

PROGRAM COMMITTEE NAME:		Auto Body Technology		
CHAIRPERSON:		Brian Jacob		
MEETING DATE:	3/31/16	MEETING TIME:	12:00	MEETING PLACE:
RECORDER:	Rebecca Archer	PREVIOUS MEETING:		
		EC Transportation Career Center, room 116		
		4/30/2015		

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name of those present

	Dennis Burnam	Partner	Acme Body Shop	(806) 373-5349	dbacme@arn.net
	John Stromberg	Painter	Acme Body Shop	(806) 373-5349	lucky7customs@yahoo.com
	Chris Cooper	Paint Shop Manager	Bell Helicopter	(806) 324-7544	ccooper@bh.com
	Kyle Haymes	Human Resources	Bell Helicopter	(806) 467-4582	khaymes@bh.com
X	Jay Craighead	Service Manager	Bruckner Truck Sales	(806) 349-5144	jcraighead@brucknertruck.com
	Troy Harding	Body Shop Supervisor	Bruckner Truck Sales	(806) 376-6273	pharding@brucknertruck.com
X	Eddie Marufo	Body Shop Manager	Bruckner Truck Sales	(806) 376-6273	emarufu@brucknertruck.com
	Chip McCampbell	Human Resources Director	Bruckner Truck Sales	(806) 376-6273	cmcccampbell@brucknertruck.com
	Robert Drury	Owner	Drury Body Shop	(806) 3588134	info@drurybodyshop.com
X	Perry York	Manager	English Color	(806) 670-3875	pyork@englishcolor.com
X	Trevor Cain	Account Manager	Finishmaster	(806) 236-0171	trevorcain@yahoo.com
	Mike Kirscht	Claims Adjuster	Geico Insurance		
	Kyle Higgs	Painter	Gene Messer Ford	(806) 355-7471	khiggs@genemesser.com
	Doug Van Noy	Body Shop Manager	Gene Messer Ford	(806) 335-7471	gvannoy@genemesser.com
	Bryan Walker	Collision Manager	Gene Messer Ford	(806) 355-7471	bwalker@genemesser.com
X	Paul Elms		Harvey's Precision Body Shop	(806) 647-8413	bodieshop@suddenlink.com
	Brandon Lee	Owner	Lang Tire	(806) 674-3108	brandonlee@langtire.com
	Gregg Brown	Shop Foreman	Moss Body Shop	(806) 355-9208	greggbrown@amaonline.com
	Bobby Cooper	President	Premier Truck Group	(806) 576-4133	bcooper@premiertruck.com
	Brad Flatt	Body Shop Manager	Premier Truck Group	(806) 690-1645	bflatt@premiertruck.com
	Paul Grant	Body Shop Foreman	Premier Truck Group	(806) 576-4133	pgrant@premiertruck.com
X	Coury Hampton	Estimator	Premier Truck Group	(806) 336-1054	champton@premiertruck.com
X	Nathan Hunter	Foreman	Premier Truck Group	(806) 690-3018	nhunter@premiertruck.com
	Jason Ubanks	Manager	Soncy Road Body Shop	(806) 352-0776	www.soncyroad@live.com
	Mark Warrick	President	Soncy Road Body Shop	(806) 352-0776	www.soncyroad@live.com
	Forest Holt	Owner	Southwest Body Shop	(806) 353-7246	fjh@sbcglobal.net
	Kevin Stokes	Body Shop Manager	Summit Truck Group	(806) 335-9771	kevin.stokes@summitttruckgroup.com
	Ty Williams	Warranty manager	Summit Truck Group	(806) 335-9771	ty.williams@summitttruckgroup.com
X	Joe Marshall	Manager	Summit Truck Group	(806) 355-9771	joe.marshall@summitttruckgroup.com

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EX-OFFICIO'S PRESENT

X	Donald Archer	Instructor	Amarillo College	(806) 335-4209	darcher@actx.edu
X	Rebecca Archer	Executive Secretary	Amarillo College	(806) 335-4211	rcarcher@actx.edu
X	Billy Barclay	Instructor	Amarillo College	(806) 335-4380	b.wbarclay@actx.edu
X	Scott Bratcher	Instructor	Amarillo College	(806) 335-4383	sbratcher24@actx.edu
X	Eddie Casias	Instructor	Amarillo College	(806) 335-4222	ecasias@actx.edu
X	Jeff Houchins	Student	Amarillo College	(806) 674-8826	llat528@gmail.com
	Megan Eikner	Dean of Technical Education	Amarillo College	(806) 335-4352	meekner@actx.edu
X	Brian Jacob	Program Coordinator	Amarillo College	(806) 335-4219	bjacob@actx.edu
	Derek Lyon	Instructor	Amarillo College	(806) 335-4374	dalyon@actx.edu
X	Jeff Wallick	Industry Partnership Coordinator	Amarillo College	(806) 335-4228	j.wallick@actx.edu
X	Susie Wheeler	Perkins Grant	Amarillo College		lswheeler@actx.edu

AGENDA ITEM

ACTION DISCUSSION INFORMATION

RESPONSIBILITY

Old Business:					
Minutes Approval from 4/30/15 Meeting	Approval				Brian Jacob
Continuing Business:					
Update on Expansion Project	Update on the progress of the renovations on East Campus.				Brian Jacob
New Business:					
Welcome/Introductions	Welcome Industry Partners and Introduction of all				Brian Jacob
TMI Donation	Information regarding the recent Texas Mutual Insurance Donation				Brian Jacob
Brakes Class for Employers - Summer	Information regarding the Brakes Contract Class				Billy Barclay
Training for faculty	Information about ongoing training for AC Faculty				Brian Jacob
Internships	Request for Industry Partners to offer Internships				Eddie Casias
Curriculum Decisions:					
Other:					

KEY DISCUSSION POINTS

DISCUSSION

Old Business:					
Minutes Approval from 4/30/15 Meeting	The minutes were approved as written.				
Continuing Business:					
Update on Expansion Project	Brian stated that we received funding from the Amarillo Area Foundation as well as the AEDC. This money coupled with some contingency funds will allow us to expand our Automotive/Diesel bay as well as build a new Aviation bay. This project will expand our existing Automotive/Diesel bay 70 feet to the south while maintaining the East/West walls. The Diesel program will move into the new area and the Automotive program will take over most of the space vacated by Diesel. An estimated start date is May with a 9-12 month completion timeline.				
New Business:					
Welcome/Introductions	Brian Jacob welcomed everyone in attendance and Introductions were made. He also polled the industry partners to see when the best time of year was for them to attend. It was decided October or early November.				

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TMI Donation	Mr. Jacob announced that we recently were awarded \$100,000.00 from Texas Mutual Insurance to be used for workplace safety. We plan to use part of this funding to implement a safety component into the Core classes that all of our students must take. Also, we would like to offer continuing education classes regarding workplace safety to all of our industry partners.
Brakes Class for Employers - Summer	Brian stated that this summer we will be offering the employers in our community a half day CE class called "Brake Update Training".
Training for faculty	Brian said that he and Eddie Casias had a discussion regarding the I-CAR training. Cathy Clark had previously been the person organizing all of the I-CAR classes, but she has now taken over other responsibilities so Eddie is visiting with Cathy and the I-CAR board regarding taking over that position. He said that I-CAR is possibly looking for another instructor so he may also train to take over the paint portion of the I-CAR classes. We will keep everyone posted on this. Brian asked industry what kinds of training they need their employees to have. He also requested that if industry offered any kind of training for their folks that our faculty be invited to attend. Any kind of training is beneficial. We would be interested in paint company demonstrations of their new products, discussions of new techniques etc. We have opportunities for different kinds of update trainings here on campus. We will extend an offer to our partners to participate as well when these opportunities present themselves. Our faculty has also attended SEMA and some on-line ASE training.
Internships	Eddie said that we would like to get some of our second semester students into internships with the area shops to allow them some hands on training and experience before they graduate. These internships would be considered part of their class time. The biggest obstacle that he sees is the insurance coverage for the students and who would be responsible if a student was injured. Donnie Archer visited with a few of the High Schools to see how they handled this. Donnie said that the schools purchase a blanket insurance policy covering their students when they are in the shops. He said that in addition to the insurance, the shops and students have written and signed agreements as to the rules governing what the student can and cannot do while working in their shops. He stated that the High Schools have run over 600 students through the internship process over the last 8 years with zero accidents being reported. Eddie asked if the industry partners would be interested in offering an internship program if the insurance kinks could be worked out. He was trying to ascertain if this would be worth pursuing the insurance or not. The partners were interested in participating and agreed that it would be beneficial for all involved. Brian proposed the option of letting the student work during class time as a non-paid employee. Eddie offered that it would only be a select few who would be considered for internship opportunities, so industry would not have to worry about getting a student who did not want to be there. It was suggested by industry that if we send a student, they must be able to pass an interview for that position. They could also be trained to create an RO and a purchase order and encouraged to buy their tools while they still have the deep student discounts.
Curriculum Decisions:	
Other:	
Chairperson Signature:	
Date:	4/19/16
Next Meeting:	October 2017