•Completion rates for ADN Program:	4th semester in which no qualified
	-2012: 57%	applicants were turned away. He also
	-2013: 68%	stated that the program success rate at
	-2014: 69%	69% is much higher than the college
	-2015: 62% (Projected)	overall at 22%-25%.
	-2016: 66% (Projected)	
	-2017: 70% (Projected)	
	-2018: 74% (Projected)	
	Traditional (Generic) Admission Information:	Dr. Pullen: Continue to offer admission only
	•Fall 2016 (Advised spring 2016):	to qualified applicants.
	-264 students attended an Advising Session in spring 2016 for fall 2016 admission.	
	-A total of 81 students submitted an application for fall 2016 admission.	
	-We anticipate offering admission to all 81 qualified applicants after review of applications.	
	-31 students who were not eligible for admission to the ADN Program are eligible to apply to the Vocational Nursing Program (And have applied).	
	Transition (LVN to RN) Admission Information	Dr. Pullen: Continue to offer admission only
	•Fall 2016 Admission:	to qualified applicants.
	-67 LVN's attended an advising session in spring 2016 for fall 2016 admission.	
	-Level 2 Vocational Nursing students attended a separate advising session.	
	-A total of 30 (23 LVN's + 7 VN Level 2) submitted an application for fall 2016 admission.	

	-We anticipate offering admission to all 30 qualified applicants.	
	Number of graduates:	Dr. Pullen stated that the program director
	•2012: 213 graduates	and faculty need to monitor program
	•2013: 205 graduates	admission. He emphasized that only
	•2014: 192 graduates	qualified applicants should be offered
	•2015: 110 graduates	admission. The HESI A2 is a reliable tool
	•2016: 103 projected (53 in Dec 2015 + 50 May 2016)	and must be required only one time during
	•2017: 132 projected (82 in Dec 2016 + 50 May 2017)	an admission period, especially since
		the first time is a reliable indicator of
	Student Success Strategies:	student success in the program and
	•Enhanced academic advising	passing NCLEX-RN the first time
	•Revised admission policies	
	•Revised progression policies	Dr. Pullen stated that he and the program
	•Improved teaching in classroom	faculty continue to identify high impact
	•Improved testing in classroom	learning strategies to promote student
	•Improved standardized testing	success.
	•Improved remediation	
	•Required tutoring if not passing (Optional for others)	
	•Implementation of "Back to the Basics" clinical model	
	•Increased emphasis on student studying	
	•Increase recruitment activities	
		Dr. Pullen stated he and program faculty
	Program Happenings:	will continue to monitor trends in nursing
	•60-hour curriculum in fall 2015.	and nursing education as well as those
	•Opening of Tutoring Center in fall 2015.	from THECB. Lyndi Shabolt will assume
	•Opening of Moore County Campus in Dumas.	duties as Program Director 9/1/16.
	•Block scheduling of nursing courses.	
	•8-week nursing courses.	
	•Summer 2016 ADN courses.	
	•Program faculty engaged in recruitment activities.	
	•Palo Duro High School Mentoring Project.	
	•26 full-time faculty. 1 retirement in August 2016.	
	•Richard Pullen will retire as Program Director 8/31/16.	
	•Lyndi Shabolt will be Program Director 9/1/16.	
	•Nursing Division under the "Health Sciences" Division.	
	Moore County Campus: Purpose for bringing classes to Moore County	Dr. Pullen stated that it will be necessary
	•Eliminate the need for students to travel 50 miles to the Amarillo Campus:	to evaluate student performance at MCC
	-Saves gas money.	in fall 2016
	-Allows students to stay in their own community during first semester courses to reduce stress and increase self-confidence.	
	•Utilize AC resources at MCC.	
	•Enhance collegiality between MCC, Dumas Community and the Amarillo AC campus.	
	• ADN Pinning is at Central Church of Christ on Thursday, May 12, 2016 at 6 p.m. Everyone is welcome to attend!	Dr. Pullen invited everyone to attend Pinning.
Old Business:	No old business	

Advisory Committee Members Concerns:	Tammie Tabor advised the students coming to her facility are doing great. She has no concerns or complaints.	Dr. Pullen stated that he will be necessary to continue to student performance.
	All others in attendance echoed the same sentiments. They also stated they were very impressed the students were getting "back to the basics" with basic care and comfort. This was discussed at the 2015 Committee meeting and the instructors had listened and implemented and it showed with the students in clinical settings.	
	Cindy Casey expressed concern with communication not being good with the patients. This is not only the students, but all nurses in general. The patient satisfaction surveys reflect this issue. All nurses seem to be too busy with all duties.	Dr. Pullen and Ms. Barrett stated that they will begin conversations with faculty and students about making connections with patients.
	Valerie Kyper agreed. She suggested incorporating this in the program and help the students "make a connection" with the patients. She also stated the both AC and WTAMU are not graduating enough RNs to meet the market demand.	
	Dr. Pullen stated to Ms. Casey that AC plans to incrementally increase the number of graduates. The program graduated 110 in 2015. This will decrease to about 103 in 2016 and then rebound in 2017 to about 132. Ms. Branson reported that WTAMU graduated approximately 45 in 2015.	Both schools plan to increase graduates.
	Jay Barrett asked what the industry needs are at this time. According to Cindy Casey, BSA is short on nurses. Valerie Kyper stated that other entities are pulling graduates away from the hospitals. Hopefully with the Palo Duro Program, with Phyllis Pastwa, this will help encourage more prospective students to pursue a career in nursing. At this time, this is being addressed at the high school level. Mr. Barrett suggested that perhaps it could begin in middle school.	Dr. Pullen reported that the ADN Program will incrementally increase the number of program graduates.
	Rhonda Crow stated how excited Dumas is for the nursing piece that has been implemented at the Moore County Campus. This helps keep a steady workforce in Dumas and helps grow the community.	Dr. Pullen concurred with Ms. Crow's enthusiasm.
	Dr. Kiper praised the leadership in the Amarillo College nursing program. She also stated that the 2 biggest challenges that she sees are: clinical sites and faculty funding.	Dr. Pullen thanked Dr. Kiper.
	Irene Hughes from Moore County Campus, expressed her concern regarding how difficult it is for the students in Moore County to pass A&P. The majority of these students are 1st generation students and this is a barrier for them.	Dr. Pullen stated that an evaluation of attrition in A&P may need to be performed.
Adjournment:	The meeting was adjourned at 11 a.m.	
Recorder signature:	Connie Bonds Executive Secretary to Dean of Nursing	Date: 7/5/16 NEXT MEETING: SPRING 2017