

VPAA Council

**February 10, 2016
Library 204, 1:30 pm**

Summary

Members Present: Becky Burton; Tamara Clunis; Daniel Esquivel; Daniel Ferguson; Kristin McDonald-Willey; Toni Gray; Richard Pullen; Mark Rowh; R. Vincent, Emily Gilbert, Heather Voran

Members Absent: Deborah Vess, Kim Crowley; Megan Eikner

Guests: Susie Wheeler, April Sessler, Kim Hays

Welcome to all; Becky Burton will be chairing the meeting today for Dr. Vess. Welcome to Heather Voran and Emily Gilbert; they will now be on the VPAA Council, representing CTL and the Library.

- I. Minutes from 1-27-16
Hold approval for next meeting

- II. Susie Wheeler: Micromessaging Workshop
The Might Micromessages for Student Success in Nontraditional Pathways and Careers Workshop is part of the Perkins activities for non-traditional gender careers, but it is a good workshop for all. There will be two presentations, with a cap of 45 attendees each. Susie asks that the deans tell their faculty and staff about the meeting and encourage them to attend. The presenter is Megan Pollock; she helped create this curriculum and will bring workbooks to the meeting.

- III. April Sessler/Mark Rowh: Retention Committee Next Steps
April and Mark presented the Retention Committee's Early Alert Plan to the cabinet. From this presentation came the Cabinet's next steps requests. The Retention Committee Next Steps handout was given to the Council for their feedback. Discussion followed concerning withdrawal reason codes; most felt the need for specific codes and not generic. Also discussed were criteria for messaging alerts, texts/emails. Heather noted that Blackboard can help alert faculty to retention needs at no extra cost to the college.

- IV. Kristin McDonald-Willey: Forms for Curriculum Mapping and Program Student Learning Outcomes:
Curriculum Mapping: Kristin presented all with copies of the Curriculum Mapping forms. There have been many changes since curriculum mapping has begun, and she needs clarifications for some items. It needs to be made

clear that things may completely change within a program's curriculum, but we need a map for now and will adjust as needed down the road. Kristin is trying to revise the mapping procedure so that it will be easier for all in the future. Discussion followed.

PSLO: The suggestion for the number of goals per program was 3-5. If you have an abundance of goals, you may need to consider if you should whittle down the number to your most important goals. Kristin handed out PSLO Rubric forms and the PSLO form for all to use. She would like the council to look at the forms and make suggestions on form improvement, and return these suggestions to her as soon as possible. Also mentioned was the need for institutional consistency for curriculum mapping. Kristin can meet with deans and/or department chairs to help assess program outcomes. She would like for all to go through the plan and make sure the rubrics line up.

For 2015-2016, assessment is needed for outcomes that align with communication, critical thinking, and empirical and quantitative skills. In 2016-2017, assessments will need to align with teamwork, personal responsibility, and social responsibility. Any other outcomes can be assessed on a biennial rotation of the dean's choosing

Kristin will send a timeline to the Council through email for all phases of PSLO and Curriculum Mapping.

V. Becky Burton: Block Scheduling

Bob Austin, Jason Norman, Dr. Vess, Diane Brice, and Becky Burton attended a Co-Board workshop in Austin concerning block scheduling. This was the first time all 50 community colleges in Texas were represented in Austin, outside of a college Presidents' meeting.

Topic One: House Bill 1583—this is the new bill that is requiring block scheduling for community colleges. To clarify, the difference between Block Schedule and Guided Pathways is:

Block Schedule: particular courses in the guided pathways linked together and offered in a coherent sequence that allows for timely graduate.

Guided Pathway: complete program, certificates, or degrees

The good news is that AC is ahead of the game compared to other colleges on the block scheduling. There are some things that will need to be taken into consideration when setting our blocks:

Schedule predictability from semester to semester
Alternate schedule for non-traditional students

In the case of State vs. Co-Board conflicts, it has historically been that the State rule trumps Co-Board rule.

Five programs with block scheduling must be submitted to the to Co-Board by March 31st. The recommendations from Dr. Vess for these programs are: ADN evening program; Welding program (already done); Industrial Maintenance; Business Certificate or AAS; Patient Care Tech.

Amarillo College AAS degrees are not blocked as of yet. When building fall schedule, be sure to have the courses in your blocks linked; this will allow the student to automatically register for all courses in their block, instead of registering for individual classes. The pilot for this begins in Fall 2016.

Shadow courses may be available if a student drops or fails a course in the block. We will need more meetings concerning advising for this to be successful.

Topic Two: Concerning the Arts and Humanities spreadsheet that was discussed in the December meeting—we are still fleshing out what was discussed. There will be meetings with the department chairs, program directors, etc., before any changes will be made.

We now need to look at STEM programs in the same manner as we did the Arts and Humanities. Looking at the handout (copies distributed by Becky), what are your thoughts on the STEM programs? Please look at the completion rate, not enrollment. Discussion followed.

For future reference, Engineering and Music will not be studied for block scheduling, as the degrees are part of field of study. Dr. Vess will be asking for program recommendations to move to pathways.

As a reminder programs cannot close out without going through the curriculum committee.

Becky thanked all for their attendance and time.

Meeting adjourned at 4:00 pm.