

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Surgical Technology		
CHAIRPERSON:	Shellee Matthews			
MEETING DATE:	2/16/16	MEETING TIME:	12:00 PM	MEETING PLACE: Allied Health 162
RECORDER:	Keri Shelburne, Executive Secretary 806.354.6055 kbschelburne@actx.edu		PREVIOUS MEETING:	3.31.15
MEMBERS PRESENT				
List all members of the committee, then place an X in the box left of name if present				
	NAME	TITLE	EMPLOYER INFO	PHONE
	Melinda Jones	CST, Clinical Assistant	Baptist St. Anthony's Hospital	806.584.4578
	Micaela Gomez	CST	Baptist St. Anthony's Hospital	806.282.7283
	Melinda Hodnik	RNFA-Educator	Baptist St. Anthony's Hospital	806.236.0664
	Teresa Castanon	CST	Panhandle Surgical Hospital	806.341.8576
X	Shellee Matthews	CST	Panhandle Surgical Hospital	806.681.4341
	Susan Cruz	RN/OR Manager	Hereford Regional Hospital	806.349.9107
	James Harper	Graduate	Baptist St. Anthony's Hospital	806.290.6064
X	Ben Segura/Danielle Laplount	CST, Clinical Assistant	Baptist St. Anthony's Hospital	806.640.4107
X	Julie Virden	CSFA	Northwest Texas Hospital	806.220.4310
X	Ryan Terry	OR Supervisor	Northwest Texas Hospital	806.223.3963
	Denice Daves	RN	Pampa Regional Hospital	806.663.5614
X	Sherry Kramer/Rachel/ Dacia	RN	Golden Plains Hospital	806.467.5838
X	Martin Swanson	RN CST	Moore County Hospital	806.934.1059
	Julie Smith			
	Melanie Hendrix			
EX-OFFICIO'S PRESENT				
X	Lisa Holdaway	Director	Amarillo College	806.356.3663
X	Holly Bentley	Lab/Clinic Manager	Amarillo College	806.336.1654
X	Mark Rowh	Dean	Amarillo College	806.354.6070
X	Deborah Vess/Susie Wheeler	VPPA	Amarillo College	806.371.5226
X	Javier Herrera	Advisor	Amarillo College	806.354.6007
	Kim Crowley	Director/Continuing Healthcare	Amarillo College	806.354.6085
X	Melanie Moore	Student Representative		
AGENDA ITEM		ACTION DISCUSSION INFORMATION		
Welcome		Matthews, Chairperson, welcomed everyone and introductions were made.		
Minutes		The minutes of the 3.31.15 meeting were approved as written with no corrections.		
		RESPONSIBILITY		
		Shellee Matthews		
		Shellee Matthews		

Health Science Advisor	Herrera reported that he is excited about his new position as the Health Sciences Advisor and that things are going well.	Javier Herrera
Student Representative	Moore reported that everything is going well. Learning a lot at clinicals.	Melanie Moore
Director Report	Lisa Holdaway reported the following: 15 graduates-11 passed exam, 4 failed exam; 2 passed on 2nd attempt 12 are employed in area hospitals Perkins award: New OR electric bed, new Mayo Stands, and new instrument pans for lab purposes Standard II-C Program goals revised to meet standards. Handout provided with the following: • Philosophy • Purpose of Program • Program Standards for the Learner • Program Standards for graduate • Exit competency for graduates Changes for this: Students will be given more autonomy to select cases, arrive at clinical sites, and continue in the st role, will continue to place students with a mentor. Instructors will continue to be available. Holdaway thanked the committee for the help with the students and the continued support of the program.	Lisa Holdaway
Affiliation Reports	All reported that everything was going well at this time.	Martin Swanson, Shellee Matthews, Ryan Terry
VPAA	Susie Wheeler thanked the committee on behalf of Dr. Vess. Wheeler asked for volunteers to interview with her regarding students and workforce needs.	Susie Wheeler
Dean	Rowh thanked everyone for their continued support of the program and for educating the students. Rowh provided committee members a handout and discussed AC's mission, values and the 2020 Strategic Plan.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 12:45PM.	Shellee Matthews
Date: 2.16.16	Executive Secretary Signature: 	Next Meeting: Spring 2018