

Faculty Senate Minutes

April 1, 2016

Lynn Library, Room 207

Members Present	Reem Witherspoon, Nancy Forrest, Emily Gilbert, Donna Cleere, Craig Clifton, Nichol Dolby, Deborah Harding, Marcia Julian, Jodi Lindseth, Shawna Lopez, Tara Meraz, Brant Davis, Kerrie Young, LaVon Barrett, Brian Farmer, Brian Jacob, Alan Kee,
Members Absent	Robert Gustin, Courtney Milleson, Derek Weathersbee
Guests	Trent O’Neal, Walt Webb

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
Call to Order	President Reem Witherspoon called the meeting to order at 3:04 p.m.	
Approval of Minutes	March 4 minutes were approved by consensus via email.	
Special Guest Report	There was no special guest at this meeting.	
President’s Report	<p>Reorganization of divisions has caused recalculation of representatives on Faculty Senate. Emily contacted Deans and asked for an exact count of full time faculty members.</p> <p>Board of Regents update: short meeting - less than 30 minutes, nothing to report.</p> <p>Faculty Senate Officers: voting will take place at the May meeting. If you are interested in Vice President or Secretary, let the Elections Committee know.</p>	Senators email Craig Clifton, Nichol Dolby, or Brian Jacob to put names on the ballot.

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	<p>Faculty Evaluation Committee has three sessions on April 8th (one on Washington Street Campus, one on West Campus, and one on East Campus) from 1-5pm. This is open to ALL faculty. All faculty are HIGHLY encouraged to attend as this is for everyone's input on everyone's evaluation. In addition to other things, we will be discussing what the WIFFY values mean in teaching. Dr. Lowery-Hart has said we do not need to actually use the WIFFY words, but the idea of them has to be present in some way.</p> <p>Make sure to fill out and bring your forms 1A and 1B.</p> <p>Senator concern: this new process puts a lot of work onto the Chairs or Program Coordinators. The process outlined by Lyndy Forrester in the Pay for Performance presentation showed at least three meetings a year with your supervisor.</p>	
Secretary's Report	<p>Emily finally has access to the Faculty Senate website. Plans to make changes and update current and past information over the summer to be ready and current by Fall.</p>	

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Courtesy	<p>Deborah Harding has sent out cards to former AC employees who retired in January. Currently working through employees who are retiring in the near future. Sent out a few condolences and congratulation cards.</p> <p>Faculty Senate officers proofed a card, will be ordering 1000 cards.</p>	
Elections	<p>Craig will create ballots for Senate officers.</p>	
Legislative	<p>There was a prediction that there will be a TX state budget surplus in January 2017, but with oil prices so low and other lawsuits, there may not be.</p>	
Mead Award	<p>Mead award form is out there and awaiting submissions.</p>	
Professor Emeritus Award	<p>Delores Thompson was approved as Professor Emeritus. Reception will be Wednesday, April 27th from 2-3pm in the College Union Building.</p>	
Questions	<p>Three questions were sent in:</p> <ol style="list-style-type: none">1. Will the new Fall Break be a break for Faculty and students, or just for students? <p>Dr. Vess stated in a meeting on Thursday, March 31, that this break will be for faculty AND students. However, it is cut out of the December break.</p> <ol style="list-style-type: none">2. Lack of overloads will force many instructors to	

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	<p>get a part-time job or more than one. If a last minute meeting comes up on campus and their other job does not allow off, will they be punished for missing a campus meeting?</p> <p>3. Will there be more compliance trainings offered? The only current one open is the week after graduation and many faculty have vacations and other things after graduation.</p>	
Salary	<p>Salary Proposal will be presented to the President's Cabinet on Tuesday, April 5th.</p> <p>There are two parts to the proposal - full time and part time. The TCCTA ranking is incorrect on the part time ranking. They had used our Bachelor's pay and compared it everyone else's Master's level. With this change, we are ranked 38 out of 50 instead of 45.</p>	
Technology		
Faculty Survey	<p>Went out on March 7th. Ends on April 8th. Committee will then compile results. Goal is to bring results to the May meeting.</p>	<p>If you are full time faculty and have not received the Survey, send an email to Kerrie Young.</p>
Hospitality	<p>Delicious cookies from Miss Piggy's!</p>	
Faculty Development	<p>Question regarding conferences counting toward Professional Development.</p>	
Instructional Technology	<p>None; does this Committee exist?</p>	
Pinning	<p>none</p>	

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Faculty Committee Appointments	<p>Committee list should be given from Dr. Vess's office to Elections committee soon, and Craig will send out a survey for positions that are vacant.</p> <p>Accolades were given for the way the information was presented in survey form last year.</p>	
New Business	<p>Reem was contacted by a person regarding a republication of three books that AC had published previously:</p> <ol style="list-style-type: none"> 1. Coping with Misconduct in the College Classroom 2. Coping with the Disruptive College Student 3. Mental Health and Student Conduct Issues on the College Campus <p>Byrd building is EXTREMELY HOT at night. Facilities and Pam Madden have been contacted and said that they were not turning the coolants on. This is about student comfort. This week it was 82 degrees.</p> <p>Science labs have been extremely hot this semester as well. This week it hit 84 degrees.</p>	<p>If interested in these books, contact Emily Gilbert.</p> <p>Need to check on classroom capacity listing and match # of students.</p> <p>Reem will find out who to email re: classroom temperatures.</p>
Updates and Announcements	none	

Recorder: Emily Gilbert, Senate Secretary – Director of Information Services, Library