**Amarillo College Curriculum Map Template**

**Division:** Health Sciences **Degree/Academic Program(s):** Medical Data Specialist (MDSP.CERT) **Person Responsible for Division:** Mark Rowh, Dean

**Component Director/Chair:** Judy Massie **Submission Date:** October 30, 2015 **Purpose Statement:** The Amarillo College Medical Data Specialist Program provides a curriculum and practicum that will graduate an educated, entry-level, multi-skilled individual who can be employed in a professional medical facility performing administrative duties for the Amarillo and surrounding community medical professionals, therefore, enhancing the life of the graduate.

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| **Goal #1: Graduates will exhibit entry-level skills necessary for performing specific administrative duties for various medical settings.** | | | |
| **Program-Specific Courses** | **PLO #1: Students will evaluate medical documentation to support medical codes** | **PLO #2: Students will analyze medical billing and medical codes to file medical insurance** | **PLO #3: Students will prepare (scribing and editing) medical transcription** |
| **HITT 1305** | **I, D** |  |  |
| **MDCA 1302** | **I, D** |  |  |
| **MDCA 1321** | **I, D** | **I,D** | **I,D** |
| **SPNL 1201** | **I** |  |  |
| **HPRS 1205** | **I** |  |  |
| **HITT 1341** | **I, D** | **I, D** |  |
| **HITT 2335** | **D, M** | **D, M** |  |
| **HITT 1342** | **I, D** | **I, D** |  |
| **POFM 1327** | **I, D** | **I, D** |  |
| **MRMT 1407** |  |  | **I, D** |
| **MRMT 2433** |  |  | **D, M** |
| **MDCA 1264** | **M** | **M** | **M** |
| **HITT 1266** | **M** | **M** | **M** |

**I = Introduced; D = Developed & Practiced with Feedback; M = Demonstrated at Mastery**

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| **Goal #2: Graduates will exhibit professionalism (hard and soft skills) in duties required of the Medical Data Specialist program.** | | | | |
| **Program-Specific Courses** | **PLO #1: Students will collect appropriate patient information** | **PLO #2: Students will demonstrate communication skills with physicians, patients, and other employees** | **PLO #3:**  **Students will practice HIPAA compliance** |
| **HITT 1305** | **I, D** | **I,D** | **I, D, M** |
| **MDCA 1302** | **I, D** | **D** | **D, M** |
| **MDCA 1321** | **I, D** | **D** | **D, M** |
| **SPNL 1201** | **I, D** | **I, D** | **D, M** |
| **HPRS 1205** | **I, D** | **D** | **D, M** |
| **HITT 1341** | **I, D** | **D** | **D, M** |
| **HITT 2335** | **I, D** | **D** | **D, M** |
| **HITT 1342** | **I, D** | **D** | **D, M** |
| **POFM 1327** | **I, D** | **I, D** | **D, M** |
| **MRMT 1407** | **I** | **I, D** | **D, M** |
| **MRMT 2433** | **I** | **D** | **D, M** |
| **MDCA 1264** | **M** | **M** | **M** |
| **HITT 1266** | **M** | **M** | **M** |

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| **Goal #3: Graduates will pass comprehensive capstone exit exam.**  **Outcome: Students will pass practicum course rate of 70%.** |

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| **Goal #4: Graduates will sit for one of the following national certifications – Medical Administration, Medical Billing, Medical Coding, Medical Insurance, Medical Transcription.**  **Outcomes: At least one Medical Data Specialist graduate per year will sit for one of the national certification exams though not yet required.** |

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| **Goal #5: Graduates will continue education by becoming life-long learners through continuing education courses or seminars.**  **Outcomes: Open enough continuing education courses required for students who pass national certification exams.** |