

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
September 27, 2016**

REGENTS PRESENT: Dr. Paul Proffer, Vice-Chair; Mr. Dan Henke, Secretary; Mr. Jay Barrett, Ms. Anette Carlisle; Mr. Patrick Miller; Dr. David Woodburn

REGENTS ABSENT: Ms. Michele Fortunato; Mr. Johnny Mize; Dr. Neal Nossaman

CAMPUS REPRESENTATIVES PRESENT: Mr. Michael Kitten, Representative for the Hereford Campus

CAMPUS REPRESENTATIVES ABSENT: Mr. Mike Running, Representative for the Moore County Campus

OTHERS PRESENT: Mr. Robert Austin, Vice President of Student Affairs; Ms. Cara Crowley, Chief of Staff; Mr. Chris Hays, Interim Vice President of Communication and Marketing; Ms. Lyndy Forrester, Vice President of Employee and Organizational Development; Dr. Russell Lowery-Hart, President; Dr. Deborah Vess, Vice President of Academic Affairs

Ms. Joy Brenneman – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents
Mr. Bruce Cotgreave – Director of Physical Plant
Mr. Daniel Esquivel – Executive Director of the Hinkson Memorial Campus
Ms. Toni Gray – Dean of Continuing Education
Mr. Carroll Mack Forrester – former Regent
Ms. Mia Forrester – Administrative Assistant, AC Foundation
Mr. Terry Kleffman – Chief Information Officer, ITS
Ms. Liz Moore – Amarillo Globe News
Ms. Jeanette Nelson – Budget Manager, Business Office
Ms. Logan Nelson – Student Government Association President
Mr. Mark Rowh – Dean of Health Sciences
Ms. Keri Shelburne – representing the Classified Employee Council
Mr. Pricha Thephaphine – Field Support Team Leader, ITS
Mr. Joseph Wyatt – Communications Coordinator, College Relations

STATUS UPDATE

The Status Update meeting was called to order at 5:56 p.m. by Dr. Paul Proffer, Vice-Chairman of the Board of Regents.

STUDENT GOVERNMENT ASSOCIATION REPORT

Logan Nelson, SGA President, reported that Student Activities has been very busy. On September 8, 2016, an inspirational poet from Chicago, K-Love, came to Amarillo College. The event was well-attended and touching for students. Turnout for Fall Fest on September 22 was greater than expected. SGA planned for 800 burritos to be sold, Sharkey’s donated an additional 200, and they still ran short. Students have built cabinets at Habitat for Humanity, Boo at the Zoo is coming up soon, flag football is underway, and Justine Shuey will be coming to have a Title IX discussion for students on October 11. Students will be working with Phi Theta Kappa on AC’s Day of Caring, October 22, at the Salvation Army shelter.

REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC**AFFILIATES:**

Executive Committee – report by Fortunato, Proffer, Henke

No Report.

AC Foundation – report by Woodburn, Henke, Barrett

Dr. Lowery-Hart reported that the last annual meeting, held at the Amarillo Club, was a more relaxed, less formal event. Jim Marcum, a member of the finance committee, who is going off the Board was recognized. Other recognitions were also made at the meeting. The Foundation's next event, Celebrate Education, will be held October 13, 2016 on the Oeschger Family Mall. Shanna Peoples will be recognized as this year's Distinguished Alumna. To date, approximately \$70,000 has been raised for this event.

Amarillo Museum of Art (AMoA) – report by Fortunato, Lowery-Hart

No Report.

Panhandle PBS – report by Nossaman, Miller

Mr. Miller reported that Panhandle PBS will interview the Common Reader author on October 11 which will be made part of a Live Here episode. He also noted some upcoming Live Here Episodes will include J.D. Souther, BBQ guru Steven Reichlen and local BBQ master, Tyler Frazer, the upcoming local bond election, stories of cancer survivors, and Yellow City Sounds Live with Mike Fuller. *Hamilton's America* sneak peak at the Panhandle Plains Historical Museum is October 18 and is sponsored in part by Broome Optical and Ascension Academy. The locally produced show *Two for the Road* with Dusty and Nikki Green has been picked up nationally and will be available for all PBS stations to air with Panhandle PBS as the sponsor. This is a first for the station. The Cerulean Gallery opening night proceeds benefitted Panhandle PBS, and the ramp and sign in front of the station have been fixed.

Tax Increment Reinvestment Zone (TIRZ) – report by Woodburn

They again reviewed the Maize property expenditure to redo landscaping, etc. where the Young Sushi bar is located. The parking garage is progressing well. There is not anything to report on the Multi-Purpose Venue at this time.

Amarillo Foundation for Education and Business – report by Proffer-Chair, Mize, Carlisle,

Running

No Report.

East Property Family Housing Committee – report by Mize-Chair, Proffer, Barrett, Kitten

No Report.

Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn

Ms. Carlisle reported that they have not met. However, Lyndy Forrester and Mark White have met and are working on this. Ms. Carlisle has the suggested revisions to parts A, B, and C and will bring to the Board when they are ready.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by

Henke-Chair, Proffer, Mize, Kitten

No Report.

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016**Legislative Affairs Committee** – Carlisle-Chair, Miller, Nossaman, Barrett

The Texas Tribune Conversation with Representatives John Smithee and Four Price will be held at the Amarillo College Downtown Campus on October 4, from 11:30 a.m. – 1:00 p.m. Dr. Lowery-Hart will be hosting a breakfast that morning to include Senator Seliger, Representatives Smithee and Price, Community College Presidents, Dr. Riza – Clarendon, Dr. Johnston – Vernon, Dr. Hicks – Frank Phillips, Dr. Satterwhite – South Plains, and the new CEO for TACC, Jacob Fraire. He will also host a dinner on Monday evening, October 3rd, with the TACC CEO, Cabinet members, and Board members who might be able to attend.

Community College Association of Texas Trustees (CCATT) – report by Barrett

No report.

Nominating Committee – Nossaman-Chair, Proffer, Barrett

No report.

FINANCIALS

Steve Smith was in the Governor's Leadership training and Jeanette Nelson, Budget Manager for the Business Office, presented the financial report in his absence. She noted that the numbers through year end are unaudited at this time. Revenue came in at 94%, or \$3M less than budgeted, compared to last year which was down \$3.7M. One change effecting the number is only moving A&I revenue from reserve to cover expenses. Private gifts are also down slightly. Expenses were at 92%, down approximately \$3M due partly to improved communication to the college to stop excessive year-end spending, fringe savings on retirements, and unfilled positions. Retirement payouts were paid from Contingencies. The fund balance of \$1.1M may be rolled over to help fund the 3% raises.

ENROLLMENT UPDATE

Mr. Austin presented the Board with the 12th class day enrollment update which is just a snapshot of enrollment on a particular date. Historically, this was a date used by the State. As of this date 10,043 students were enrolled. He noted that the percentage of students who self-identify as white has decreased and the Hispanic percentage has increased. There has been a decrease in the number of students enrolling in 7 – 11 hours and an increase in those enrolled in 4 -6 hours, likely due to 8-week courses and some students not yet enrolled in the second 8 weeks. He anticipates that these numbers will change. As of today (September 27), enrollment is at 10,080 – up 2% over last year. We need to be at 10,250 to reach a 5% increase for the Fall. Space is still available in the second 8-week courses and students can get started without having to wait until Spring.

There is a decline from last year in ACE enrollments likely associated with the change in policy. The standard for ACE students changed from an 80% average to an 85% average. Hopefully, this will lead to increased persistence rates for ACE students.

Unduplicated dual credit enrollments are at 2,245 this Fall. For the first time, freshman and sophomores may enroll in dual credit courses if they meet the requirements. Dual credit is 22% of AC's enrollment and we can expect more interest in the future with these additional students. The average number of hours a dual credit student takes per year is 15 and approximately 50% of dual credit students come to Amarillo College after graduation.

NO EXCUSES 2020

Dr. Lowery-Hart announced that Amarillo College received word today of receipt of an HSI STEM (Hispanic Serving Institution – Science, Technology, Engineering, and Math) grant in the amount of \$4.9M from the U.S. Department of Education. The grant will create four new certificate programs, one associate degree option in Biology, and a Bachelor's degree option through a direct partnership with Texas Tech University. The biology degrees will have emphasis in agriculture and plant and

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

animal science and may feed into Tech's new veterinary school. These degrees will be marketable for students and should be a good recruiting option for AC. The grant will build an instructional greenhouse called the conservatory which will house labs for STEM classes. AC graduates will have the opportunity to work on their Bachelor's degree at Texas Tech and be able to complete all course work online using the labs in the greenhouse. The grant begins October 1, 2016 and the first project is to build the greenhouse and an RFP should be on the November or January Board Agenda.

The Board viewed the 100 student composite video. These are pictures of 100 real students who fit the demographic of AC's student population. These students will be followed through Fall of 2017. When a student leaves, drops out, or does not re-enroll, that student's picture will be grayed out. As of this Board meeting, one male student in a technical program has dropped out.

Ms. Carlisle wondered if it is possible to have data in the enrollment update that does not include dual credit students. Dr. Lowery-Hart noted that the Leadership Report Card should be ready for the next Board meeting. This data is being used to create actions plans and is part of the weekly conversation with Cabinet. Institutional Research is working on predictive analytics that will show which students we lose so that interventions can be provided to these students. AC is also working toward certificates for dual credit students that may be counted as completions.

Dr. Lowery-Hart then reviewed the goals of the Strategic Plan.

Goal One: Completion

- More intentional marketing will take place for the second eight weeks
- At a conference with the Department of Education, Amarillo College was deemed a "thought leader". They will integrate AC's Adult Basic Education, Developmental Education, and our Poverty Initiatives/Social Services Program in their materials, conference presentations, and webinars. They plan to come to the campus in November or December to create a video.
- There was a significant increase in success rates for DevEd courses in the Spring of 2015
- Increased success in gateway courses
- Will increase 8-week block offerings

Goal Two: Align with Labor Market

- Incorporated in program reviews
- Need to define employment data

Goal Three: Learning

- High impact practices

Goal Four: Equity**Goal Five: Financial Effectiveness**

- AC is in a much better position now than in the past

LEGISLATIVE UPDATE

There was no report.

The status update meeting adjourned at 7:02 p.m.

REGULAR BOARD MEETING

The Regular Meeting was called to order at 7:09 p.m. by Dr. Paul Proffer, Vice-Chairman of the Board of Regents.

PUBLIC COMMENTS

Dr. Proffer welcomed all in attendance and asked for public comments. There were none.

MINUTES APPROVED

Minutes of the regular meeting of August 30, 2016 had been provided to the Regents prior to this meeting. There was no discussion.

Ms. Carlisle moved, seconded by Mr. Miller, to approve the minutes. The motion carried unanimously.

CONSENT AGENDA APPROVED**A. APPOINTMENTS:****Faculty****Castro, Melanie – Instructor, Management**

Effective Date: August 15, 2016
Salary: \$45,314/year, 9 months, full-time
Qualifications: Masters Degree
Experience: 1 year related experience
Replacement for: Susan Burks
Bio: Melanie Castro received her Bachelor's in Educational Occupation and her Master's in Management from Wayland Baptist University in Amarillo, Texas. She has experience as an instructor with Frank Phillips College of Borger, Texas and Wayland Baptist University of Amarillo, Texas. She has also served as Director of Institutional Research with Amarillo College of Amarillo, Texas.

Kuker, Amanda – Instructor, Math, Engineering & Physical Sciences

Effective Date: August 15, 2016
Salary: \$42,571/year, 9 months, full-time
Qualifications: Master's Degree
Experience: 2 years related experience
Replacement for: Open Engineering position
Bio: Amanda Kuker received her Bachelor's degree and Master's degree in Materials Engineering from New Mexico Institute of Mining and Technology in Socorro, New Mexico. She has experience as a Math Instructor and tutor with Amarillo College in Amarillo, Texas and as a researcher with Johns Hopkins University in Baltimore, Maryland.

Roper, Taylor – Instructor, Math, Engineering & Physical Sciences

Effective Date: August 15, 2016
Salary: \$42,767/year, 9 months, full-time
Qualifications: Master's Degree
Experience: 4 years related experience

Replacement for: Aimee Martin
Bio: Taylor Roper received his Bachelor's and Master's degrees in Mathematics from West Texas A&M University in Canyon, Texas. He has several years' experience as a Graduate/Research Assistant with West Texas A&M University and as a Learning Specialist with Amarillo College in Amarillo, Texas.

Stout, Catherine J. – Instructor, Associate Degree Nursing

Effective Date: August 16, 2016
Salary: \$49,554/year
Qualifications: Master's Degree
Experience: 12 years related experience
Replacement for: Teresa Smoot
Bio: Catherine Stout received her Associate's degree in Nursing from Amarillo College in Amarillo, Texas and her Master's in Nursing from West Texas A&M University in Canyon, Texas. She has over 12 years related experience as PCS, Staff Nurse, Charge Nurse, Education Coordinator, and Nurse Recruiter with Northwest Texas Hospital in Amarillo, Texas.

B. BUDGET AMENDMENTS:

The Budget Amendments are attached at page 9.

Mr. Miller moved, seconded by Mr. Barrett, to approve the consent agenda. The motion carried unanimously.

PURCHASE OF PERKINS BASIC FUNDED EQUIPMENT AND SUPPLIES APPROVED

Approval is requested to proceed with the purchase of Perkins Basic funded equipment and supplies for CTE programs. This approval will cover the purchase of items listed in Attachment A in an aggregate sum not to exceed the award amount of \$593,955. Attached are the history of the grant and Attachment A at pages 10 through 21.

Dr. Lowery-Hart noted that this request is brought to the Board each year for CTE programs, grant funded equipment. The list attached this year includes nursing, some diesel, and health science requests.

Ms. Carlisle moved, seconded by Mr. Miller, to approve the purchase of Perkins Basic Funded equipment and supplies. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1321 – FURNISHING AND INSTALLATION OF CARPET, AMARILLO COLLEGE, EAST CAMPUS HOUSING APPROVED

RFP No. 1321, for the furnishing and installation of carpet for Amarillo College, East Campus housing, was advertised in the paper. Project documents were obtained by three (3) contractors, with two (2) contractors submitting proposals. A tabulation of the proposals received is attached at page 22.

Approval of the award being granted to Casey Carpet One, the low proposer to the specifications in the amount of \$13.47 per square yard, is requested.

Funds for this project are available in the 2016-2017 housing budget.

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

Mr. Cotgreave noted that this request is brought before the Board each year for East Campus housing. Amarillo College received two proposals, less than in previous years. Casey Carpet One will be awarded the project. They have done work for the college in the past

Mr. Henke moved, seconded by Mr. Miller, to approve RFP 1321 – Furnishing and Installation of Carpet, Amarillo College, East Campus Housing. The motion carried unanimously.

PERSONAL COMPUTERS, PRINTERS, SERVICES AND PERIPHERAL PURCHASES – FISCAL YEAR 2016-2017 APPROVED

Each fiscal year Amarillo College brings a request to the Board of Regents for computers, printers, servers and peripheral purchases for the upcoming fiscal year. For FY 2017, up to 500 computers and printers, comprised of Dell personal computers, laptops, servers and PC equivalent tablets, Apple computers, Hewlett Packard and Dell printers will be replaced. The estimated cost for the projected life-cycle replacements and emerging technology related initiatives should not exceed \$500,000; subject to the availability of funding.

The Dell computers, tablets and printers as well as the Hewlett Packard printers are available through the State of Texas Department of Information Technologies (DIR) contract with Dell and Hewlett Packard. Amarillo College's participation in the State/DIR purchasing cooperatives was approved by the board in 1993. The Apple computers are only available directly from Apple, the sole source provider due to the Collegiate Purchase Program Agreement that Amarillo College has had with Apple for approximately the last 20 years. CDWG acquisitions are available through The Cooperative Purchasing Network (TCPN) and State/DIR purchasing cooperatives approved by the Board resolution in 2000. Bond and other grant funded personal computers, servers, wireless technology and peripheral acquisitions are excluded from this authorization, and will be handled separately.

This request directly applies to the Amarillo College Institutional Goal 3: Learning and Goal 5: Financial Effectiveness from the Amarillo College 2020 Strategic Plan – No Excuses in Action.

Mr. Terry Kleffman noted that this is a usual annual request to spend up to \$500,000 for these items.

Ms. Carlisle moved, seconded by Dr. Woodburn, to approve Personal Computers, Printers, Services and Peripheral Purchases for Fiscal Year 2016-2017. The motion carried unanimously.

NETWORK EQUIPMENT, SWITCHES AND RELATED INFRASTRUCTURE PURCHASES FY – 2016-2017 APPROVED

Each fiscal year Amarillo College brings a request to the Board of Regents for network equipment, switches, and related infrastructure purchases for the upcoming fiscal year. The replacement of network equipment, switches and related infrastructure on a planned rotation cycle. The project costs for network infrastructure (hardware, software, and licenses) should not exceed \$300,000. This purchase is being partially funded by reductions that have been made in maintenance contracts of \$203,000.

Funds are available from the FY 2016-2017 Board of Regents approved budget, Technology Replacement Equipment Contingency funds, and various grants awarded to and entrusted to Amarillo College. Information Technology Services recommends continuation of prior year purchases through the State of Texas Department of Information Technologies (DIR) contract.

This request directly applies to the Amarillo College Institutional Goal 3: Learning and Goal 5: Financial Effectiveness from the Amarillo College 2020 Strategic Plan – No Excuses in Action. Replacement of cisco management systems \$300,000; reduced maintenance contracts;

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

After discussion the Board may which to approve the network equipment, switches and related infrastructure purchases.

Ms. Carlisle motioned, seconded by Mr. Barrett, to approve Network Equipment, Switches and Related Infrastructure Purchases for Fiscal Year 2016-2017. The motion carried unanimously.

INVESTMENT REPORT APPROVED

A copy of the Quarterly Investment Report for the period June 1, 2016 through August 31, 2016 was provided to the Regents prior to this meeting.

Ms. Jeanette Nelson noted that the report from First South West Asset Management was at \$31,700,000, down slightly from the May 31, 2016 report but is basically the same as last year's report for the same time period.

Ms. Carlisle moved, seconded by Dr. Woodburn to approve the Investment Report. The motion carried unanimously.

FINANCIAL REPORT APPROVED

The financial statements as of August 31, 2016 are attached at pages 23 through 32.

The financial statements and report were reviewed in the Status Update Meeting. There was no further discussion.

Mr. Miller moved, seconded by Dr. Woodburn, to accept the financial report.

CLOSED MEETING

At 7:17 p.m., Dr. Proffer called for a closed meeting to discuss personnel pursuant to Section 551.074, Texas Government Code. The closed meeting convened at 7:18 p.m. and adjourned at 7:31 p.m. No action was taken during this meeting.

ADJOURNMENT

Dr. Proffer called the regular meeting back into session at 7:32 p.m. There being no further business, the meeting was then adjourned at 7:32 p.m.

Daniel E. Henke, Secretary

**AMARILLO COLLEGE
BUDGET AMENDMENTS
September 27, 2016**

1. Contingency - transfer of funds to cover expenses of personnel.

Increase Physical Plant - Appointed Personnel Pool	\$	26,000.00
Decrease Contingency Personnel - Other Pool	\$	(26,000.00)

2. Customer Services - transfer of funds to cover expenses of personnel.

Increase Contingency Personnel/Enrollment - Other Pool	\$	29,994.00
Decrease Customer Services - Appointed Personnel Pool	\$	(29,994.00)

3. Contingency - transfer of funds to cover expenses of insurance.

Increase Damage/Recovery - Supplies Pool	\$	4,707.43
Increase Damage/Recovery - Other Pool	\$	7,045.60
Increase Liability Insurance - Other Pool	\$	55,580.01
Decrease Contingency General - Contingency Pool	\$	(60,000.00)
Decrease Property Insurance - Other Pool	\$	(7,333.04)

Amarillo College Board of Regents
Request for Approval – Purchase of Perkins Basic Funded
Equipment and Supplies Supporting CTE Programs
September 6, 2016

History: AC was awarded \$593,955 for the 2016-2017 Perkins Basic grant. This award is federal pass through funding administered by THECB. The equipment/supplies to be purchased provide critical support for AC's CTE programs. It is a requirement that all items purchased with this funding have to be used by students in CTE programs during the 2016-2017 academic year. In order to expedite acquisition of the budgeted items, the entire budget is being presented for approval.

Attachment A: The THECB approved Perkins Basic grant budget schedules are attached. Items will be purchased through one of the following methods: competitive quote process; direct purchase from an AC approved cooperative purchasing contract; formal bid process; or sole source provider. All of these methods meet the requirements for a competitive procurement process as mandated by AC's internal procedure, state requirements, and federal Uniform Grant Guidance regulations.

Requested Approval: Amarillo College respectfully requests approval, from the AC Board of Regents, to proceed with the purchase of Perkins Basic funded equipment/supplies for CTE programs. This approval shall cover the purchase of the items listed in Attachment A in an aggregate sum not to exceed the award amount of \$593,955.

ATTACHMENT A

Original Application		Approved - 8/17/2016		
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017</p> <p>Cost Category Schedule A: Salaries and Fringe Benefits</p>				
Application: 17018 - Basic Grant				
Institution: Amarillo College				
I. Activity	Line	II. Title/Position	III.% of Time on Project	IV.
Upgrade Curriculum	1	Director of Career Clusters -- 100% FTE with 25% of time on PB (\$24,579 based on salary \$18,343 plus 34% fringe benefits \$6,236) --implement best practices for career clusters/endorsement areas with local ISDs and community/industry partners	25%	\$24,579
60x30TX-Completion	2	West Campus--Nursing & Health Sciences Tutoring Center Coordinator--100% FTE(\$62,109 based on salary \$46,350 plus 34% fringe benefits \$15,759)--60x30TX support for students to promote retention, completion, and success on licensure exams	100%	\$62,109
60x30TX-Completion	3	West Campus--Nursing & Health Sciences Tutoring Center Tutor--100% FTE for 9 month position (\$45,225 based on salary \$33,750 plus 34% fringe benefits \$11,475)--60x30TX support for students to promote retention, completion, and success on licensure exams	100%	\$45,225
60x30TX-Completion	4	West Campus--Nursing & Health Sciences Tutoring Center part time Tutors--(\$15,379 based on 19 hr/wk@ \$19/hr for 40 wklyr; \$14,440 plus 6.5% payroll expense \$939)--60x30TX support for students to promote completion, and success on licensure exams	100%	\$ 15,379
			Total	\$ 147,292

Original Application		Approved- 8/17/2016		
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017				
Cost Category Schedule B: Travel				
Application: 17018 - Basic Grant				
Institution: Amarillo College				
I. Activity	Line	II. Title/Position	III. Purpose	IV.
Professional Development	1	CTE faculty/staff -- TBD	Career cluster/endorsement areas -- invited to attend WECM/statewide career cluster meetings (\$4,500 based on estimate of 3@ \$1,500) -- professional development opportunity to learn/share CTE best practices; date/location TBD	\$ 4,500
Upgrade Curriculum	2	CTE faculty --TBD	Career cluster/Programs of Study -- faculty selected to serve on POS committees-- to attend quarterly meetings in Austin (\$8,925 based on 8 trips @ +/- \$1,100 per trip) for one or more faculty to participate; meeting dates TBD	\$ 8,925
Total				\$ 13,425

Original Application		Approved - 8/17/2016	
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017 Cost Category Schedule C: Capital Outlay/Equipment			
Application: 17018- Basic Grant			
Institution: Amarillo College			
I. Activity	Line	II. Description	III. Amount
Instructional Equipment	1	West Campus-- Dental program-- (1 @ \$7,753) size 2 X-ray sensor and equipment package --additional equipment needed to increase student skills practice	\$ 7,753
Instructional Equipment	2	East Campus-- Diesel Mechanic program-- (1 @ \$24,453) heavy duty truck & trailer brake system Trainer w/ anti-lock (ABS), air, pneumatic, and hydraulic and related components -- critical equip upgrade needed for Dept of Trans mandated annual training	\$24,453
Instructional Equipment	3	West Campus-- Nursing program -- (\$30,400 based on 2 @ \$15,200) medication dispensing simulation package -- Pharmacology practice and testing to provide realistic experience recommended by Texas Board of Nursing	\$ 30,400
Instructional Equipment	4	West Campus-- Nursing program-- (1 @ \$79,984) high-fidelity Obstetric simulation mannequin with equipment package and 3 year warranty including software updates --upgrade of equipment and added simulation practice recommended by Texas Board of Nursing	\$79,984
Instructional Equipment	5	West Campus -- Physical Therapy program -- (1 @ \$11,865) treadmill and body weight support gait trainer package used for instruction and student skills practice on gait training	\$ 11,865
Instructional Equipment	6	West Campus-- Sonography program -- (1 @ \$15,749) portable color Doppler ultrasound machine and equipment package -- upgrade to provide training and skills practice on industry standard equipment	\$ 15,749
Total			\$ 170,204

Original Application		Approved - 8/17/2016		
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017</p> <p>Cost Category Schedule D: Consultant and Service Contracts</p>				
Application: 17018 - Basic Grant				
Institution: Amarillo College				
I. Activity	Line	II. Individual or Firm	III. Purpose	IV.
Professional Development	1	Undetermined at this time	Career cluster/programs of study --(\$3,000 est. contract training expense) --professional development for CTE program directors and staff; focus on implementing Prior Learning Assessment and Competency Based Education	\$ 3,000
Special Populations	2	Susie Wheeler	Contractor to coordinate Perkins activities--(\$21,000 contract amount)--provide oversight: faculty development, industry partnerships, promoting nontrad career exploration & participation; ensure activities are implemented, monitored, and measured	\$21,000
Total				\$24,000

Original Application		Approved - 8/17/2016		
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017</p> <p>Cost Category Schedule E: Subgrants</p>				
Application: 17018- Basic Grant				
Institution: Amarillo College				
I. Activity	Line	II. Recipient	III. Purpose	IV. Amount
Other	1	None	None	\$0
Total				\$0

Original Application		Approved - 8/17/2016	
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017			
Application: 17018- Basic Grant			
Institution: Amarillo College			
I. Activity	Line	II. Description	III.
60x30TX - Completion	1	Adult Student Services--(\$67,900 based on +/- 140@ \$485 avg award)for childcare and transportation support--60x30TX initiative to remove completion barriers & reduce student debt for CTE students; increased completion supported by AC data	\$67,900
60x30TX-Completion	2	Adult Student Services--(\$3,806) textbook purchases for Lending Library--60x30TX initiative to provide textbooks to adult CTE students who cannot afford to purchase them; improve student academic performance and increase completion supported by AC data	\$ 3,806
Upgrade Curriculum	3	Washington Street Campus-- BCIS & Legal Studies programs-- (\$52,000 based on 40@ \$1,300) -- replace computers not capable of running current programs in two classrooms used for the BCIS and Legal Studies programs	\$52,000
Guidance and Counseling	4	Career and Employment Center -- (\$10,560 based on 40% of \$26,400 annual subscription) for interactive web portal that provides local customizable career guidance information and reports that can be accessed from mobile devices	\$ 10,560
Special Populations	5	Career & Employment Center-- (\$1,050 based on +/- 3@ \$350 avg.) framed posters featuring non-traditional workers and TEXASgenuine --to promote non-traditional high wage occupations and encourage/retain current students pursuing non-traditional careers	\$ 1,050
One-Stop Shops	6	Career cluster/programs of study --(\$500 est. self-funded training supplies and printing) professional development training for CTE faculty/staff-- provided by One-Stop Center (Workforce Solutions Panhandle)	\$500
Upgrade Curriculum	7	West Campus-- Dental program-- (\$3,200 based on 2@ \$1,600) curing lights -- critical equipment needed for instruction of additional certifications in sealant placement	\$3,200
Upgrade Curriculum	8	West Campus-- Dental program -- (1 @ \$2,895) 12 megapixel digital dental camera package for dental photography that loads directly to patient's records -- upgrade of equipment critical for learning environment that simulates the workplace	\$2,895
Upgrade Curriculum	9	West Campus-- Medical Lab Tech, Cert. Medical Asst., Patient Care Tech programs-- (\$5,678 based on 2 @ \$2,839) coagulation analyzer-- critical equipment needed for point-of-care testing	\$ 5,678

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

Upgrade Curriculum	10	West Campus-- Medical Lab Tech, Cert. Medical Asst., Patient Care Tech programs-- (\$2,364 for 1) cholesterol analyzer -- critical equipment needed for point-of-care testing	\$ 2,364
Upgrade Curriculum	11	West Campus-- Medical Lab Tech, Cert. Medical Asst., Patient Care Tech programs-- (\$1,345 for 1) urine analyzer -- critical equipment needed for point-of-care testing	\$ 1,345
Special Populations	12	Special populations-- (\$1,800 based on +/- 2 events@ \$900 avg.) for materials highlighting TEXASgenuine and nontraditional career options for CTE programs	\$ 1,800
Upgrade Curriculum	13	West Campus & Moore County Campus-- Nursing program-- (\$8,474 based on 2@ \$4,237) -- full size 40 bin medication cart-- needed for expanding Nursing program to Dumas, TX -- Pharmacology instruction and student skills practice	\$ 8,474
Upgrade Curriculum	14	West Campus & Moore County Campus-- Nursing program-- (\$12,600 based on 4@ \$3,150) --refurbished infusion pump combo -- provide hands-on practice for IV fluids and medication infusion; test skills prior to student placement at clinical sites	\$ 12,600
Upgrade Curriculum	15	West Campus & Moore County Campus-- Nursing program -- (\$3,000 based on 4 @ \$750) -- 72"x48" reversible mobile easel/white board -- increase student engagement in classrooms and tutoring labs; allows simultaneous use of projection and white board	\$ 3,000
Upgrade Curriculum	16	West Campus-- Nursing program-- (\$2,757 for 1) SimPad AiO Sim PT Monitor-- critical upgrade to run 3G SimMan Manikin on Windows 7 operating system	\$2,757
Upgrade Curriculum	17	West Campus & Moore County Campus-- Nursing program-- (\$3,978 based on 9@ \$442) --three panel privacy screen-- provide privacy for students and faculty during skills practice and testing	\$ 3,978
Upgrade Curriculum	18	West Campus & Moore County Campus-- Nursing program-- (\$2,020 based on 20 @ \$101) -- injection simulator pads-- provide hands-on practice for giving IM and SO injections prior to student placement at clinical sites	\$2,020
Upgrade Curriculum	19	West Campus & Moore County Campus -- Nursing program -- (\$1,106 for 1) -- programmable blood pressure simulator with speakers -- provide multiple hands-on practice sessions with different settings prior to student placement at clinical sites	\$ 1'106
Upgrade Curriculum	20	West Campus & Moore County Campus -- Nursing program -- (\$17,118 based on 6@ \$2,853) --nursing Anne basic manikin-- replace simulation manikins that can no longer be used on critical skills training and practice	\$17,118
Upgrade Curriculum	21	West Campus & Moore County Campus -- Nursing program -- (\$1,900 for 1) --Kelly mid fidelity manikin arm-- replacement part for simulation manikin that no longer functions properly; return to full use for critical skills training and practice	\$ 1,900
Upgrade Curriculum	22	West Campus-- Pharmacy Tech program -- (\$521 for 1) scanning register-- accreditation recommendation for additional hands-on training with retail sales	\$521

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

Upgrade Curriculum	23	West Campus-- Pharmacy Tech program -- (\$748 based on 2@ \$374) -- digital hot plate/stirrer-- accreditation recommendation for additional hands-on training in nonsterile applications	\$748
Upgrade Curriculum	24	West Campus-- Pharmacy Tech program-- (\$789 for 1) demo dose software -- accreditation recommendation for additional hands-on training in nonsterile applications	\$789
Upgrade Curriculum	25	West Campus-- Pharmacy Tech program-- (\$172 based on 2 @ \$86) -- compact balance -- accreditation recommendation for additional hands-on training in nonsterile applications	\$ 172
Upgrade Curriculum	26	West Campus-- Physical Therapy program-- (\$2,000 for 1) human skeleton -- for instruction on muscle anatomy	\$2,000
Upgrade Curriculum	27	West Campus-- Respiratory Care program -- (\$470 based on 2@ \$235) --oxygen analyzer-- critical equipment for training in lab to analyze oxygen levels in ventilator	\$470
Total			\$210,751

Original Application		Approved - 8/17/2016
Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017		
Cost Category Schedule G: Administration		
Application: 17018 - Basic Grant Institution: Amarillo College		
Line	I. Description	II. Amount
1	Indirect Method: Institution has a federally approved Indirect Cost Plan on file.	\$28,283
Total		\$28,283

Original Application	Approved - 8/17/2016
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017 CB-100: Budget Summary Page</p>	

<p>Application: 17018 - Basic Grant Institution: Amarillo College</p>
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COST CATEGORY	(A) Original Budget	(B) Cumulative Budget Revisions Requested	(C) Revised Total Budget	(D) Actual Cumulative Expenditures Through:
1. Salaries and Fringe Benefits (Schedule A)	\$ 147,292			
2. Travel (Schedule B)	\$ 13,425			
3. Capital Outlay/Equipment (Schedule C)	\$ 170,204			
4. Consultant and Service Contracts (Schedule D)	\$ 24,000			
5. Subgrants (Schedule E)	\$ 0			
6. Operating Expenses, Services, Books, and Supplies (Schedule F)	\$ 210,751			
7. SUBTOTAL - DIRECT (Lines 1-6)	\$ 565,672			
8. Administration (Schedule G)	\$ 28,283			
9. TOTAL (Line 7 plus Line 8)	\$ 593,955			
10. LAST EXPENDITURE REIMBURSEMENT REQUEST TOTAL (Line 9 Column D on prior request)				
11. TOTAL REIMBURSEMENT FOR THIS REQUEST (Line 9 minus Line 10)				
<p>Name/Title of Chief Financial Officer</p> <p>Steve G. Smith Vice President of Business Affairs</p>	<p style="text-align: center;">Signature</p> <p style="text-align: center;"><i>Electronic Submission Authorized by Financial Identification Number (FIN)</i></p>	<p style="text-align: center;">Phone/FAX/E-mail</p> <p>806-371-5008 806-345-5577 (FAX) sgsmith@actx.edu</p>		

FOR COORDINATING BOARD USE ONLY		
Project Advisor: MN	BMS #:	COBJ:
Administrative Cost Method: Indirect		

Original Application	Approved - 8/17/2016
<p>Texas Higher Education Coordinating Board Carl D. Perkins Grants for Program Year 2016-2017 CB-320: Budget Summary by Activity</p>	

<p>Application: 17018 - Basic Grant Institution: Amarillo College</p>
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ACTIVITY	COST BY CATEGORY						
	Salaries and Fringe Benefits (Schedule A)	Travel (Schedule B)	Capital Outlay/ Equipment (Schedule C)	Consultant and Service Contracts (Schedule D)	Subgrants (Schedule E)	Operating Expenses, Services, Books, and Supplies (Schedule F)	Total Activity Budget - Sum of Schedules A through F
1. Upgrade Curriculum	\$ 24,579	\$ 8,925				\$ 125,135	\$ 158,639
2. Professional Development		\$ 4,500		\$ 3,000			\$ 7,500
3. Guidance and Counseling						\$ 10,560	\$ 10,560
4. Instructional Equipment			\$ 170,204				\$ 170,204
5. Special Populations				\$ 21,000		\$ 2,850	\$ 23,850
6. 60x30TX-Completion	\$ 122,713					\$ 71,705	\$ 194,419
7. Other					\$ 0		\$ 0
8. One-Stop Shops						\$ 500	\$ 500
9. SUBTOTAL - DIRECT (Lines 1-8)	\$ 147,292	\$ 13,425	\$ 170,204	\$ 24,000	\$ 0	\$ 210,751	\$ 565,672
10. Administration (Schedule G)**							\$ 28,283
11. TOTAL							\$ 593,955

** Expenditures reported on Line 10, Administration/Total Activity column, cannot exceed 5% of the actual direct expenditures on Line 9, SUBTOTAL - DIRECT/Total Activity column.

Furnishing & Installation of Carpet, Housing

For

Amarillo College

Amarillo, Texas

Proposal Number 1321

September 13, 2015, 10:00 am

Contractor

Proposal

Contractor	Proposal
Casey Carpet One	\$13.47 per sq. yard
Quality Service & Supply, Inc	\$13.70 per sq. yard

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE										
Preliminary Revenue Budget Status Report										
as of August 31, 2016										
		Fiscal 2016 Beginning Budget	Fiscal 2016 Current Budget	Fiscal 2016 Actual	%	Fiscal 2015 Budget	Fiscal 2015 Actual			%
State Appropriations		13,793,778	13,793,778	13,824,649	100%	15,255,931	15,289,482			100%
Indirect Cost Recovery		216,228	216,228	269,452	125%	247,425	251,029			101%
Ad Valorem Tax Revenues		18,096,598	18,096,598	18,489,058	102%	17,181,789	17,610,894			102%
Branch Campus Maintenance Tax Rev		1,655,429	1,655,429	1,931,408	117%	1,766,388	1,829,536			104%
Subtotal		33,762,033	33,762,033	34,514,567	102%	34,451,533	34,980,941			102%
Tuition and Fees - Academic		19,991,237	19,991,237	17,570,153	88%	18,343,888	16,407,681			89%
Tuition and Fees - Continuing Education		3,181,514	3,550,297	2,765,070	78%	3,101,885	2,518,916			81%
Tuition and Fees - Comm. Serv.		1,072,220	1,167,915	1,150,981	99%	1,163,502	1,166,864			100%
Less: TPEG		(482,520)	(482,520)	(480,611)	100%	(482,282)	(439,256)			91%
Subtotal		23,762,451	24,226,929	21,005,593	87%	22,126,993	19,654,205			89%
KACV - TV		416,300	416,300	392,349	94%	416,300	366,524			88%
Interest Income		85,000	85,000	73,153	86%	82,000	83,049			101%
Other Income		538,100	841,607	808,069	96%	2,146,977	2,053,573			96%
Transfer from Auxiliary Enterprises		1,625,842	1,625,842	1,625,842	100%	1,550,945	1,550,945			100%
Use of Retained Earnings		0	0	0	0%	61,215	61,215			100%
Use of Insurance Proceeds		0	0	0	0%	3,661,115	1,920,200			52%
A & I Funding		1,350,000	1,350,000	128,224	9%	3,396,709	1,455,441			43%
Branch Campus A&I		100,000	100,000	0	0%	100,000	161,606			162%
Subtotal		3,698,942	4,002,449	2,635,288	66%	10,998,961	7,286,029			66%
TOTAL REVENUES		61,639,726	\$62,407,711	\$58,547,797	94%	\$67,993,787	\$62,287,699			92%

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE										
Preliminary Expenditures Budget Status Report										
as of August 31, 2016										
		Fiscal 2016 Beginning Budget	Fiscal 2016 Amended Budget	Fiscal 2016 Actual	%		Fiscal 2015 Budget	Fiscal 2015 Actual	%	
Institutional Support		9,279,455	9,427,035	8,838,927	94%		13,141,917	11,036,242	84%	
Student Services		3,474,538	3,451,089	3,294,153	95%		3,459,466	3,265,213	94%	
Fringe Benefits		11,996,894	11,996,921	10,484,895	87%		10,322,556	10,447,744	101%	
Resident Instruction		23,230,072	23,741,489	22,015,744	93%		23,683,718	22,170,829	94%	
Academic Support		2,174,202	2,229,238	1,954,832	88%		2,449,630	2,294,378	94%	
Extension and Public Service		2,015,384	2,030,581	2,110,559	104%		2,151,206	2,172,188	101%	
Physical Plant Operation and Maintenance		5,167,730	5,180,132	5,046,097	97%		5,304,906	5,332,929	101%	
Technology Equipment Replacement		2,410,162	2,360,162	2,104,489	89%		2,088,912	2,072,499	99%	
Alterations and Improvements		1,450,000	1,739,647	458,843	26%		5,072,587	1,686,385	33%	
Contingencies		441,289	251,417	1,185,928	472%		318,889	0	0%	
TOTAL EXPENDITURES		\$61,639,726	\$62,407,711	\$57,494,467	92%		\$67,993,787	\$60,478,407	89%	

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE						
Preliminary Auxiliary Enterprises						
Profit (Loss) Statement						
as of August 31, 2016						
	Fiscal 2016			Fiscal 2015		
	Income	Expense	Profit (Loss)	Income	Expense	Profit (Loss)
Bookstores:						
Washington Street	4,013,344	3,169,680	843,664	4,085,736	3,378,384	707,352
West Campus	314,145	401,705	(87,560)	721,160	622,492	98,668
Total Bookstores	4,327,489	3,571,385	756,104	4,806,896	4,000,876	806,020
Vending:						
Washington Street	25,817		25,817	26,864		26,864
East Campus	5,570		5,570	5,857		5,857
Moore County	1,764	2,329	(565)	1,961	700	1,261
Hereford Campus	1,230		1,230	843		843
Total Vending	34,381	2,329	32,052	35,525	700	34,825
Rental Property:						
Washington Street	4,801		4,801	4,801		4,801
East Campus - Family Housing	2,670,376	1,626,186	1,044,190	2,770,778	1,726,870	1,043,908
East Campus - Industrial	8,780		8,780	8,360		8,360
Total Rental Property	2,683,957	1,626,186	1,057,771	2,783,939	1,726,870	1,057,069
Interest Income	11,428		11,428	18,056		18,056
Installment Payment Plan	164,065		164,065	83,265		83,265
Student Government Association	262,200	253,220	8,980	268,357	271,106	(2,749)
Total Other	437,693	253,220	184,473	369,678	271,106	98,572
TOTAL AUXILIARY ENTERPRISES	7,483,520	5,453,120	2,030,400	7,996,038	5,999,552	1,996,486
USES OF THESE PROFITS						
	Fiscal 2016			Fiscal 2015		
Institutional Scholarships:						
Honors Program Scholarships		11,700	(11,700)		12,150	(12,150)
Band Scholarships		1,656	(1,656)		2,104	(2,104)
Choir		1,922	(1,922)		1,948	(1,948)
Total Institutional Scholarships	0	15,278	(15,278)	0	16,202	(16,202)
Employee Scholarships:						
Employee Spouse		14,010	(14,010)		20,071	(20,071)
Employee - Appointed		63,606	(63,606)		66,806	(66,806)
Employee - Children		159,803	(159,803)		143,645	(143,645)
Employee Non Appointed		64,444	(64,444)		61,028	(61,028)
Total Employee Scholarships	0	301,863	(301,863)	0	291,550	(291,550)
Official Functions		14,593	(14,593)		21,487	(21,487)
Retirement Incentive-Bookstore		27,768	(27,768)			0
Transfer from AE to LM		1,625,842	(1,625,842)		1,550,945	(1,550,945)
Total Other	0	1,668,203	(1,668,203)	0	1,572,432	(1,572,432)
TOTAL USES OF THESE PROFITS	0	1,985,344	(1,985,344)	0	1,880,184	(1,880,184)
TOTAL AUXILIARY ENTERPRISES	\$7,483,520	\$7,438,464	\$45,056	\$7,996,038	\$7,879,736	\$116,302

Amarillo College						
Preliminary Restricted Funds - Revenue and Expenditures						
as of August 31, 2016						
				Fiscal 2016	Fiscal 2015	Increase (Decrease)
Federal Grants and Contracts				17,153,514	12,198,071	4,955,443
State Grants and Contracts				3,062,412	2,829,734	232,678
Local Grants and Contracts				2,869,307	1,264,503	1,604,804
KACV Grants and Contracts				1,004,876	1,636,125	(631,249)
TOTAL GRANTS AND CONTRACTS				24,090,109	17,928,433	6,161,676
Student Aid						
Pell Grants				14,726,334	14,835,583	(109,249)
Suppl. Education Opportunity Grants (SEOG)				235,551	314,668	(79,117)
College Work Study				200,622	218,044	(17,422)
Texas Public Education Grants (TPEG)				848,558	744,848	103,710
Texas Grant - THECB				856,966	1,198,879	(341,913)
EC Scholarships					20,532	(20,532)
DWT-NEG Displaced Worker Training Grant					87,556	(87,556)
Bell Helicopter Engineer Scholarship				4,358	12,246	(7,888)
Resident Instruction				5,278,257	5,607,006	(328,749)
Public Service				1,005,104	1,651,090	(645,986)
Special Items				790,968	532,522	258,446
TOTAL EXPENDITURES				23,946,718	25,222,974	(1,276,256)

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

Amarillo College							
Preliminary Cash and Investments							
as of August 31, 2016							
		Cash in Bank and on Hand	TexPool	Amarillo National Fund	Chase	Certificate Of Deposits	Total
Local Maintenance Funds		778,159	6,037,617			16,390,839	23,206,615
Auxiliary Enterprises		26,013	271,878			4,450,000	4,747,891
Restricted Funds			1,011,557	2,132,009		775,553	3,919,119
Endowment Funds			591,943	2,200,844		925,871	3,718,658
Unexpended Plant Funds							0
Retirement of Indebtedness		103,348	9,933			1,300,000	1,413,281
Agency Funds							0
TOTAL		\$907,520	\$7,922,928	\$4,332,853	\$0	\$23,842,263	\$37,005,564
AUGUST 2015 TOTAL		\$1,916,485	\$7,224,941	\$4,063,979	\$0	\$26,300,186	\$39,505,591
AUGUST 2014 TOTAL		\$1,687,797	\$8,605,166	\$4,492,777	\$841,962	\$25,864,569	\$41,492,271
Breakdown of Cash & Investments:							
		2016	2015	2014			
Amarillo College		24,972,957	32,025,622	34,167,436			
EC Land Sale Proceeds		376,268	376,268	376,268			
KACV		5,438,879	5,231,859	5,071,175			
HLC		1,004,949	1,002,715	1,034,377			
Student Loans		(4,111,404)	(2,868,686)	(3,024,558)			
Pass Through Scholarships		(137,009)	6,484,436	6,691,661			
Restricted		1,794,806	(12,208,179)	(12,933,254)			
Auxiliary		5,577,662	6,056,044	6,069,284			
Plant/Bonds/Debt Service		1,894,885	3,175,343	3,820,636			
Agency		193,571	230,169	219,246			
Total		\$37,005,564	39,505,591	\$41,492,271			

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE				
Preliminary Alterations and Improvements				
Projects for Fiscal 2016				
as of August 31, 2016				
TYPE OF FUNDS	PROJECT	ACTUAL	PROJECTED COST	% COMPLETE
Budgeted	CUB - 2nd Floor	\$210,151.72	\$210,151.72	100%
Budgeted	Pedestrian Mall	\$61,950.55	\$61,950.55	100%
Budgeted	Polk Street - B&I Industry Center - New Countertops		\$17,545.00	0%
	TOTAL A&I FROM BUDGETED FUNDS	\$272,102.27	\$289,647.27	0%
Designated	Carter Fitness Center - Remodel	\$58,516.90	\$71,971.37	81%
Designated	Facilities Management Center - Camera System		\$33,696.00	0%
Designated	Durrett Hall - Replacement of Exterior Doors	\$12,968.56	\$42,500.00	31%
Designated	Engineering Building - Asbestos Abatement/Renovation		\$50,000.00	0%
Designated	Engineering Building - Replacement of Elevator	\$23,136.00	\$75,000.00	31%
Designated	Engineering Building - Replacement of Exterior Doors	\$12,777.50	\$42,500.00	30%
Designated	West Campus - Building A - Replace Sewer Line		\$25,000.00	0%
Designated	West Campus - Child Development Lab Alterations (Overage)	\$77.42	\$77.42	100%
Designated	Polk Street - Senior Citizens Center - Improvements		\$200,000.00	0%
Designated	East Campus - Student Service Center - Replace Roof	\$42.29	\$185,000.00	0%
Designated	East Campus - Transportation - Replace Parking Lot		\$280,000.00	0%
Designated	East Campus - MEC Site - New Parking Lot	\$52,780.32	\$350,000.00	15%
Designated	Campus Wide - Asphalt Repairs	\$16,054.00	\$16,304.00	98%
Designated	Campus Wide - Carpet Replacement	\$10,388.06	\$49,922.58	21%
	TOTAL A&I FROM DESIGNATED RESERVES	\$186,741.05	\$1,421,971.37	13%

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE				
Preliminary Alterations and Improvements (con't)				
Projects for Fiscal 2016				
as of August 31, 2016				
Allocated	Ordway Hall - Data Upgrade	\$4,777.74	\$13,988.24	34%
Allocated	Russell Hall - IT Upgrades		\$55,000.00	0%
Allocated	Durrett Hall - Office Renovation		\$4,920.00	0%
Allocated	Engineering Building - Office Renovations		\$10,000.00	0%
Allocated	Engineering Building - Asbestos Abatement/Renovation	\$6,917.61	\$29,134.18	24%
Allocated	Warren Hall Alterations - Testing Lab	\$35,479.00	\$42,593.80	83%
Allocated	Panhandle PBS - HVAC Engineering Study		\$10,000.00	0%
Allocated	Library - Ware Student Commons 1st Floor	\$1,167,809.47	\$1,193,043.64	98%
Allocated	CUB - 2nd Floor	\$1,088,016.65	\$1,159,789.69	94%
Allocated	Student Service Center - Renovations	\$88,813.10	\$122,349.94	73%
Allocated	Student Service Center - HVAC Renovation	\$3,036.03	\$3,036.03	100%
Allocated	Student Service Center - Pergola Repairs	\$3,074.43	\$4,500.00	68%
Allocated	AMoA - East Side Drainage Repairs		\$44,726.85	0%
Allocated	Concert Hall Theatre - Art Gallery in Common Area	\$3,105.00	\$4,000.00	78%
Allocated	Pedestrian Mall	\$530,173.21	\$597,459.22	89%
Allocated	West Campus - Bldg C - HVAC Renovation	\$157,063.31	\$158,263.31	99%
Allocated	West Campus - Building D - Tutoring Room	\$35,126.62	\$35,500.00	99%
Allocated	West Campus - Allied Health - Repairs	\$28,953.49	\$29,112.60	99%
Allocated	East Campus - MEC Site Improvements		\$1,212.59	0%
Allocated	East Campus - Public Service Train Ctr - Building Upgrades	\$54,876.81	\$131,290.40	42%
Allocated	Signage/Wayfinding - All Campus	\$22,785.85	\$23,000.00	99%
Allocated	Campus Wide - Parking Lot Repairs		\$0.00	0%
	TOTAL A&I FROM ALLOCATED FUNDS	\$3,364,495.19	\$3,786,511.98	89%
	TOTAL A&I/LAND IMPROVEMENTS W/O BRANCHES	\$3,823,338.51	\$5,498,130.62	70%
Branch Campus	Moore County Campus - Alarm Systems		\$100,000.00	0%
Branch Campus	Moore County Campus - Student Activities Center		\$4,070.00	0%
Branch Campus	Moore County Campus - C&TTC Welding Shop	\$19,167.48	\$25,000.00	77%
Branch Campus	Hereford New Campus - Hereford Capital Campaign		\$3,557.24	0%
	TOTAL A&I FROM BRANCH CAMPUSES	\$19,167.48	\$132,627.24	14%
	TOTAL A&I/LAND IMPROVEMENTS PLUS BRANCHES	\$3,842,505.99	\$5,630,757.86	68%

AMARILLO COLLEGE						
Preliminary Tax Schedule						
as of August 31, 2016						
		FY 2016			FY 2015	
		Potter County	Randall County	Total		Total
Net Taxable Values		\$5,459,075,295	\$4,965,076,502	\$10,424,151,797		\$10,053,575,002
Tax Rate		\$0.20750	\$0.20750	\$0.20750		\$0.20750
Assessment:						
Bond Sinking Fund - \$.04381		\$2,335,363	\$2,603,258	\$4,938,621		\$4,917,730
Maintenance and Operation - \$.16369		\$8,725,892	\$9,726,863	\$18,452,755		\$17,612,763
Total Assessment		\$11,061,255	\$12,330,121	\$23,391,376		\$22,530,493
Deposits of Current Taxes		\$10,803,314	\$12,259,153	\$23,062,467		\$22,194,404
Current Collection Rate		97.67%	99.42%	98.59%		98.51%
Deposits of Delinquent Taxes		\$192,245	\$52,799	\$245,044		\$232,101
Deposits of Penalties and Interest		\$141,722	\$68,000	\$209,722		\$192,827
					collection rate	collection rate
		Budgeted - Bonds		\$4,938,621	100.00%	\$4,917,730 100.00%
		Budgeted - Maintenance and Operation		\$17,904,598	97.03%	\$16,991,789 96.47%
		Total Budget		\$22,843,219	97.66%	\$21,909,519 97.24%
		Total Collected - Current + Delinquent + Penalty/Interest		\$23,517,233		\$22,619,332
		Over (Under) Budget		\$674,014		\$709,813

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

AMARILLO COLLEGE							
Preliminary Bond Expenditures - Fund 60							
Bond Projects							
as of August 31, 2016							
VENDOR	PRIOR YEARS EXPENSES	EXPENSES FY 16			TOTAL EXPENSES	PROJECTED COST	% COMPLETE
		ARCHITECT FEES	CONSTRUCTION MANAGER FEES	OTHER EXPENSES			
Construction in Progress:							
Ware Student Commons-New Stu Commons 1st Floor-WSC	\$25,432.02	\$60,982.23	\$349,831.02	\$5,761.92	\$442,007.19	\$442,007.19	100%
CUB - 2nd Floor - WSC	\$10,327.26	\$5,199.07	\$350,840.95	\$23,860.13	\$390,227.41	\$390,227.41	100%
Pedestrian Mall Area - WSC	\$1,297.24	\$35,127.06	\$171,439.16	\$0.00	\$207,863.46	\$207,863.46	100%
Total Construction in Progress	\$37,056.52	\$101,308.36	\$872,111.13	\$29,622.05	\$1,040,098.06	\$1,040,098.06	100%
Completed Projects:							
Durrett Hall - Relocation of Electronics - WSC	\$57,248.10	\$0.00	\$0.00	\$0.00	\$57,248.10	\$57,248.10	100%
Warren Hall - Remodel - WSC	\$2,437,662.86	\$0.00	\$0.00	\$0.00	\$2,437,662.86	\$2,437,662.86	100%
Dutton Hall - Remodel - WSC	\$554,727.60	\$0.00	\$0.00	\$0.00	\$554,727.60	\$554,727.60	100%
Parcells Hall - KACV Data Room - WSC	\$184,307.44	\$0.00	\$0.00	\$0.00	\$184,307.44	\$184,307.44	100%
Chill Water Loop System - WSC	\$881,655.78	\$0.00	\$0.00	\$0.00	\$881,655.78	\$881,655.78	100%
Science Laboratory Building - WSC	\$10,024,693.08	\$0.00	\$0.00	\$0.00	\$10,024,693.08	\$10,024,693.08	100%
New Parking Lot - WSC	\$816,500.72	\$0.00	\$0.00	\$0.00	\$816,500.72	\$816,500.72	100%
Building B - Remodel - West Campus	\$1,417,215.97	\$0.00	\$0.00	\$0.00	\$1,417,215.97	\$1,417,215.97	100%
Life Enrichment Center - Polk St Campus	\$56,553.00	\$0.00	\$0.00	\$0.00	\$56,553.00	\$56,553.00	100%
East Campus - New HVAC	\$2,697,749.61	\$0.00	\$0.00	\$0.00	\$2,697,749.61	\$2,697,749.61	100%
Clinical Simulation Center (at Texas Tech)	\$999,993.75	\$0.00	\$0.00	\$0.00	\$999,993.75	\$999,993.75	100%
Bond Sale Fee	\$107,751.92	\$0.00	\$0.00	\$0.00	\$107,751.92	\$107,751.92	100%
Jones Hall - West Campus	\$12,356,292.87	\$0.00	\$0.00	\$0.00	\$12,356,292.87	\$12,356,292.87	100%
New Parking Lot - Polk St Campus	\$830,383.82	\$0.00	\$0.00	\$0.00	\$830,383.82	\$830,383.82	100%
Allied Health - Remodel - West Campus	\$3,617,334.47	\$0.00	\$0.00	\$0.00	\$3,617,334.47	\$3,617,334.47	100%
Byrd Business Building - Remodel - WSC	\$7,704,060.89	\$0.00	\$0.00	\$0.00	\$7,704,060.89	\$7,704,060.89	100%
Parcells Hall - Remodel - WSC	\$8,982,927.06	\$0.00	\$0.00	\$0.00	\$8,982,927.06	\$8,982,927.06	100%
CUB - Remodel - WSC	\$513,871.87	\$0.00	\$0.00	\$0.00	\$513,871.87	\$513,871.87	100%
EC Industrial Center - Renovate (Welding, Restrooms, HVAC)	\$4,762,210.99	\$0.00	\$0.00	\$0.00	\$4,762,210.99	\$4,762,210.99	100%
EC Transportation Complex Bldg S - Addition/Renovate Bldg	\$890,462.30	\$0.00	\$0.00	\$0.00	\$890,462.30	\$890,462.30	100%
General Construction Expenses - Network Loop - WSC	\$53,443.32	\$0.00	\$0.00	\$0.00	\$53,443.32	\$53,443.32	100%
Dutton Hall - Remodel - WSC	\$3,171,620.39	\$0.00	\$0.00	\$0.00	\$3,171,620.39	\$3,171,620.39	100%
Music Buildings-Renovations at Existing Building-WSC	\$3,070,044.75	\$0.00	\$0.00	\$0.00	\$3,070,044.75	\$3,070,044.75	100%
Signage/Wayfinding - All Campus	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100%
General Construction Expenses - All Campuses	\$43,724.98	\$0.00	\$0.00	\$0.00	\$43,724.98	\$43,724.98	100%
Ware Student Commons-Renovations at Existing Building-WSC	\$1,048,280.93	\$0.00	\$0.00	\$150,176.90	\$1,198,457.83	\$1,198,457.83	100%
Total Completed Projects	\$67,330,718.47	\$0.00	\$0.00	\$150,176.90	\$67,480,895.37	\$67,480,895.37	100%
Total Bond Projects	\$67,367,774.99	\$101,308.36	\$872,111.13	\$179,798.95	\$68,520,993.43	\$68,520,993.43	100%
Revenue Bond Projects-Completed:							
Moore County New Campus	\$4,676,969.25	\$0.00	\$0.00	\$0.00	\$4,676,969.25	\$4,676,969.25	100%
Total Revenue Bond Projects Completed	\$4,676,969.25	\$0.00	\$0.00	\$0.00	\$4,676,969.25	\$4,676,969.25	100%

Minutes of the Amarillo College Board of Regents Regular Meeting of September 27, 2016

Amarillo College				
Preliminary Reserve Analysis FY 2016				
As Of 8/31/16				
	Balance as of	Current Fiscal	Ending	
Encumbered Prior to 8/31/15	08/31/2015	Year Activity	Balance	Explanation
Overlapping Purchase Orders	113,636	(92,314)	21,322	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	113,636	(92,314)	21,322	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(1,613,322)	886,678	Set-up for facility purchases required but not budgeted
Sim Central	295,269		295,269	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(349,715)	865,285	Set-up for East Campus improvements required but not budgeted
SGA	85,990		85,990	Student government prior years revenues over expenses fund balance
Insurance	1,940,915	(2,006,644)	(65,729)	Set-up to cover insurance deductibles and claims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	160,997	(19,167)	141,830	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,074,213		1,074,213	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	10,486,583	(3,988,848)	6,497,735	
Unrestricted Reserve				
Undesignated Local Maintenance	11,022,854		11,022,854	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,561,942		4,561,942	Auxiliary prior years revenues over expenses fund balance
Subtotal	15,584,796	-	15,584,796	Must leave in Reserve 10% of next year's budget
Total	26,185,015	(4,081,162)	22,103,853	
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	
Fiscal Year 2014	26,447,719	993,257	27,440,976	
Fiscal Year 2013	26,677,885	(230,166)	26,447,719	
Fiscal Year 2012	24,021,539	2,656,346	26,677,885	
Fiscal Year 2011	21,927,855	2,093,684	24,021,539	