

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: August 18, 2015

TIME & PLACE: 10:55 a.m. – WCJH 205

ATTENDANCE: Present: Kati Alley, Jan Cannon, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Deborah Hall, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Khristi McKelvy, Kim Pinter, Phyllis Pastwa, Richard Pullen, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, Teresa Smoot, Kelly Voelm, Ramona Yarbrough, Kerrie Young, Connie Bonds- Executive Secretary to the Dean of Nursing.

ABSENT: Becky Matthews, Annette Watts

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
	<ul style="list-style-type: none"> Call to Order and Approval of Minutes – Richard Pullen Dr. Pullen called the meeting to order at 10:50 a.m. The minutes from the faculty meeting on April 29, 2015 were approved <p>2.0 Director Report</p> <p>*60-hour curriculum The 60 hour curriculum is official. We must now track and evaluate how the reduction in total semester hours from 72 to 60 hours will affect program success (Course success and retention). Level 2 and Level 3 are now comprised of the following courses:</p> <p><u>Level 2 Courses:</u> RNSG 1247 and its clinical companion course RNSG 1263 RNSG 2101 and its clinical companion course RNSG 2160 RNSG 1151 and its clinical companion course RNSG 1160</p> <p><u>Level 3 Courses:</u> RNSG 1248 and its clinical companion course RNSG 2261 RNSG 2213 and its clinical companion course RNSG 2161</p>	<p>Lyndi Shadbolt made a motion to accept the April 29, 2015 minutes. Jeanette Embrey seconded the motion. The motion carried by majority vote.</p> <p>Track, evaluate and adjust curriculum as indicated.</p> <p>No action or recommendation.</p> <p>No action or recommendation</p>

***Specific NCLEX-RN Data so far**

To date, 48 out of 50 eligible graduates have passed NCLEX from May 2015. We have a current pass rate of 96%. 1 more eligible graduate needs to take NCLEX-RN and 1 graduate has still not been cleared to take NCLEX-RN. Dr. Pullen praised the faculty for a job well done!

Continue to track and evaluate.

***Attrition**

Program attrition was reviewed in detail via a chart that Dr. Pullen presented to the faculty. The goal is < 7% by the end of fall 2015, which compares to 11.3% in spring 2015 and 15.1% in fall 2014. The independent variable of required tutoring should improve attrition. The goal is to have an attrition of less than 7% by the end of fall 2015.

Continue to track and evaluate.

***Program enrollment and growth**

Program growth **must** occur. Enrollment will be increased in increments.

*At this time, there are 2100 ADN-declared nursing majors. However, it is disconcerting that many of these majors are not enrolled in fall 2015. He reported that recruitment strategies must continue, especially in area high schools and churches.

*496 students are enrolled in general education courses.

*339 students are enrolled in nursing courses.

Track, evaluate and adjust curriculum in relation to program attrition. Increase program admission incrementally to meet market demand for RNs while maintaining program rigor.

Projected program growth (Shaded)

September 2011-August 2012	216
September 2012-August 2013	207
September 2013-August 2014	192
September 2014-August 2015	110
September 2015-August 2016	115
September 2016-August 2017	130
September 2017-August 2018	160 (Goal: 80% completion rate)

Admit 100 students each semester:

75 Traditional + 25 Transition = 100 each semester.

Dr. Pullen also said that the program must explore having evening and online courses available to students. An accelerated pathway for individuals who already have an associate degree or higher should be explored.

Continue conversations in subsequent meetings.

Fiscal Crisis

Dr. Pullen reiterated from Nursing Division meeting that the college and state is undergoing a major fiscal crisis. We must ensure cost containing measures such as printing only when absolutely necessary and turning off lights when not present. Program workload is being closely evaluated by the VPAA more than in the past.

Be vigilant with saving money and other resources.

3.1 Admission and Progression – Mathias

Admission and Progression will meet August 20th at 8:00 a.m. Dr. Pullen reported that committee will now meet at the beginning and end of each semester to better accommodate the needs of students. He also reported that the process for student readmission into the program has been more clearly defined in the ADN Program Student Handbook.

3.2 Curriculum – Young

Curriculum will meet September 2, 2015 at 9:00 a.m.

Becky Matthews was elected Secretary and Jeanette Embrey was elected Vice chairperson at the last meeting. After review and discussion, a motion was brought to remove “F” from the CPEC, delete “may result in a failure”, move “E” to 2d.

Student Handbook –

It was discussed whether a student should receive a Class II clinical warning if they fail to provide proof of immunizations prior to their 1st day of clinical. A motion was brought to change it from a Class II clinical to 1st warning on CPEC.

4.1 Level I—J. Cannon

Level I will meet August 20, 2015.

4.2 Level II—L. Shadbolt

Level II will meet August 20, 2015.

4.3 Level III—P. Hogue

Level III will meet August 20, 2015.

4.4 Level IV—V. Johnson

Level IV will meet August 20, 2015.

5.0 Additional Items/Announcements

None

6.0 Adjournment

- The meeting was adjourned at 12:30 p.m. by faculty consensus.

No action or recommendation

Jeanette Embrey made a motion and Debby Hall 2nd the motion. The motion carried by majority vote.

Verena Johnson made a motion and Lyndi Shadbolt Hall 2nd the motion. The motion carried by majority vote.

Level I team will meet.

Level II team will meet.

Level III team will meet.

Level IV team will meet.

No action or recommendation

Next meeting is October 14, 2015 @ 1:30 pm. In WCJH 2015.

Richard Pullen, ADN Program Director

Date