

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Medical Laboratory Technology			
CHAIRPERSON:		Viva Pierson			
MEETING DATE:		4.22.16	MEETING TIME:	11:30 a.m.	MEETING PLACE:
RECORDER:		Keri Shelburne, Executive Secretary 806.354.6055 kbshelburne@actx.edu		PREVIOUS MEETING:	Allied Health 109 4.17.15
MEMBERS PRESENT					
List all members of the committee, then place an X in the box left of name if present					
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Antone Sanders	Lab Manager	BSA	806.212.7014	antone.sanders@bsahs.org
	Azure Jenkins	Technician	Physician's Preferred Lab	806.358.1211	azurep@labpppl.com
	Tony Black	Manger	Coon Memorial Hospital	806.333.2531	teb@dhchd.org
	Carol Ford	Lab Director	Moore County Hospital	806.934.7826	cford@mchd.net
	Janice Betzen	Lab Director	Castro County Hospital	806.647.8746	janice.betzen@cchdonline.com
	Kim Leggett	Lab Supervisor	Amarillo Diagnostic Clinic	806.358.0285	kleggett@adcpa.com
X	Viva Pierson	Director	Baptist St. Anthony's Hospital	806.212.5143	viva.pierson@bsahs.org
X	Linda Bush	Manager	Physicians Preferred Laboratory	806.358.1211	lindab@labpppl.com
	Larry Lance	Core Supervisor	NWTHS	806.354.1749	larry.lance@nwths.com
	Denise Marnell	Lab Manager	Hereford Regional Hospital	N/A	denise.marnell@dschd.org
X	Rebecca Oldham	Technical Director	Coffee Memorial Blood Center	806.331.8845	roldham@thegiftoflife.org
	Renee Branch	Lab Director	Covenant-Plainview	806.296.4294	renee.branch@vocplv.org
	Rita Berry/Cindy Poire	Compliance coordinator	NWTHS	806.351.5794	rita.berry@nwths.com
	Zela Young	Lab Director	Golden Plains Hospital	806.467.5845	zeal.youn@goldenplains.org
EX-OFFICIO'S PRESENT					
X	Jan Martin	Program Director	Amarillo College	806.354.6059	jmartin@actx.edu
X	Kim Boyd	Faculty	Amarillo College	806.354.6060	kmboyd@actx.edu
X	Judy Massie	MDS Program Director	Amarillo College	806.354.6068	jmassie@actx.edu
X	Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070	merowh@actx.edu
	Dr. Vess	VP, Amarillo College	Amarillo College	806.371.5226	d0551113@actx.edu
X	Javier Herrera	Advisor	Amarillo College	806.354.6007	jfherrera@actx.edu
	Kim Crowley	CCHcE	Amarillo College	806.354.6087	kacrowley@actx.edu
X	Janice Johnston	Director DOL Grant	Amarillo College	806-467-3110	jmjohnston@actx.edu
X	Ashlyn Shubert	Student Rep	Amarillo College	N/A	N/A
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Welcome & Introductions		Pierson welcomed everyone to the meeting and introductions were made around the table.			Viva Pierson

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Advisor/Counselor	Herrera reported that registration for Fall 2016 is going on and that students are now using the new Health Science online application process.	Javier Herrera
Continuing Healthcare Education	ABSENT	Kim Crowley
Student Representative	Shubert reported all is well with the program and that more than half of the students that are graduating have employment.	Ashlyn Shubert
Director Report	Old Business: - DOL Grant- the grant will be coming to an end this summer. - Marketable skills certificate in phlebotomy-still in progress. - Certification is still an issue with the MLT students. Martin reported they are still encouraging students to take the certification exam and are looking into adding exam fees into the fees of the courses. What' New: - Electronic applications-provides consistency, equitable, paperless and a win-win for faculty & students. - Martin reported on going on a site visit in Iowa. - Martin retiring June 30, 2016. Martin thanked everyone for all that they do and for the program support.	Jan Martin
Faculty Report	Boyd reported: - Graduating 12 sophomores 12 Freshman coming up - Will take 20 students into program - Discussed phlebotomy, patient care tech and clinical medical assistant-have a second group at the Hereford campus. Boyd asked the committee about the blood bank rotation. Committee agreed that two weeks is not enough time and are all willing to do more. Boyd will send an email to advisory committee members that were not present to vote on this process.	Kim Boyd
DOL Grant Report	Johnston handed out a curriculum endorsement form to committee. Johnston reported on curriculum redesign to existing phlebotomy course and asked committee to review handout and if approve to please sign form and return.	Janice Johnston
Affiliation Reports	Clinical sites are very pleased with the students and that everything is going well.	Committee
Dean, Health Sciences	Rowh thanked all committee members for their time and support of the program.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:30 p.m.	Viva Pierson
Executive Secretary Signature:		Next Meeting: Spring 2017