

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: October 14, 2015

TIME & PLACE: 3:00 p.m. - West Campus, Jones Hall, Room 207

ATTENDANCE: Present: Kati Alley, Jan Cannon, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Jeannie George, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Sayra Maldonado, Becky Matthews, Phyllis Pastwa, Kim Pinter, Richard Pullen, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, Teresa Smoot, Kelly Voelm, Annette Watts, Kerrie Young, April Maxwell – VN Staff Assistant

ABSENT: Tabatha Mathias, Khristi McKelvy, Ramona Yarbrough, Connie Bonds-Executive Secretary

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 OPENING REMARKS APPROVAL OF MINUTES	<ul style="list-style-type: none"> Call to Order and Approval of Minutes – Richard Pullen Dr. Pullen called the meeting to order at 3:00 p.m. The minutes from the faculty meeting from August 18, 2015 were approved <p><u>NCLEX-RN Information:</u> Dr. Pullen reported that it appears that 109 of 115 graduates took NCLEX-RN from the reporting period October 1, 2014 to September 30, 2015. The Texas Board of Nursing will soon send a draft of NCLEX-RN performance in all nursing programs across the state. Further, the National Council for State Boards of Nursing (NCSBN) will soon have a report of our program graduates. This report should be ready in early November 2015. Dr. Pullen stated he would send the report to all faculty when received.</p> <p><u>Advising Sessions:</u> Dr. Pullen reported that Advising Sessions are currently being conducted. He reported that he is spending more time in these sessions to ensure that potential students clearly understand the admission, progression and graduation requirements. He is introducing these students to the Student Handbook from the ADN Program website. He also reported that he highlights the “Readmission” process and with a focus on the readmission form and what needs to be included in a letter to the Admission and Progression Committee. Additionally, he spending some-time introducing these students to the “No Excuses” Philosophy and the AC Core values.</p>	<p>Phyllis Pastwa made a motion to accept the August 18, 2015 minutes. Jeanette Embrey seconded the motion. The motion carried by majority vote.</p> <p>Await results from TBON and NCSBN.</p> <p>Continue to enhance the Advising process to promote student success.</p>

<p>3.0 ADN PROGRAM COMMITTEE REPORTS</p>	<p><u>Enrollment:</u> It was anticipated that 339 eligible students would be enrolled in the ADN Program in Fall of 2015, however this did not happen. This action in return parallels what is happening with enrollment college wide. The total enrollment in the ADN Program is currently 299. This compares with 413 at this time last year in Fall 2014. We will incrementally increase admissions of students. The plan is to admit 150 Traditional students each year and 50 Transition students. This means that 200 students would be admitted each year. A goal is to have at least 160 students graduate each year or an 80% completion rate. The program needs to have an enrollment of about 400 total students. The admission of qualified applicants, enhanced teaching and testing, tutoring resources and other college resources combined with good study habits by students is sure to promote student success throughout the program, and on NCLEX-RN.</p> <p><u>3.1 Admission and Progression – Mathias</u> No report</p> <p><u>3.2 Curriculum – Young</u></p> <p>Young presented new position descriptions and revisions to current position descriptions:</p> <p><u>Instructor-Clinical Simulation Coordination.</u> The reporting structure has changed for this position.</p> <p><u>Administrative Assistant.</u> This position has changed to Executive Secretary to Dean of Nursing.</p> <p><u>Tutoring Coordinator.</u> This is a new position description created by Dr. Pullen through a fusion of what is in the literature, current position descriptions at the college, and feedback from faculty and staff from tutoring centers at the college. The Tutor Coordinator will manage all aspects of Tutoring in the West Campus Tutoring Outreach Center in addition to serving as tutor.</p> <p><u>Professional Tutor.</u> This is a new position description created by Dr. Pullen. The purpose of this position description is to outline the duties of a professional registered nurse tutor.</p> <p><u>Peer Tutor.</u> This is a new position description created by Dr. Pullen. The purpose of this position description is to outline the duties of a nursing student peer tutor.</p> <p><u>Dean of Nursing.</u> The Dean of Nursing position description was revised to be specific with the education and experienced that is required for nursing education.</p> <p>Additional items from committee were presented:</p> <p><u>Tutoring Contract.</u> This is a new form created by Ms. Hall. The purpose of this form is to communicate accountability and responsibility of students to complete required tutoring.</p> <p><u>Guidelines for Tutoring.</u> These guidelines were written by Dr. Pullen to provide faculty and students with a step-by-step process of the tutoring process.</p> <p>The newly written program goals were presented: Goal 1: Value safe, competent nursing practice, Goal 2: Evaluate the patient's physiological and psychological health using clinical reasoning to promote harmony with mind, body and spirit, Goal 3: Analyze available evidence to determine best nursing practice, Goal 4: Assume a proactive role in the interdisciplinary team to facilitate communication to ensure safe patient care, and Goal 5: Manage patient care technologies in nursing practice to facilitate safe, efficient, and cost effective nursing care. Program goals are broad, and it is the Program Student Learning Outcomes, Aggregate Program Outcomes, and</p>	<p>Continue to analyze student enrollment.</p> <p>No action or recommendation.</p> <p>Motion seconded by Verena Johnson to accept new position descriptions and revisions to current ones and tutoring guidelines and goals. Motion carried by majority vote.</p> <p>Motion seconded by Verena Johnson to accept new position descriptions and revisions to current ones and tutoring guidelines and goals. Motion carried by majority vote.</p>
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**4.0 Associate
Degree Nursing
Reports**

Course Student Learning Outcomes that become specific from a quantitative perspective. There may be a need for committee to explore reducing the vagueness of Goal #1 with the word "Value".

3.3 Research and Program Effectiveness: Yarbrough

RPE made changes on the CPEC guidelines. The change are highlighted in yellow. We added a statement about the "yes" or "no" sections. We also made a change on the warning statement.

4.1 Level I—J. Cannon

RNSG 1309 - Introduction to Nursing

After the Module 1 exam

Section 001:

49 students attending

1 in the process of dropping (one is due to a skills failure)

20 students failed the first exam

Module 2 exam is next week (10-19-15)

Section 002:

29 students attending

3 drops

13 failing after first exam

Module 2 exam is next week (10-19-15)

Total – 78

Passing – 45

Not Passing – 33

RNSG 1105 – Nursing Skills

78 students attending

4 drops

Total – 78

Passing –78

Not Passing - 0

RNSG 1331-001 Principles

23 enrolled and all attending

No drops

RNSG 1105 – Nursing Skills

78 students attending

4 drops

Total – 78

Passing –78

Not Passing - 0

Motion seconded by Kelly Voelm. Motion carried by majority vote.

Reports from Team Coordinators about the status of student progress within each course is for information purposes. Continue to track and evaluate student progress.

RNSG 1331-001 Principles

23 enrolled and all attending

No drops

6 failing after first exam

Module 2 Exam next week (10-19&20-15)

RNSG 1331-002 Principles

33 enrolled and all attending

No drops

8 failing after first exam

Module 2 Exam next week (10-19&20-15)

Total – 56

Passing – 42

Not Passing - 14

RNSG 1362 – Principles Clinical

56 students total and all passing at this point

RNSG 1301 – PharmacologySection 001

44 students attending

1 drop

12 students failing after Module 2 exam (one did not complete tutoring and received a 0 on exam)

2 students have not taken exam and will do make-up exam next week

Section 002

52 students attending

1 drop

22 students failing after Module 2 exam

1 student has not taken exam and will do make-up exam next week

Total= 96

62 passing

34 not passing

4.2 Level II—L. Shadbolt

Total of 37 in class and clinical

RNSG 1247-001

Total students: 24

A= 3

B= 17

C= 1

Reports from Team

Coordinators about the status of student progress within each course is for information purposes. Continue to track and evaluate student progress.

