

**AMARILLO COLLEGE BOARD OF REGENTS  
MINUTES OF REGULAR BOARD MEETING  
January 24, 2017**

**REGENTS PRESENT:** Ms. Michele Fortunato, Chair; Dr. Paul Proffer, Vice-Chair; Mr. Dan Henke, Secretary; Mr. Jay Barrett; Ms. Anette Carlisle; Mr. Patrick Miller; Mr. Johnny Mize; Dr. Neal Nossaman; Dr. David Woodburn

**REGENTS ABSENT:** None

**CAMPUS REPRESENTATIVES PRESENT:** Mr. Michael Kitten, Representative for the Hereford Campus; Mr. Mike Running, Representative for the Moore County Campus

**OTHERS PRESENT:** Mr. Robert Austin, Vice President of Student Affairs; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Chief of Staff; Ms. Lyndy Forrester, Vice President of Employee and Organizational Development; Mr. Chris Hays, Interim Vice President of Communications and Marketing; Dr. Russell Lowery-Hart, President; Mr. Steve Smith, Vice President of Business Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Mr. Kevin Ball – Director of Station Operations, KACV-TV  
Dr. Claudie Biggers – Department Chair for Biology  
Ms. Joy Brenneman – Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents  
Ms. Amber Buscarello – Parkhill, Smith & Cooper, Inc.  
Dr. Carol Buse – Department Chair, Business Systems & Emerging Technology  
Ms. Teresa Clemons – Senior Director of Grants  
Mr. Wes Condray – Director of Communications and Marketing  
Mr. Bruce Cotgreave – Director of Physical Plant  
Mr. Bob Cowell – Deputy City Manager for the City of Amarillo  
Ms. Nancy Forrest – Faculty Senate President  
Ms. Jenna Gibson – The Ranger, student publication  
Ms. Toni Gray – Dean of Continuing Education  
Mr. Brian Griggs – Parkhill, Smith & Cooper, Inc.  
Mr. Shane Hepler – Director of Programming Services  
Ms. Kim Hooker – Parkhill, Smith & Cooper, Inc.  
Mr. Terry Kleffman – Chief Information Officer  
Ms. Deana Miller – wife of Regent Patrick Miller  
Mr. David Robles – Vice President, Student Government Association  
Mr. Frank Sobey – Associate Vice President of Academic Success  
Mr. Robert Stein – Amarillo Globe News  
Mr. David Stidham – Incoming Director of Physical Plant  
Mr. Robert Taylor – Amarillo College Police Office  
Mr. Pricha Thephaphine – Field Support Team Leader, ITS  
Mr. Hunter Travis – KAMR TV  
Mr. Thomas Warren, III – Amarillo Pioneer publication  
Mr. Collin Witherspoon – Director of Decision Analytics and Institutional Research

Community Members in Attendance

Mr. John Betancourt  
 Ms. Jada Estrado  
 Ms. Georgia Estrado  
 Ms. Amy Goodlin  
 Mr. Ron Goodlin  
 Mr. Charles Kennedy  
 Ms. Teresa Kennedy  
 Mr. Bobby Lee  
 Mr. Danny Lee

Ms. Mercy Murguia  
 Mr. Ted Preciado  
 Mr. Vincente Soto  
 Mr. Danny South  
 Mr. Sergio Velasquez  
 Curtis Young  
 Diana Young

STATUS UPDATE

The Status Update meeting was called to order at 5:50 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents. She announced that a quorum was present.

**STUDENT GOVERNMENT ASSOCIATION REPORT**

David Robles, Vice President of the Student Government Association, presented the SGA report for Logan Nelson who has class on Tuesday evenings this semester. He noted that much is planned for the month of February. SGA just finished a blood drive for Coffee Memorial Blood Bank. Nav, the poet, who writes poems about world issues will be here on February 9<sup>th</sup>. There will be a fundraiser at Applebee's to raise funds for their state convention, and they are working on a Spring Retreat to be held around mid-March with speaker Melissa Ruiz.

**CLOSED MEETING**

At 5:55 p.m., Chair Michele Fortunato called for a closed meeting to confer with the College's legal counsel pursuant to Section 551.071, Texas Government Code, to discuss the purchase, exchange, lease or value of real property pursuant to Section 55.072, Texas Government Code, and to discuss a prospective gift or donation pursuant to Section 551.073, Texas Government Code.

At 6:15 p.m., the Amarillo College Board of Regents reconvened its open meeting, having concluded its closed meeting. No final decision, action, or vote was taken during the closed meeting.

**REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC AFFILIATES**

Executive Committee – report by Fortunato, Proffer, Henke

This committee has not met and there is no report.

AC Foundation – report by Woodburn, Henke, Barrett

Mr. Barrett reported that Jordan Herrera, Director of Social Services, gave a presentation on the Advocacy Resource Center. She was joined by some of AC's adult students. Student, America Adame, did a great job describing the importance of the center. Another student talked about the difficulties he encountered coming to school but told the ACF Board that the resources provided by the ARC saved him and his family. The board discussed funding and recent campaigns and toured the ARC. Mr. Barrett stated that this service brings AC's No Excuses 2020 plan to the forefront. The Amarillo College Foundation Board took action to provide additional funding in the amount of \$50,000.

Amarillo Museum of Art (AMoA) – report by Fortunato, Lowery-Hart

Ms. Fortunato noted that on Saturday, January 28, the museum is hosting its big gala which is sold out and has a waiting list. This collection is spectacular and will be here through March.

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017****Panhandle PBS** – report by Nossaman, Miller

Mr. Miller reported that the Panhandle PBS Learning Media project is developing a Teacher Advocate Team to work in Amarillo, Dumas, Hereford and Pampa. Upcoming events include a presentation to the Amarillo College Teach Club and in-service sessions for AISD. The PPBS team is organizing and raising grant funds to support *The Texas Panhandle Vietnam Project*. Kevin Ball and Chris Hays have attended several PBS conferences recently. On-air and end-of-year pledge drives have raised \$14,500. Total funds raised between November 1, 2016 and January 22, 2017 are \$61,561. Matt Morgan, a member of the PPBS Advisory Board, received the Outstanding Volunteer Fundraiser Award from the Association of Fundraising Professionals in Amarillo for his work on the Big Idea Challenge. Eddie and the Eat performed to a full house for the first FM90 Yellow City Sounds concert of 2017, and weekly *Live Here* and *Play Here* segments will continue this year.

**Tax Increment Reinvestment Zone (TIRZ)** – report by Woodburn

This committee has not met and there is no report.

**Amarillo Foundation for Education and Business** – report by Proffer-Chair, Mize, Carlisle, Running

This committee has not met and there is no report.

**East Property Family Housing Committee** – report by Mize-Chair, Proffer, Barrett, Kitten

This committee has not met and there is no report.

**Standing Policies & Procedures Committee** – report by Carlisle-Chair, Fortunato, Woodburn

This committee has not met, but does have items on this Regular Meeting Agenda. They will begin working on the next sections of the policy manual.

**Finance Committee (AC Investment, Potential Lease & Sales Opportunities)** – report by Henke-Chair, Proffer, Mize, Kitten

This committee has not met and there is no report.

**Legislative Affairs Committee** – Carlisle-Chair, Miller, Nossaman, Barrett

Several members of the Board of Regents and Mark White will travel to Panhandle Days in Austin in conjunction with the Amarillo Chamber of Commerce event February 20 – 21, 2017. Amarillo College is working with the Texas Association of Community Colleges to create an agenda. This team will meet with TACC prior to meeting with the legislators. One or two will join the Chamber while the others will meet with legislators. Mr. White has recently been to Austin to speak with legislators and Dr. Lowery-Hart has two visits planned in the next few weeks. This will be a busy few months for the legislative affairs committee. Senator Kel Seliger has introduced a bill to freeze tuition at universities. The committee will keep a close eye on this bill to see what effect it might have on community colleges.

**Community College Association of Texas Trustees (CCATT)** – report by Barrett

Mr. Barrett is traveling to Austin on February 6 for a legislative luncheon followed by a workshop. On the 7<sup>th</sup> he will meet with legislators. He reported that Joe Strauss, Texas Speaker of the House, has stated that education is a core function of government, is key to the State's future, and that government and education should aspire to work together. Funding is expected to decline 2.7%. Trent Ashby, Chairman of the Appropriations Subcommittee that oversees all higher and public education funding, has outlined his expectations for the upcoming session which include community college funding. He encourages colleges to maintain contact with their legislators.

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017****Nominating Committee** – Nossaman-Chair, Proffer, Barrett

This committee has not met and there is no report.

**NO EXCUSES 2020**

The Board viewed the “100 Students” video. Thirty students were lost from Fall 2016 – Spring 2017; 16 males and 14 females. Three of these graduated. All were first generation students, 29 were part-time, 27 were PELL eligible, and the majority were technical students. The interventions Amarillo College is putting in place are targeting these students to provide the support they need to succeed. Males make up only 38% of our student population.

Mr. Witherspoon reviewed the report card and explained that the student profile has not yet been undated. He is looking at cohort data rather than end of term data. The next update will be at the end of the summer 2017 semesters. Completion for the Fall 2014 cohort is up 5% as compared to Fall 2013. Completion rates have increased 13% in the three years since tracking began. Overall trends are up and graduation/transfer rates are up. The part-time student completion rate has declined while full-time rates have increased significantly.

The data reflects that students who fail a gateway (high enrollment/high failure rate) course are more likely to drop out or take longer to complete. However, success rates in these courses are also increasing. The only downward trend for developmental education is for those students enrolled in three developmental education courses. All others have increased. Due to pre-enrollment interventions such as boot camps, only 21% of students were enrolled in developmental courses. This information will be shared at General Assembly on February 3, 2017.

**FUNDRAISING UPDATE**

Mr. White described fundraising and development as a teamwork approach to establishing relationships with donors and for determining our priorities and needs. The Amarillo College Foundation, their Board, the college, and its faculty, staff, and students are all a part of this team along with the Board of Regents. To date, he and Dr. Lowery-Hart have hosted 18 “You Have to Know” lunches to more than 150 community leaders not including presentations at other organizations. These lunches will continue for a while.

Since his employment last year, he has created the tools necessary to raise money in the future and completed a comprehensive strategy. All departments at the college were asked to submit their top 10 funding needs and show how those link to the Strategic Plan, and 111 funding ideas were received. The Cabinet and the AC Foundation Co-Directors met to prioritize these needs. The top 10 list which linked to completion and the strategic plan are listed below:

- Childcare
- Emergency funds for students
- Tutoring and counseling services
- Honors College
- Additional Education faculty
- Foundation Scholarships to serve a greater percentage of students
- Internship and student worker opportunities
- Equipment for Disability Services – DOE requirements for the future
- Classroom technology
- Creation of a strategic/facilities/equipment and technology plan for each campus
  - Work is in process on these strategic plans

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

Going forward, costs will be determined and possible donors and/or grants will be identified. Eventually, costs will be determined for all 111 original funding ideas. Over \$1M in donations has been received since March of 2016 and additional gifts are in the pipeline.

**ENROLLMENT UPDATE**

Mr. Austin reported that Spring enrollment is up a little less than 1% and there are still courses open for the 2<sup>nd</sup> eight weeks. His staff is working to get these seats filled. Applications for Fall 2017 are up.

According to experts who spoke at this year's President's Leadership Institute, Community College enrollment is down across the country, so even a small increase is good.

**The status update meeting adjourned at 6:54 p.m.**

**REGULAR BOARD MEETING**

**The Regular Meeting was called to order at 7:05 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents.**

**WELCOME**

Ms. Fortunato welcomed all in attendance. A quorum was still present.

**PUBLIC COMMENTS**

Ms. Fortunato asked for public comments and reviewed the rules for addressing the Board. Comments may be made on any subject but the Board can only respond to comments regarding items on the Agenda. Public comments are limited to three minutes. Ms. Mercy Murgia, Potter County Commissioner, asked to address the Board. She spoke in favor of the East Gateway TIRZ which she believes is critical to that area of Amarillo. She asked the Board to look beyond the direct benefit for Amarillo College and agree to participate at 100%. She noted that the Caprock High School area will benefit from this TIRZ and they are a large feeder school for AC. She sees this as an indirect way for the college to give back to that community.

There were no other public comments.

**MINUTES APPROVED**

Minutes of the special meeting of December 13, 2016 had been provided to the Regents prior to this meeting. There was no discussion.

**Dr. Woodburn moved, seconded by Dr. Proffer, to approve the minutes. The motion carried unanimously.**

**CONSENT AGENDA APPROVED****A. APPOINTMENTS:****Administrators****Condray, Wesley T. – Director of Communications and Marketing**

Effective Date: November 1, 2016

Salary: \$70,000/year for 12 months full time

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

Qualifications: Master of Arts  
 Experience: Four years related experience  
 Replacement for: Ellen Green  
 Bio: Wesley Condray received his Bachelor's degree majoring in Political Sciences minoring in Mass Communications and has received his Master's in Communication from West Texas A&M University in Canyon. Wesley has experience as a Coordinator for West Texas A&M, Promotions Manager and Buyer for Hastings, and Assistant Director, RaiderReady and Coordinator for Texas Tech University.

**Faculty****Mireles, Mario A. – Instructor, Biology Moore County and Hereford Campuses**

Effective Date: January 9, 2017  
 Salary: \$22,651/4.5 months, temporary appointment  
 Qualifications: Master's degree in Biology  
 Experience: More than two years experience  
 Replacement for: New Position  
 Bio: Mario Mireles received his Bachelor's degree in Biochemistry and received his Master's in Human Biology and has completed 36 graduate hours in major field from West Texas A&M University in Canyon. Mario has experience as a Lab Assistant with Amarillo College and as a Clinical Pharmacy Technician with BSAHS. He also has teaching experience with Amarillo College as an adjunct.

**B. BUDGET AMENDMENTS:**

The Budget Amendments are attached at page 95.

**Mr. Miller moved, seconded by Dr. Nossaman, to approve the consent agenda. The motion carried unanimously.**

**REQUEST FOR PROPOSAL #1323 – MECHANICAL UPGRADES AT KACV FOR AMARILLO COLLEGE, WASHINGTON STREET CAMPUS APPROVED**

RFP #1323, for Mechanical Upgrades at KACV for Amarillo College, Washington Street Campus. Proposal Package includes setting new rooftop units and installing new ductwork at KACV to provide heating and air-conditioning for the studios. Project was advertised in the paper for mechanical contractors. Four contractors received plans and three contractors submitted proposals. A tabulation of the proposals received is attached at page 96.

We recommend that the project be awarded to Amarillo Pro-Air, the low proposer to the specifications in the amount of \$84,800.00. Funds are available in the 2016/2017 A & I Budget.

Mr. Cotgreave explained that the 1994 bond election provided air conditioning but not heat for the studios. These upgrades will make the rooms more comfortable.

**Ms. Carlisle moved, seconded by Mr. Miller, to approve RFP #1323. The motion carried unanimously.**

**REQUEST FOR PROPOSAL #1324 – REPAVING OF PARKING LOT #10 FOR AMARILLO COLLEGE, WASHINGTON STREET CAMPUS APPROVED**

RFP#1324, for the Repaving of Parking Lot #10 for Amarillo College, Washington Street Campus. Proposal Package includes repaving of the parking lot, including the entrance and exit drives. Project was advertised in the paper for paving contractors. Five contractors received plans and four contractors' submitted proposals. A tabulation of the proposals received is attached at page 96.

We recommend that the project be awarded to Holmes Construction, low proposer to the specifications in the amount of \$232,690.00. Funds are available in the 2016/2017 A & I Budget.

Mr. Cotgreave explained that this is the parking lot south of the Byrd Business Building. Although it is only 18 to 19 years old, it has been used extensively over the last few years as the lay down area for roofing and construction projects.

**Mr. Mize moved, seconded by Mr. Barrett, to approve RFP #1324. The motion carried unanimously.**

Chairman Fortunato announced that Bruce Cotgreave is retiring from Amarillo College and this is his last meeting with the Board of Regents. She thanked him for his service to the college and acknowledged all the work that has been accomplished under his leadership, especially all of the projects completed under the 2007 bond.

**CONSTRUCTION PROCUREMENT METHOD FOR THE INSTRUCTIONAL LABS AND GREENHOUSE FACILITY DETERMINED AND APPROVED**

The Board of Regents of a Junior College District that is considering a construction contract must determine which method will provide the best value for the district before action is taken to advertise. The methods for consideration are as follows:

1. Competitive Bidding
2. Competitive Sealed Proposals
3. Design/Build Contract
4. Contract to Construct Using a Construction Manager
  - a. Construction Manager-Agent
  - b. Construction Manager-At Risk

The construction procurement method recommended for the Instructional Labs and Greenhouse Facility, is the Construction Manager-At Risk.

Statute requires that the Board determine the procurement method that will be used for the construction of the grant funded facility. Ms. Teresa Clemons explained that this is a Department of Education grant under the HSI-STEM and Articulation Program. The lab greenhouse facility allows AC to develop new programs and degrees with articulation partners Texas Tech University and West Texas A&M University. In addition to the greenhouse and instructional labs for research projects, the grant will provide STEM support services including advising, mentoring, and internships.

Mr. Cotgreave explained the differences in the construction procurement methods and noted that Amarillo College has used the Construction Manager-At Risk method in the past. This method helps keeps the project within budget while hiring the most qualified contractor. It allows the contractor to be selected early in the planning and development process with the architectural firm. Mr. Henke asked if sealed bids/proposals were considered. Mr. Cotgreave stated that sealed bids may come in too high when working with a tight and strict budget as outlined in the grant.

Ms. Carlisle moved, seconded by Mr. Miller to approve the Construction Manager-At Risk procurement method for the Instructional Labs and Greenhouse Facility. The motion carried unanimously.

### **CONSIDERATION TO SEEK LENDING FOR THE INSTRUCTIONAL LABS AND GREENHOUSE FACILITY APPROVED**

Amarillo College was awarded a grant from the US Department of Education (HSI-STEM award #P031C160244) that includes funding for the purchase of construction, renovation, equipment, and consulting services. The total Year 1 funding for the grant is \$994,819.00, however, year 1 purchases will exceed this amount. The grant proposal included a provision to finance the cost of certain purchases over the 5-year life of the grant. A chart summarizing the needed goods and services is located on page 97. A Budget Narrative has also been provided to the Regents for further explanation of costs.

It is recommended that the College seek lending for an amount not to exceed \$2,379,035.00.

Mr. White explained that the chart summarizing the needed goods and services attached at page 97 to these minutes contains two items for Board approval.

1. First year expenditures for facility renovation and construction; and
2. Authorization for the Vice President of Business Affairs to borrow the money for this project at the best rate he can find.

Under this grant, the college will need to borrow money for construction and renovation and then receive reimbursement from the grant which will also pay the interest. The budget was determined by working with an architect to gather information, receiving an estimate of probable costs, and researching per square foot costs at similar facilities. This information was combined to determine the best estimate of cost. The college has a commitment from the recommended architect to stay within the budget. There is a \$70,000 difference in the estimated cost for year one and the total amount for year one due to consulting fees that will be paid directly from grant funds and not borrowed monies. If this budget changes, it will be brought back to the Board of Regents for approval again. Mr. Cotgreave stated that there is a guaranteed maximum price under the Construction Manage-At Risk method. Texas Tech will assist with research and analysis. The greenhouse and labs are expected to open in 12 to 18 months. The first cohort should start in the Fall of 2018 and complete a one-year certificate program in Fall 2019. These courses and programs will allow Amarillo College students to go far beyond their initial certificate and associate degrees in STEM careers.

**Mr. Henke moved that Amarillo College approve the purchase of the HSI-STEM grant-funded instructional lab and greenhouse facility renovation/construction, equipment and consultant contracts in an amount not to exceed \$2,449,035 and that the Vice President of Business affairs be authorized to borrow an amount not to exceed \$2,379,035 to finance the cost of the construction and equipment. Dr. Woodburn seconded. The motion carried unanimously.**

### **ARCHITECTURAL FIRM PROPOSAL:**

#### **REQUEST FOR STATEMENTS OF QUALIFICATIONS NO. 1325 – ARCHITECTURAL SERVICES FOR INSTRUCTIONAL LABS AND GREENHOUSE FACILITY SELECTED AND APPROVED**

RFQ No. 1325 was advertised in the newspaper. RFQ packages were received by twenty firms with five firms providing qualification statements. Four firms were selected by the Selection Committee to be interviewed. A recommendation will be made to the Board of Regents by the Selection Committee based on qualifications and best value to Amarillo College.

Funds are available in the HSI-STEM grant project.



The Selection Committee received several RFQ's and interviewed four of those. They had good prospects who were knowledgeable about greenhouses, provided solid timeline projections for the project, and talked about reducing the footprint on the campus. Each brought different options. Parkhill, Smith, and Cooper had a very strong proposal and received the highest score. The committee recommends that this firm be awarded the contract. Brian Griggs of Parkhill, Smith, and Cooper was introduced. He said they are looking forward to working with Amarillo College and are excited about the project. Their passion is higher education and they are proud to have this opportunity. He introduced members of his team Ms. Kim Hooker and Ms. Amber Buscarello. Mr. Griggs stated that they design good, sustainable, responsible buildings. An acceptable fee has been negotiated. Mr. Running noted that this firm has been used for projects by the Dumas EDC.

**Mr. Mize moved that Amarillo College award the Request for Qualifications #1325 to the architectural firm Parkhill Smith, and Cooper, Inc. (PSC). Ms. Carlisle seconded. The motion carried unanimously.**

### **POLICY FOR NAMING OPPORTUNITIES POSTPONED**

A revision of board policy CLA, the policy for the naming of facilities and programs, is attached at pages 98 and 99.

The Standing Policies & Procedures Committee and the Board have been discussing this policy since November. There are still questions and discussion regarding the threshold for Board approval of gift naming. The current proposed policy is \$1M. Mr. Henke suggested that it be lowered to \$500,000. Mr. White has talked with a number of experienced donors who have given money to universities and they believe the \$1M is appropriate. Required Board approval for lesser amounts might hinder the ability to work with donors. Mr. Mize noted Mr. White was hired to handle these matters, and he and Dr. Lowery-Hart should be given flexibility and trusted to be judicious. A suggestion was made that the issue is not a monetary threshold but rather items/buildings being named, and that a list of prestigious things requiring Board approval be compiled. It was noted that there needed to be further discussion.

**Dr. Nossaman moved, seconded by Dr. Woodburn, to postpone this item to the February agenda. The motion carried unanimously.**

### **CONSIDERATION OF REVISED BOARD POLICY SECTIONS A AND B APPROVED**

Revisions to Board Policies A and B have been provided to the Board.

The Committee has been working on this for some time. They are now complete and the Board has had the opportunity to review them.

**Dr. Woodburn moved, seconded by Mr. Barrett, to adopt the revised policy sections A and B. The motion carried unanimously.**

### **ELECTION ORDERS APPROVED**

The May 2016 uniform election day is Saturday, May 6, 2017. There being three (3) six-year terms to be filled on the Board of Regents, the Board must order a general election. Attached at page 100 is an Election Orders document for that purpose.

**Mr. Henke moved, seconded by Mr. Mize, to adopt the Election Orders.**

**POTTER COUNTY ELECTION SERVICE CONTRACT APPROVED**

Potter County has agreed to conduct the May 6, 2017 Amarillo College election in Potter County. Attached at pages 101 through 111 is the proposed Election Service Contract and Voter System Acquisition Lease between Potter County and Amarillo Junior College District.

Our cost of the election is 29%.

**Ms. Miller moved, seconded by Mr. Henke, to approve and adopt the Election Service Contract and Voter System Acquisition Lease.**

**INVESTMENT REPORT APPROVED**

A review of the Amarillo College Investment Policy is required annually. The Board of Regents was provided the Investment Report for the period ending November 30, 2016.

Steve compared 2016 and 2015 investment report and noted that the college has an A1+ rating.

**Mr. Miller moved, seconded by Dr. Proffer, to approve the Quarterly Investment Report. The motion carried unanimously.**

**FINANCIAL REPORT APPROVED**

The November and December 2016 financial statements are attached at pages 112 through 122.

Mr. Smith has changed the format of the reports to include more detail and match the auditors' format. He has taken the last several years and created a month-to-month report for comparison. He has also included a balance sheet which reflects cash, investments and debt information. His intent is to provide a full picture to the Board and he asked for input on this form. He clarified that the first page of the report reflects the year end revenue total of \$87,764,576 for 2016 including grant revenue. The report then lists revenue to date for 2017 and monthly revenues for this fiscal year. The report reflects actuals rather than budgeted amounts. Dr. Nossaman asked if the budget could be reflected alongside the actuals.

Mr. Smith answered questions about the "Deferred Outflows on Resources" which include the bond refunding on September 1, 2016 which was paid at a higher amount but will result in a savings to the institution.

It appears there will not be a request to raise the tax rate or tuition this year. Amarillo College has not asked for this for five successive years now. However, Senator Kel Seliger has submitted a bill to freeze tuition at universities for at least four years. If it is determined that this will also apply to community colleges, tuition and/or tax increases may need to be discussed this year.

The Board liked the detail provided in the new format but suggested having budget year-to-date next to the actuals. They may contact Mr. Smith with any questions.

**Ms. Carlisle moved, seconded by Mr. Henke, to approve the Financial Report. The motion carried unanimously.**

**PARTICIPATION IN THE EAST GATEWAY TIRZ NO. 2, AMARILLO, TEXAS  
APPROVED**

The City of Amarillo presented the East Gateway TIRZ No. 2 at the November board meeting. Mr. Bob Cowell, Interim City Manager, was invited to bring the Board up to date at this meeting. Essentially, this TIRZ encompasses the area in east Amarillo which is a large, mostly undeveloped, area between Lakeside and Eastern Streets and Interstate 40 and 3<sup>rd</sup> Street. The TIRZ will provide infrastructure that is lacking in this area including streets, water waste, and drainage.

It is anticipated that revenue in the amount of \$100M could be realized from the development of new restaurants, hotels, and entertainment venues. Revenue could be captured to then build an activity center which would bring in tournaments and people who would visit these new businesses. This TIRZ is similar to the one in place now for downtown Amarillo. All other entities – the City of Amarillo, Potter County, and the Panhandle Groundwater Conservation District – have agreed to participate at 100%

Mr. Cowell stated that this TIRZ is tied to AC's statement to enrich the lives of our students and community and will radically change a part of the city. Tremendous change has been seen with the first TIRZ in the downtown area and the same possibility exists with TIRZ No. 2. Without these investments, this area of Amarillo will develop at a much slower pace. The Board asked if it could expect additional TIRZ requests in the future. Mr. Cowell stated that this is only the 2<sup>nd</sup> in 10 years and in his opinion it doesn't make sense to have any others in the next 10, 15, or 20 years. The City is currently working with the Amarillo Economic Development Corporation to develop an overall plan for the city. Amarillo College will be involved in this planning which should be completed by the end of summer.

Mr. Cowell introduced Bobby and Danny Lee, owners of the Big Texan Restaurant and other entertainment venues in East Amarillo, who thanked the board for the opportunity to speak. They noted that a zip line tower is currently under construction at the Starlight Ranch. When asked why they wanted to move the Big Texan, they stated that there is a synergism working with the City right now and the Big Texan continues to grow. Their brewery is housed in a truck trailer and they see 5 million guests per year. They are out of space at their present location. Currently, they employ 250 people and more than 325 in the summer. They expect their new ventures will employ 500 – 600 people. This does not include others that may be employed by the new Toot N Totum and other businesses expected to develop in the area. They believe this is a fantastic opportunity for the city and area as travel and tourism is a fast growing segment of the area. They noted that they will need Amarillo College to train the employees to fill these new jobs and that well-trained people will encourage visitors to stay longer.

Tax revenue collected from the Lee's, Mitchell's, Patel's, and others who build in the area will be reinvested in infrastructure. The City expects that their ability to raise taxes in the future will also be cut at the State level.

Dr. Nossaman asked what other entertainment or amusements might come to the area. The Lee's noted that there will be an RV Resort and that the owner of the Great Wolf Lodge franchise is looking at Amarillo as a possible location. Some others might be a family entertainment center, Branson style-theater for traveling live shows, and an indoor gun range. Internships would also be available.

Mr. Kitten cautioned the Board to be aware of all the cuts the college is facing. Since the college does not benefit from sales tax or hotel/motel tax revenue, it needs to be mindful of these types of projects going forward. Mr. Running stated that he likes TIRZ projects in smaller markets and that development within the TIRZ would likely lead to development around the area and those tax

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

revenues would come to the College. There is the possibility of recouping some of the lost revenues during the 30 year life of the TIRZ.

Jobs expected from the growth in the area are entry level/minimum wage and up. Chairman Fortunato expressed reservations with Amarillo College's participation in the process and the possibility of other TIRZ projects in the future. Mr. Cowell suggested that some of the City's direct benefits from the TIRZ would be put back into areas outside the TIRZ and these improvements would benefit the College. Amarillo College will have a seat on the planning board.

The Board discussed the possibility of participating at a lower percentage.

**Mr. Miller moved, seconded by Mr. Henke, that Amarillo College participate in the East Gateway TIRZ No. 2 at 100% participation. The motion carried unanimously.**

**ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.

---

**Daniel E. Henke, Secretary**

**AMARILLO COLLEGE  
BUDGET AMENDMENTS**

**January 24, 2017**

1. **Moore County Campus – transfer of funds to cover expenses of salary.**

Increase Biology – Appointed Personnel Pool	\$11,326.00
Decrease Biology – Non-Appointed Personnel Pool	(\$ 5,000.00)
Decrease Institutional Operations – Contingency Pool	(\$ 6,326.00)
  
2. **English Department – transfer of funds to cover expenses of salary.**

Increase Dean of Liberal Arts – Appointed Personnel Pool	\$56,055.96
Decrease English – Appointed Personnel Pool	(\$56,055.96)
  
3. **Grants – transfer of funds to cover expenses of Ramona Munsell and Associates invoice.**

Increase Grants – Other Pool	\$56,704.00
Decrease Grants – Appointed Personnel Pool	(\$40,560.00)
Decrease Biology - Appointed Personnel Pool	(\$16,144.00)
  
4. **Institutional Effectiveness and Honors – transfer of funds to cover expenses of Ramona Munsell and Associates invoice.**

Increase Grants – Other Pool	\$22,500.00
Decrease Institutional Effectiveness – Appointed Personnel Pool	(\$19,720.00)
Decrease Honors Program Admin Fee – Non-Appointed Personnel Pool	(\$ 2,780.00)
  
5. **Vice President of Academic Affairs - transfer of funds to cover expenses of stipend.**

Increase English – Appointed Personnel Pool	\$17,356.21
Decrease Regular Overload/Part-Time – Appointed Personnel Pool	(\$17,356.21)
  
6. **Vice President of Academic Affairs - transfer of funds to cover expenses of stipend.**

Increase Music – Appointed Personnel Pool	\$12,000.00
Increase Music Opera Production – Appointed Personnel Pool	\$ 3,000.00
Decrease Regular Overload/Part-Time – Appointed Personnel Pool	(\$15,000.00)
  
7. **AC Hinkson Memorial Campus – transfer of funds to cover expenses of supplies.**

Increase Biology – Supplies Pool	\$20,000.00
Increase Hereford Instruction – Supplies Pool	\$ 1,000.00
Increase Institutional Operations – Supplies Pool	\$ 1,000.00
Decrease Institutional Operations – Contingency Pool	(\$ 22,000.00)

# Mechanical Upgrades at KACV

For

**Amarillo College, Washington Street Campus**  
Amarillo, Texas

Proposal Number 1323

December 14, 2016

## Contractor

## Proposal

Amarillo Pro-Air	\$	84,800.00
Howards Mechanical	\$	101,800.00
MMM	\$	94,347.00

# Repave of Parking Lot #10

For

**Amarillo College, East Campus**  
Amarillo, Texas

Proposal Number 1324

January 5, 2017

## Contractor

## Proposal

Advanced Pavement	\$	245,300.00
Holmes Construction	\$	232,690.00
L. A. Fuller & Sons	\$	268,080.00
Lone Star Construction	\$	332,489.50

Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

## Amarillo College Board of Regents

## Request for Approval – Purchase of Grant Funded Equipment and Services

**History:** AC was awarded a grant from the US Department of Education (HSI-STEM award #P031C160244) that includes funding for purchase of construction renovation, equipment, and consulting services. The total Year 1 funding for the grant is \$994,819, however, year 1 purchases will exceed this amount. The grant proposal included a provision to finance the cost of certain purchases over the 5-year life of the grant. This includes purchases of goods and services as summarized below:

Year 1 Purchases	Estimated Cost
Instructional lab and greenhouse facility renovation construction; total estimated cost of \$1,848,640 to be financed over 5 years; includes architectural and other professional fees; annual payments will vary from year to year (Year 1 payment is \$390,000)	\$1,848,640
Major equipment: items with a life span of three years or more with a unit cost of \$5,000 or more; total estimated cost for <b>Year 1</b> major equipment purchases of \$212,125 to be financed over 5 years with annual payments of \$42,425	\$212,125
Minor equipment: items with unit cost of less than \$5,000; total estimated cost for <b>Year 1</b> minor equipment purchases of \$318,270 to be financed over 5 years with annual payments of \$63,654	\$318,270
<b>Total</b>	<b>\$2,379,035</b>
Note: not included in the total above, the Year 1 budget also covers expenses for personnel, travel, supplies, and consultant contract fees.	

**Requested Approval:** Amarillo College respectfully requests approval, from the AC Board of Regents, to proceed with the purchase of HSI-STEM grant funded items described above (and detailed in the attached full grant budget) for the Instructional Lab and Greenhouse STEM facility. This approval shall cover the purchase of the items described in an aggregate sum not to exceed \$2,449,035.

## NAMING OPPORTUNITIES

CLA

The naming of facilities and programs is a way to honor distinguished alumni, donors and friends of Amarillo College.

The Executive Vice President, Institutional Advancement (EVP) shall coordinate with the President of the College to administer the naming of facilities and programs. The EVP is responsible for designing and implementing a program that gives a high level of consideration and due diligence to naming practices, and compliance with donor agreements. The EVP will prepare and maintain a full list of options of naming opportunities for a focused fundraising effort.

## GIFT NAMING

1. The naming of a building, structure, space or program may be recommended based on a substantial gift by a donor for new construction, renovation, or naming rights of a facility or establishment and/or enhancement of a program. Naming gifts should provide a substantial portion of the cost for construction, renovation, establishment or enhancement to include generally at least one-third to one-half of the cost.
2. Gift amounts will be based on one or more of the following considerations:
  - a. Visibility or notoriety of the building, structure, space or program;
  - b. Amount needed to provide a meaningful level of support, ideally through endowment, for the long term maintenance of the building, structure, space or program; and
  - c. Amount needed to support significant program improvements that will elevate the status of the program.
3. For new programs, naming gifts should provide a substantial portion of the cost of the establishment and/or enhancement with an emphasis on long term sustainability of the program.
4. Gift naming must receive final approval before said designation may be announced. The approval process shall be as follows:
  - a. The Board of Regents shall approve a name related to a gift of real property.
  - b. The Board of Regents shall approve a name related to a gift over \$1,000,000.
  - c. The EVP and President shall approve a name related to a gift of \$1,000,000 or less.

## HONORIFIC NAMING

Facilities and programs may be named for an individual who has provided exemplary or meritorious service or substantial philanthropic support to the College.



1. Decisions to name facilities and programs in honor of an individual when no financial gift is involved shall be made under circumstances free from emotion or transitory pressures. Therefore, when a nomination involves service or professional contributions to the institution, a proposal shall not be considered until the individual has been retired or deceased for at least one year.
2. All nominations for honorific naming must be submitted to the EVP. Nominations approved by the EVP and President will be submitted to the Board of Regents for final approval.

## **PERMANENCE OF NAMING**

1. Unless a particular time-frame has been agreed upon, the naming of the building, structure, space or program is intended to be in place for the life of the specific building, structure, space or program. If, in the determination of the President and, if appropriate, the Board of Regents, circumstances change so that the purpose for which the building, structure, space or program was established is significantly altered or if the building, structure, space or program is no longer needed, they shall direct the EVP to determine an appropriate way to recognize the donor's or honoree's naming gift in perpetuity. If the College and the donor(s) previously established a Gift Agreement or contract that provides a practicable course of action, then that action shall be followed.
2. College naming opportunities shall bear only the name of individuals or entities that exemplify the attributes of integrity, character and leadership consistent with the highest values of Amarillo College. If, in the sole determination of the Board of Regents, those attributes are not maintained, the Board of Regents may remove the donor's/honoree's name from a building, structure, space or program. This provision will be made part of all Gift Agreements

## **NAMING CONSIDERATION FOR A PLEDGE**

1. If a naming will be in consideration of a total gift pledged to be paid over a period of years, the timing of the official naming shall be clearly articulated in a formal Gift Agreement.
2. In most cases, naming will go into effect only after the pledge is fulfilled and the required total amount has been received by Amarillo College. In some cases and subject to the approval of the EVP, naming may go into effect immediately with a clear and documented understanding that the naming will be altered or removed if the full pledge is not paid in a mutually agreed timeframe.

## **SIGNAGE AND USE OF CORPORATE LOGO**

Names will appear on structures with appropriate signage and lettering as determined by Amarillo College. No permanent corporate logos will be permitted. The logo of a business entity making a named gift for a structure or program may be included with the name temporarily affixed to an interior feature, object, space, building or outdoor area during construction, remodeling or designated event.

## ELECTION ORDERS

THE STATE OF TEXAS

COUNTIES OF POTTER AND RANDALL

BE IT ORDERED by the Board of Regents of the Amarillo Junior College District that a general election be held in the College District, counties of Potter and Randall, on Saturday, May 6, 2017, for the purpose of electing three qualified persons to the Amarillo College Board of Regents for three regular six-year terms. These positions will be filled through the use of the cumulative voting procedure described in Texas Education Code § 11.054. The deadline to file an application to be placed on the ballot or as a write-in candidate is 5:00 p.m. Friday, February 17, 2017.

Early voting in these elections will be held at the Randall County Annex, 4111 South Georgia, Amarillo, Texas, 79110, Randall County Justice Center, 2309 Russell Long Boulevard, Suite 100, Canyon, Texas, 79015, Randall County Election Administration, 1604 5<sup>th</sup> Avenue, Canyon, Texas 79015, and at the Santa Fe Building, Ticket Office 900 S. Polk, Amarillo, Texas (April 24-28, 2017, Monday through Friday, 8:00 a.m. - 5:00 p.m., May 1-2, 2017, Monday and Tuesday, 7:00 a.m. - 7:00 p.m.). Early voting in these elections will also be held at Casey Carpet One, 3500 I-40 W. Frontage Road, Amarillo, Texas, United Amigos, 3300 E. I-40, Amarillo, Texas, Coffee Memorial Blood Center, 7500 Wallace Blvd., Amarillo, Texas, Cornerstone Outreach, 1111 N. Buchanan, Amarillo, Texas. Shannon Lackey has been designated Randall County Elections Administrator and Melynn Huntley has been designated Potter County Election Administrator. Applications for ballots by mail shall be mailed to Early Voting Clerk, Shannon Lackey, Randall County Elections Administrator, 1604 5<sup>th</sup> Avenue, Canyon, Texas 79015 or to Melynn Huntley, Potter County Election Administrator, 900 S. Polk Street, Suite 320, Amarillo, Texas 79101.

That the Vice President of Business Affairs of Amarillo Junior College District shall be the College Election Coordinator and as such is authorized to execute any and all agreements necessary for the conducting of said elections, including but not limited to one or more joint election agreements upon reasonable terms with other governmental entities.

That the College Election Coordinator is expressly authorized to: obtain election supplies; pay election officials; establish election precincts and polling places; establish early voting locations and hours; contract for some or all election duties and services from Randall County and Potter County, all in accordance with the adopted budget, applicable law, and applicable agreements.


The returns of said elections shall be made to the Board of Regents of the Amarillo Junior College District in accordance with the election laws of Texas. A copy of these orders, signed by the Chair and attested by the Secretary of this Board, shall serve as proper notice of said elections; and the Chair shall cause notice of said elections to be given in accordance with said laws.

Read, adopted, and approved by at least a majority of regents of the Amarillo Junior College District and the seal thereof hereunto affixed this 24th day of January, 2017.



Chair, Board of Regents  
Amarillo Junior College District

ATTEST:



Secretary, Board of Regents  
Amarillo Junior College District

THE STATE OF TEXAS       §  
   §  
 COUNTY OF POTTER         §

**CONTRACT FOR ELECTION SERVICES  
 AND JOINT ELECTION AGREEMENT**

**THIS CONTRACT** made by and between Potter County, a body corporate and politic under the laws of the State of Texas, hereinafter referred to as “County,” and the Amarillo College, hereinafter referred to as “Entity,” pursuant to Texas Election Code Sections 31.092(a) for an election to be held on May 6, 2017, and to be administered by Melynn Huntley, Elections Officer, hereinafter referred to as “Elections Administrator”.

Said Entity is holding a Uniform Election, at their expense on May 6, 2017

The County owns an electronic voting system, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. The Entity desires to use the County’s electronic voting system and to compensate the County for such use.

**NOW, THEREFORE**, in consideration of the mutual covenants, agreements, and benefits to the parties, **IT IS AGREED** as follows:

**I. ADMINISTRATION**

The parties agree to hold a “Joint Election” in accordance with Chapter 271 of the Texas Election Code and this agreement. The Elections Administrator of Potter County shall coordinate, supervise, and handle all aspects of administering the Election as provided in this Contract. The Entity agrees to pay Potter County for equipment, supplies, services, staff overtime directly incurred as a result of the election, and administrative costs as provided in this Contract. The Elections Administrator shall serve as the administrator for the Election; however, the Entity shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Entity.

It is understood that other Political Subdivisions may wish to participate in the use of the County’s electronic voting system and polling places, and it is agreed that Potter County and the Elections Administrator may enter into other contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. The Entity agrees that other Political Subdivisions that may have territory located partially or wholly within the boundaries of the Entity, and in such case all parties sharing common territory shall enter into a Joint Election Agreement and share a joint ballot on the county’s electronic voting system at the applicable polling places. In such cases, costs shall be divided proportionately among the participants (Exhibit “C”).

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

## **II. LEGAL DOCUMENTS**

The Entity shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the Entity's governing body, charter, or ordinances.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of the Entity, including translation to languages other than English. The Entity shall provide a copy of their election order and notice to the Elections Administrator.

Each Political Subdivision shall prepare a submission to the United States Department of Justice for preclearance of any Special Election or election procedure changes, pursuant to the Voting Rights Act of 1965, as amended.

## **III. VOTING LOCATIONS**

The Elections Administrator shall arrange for the use of all Election Day voting locations. Voting locations will be, whenever possible, the usual voting locations for Potter County. In the event a voting location is not available, the Elections Administrator will arrange for use of an alternate location with the approval of the Entity.

If polling places are different from the polling place(s) used by the Entity in its most recent election, the County agrees to post a notice no later than the day before the election, at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the Entity's polling place names and addresses in effect for election. Election Day locations are listed on Exhibit "A".

In the May 6, 2017 election, Potter County will utilize county-wide voting. As such, there will be up to 16 polling locations depending on the locations of participating authorities. Registered voters will be able to vote on Election Day at any of the polling locations.

## **IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL**

The Elections Administrator is required to use election judges, alternate judges and clerks that have been approved by the county political parties. The Elections Administrator shall provide to the Entity a list of presiding judges and alternate judges for its election who shall be approved by the Entity as required by law. The Elections Administrator will recruit at least one polling place official who is bilingual (fluent in both English and Spanish) for each polling location.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for the presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying him/her of their appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint. Election workers will be compensated for the two-hour training class.

Each election judge will receive compensation at a rate of \$11.00 per hour. Each alternate judge and clerk will receive compensation at a rate of \$10.00 per hour as established by Potter County pursuant to Texas Election Code Section 32.091. Election judges and clerks will be entitled to receive pay at a rate of time-and-a half per hour for all hours worked over 40 in a week. The election judge and alternant judge will share an additional sum of \$25.00 for returning the supplies and equipment to the central counting station after the polls close.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are temporary employees of the County.

#### **V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT**

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs and other materials used by the election judges at the voting locations. The Elections Administrator shall provide the necessary voter registration information, instructions, and other information needed for the election. If special maps are needed for a particular Entity, the Election Administrator will order the maps and pass that charge on to that particular Entity.

The Entity shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). All ballot information for the ballot will be provided in both English and Spanish. This list shall be delivered to the Elections Administrator as soon as possible after ballot positions have been determined by each of the participating authorities. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

#### **VI. EARLY VOTING**

The Entity agrees to appoint the Elections Administrator as the Early Voting Clerk. The Entity also agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The Entity further agrees that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Potter County pursuant to Section 83.052 of the Texas Election Code. Early Voting by personal appearance will be held at the locations,

dates, and times listed in Exhibit "B." Any qualified voter of the Election may vote early by personal appearance at any one of the early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the Entity shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

The Elections Administrator shall, upon request, provide the Entity a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

## **VII. EARLY VOTING BALLOT BOARD**

Potter County Election Board shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Election. The County shall appoint up to five additional members to constitute the EVBB. The Elections Administrator shall determine the number of members required to efficiently process the early voting ballots.

## **VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS**

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this Contract.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

1. Counting Station Manager
2. Tabulation Supervisor
3. Assistant Tabulation Supervisor
4. Presiding Judge
5. Alternate Judge

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial results to the Entity as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

## **IX. ELECTION EXPENSES AND ALLOCATION OF COSTS**

The participating authorities agree to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared according to a formula, which is based on the cost per polling place. Costs for polling places shared by Entity and other Political Subdivisions shall be divided proportionately among the participants utilizing that polling place. Exhibit "C" shows the formula for determining cost share per Entity and Political Subdivision.

It is agreed that a rental rate of \$250 per iVotronic unit will be charged for the County's voting equipment used on Election Day and/or Early Voting and shall be divided proportionately among the participants utilizing each polling location. Exhibit "D" shows an estimate of expenses for the Joint Election and cost estimate by Entity.

#### **X. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION**

The Entity may withdraw from this Contract should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code, or should it be later ruled that the election is not needed. The Entity is fully liable for any expenses incurred by Potter County on behalf of the Entity. Any monies deposited with the county by the withdrawing authority shall be refunded, minus the aforementioned expenses.

#### **XI. RECORDS OF THE ELECTION**

The Elections Administrator is hereby appointed joint general custodian of the voted ballots and all records of the Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

#### **XII. RECOUNTS**

A recount may be obtained as provided by Title 13 of the Texas Election Code. The Entity agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the Entity's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to the Entity as necessary to conduct a proper recount.

### XIII. MISCELLANEOUS PROVISIONS

1. The Elections Administrator shall file copies of this document with the Potter County Treasurer and the Potter County Auditor in accordance with Section 31.099 of the Texas Election Code.

2.

2. In the event that legal action is filed contesting the Entity's election under Title 14 of the Texas Election Code, the Entity shall choose and provide, at its own expense, legal counsel for the County, the Elections Administrator, and additional election personnel as necessary.

3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.

4. The parties agree that under the Constitution and laws of the State of Texas, neither Potter County nor the Entity can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.

5. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Potter County, Texas.

6. In the event of one of more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

7. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.

8. The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.

9. Any amendments of this Contract shall be of no effect unless in writing and signed by all parties hereto.



**IN TESTIMONY HEREOF**, this Contract, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

1. It has on this \_\_\_\_\_ day of \_\_\_\_\_, 2017, been executed on behalf of Potter County by the Elections Administrator pursuant to the Texas Election Code so authorizing; and

POTTER COUNTY, TEXAS

By: \_\_\_\_\_

Melynn Huntley  
Elections Administrator

2. It has on this \_\_\_\_\_ day of \_\_\_\_\_, 2017, been executed on behalf of the Entity by its Presiding Officer or authorized representative, pursuant to an action of the Entity so authorizing.

AMARILLO COLLEGE:

By: Michele Fortunato

Michele Fortunato  
Amarillo College Board of Regent Chairman

**EXHIBIT A – ELECTION DAY POLLING LOCATIONS**

Amarillo Auto Supply and Off Road  
3601 E. Amarillo Blvd.

Bell Ave. Church of Christ  
1600 Bell St.

Buzula Furniture Outlet  
716 W I-40

Chaparral Hills Church  
4000 W. Cherry

Coffee Memorial Blood Center  
7500 Wallace Blvd.

First Baptist Church, Bushland  
1800 FM 2381, Bushland

Grace Community Church  
4111 Plains Blvd.

Highland Park ISD Admin. Bldg.  
15300 E. Amarillo Blvd.

Hillside Christian Church, NW  
600 Tascosa Road

Kids, Inc.  
2201 SE 27<sup>th</sup>

Lighthouse Baptist Church  
5631 Pavillard

Pride Home Center  
3503 NE 24<sup>th</sup>

Second Baptist Church  
419 N. Buchanan

United Citizens Forum  
901 N. Hayden

Valle de Oro Fire Station  
23801 FM 1061, Valle de Oro

Wesley Community Center  
1615 S. Roberts

**EXHIBIT B - POLLING HOURS AND LOCATIONS FOR EARLY VOTING**

MAIN EARLY VOTING:

Santa Fe Building, Ticket office  
900 S. Polk  
Judge: Brenda Johnson  
Alternate Judge: Dale Meixner  
Maximum # of Additional Clerks: 4

Casey Carpet One  
3500 I-40 W Frontage Rd.  
Judge: Pablo Reyes  
Alternate Judge: Joy Parsons  
Maximum # of Additional Clerks: 2

United Amigos  
3300 E I-40  
Judge: Benita Guerrero  
Alternate Judge: Lo Davis  
Maximum # of Additional Clerks: 1

Coffee Memorial Blood Center  
7500 Wallace Blvd.  
Judge: Ray Humphrey  
Alternate Judge: Carolyn Kidd  
Maximum # of Additional Clerks: 2

Cornerstone Outreach  
1111 N. Buchanan  
Judge: Linn Turner  
Alternate Judge: Gwen Gabel  
Maximum # of Additional Clerks: 1

Hours for voting at Santa Fe Building:  
Mon – Fri., Apr. 24-28           8:00 a.m. – 5:00 p.m.  
Mon. – Tues., May 1-2           7:00 a.m. – 7:00 p.m.

**EXHIBIT C - SAMPLE COST BY ENTITY**

The jurisdictions of participating entities are located in following voting precincts:

City of Amarillo – 22 total precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 323, 324, 325, 326, 327, 421, 422, 424, 425, 426, 427

Amarillo College – 22 total precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 323, 324, 325, 326, 327, 421, 422, 424, 425, 426, 427

Amarillo ISD – 21 total precincts

121, 122, 123, 124, 125, 126, 221, 222, 223, 224, 225, 323, 324, 325, 326, 421, 422, 424, 425, 426, 427

Bushland ISD – 5 total precincts

321, 322, 323, 324, 326

River Road ISD – 2 total precincts

323, 326

Highland Park ISD – 3 total precincts

222, 225, 327

There are total of 75 “entity precincts” represented by the participating entities. (22+22+21+5+2+3)

In allocating appropriate expenses to participating entities, the total costs will be based on the percent of the total “entity precincts” with which the participating entity has jurisdiction.

Therefore, the total costs will be divided as follows:

City of Amarillo	22 precincts	29% of total cost of election
Amarillo College	22 precincts	29% of total cost of election
Amarillo ISD	21 precincts	28% of total cost of election
Bushland ISD	5 precincts	7% of total cost of election
River Road ISD	2 precincts	3% of total cost of election
Highland Park ISD	3 precincts	4% of total cost of election

**EXHIBIT D - COST ESTIMATE FOR ELECTION**

Description	Amount*
Ballot Layout, Audio, Coding	8000.00
Ballots	800.00
Field Techs/Site Support	900.00
Early Voting Ballot Board	800.00
Early Voting Personnel	28000.00
Election Day Personnel	13500.00
Central Counting Station Personnel	1500.00
Election Office overtime	2500.00
Election Day deliveries	200.00
Truck Rental/Deliveries	550.00
Security, EV, ED & CCS	1500.00
ABBM Kits/Postage (1000 kits @ \$3.00 each)	3000.00
FPCAs (Military)	100.00
Election Kits (\$30 x 21 sites)	630.00
iVo Lease fee ( 120 units @ \$250 each)	30000.00
Verizon Hotspots (\$35 x 18)	630.00
Fed Ex of Media	375.00
Public Notice of Test, AGN	200.00
Subtotal	93,185.00
Amarillo College – 29%	27,023.65
10% Administrative Fee	2,702.37
Estimated Total	29,726.02

\*Amounts are estimates only. Estimate also assumes joint agreement of Early Voting locations and hours.

Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION						
FISCAL YEAR 2017 THROUGH DECEMBER 31, 2016						
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16	Fiscal 2017 YTD
<b>OPERATING REVENUES</b>						
Tuition and Fees	\$ 15,371,596	\$ 9,228,885	\$ 291,246	\$ 4,378,454	\$ 2,226,954	\$ 16,125,539
Federal Grants and Contracts	\$ 4,399,427	\$ -	\$ 137,444	\$ 175,643	\$ 240,185	\$ 553,271
State Grants and Contracts	\$ 1,641,918	\$ 398,499	\$ 46,360	\$ 337,344	\$ 302,611	\$ 1,084,814
Local Grants and Contracts	\$ 2,186,562	\$ 37,098	\$ 36,416	\$ 75,903	\$ 135,371	\$ 284,788
Nongovernmental grants and contracts	\$ 1,411,517	\$ 1,492,244	\$ 59,885	\$ 830,236	\$ 61,147	\$ 2,443,512
Sales and Services of Educational Activities	\$ 456,634	\$ 29,957	\$ 28,486	\$ 27,427	\$ 16,770	\$ 102,640
Auxiliary Enterprises (net of discounts)	\$ 5,605,806	\$ 333,478	\$ 377,479	\$ 276,288	\$ 292,999	\$ 1,280,244
Other Operating Revenues	\$ 49,192	\$ 1,985	\$ 974	\$ 28,818	\$ 1,149	\$ 32,925
<b>Total Operating Revenues</b>	<b>\$ 31,122,652</b>	<b>\$ 11,522,145</b>	<b>\$ 978,290</b>	<b>\$ 6,130,113</b>	<b>\$ 3,277,185</b>	<b>\$ 21,907,733</b>
<b>NON OPERATING REVENUES</b>						
State Appropriations	\$ 18,091,989	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 4,597,926
Taxes for maintenance and operations	\$ 18,486,354	\$ 1,642,557	\$ 1,642,569	\$ 1,641,204	\$ 1,644,787	\$ 6,571,117
Taxes for general obligation bonds	\$ 4,979,907	\$ 402,241	\$ 402,178	\$ 401,414	\$ 402,279	\$ 1,608,112
Federal revenue, non-operating	\$ 15,205,083	\$ -	\$ 258,145	\$ 204,439	\$ (87,520)	\$ 375,065
Gifts	\$ 2,140,502	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
Investment Income	\$ 395,807	\$ 12,688	\$ (67,544)	\$ 44,005	\$ 59,158	\$ 48,307
Interest on Capital Debt	\$ (2,660,893)	\$ (329,986)	\$ 5,000	\$ -	\$ -	\$ (324,986)
Loss on Disposal of Fixed Assets	\$ 3,175	\$ 45	\$ -	\$ -	\$ -	\$ 45
<b>Total Non Operating Revenues</b>	<b>\$ 56,641,924</b>	<b>\$ 2,877,027</b>	<b>\$ 3,389,830</b>	<b>\$ 3,440,544</b>	<b>\$ 3,180,186</b>	<b>\$ 12,887,586</b>
<b>TOTAL REVENUE</b>	<b>\$ 87,764,576</b>	<b>\$ 14,399,172</b>	<b>\$ 4,368,120</b>	<b>\$ 9,570,657</b>	<b>\$ 6,457,371</b>	<b>\$ 34,795,319</b>

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION, Con't						
FISCAL YEAR 2017 THROUGH DECEMBER 31, 2016						
<b>OPERATING EXPENSES</b>						
<b>Cost of Sales</b>	\$ 3,147,628	\$ 104,756	\$ 118,047	\$ 53,032	\$ 55,044	\$ 330,879.3
<b>Salary, Wages &amp; Benefits</b>						
Administrators	\$ 5,281,061	\$ 390,331	\$ 382,098	\$ 392,111	\$ 374,398	\$ 1,538,937.2
Classified	\$ 14,191,063	\$ 1,145,174	\$ 1,053,857	\$ 1,058,560	\$ 1,072,762	\$ 4,330,352.2
Faculty	\$ 19,263,255	\$ 1,253,239	\$ 1,561,407	\$ 1,582,019	\$ 1,538,881	\$ 5,935,545.9
Student Salary	\$ 799,179	\$ 62,206	\$ 69,378	\$ 77,220	\$ 68,710	\$ 277,514.1
Temporary (Contract) Labor	\$ 279,787	\$ 10,422	\$ 6,658	\$ 23,157	\$ 16,838	\$ 57,074.5
Employee Benefits	\$ 13,324,951	\$ 980,294	\$ 875,048	\$ 916,150	\$ 905,212	\$ 3,676,704.2
<b>Dept Operating Expenses</b>						
Professional Fees	\$ 3,309,175	\$ 574,519	\$ 415,159	\$ 265,130	\$ 257,657	\$ 1,512,464.6
Supplies	\$ 4,876,013	\$ 96,194	\$ (1,336,554)	\$ 1,377,466	\$ 708,811	\$ 845,917.5
Travel	\$ 676,360	\$ 14,051	\$ 67,755	\$ 117,627	\$ 61,940	\$ 261,373.1
Property Insurance	\$ 333,340	\$ -	\$ 325,852	\$ -	\$ -	\$ 325,851.6
Liability Insurance	\$ 244,300	\$ 7,162	\$ 75,240	\$ -	\$ -	\$ 82,402.6
Maintenance & Repairs	\$ 2,424,211	\$ 1,243,084	\$ 241,987	\$ 102,291	\$ 131,187	\$ 1,718,549.1
Utilities	\$ 1,658,880	\$ 15,373	\$ 161,025	\$ 136,079	\$ 89,727	\$ 402,203.6
Scholarships & Fin Aid	\$ 10,067,633	\$ 305,370	\$ 235,055	\$ 172,588	\$ 38,274	\$ 751,287.3
Advertising	\$ 385,006	\$ 19,279	\$ 12,834	\$ 15,740	\$ 7,016	\$ 54,869.3
Lease/Rentals	\$ 387,203	\$ 23,546	\$ 32,317	\$ 25,183	\$ 22,663	\$ 103,708.9
Interest Expense	\$ 136	\$ -	\$ -	\$ 2,146	\$ -	\$ 2,146.1
Depreciation	\$ 5,832,644	\$ 486,385	\$ 486,826	\$ 487,544	\$ 486,190	\$ 1,946,944.8
Memberships	\$ 138,335	\$ 59,846	\$ 12,343	\$ 7,512	\$ 2,754	\$ 82,454.9
Property Taxes	\$ 213,046	\$ -	\$ -	\$ -	\$ 203,781	\$ 203,780.6
Institutional Support	\$ 312,901	\$ 16,167	\$ 17,581	\$ 19,790	\$ 8,470	\$ 62,006.8
Other Miscellaneous Disbursements	\$ 752,511	\$ 48,953	\$ 94,728	\$ 2,758	\$ 3,542	\$ 149,981.2
<b>Capital Expenses - Less than \$1000</b>						
Audio/Visual Equipment	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 245,654	\$ 66,932	\$ -	\$ 15,645	\$ 31,611	\$ 114,188.4
Computer Related	\$ 536,885	\$ 749	\$ 97,935	\$ 7,580	\$ 6,248	\$ 112,512.5
Maintenance & Grounds	\$ 2,455	\$ -	\$ -	\$ 1,450	\$ -	\$ 1,450.0
Office Equipment & Furnishing	\$ 81,430	\$ -	\$ 70,483	\$ -	\$ -	\$ 70,482.9
Television Station Equipment	\$ 2,420	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 1,813	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Sources</b>						
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 292,481	\$ (20,193)	\$ (16,903)	\$ (18,138)	\$ (10,468)	\$ (65,701.8)
<b>TOTAL EXPENSE</b>	<b>\$ 89,069,956</b>	<b>\$ 6,903,837</b>	<b>\$ 5,060,157</b>	<b>\$ 6,840,640</b>	<b>\$ 6,081,247</b>	<b>\$ 24,885,881</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ (1,305,380)</b>	<b>\$ 7,495,335</b>	<b>\$ (692,037)</b>	<b>\$ 2,730,017</b>	<b>\$ 376,124</b>	<b>\$ 9,909,438</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION, Con't						
FISCAL YEAR 2017 THROUGH DECEMBER 31, 2016						
Non Income Statement Expenditures - Capitalized and Depreciated						
<b>Capital Expenses - Exceeds \$5000 - Capitalized</b>						
Land and Improvements	\$ 852,768	\$ -	\$ 122,038	\$ -	\$ 96,065	\$ 218,103.4
Buildings	\$ 3,518,826	\$ 286,636	\$ 401,484	\$ 358,065	\$ 279,533	\$ 1,325,717.8
Audio/Visual Equipment	\$ 8,225	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 390,715	\$ 10,016	\$ -	\$ 132,595	\$ 85,855	\$ 228,465.5
Computer Related	\$ 232,388	\$ -	\$ 41,850	\$ 375	\$ 6,000	\$ 48,225.0
Library Books	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Grounds	\$ 160,900	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment & Furnishing	\$ 10,363	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 94,946	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ (14,000)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL CAPITALIZED EXPENDITURES</b>	<b>\$ 5,267,130</b>	<b>\$ 296,652</b>	<b>\$ 565,372</b>	<b>\$ 491,035</b>	<b>\$ 467,453</b>	<b>\$ 1,820,512</b>



Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

AMARILLO COLLEGE					
INTERNAL UNAUDITED STATEMENT OF NET POSITION					
FISCAL YEAR 2017 THROUGH DECEMBER 31, 2016					
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash & Equivalents	\$ 6,221,385	\$ 5,649,991	\$ 4,823,544	\$ 2,058,790	\$ 4,156,517
Short-Term Investments	\$ 24,705,578	\$ 24,713,834	\$ 24,114,264	\$ 24,798,299	\$ 24,853,472
Receivables	\$ 10,025,936	\$ 32,721,576	\$ 31,232,212	\$ 33,769,665	\$ 28,552,099
Inventory	\$ 1,311,826	\$ 1,310,702	\$ 1,309,217	\$ 1,335,684	\$ 2,063,375
Prepaid Expenses and Other Assets	\$ 532,357	\$ 95,625	\$ 88,510	\$ 86,875	\$ 86,875
<b>Total Current Assets</b>	<b>\$ 42,797,082</b>	<b>\$ 64,491,727</b>	<b>\$ 61,567,746</b>	<b>\$ 62,049,313</b>	<b>\$ 59,712,339</b>
<b>NON CURRENT ASSETS</b>					
Restricted Cash and Cash Equivalents	\$ 1,547,125	\$ 1,388,751	\$ 1,478,750	\$ 1,768,574	\$ 3,056,396
Restricted Investments	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Endowments	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Property & Equipment	\$ 129,894,233	\$ 129,417,862	\$ 128,972,885	\$ 128,618,312	\$ 128,223,977
<b>Total Non Current Assets</b>	<b>\$ 135,441,358</b>	<b>\$ 134,806,612</b>	<b>\$ 134,451,636</b>	<b>\$ 134,386,886</b>	<b>\$ 135,280,373</b>
<b>TOTAL ASSETS</b>	<b>\$ 178,238,440</b>	<b>\$ 199,298,339</b>	<b>\$ 196,019,382</b>	<b>\$ 196,436,199</b>	<b>\$ 194,992,712</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred Outflows on Net Pension Liability	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441
Deferred Charge on Refunding	\$ 905,275	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267
<b>TOTAL DEFERRED OUTFLOWS</b>	<b>\$ 4,959,716</b>	<b>\$ 6,389,708</b>	<b>\$ 6,389,708</b>	<b>\$ 6,389,708</b>	<b>\$ 6,389,708</b>

**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

<b>AMARILLO COLLEGE</b>					
<b>INTERNAL UNAUDITED STATEMENT OF NET POSITION, Con't</b>					
<b>FISCAL YEAR 2017 THROUGH DECEMBER 31, 2016</b>					
<b>LIABILITIES AND NET POSITION</b>					
<b>CURRENT LIABILITIES</b>					
Payables	\$ 2,019,177	\$ 1,614,432	\$ 1,903,109	\$ 849,645	\$ 1,212,012
Accrued Compensable Absences - Current	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021
Funds Held for Others	\$ 260,783	\$ 3,118,830	\$ 2,658,948	\$ 3,841,241	\$ 4,040,493
Unearned Revenues	\$ 10,099,415	\$ 21,391,024	\$ 19,444,319	\$ 17,239,371	\$ 15,202,716
Bonds Payable - Current Portion	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000
Capital Lease Payable	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068
Retainage Payable	\$ 30,839	\$ 45,141	\$ 97,853	\$ 218,137	\$ 248,260
<b>Total Current Liabilities</b>	<b>\$ 15,753,303</b>	<b>\$ 29,512,516</b>	<b>\$ 27,447,318</b>	<b>\$ 25,491,483</b>	<b>\$ 24,046,570</b>
<b>NON CURRENT LIABILITIES</b>					
Accrued Compensable Absences - Long Term	\$ 592,123	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122
Deposits Payable	\$ 132,175	\$ 133,275	\$ 135,075	\$ 135,775	\$ 136,675
Bonds Payable	\$ 62,675,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000
Capital Lease Payable - LT	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581
Unamortized Debt Premium	\$ 1,707,579	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052
Net Pension Liability	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837
<b>Total Non Current Liabilities</b>	<b>\$ 80,424,295</b>	<b>\$ 81,945,867</b>	<b>\$ 81,947,667</b>	<b>\$ 81,948,367</b>	<b>\$ 81,949,267</b>
<b>TOTAL LIABILITIES</b>	<b>\$ 96,177,598</b>	<b>\$ 111,458,383</b>	<b>\$ 109,394,985</b>	<b>\$ 107,439,850</b>	<b>\$ 105,995,837</b>
<b>Deferred Inflows</b>					
Deferred Inflows of Resources	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072
<b>TOTAL DEFERRED INFLOWS</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>
<b>NET POSITION</b>					
<b>Capital Assets</b>					
Net Investment in Capital Assets	\$ 62,423,152	\$ 61,946,828	\$ 61,501,852	\$ 61,147,278	\$ 60,752,944
<b>Restricted</b>					
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 386,802	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800
Expendable: Debt Service	\$ 1,958,494	\$ 2,103,830	\$ 2,511,016	\$ 2,912,503	\$ 3,314,994
Other, Primary Donor Restrictions	\$ 7,988,534	\$ 8,641,056	\$ 8,181,525	\$ 8,746,327	\$ 8,511,112
<b>Unrestricted</b>					
Unrestricted	\$ 10,626,504	\$ 17,514,078	\$ 16,795,840	\$ 18,556,076	\$ 18,783,661
<b>TOTAL NET POSITION</b>	<b>\$ 85,883,486</b>	<b>\$ 93,092,592</b>	<b>\$ 91,877,033</b>	<b>\$ 94,248,985</b>	<b>\$ 94,249,511</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

AMARILLO COLLEGE  
Alterations and Improvements  
Projects for Fiscal 2017  
as of November 30, 2016

AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
1	Russell Hall - Paint and Carpet	85,000.00	-	-	Not Started	85,000.00	-	-	85,000.00			
2	Carter Fitness Center - Rework Showers	100,000.00	-	-	Not Started	100,000.00	-	-	100,000.00			
3	Durrett Hall - Replacement of Exterior Doors	29,531.44	-	6,950.50	In Progress	22,580.94	6,950.50	-	29,531.44			
4	Durrett Hall - Office Renovation	4,920.00	-	-	Not Started	4,920.00	-	-	4,920.00			
5	Engineering Building - Asbestos Abatement/Renovation	72,216.57	-	-	Not Started	72,216.57	-	-	72,216.57			
6	Engineering Building - Replacement of Elevator	51,864.00	49,487.51	-	In Progress	2,376.49	49,487.51	-	51,864.00			
7	Engineering Building - Replacement of Exterior Doors	29,722.50	89.34	6,950.50	In Progress	22,682.66	7,039.84	-	29,722.50			
8	Engineering Building - Office Renovations	10,000.00	-	-	Not Started	10,000.00	-	-	10,000.00			
9	Panhandle PBS - HVAC Renovations	162,000.00	2,446.00	32,301.95	In Progress	127,252.05	34,747.95	152,000.00	10,000.00			
10	Ware Student Commons 1st Floor	149,914.86	70,142.15	4,629.81	In Progress	75,142.90	74,771.96	-	123,691.71	26,223.15		
11	CUB - 2nd Floor	55,204.26	93,780.27	4,183.48	In Progress	(42,759.49)	97,963.75	-	53,535.14	1,669.12		
12	Student Service Center - Renovations	33,536.84	24,005.55	11,399.70	In Progress	(1,868.41)	35,405.25	-	33,536.84			
13	Music Building - Elevator Modifications	125,000.00	-	-	Not Started	125,000.00	-	125,000.00				
14	AMoA - Replace Chiller	130,000.00	-	-	Not Started	130,000.00	-	-	130,000.00			
15	WSC - Repave Lot 10	125,000.00	-	3,100.00	In Progress	121,900.00	3,100.00	-	125,000.00			
16	Pedestrian Mall	84,248.47	119,747.59	1,222.75	In Progress	(36,721.87)	120,970.34	-	83,870.77	377.70		
		1,248,158.94	359,698.41	70,738.69		817,721.84	430,437.10	277,000.00	942,888.97	28,269.97	-	-

AMARILLO - WEST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
17	West Campus - Building A - Replace Sewer Line	36,212.59	1,677.47	36,345.16	In Progress	(1,810.04)	38,022.63	-	36,212.59			
18	West Campus - Building A - Upgrades	75,000.00	-	-	Not Started	75,000.00	-	-	75,000.00			
19	West Campus - Building B - HVAC	55,000.00	51,738.00	768.69	In Progress	2,493.31	52,506.69	55,000.00	1,200.00			
20	West Campus - Bldg C - HVAC Renovation	1,200.00	89.93	1,200.00	In Progress	(89.93)	1,289.93	-	1,200.00			
21	West Campus - Allied Health - Repairs	159.11	-	-	Completed	159.11	-	-	159.11			
22	West Campus - Caulking Campus Wide	45,000.00	-	-	Not Started	45,000.00	-	45,000.00				
		212,571.70	53,505.40	38,313.85		120,752.45	91,819.25	100,000.00	112,571.70	-	-	-

AMARILLO - POLK STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
23	Polk Street - B&I Industry Center - New Countertops	17,545.00	-	17,207.00	In Progress	338.00	17,207.00	-	17,545.00			
24	Polk Street - Senior Citizens Center - Renovations	200,000.00	-	-	Not Started	200,000.00	-	-	200,000.00			
		217,545.00	-	17,207.00		200,338.00	17,207.00	-	217,545.00	-	-	-

AMARILLO - EAST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
25	East Campus - Upgrades to Bldg 1400 for EC Housing	17,598.51	15,598.87	3,238.37	In Progress	(1,238.73)	18,837.24	-	17,598.51			
26	East Campus - Student Service Center - Replace Roof	184,957.71	-	-	Not Started	184,957.71	-	-	184,957.71			
27	East Campus - Transportation - Replace Parking Lot	280,000.00	-	-	Not Started	280,000.00	-	-	280,000.00			
28	East Campus - MEC Site - New Parking Lot	267,219.68	84,740.00	164,621.87	In Progress	17,857.81	249,361.87	-	267,219.68			
29	East Campus - Public Service Train Ctr - Building Upgrades	5,513.59	-	-	In Progress	5,513.59	-	-	5,513.59			
30	EC - Harrington Diesel Bay	2,323,349.30	463,081.45	669,417.90	In Progress	1,190,849.95	1,132,499.35	-	2,323,349.30		2,323,349.30	
31	EC - AEDC Aviation Hanger	2,658,838.69	474,879.59	1,087,351.27	In Progress	1,096,607.83	1,562,230.86	-	2,658,838.69		2,658,838.69	
32	EC - New Campus Roadway and Entrance	370,008.01	-	11,722.75	In Progress	358,285.26	11,722.75	-	370,008.01		370,008.01	
		6,107,485.49	1,038,299.91	1,936,352.16		3,132,833.42	2,974,652.07	-	755,289.49	-	5,352,196.00	-

AMARILLO - ALL CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
33	Campus Wide - Carpet Replacement	80,011.88	-	23,509.88	In Progress	56,502.00	23,509.88	23,000.00	57,011.88			
34	Campus Wide - Parking Lot Repairs	50,000.00	-	-	Not Started	50,000.00	-	-	50,000.00			
		130,011.88	-	23,509.88		106,502.00	23,509.88	23,000.00	107,011.88	-	-	-

Dumas - Moore County Campus												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
35	Moore County Campus - Storage Building for Welding	93,650.00	-	-	Not Started	93,650.00	-	-	93,650.00			
		93,650.00	-	-		93,650.00	-	-	93,650.00	-	-	-
		BUDGETED	EXPENSEED	ENCUMBERED		OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
		\$8,009,423.01	\$1,451,503.72	\$2,086,121.58		\$4,471,797.71	\$3,537,625.30	\$400,000.00	\$2,228,957.04	\$28,269.97	\$5,352,196.00	\$0.00



**Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017**

<b>Amarillo College</b>				
<b>Reserve Analysis FY 2017</b>				
<b>As Of 11/30/16</b>				
	<b>Balance as of</b>	<b>Current Fiscal</b>	<b>Ending</b>	
<b>Encumbered Prior to 8/31/16</b>	<b>08/31/2016</b>	<b>Year Activity</b>	<b>Balance</b>	<b>Explanation</b>
Overlapping Purchase Orders	178,496	(110,392)	68,104	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
<b>Subtotal</b>	<b>178,496</b>	<b>(110,392)</b>	<b>68,104</b>	
<b>Board Restricted</b>				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(408,358)	2,091,642	Set-up for facility purchases required but not budgeted
Sim Central	286,503		286,503	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(105,185)	1,109,815	Set-up for East Campus improvements required but not budgeted
SGA	96,153		96,153	Student government prior years revenues over expenses fund balance
Insurance	494,862	(299,898)	194,964	Set-up to cover insurance deductibles and claims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	428,851	(37,769)	391,082	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,207,231		1,207,231	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
<b>Subtotal</b>	<b>9,442,799</b>	<b>(851,210)</b>	<b>8,591,589</b>	
<b>Unrestricted Reserve</b>				
Undesignated Local Maintenance	8,927,209		8,927,209	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,431,474		4,431,474	Auxiliary prior years revenues over expenses fund balance
<b>Subtotal</b>	<b>13,358,683</b>	<b>-</b>	<b>13,358,683</b>	Must leave in Reserve 10% of next year's budget
<b>Total</b>	<b>22,979,978</b>	<b>(961,602)</b>	<b>22,018,376</b>	
<b>Fiscal Year 2016</b>	<b>26,185,015</b>	<b>(3,205,087)</b>	<b>22,979,928</b>	
<b>Fiscal Year 2015</b>	<b>27,440,976</b>	<b>(1,255,961)</b>	<b>26,185,015</b>	
<b>Fiscal Year 2014</b>	<b>26,447,719</b>	<b>993,257</b>	<b>27,440,976</b>	
<b>Fiscal Year 2013</b>	<b>26,677,885</b>	<b>(230,166)</b>	<b>26,447,719</b>	
<b>Fiscal Year 2012</b>	<b>24,021,539</b>	<b>2,656,346</b>	<b>26,677,885</b>	

Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

AMARILLO COLLEGE												
Alterations and Improvements												
Projects for Fiscal 2017												
as of December 31, 2016												
AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
1	Russell Hall - Paint and Carpet	85,000.00	-	-	Not Started	85,000.00	-	-	85,000.00			
2	Carter Fitness Center - Rework Showers	100,000.00	-	-	Not Started	100,000.00	-	-	100,000.00			
3	Durrett Hall - Replacement of Exterior Doors	29,531.44	-	6,950.50	In Progress	22,580.94	6,950.50	-	29,531.44			
4	Durrett Hall - Office Renovation	4,920.00	-	-	Not Started	4,920.00	-	-	4,920.00			
5	Engineering Building - Asbestos Abatement/Renovation	72,216.57	-	-	Not Started	72,216.57	-	-	72,216.57			
6	Engineering Building - Replacement of Elevator	51,864.00	49,487.51	-	In Progress	2,376.49	49,487.51	-	51,864.00			
7	Engineering Building - Replacement of Exterior Doors	29,722.50	89.34	6,950.50	In Progress	22,682.66	7,039.84	-	29,722.50			
8	Engineering Building - Office Renovations	10,000.00	-	-	Not Started	10,000.00	-	-	10,000.00			
9	Panhandle PBS - HVAC Renovations	162,000.00	6,079.08	32,301.95	In Progress	123,618.97	38,381.03	152,000.00	10,000.00			
10	Ware Student Commons 1st Floor	149,914.86	77,121.43	515.74	In Progress	72,777.69	77,637.17	-	123,691.71	26,223.15		
11	CUB - 2nd Floor	55,204.26	100,160.63	475.59	In Progress	(45,431.96)	100,636.22	-	53,535.14	1,669.12		
12	Student Service Center - Renovations	33,536.84	24,005.55	11,399.70	In Progress	(1,868.41)	35,405.25	-	33,536.84			
13	Music Building - Elevator Modifications	125,000.00	-	-	Not Started	125,000.00	-	125,000.00	-			
14	AMoA - Replace Chiller	130,000.00	-	-	Not Started	130,000.00	-	-	130,000.00			
15	Concert Hall Theatre - Art Gallery in Common Area	-	1,601.80	-	In Progress	(1,601.80)	1,601.80	-	1,601.80			
16	WSC - Repave Lot 10	125,000.00	3,100.00	-	In Progress	121,900.00	-	-	125,000.00			
17	Pedestrian Mall	84,248.47	122,139.86	377.70	In Progress	(38,269.09)	122,517.56	-	83,870.77	377.70		
18	Experimental Theatre - Stairway Modifications	-	2,870.00	-	In Progress	(2,870.00)	2,870.00	-	2,870.00			
		1,248,158.94	386,655.20	58,971.68		802,532.06	445,626.88	277,000.00	947,360.77	28,269.97	-	-
AMARILLO - WEST CAMPUS												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
19	West Campus - Building A - Replace Sewer Line	36,212.59	1,677.47	36,345.16	In Progress	(1,810.04)	38,022.63	-	36,212.59			
20	West Campus - Building A - Upgrades	75,000.00	-	-	Not Started	75,000.00	-	-	75,000.00			
21	West Campus - Building B - HVAC	55,000.00	51,738.00	768.69	In Progress	2,493.31	52,506.69	55,000.00	-			
22	West Campus - Bldg C - HVAC Renovation	1,200.00	89.93	1,200.00	In Progress	(89.93)	1,289.93	-	1,200.00			
23	West Campus - Allied Health - Repairs	159.11	-	-	Completed	159.11	-	-	159.11			
24	West Campus - Caulking Campus Wide	45,000.00	-	-	Not Started	45,000.00	-	45,000.00	-			
		212,571.70	53,505.40	38,313.85		120,752.45	91,819.25	100,000.00	112,571.70	-	-	-
AMARILLO - POLK STREET CAMPUS												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
25	Polk Street - B&I Industry Center - New Countertops	17,545.00	1,350.00	17,207.00	In Progress	(1,012.00)	18,557.00	-	17,545.00			
26	Polk Street - Senior Citizens Center - Renovations	200,000.00	-	-	Not Started	200,000.00	-	-	200,000.00			
		217,545.00	1,350.00	17,207.00		198,988.00	18,557.00	-	217,545.00	-	-	-
AMARILLO - EAST CAMPUS												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
27	East Campus - Upgrades to Bldg 1400 for EC Housing	17,598.51	19,461.16	81.00	In Progress	(1,943.65)	19,542.16	-	17,598.51			
28	East Campus - Student Service Center - Replace Roof	184,957.71	-	-	Not Started	184,957.71	-	-	184,957.71			
29	East Campus - Transportation - Replace Parking Lot	280,000.00	-	-	Not Started	280,000.00	-	-	280,000.00			
30	East Campus - MEC Site - New Parking Lot	267,219.68	185,801.04	64,735.83	In Progress	16,682.81	250,536.87	-	267,219.68			
31	East Campus - Public Service Train Ctr - Building Upgrades	5,513.59	-	-	In Progress	5,513.59	-	-	5,513.59			
32	EC - Harrington Diesel Bay	2,323,349.30	577,353.93	637,292.38	In Progress	1,108,702.99	1,214,646.31	-	2,323,349.30			
33	EC - AEDC Aviation Hanger	2,658,838.69	655,680.84	976,974.23	In Progress	1,026,183.62	1,632,655.07	-	2,658,838.69			
34	EC - New Campus Roadway and Entrance	370,008.01	-	11,722.75	In Progress	358,285.26	11,722.75	-	370,008.01			
		6,107,485.49	1,438,296.97	1,690,806.19		2,978,382.33	3,129,103.16	-	755,289.49	-	5,352,196.00	-
AMARILLO - ALL CAMPUS												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
35	Campus Wide - Carpet Replacement	80,011.88	-	24,747.88	In Progress	55,264.00	24,747.88	23,000.00	57,011.88			
36	Campus Wide - Parking Lot Repairs	50,000.00	-	-	Not Started	50,000.00	-	-	50,000.00			
		130,011.88	-	24,747.88		105,264.00	24,747.88	23,000.00	107,011.88	-	-	-
Dumas - Moore County Campus												
PROJECT BUDGETING						SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
37	Moore County Campus - Storage Building for Welding	93,650.00	-	-	Not Started	93,650.00	-	-	93,650.00			
		93,650.00	-	-		93,650.00	-	-	93,650.00	-	-	-
		BUDGETED	EXPENSEED	ENCUMBERED		OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
		\$8,009,423.01	\$1,879,807.57	\$1,830,046.60		\$4,299,568.84	\$3,709,854.17	\$400,000.00	\$2,233,428.84	\$28,269.97	\$5,352,196.00	\$0.00



Minutes of the Amarillo College Board of Regents Regular Meeting of January 24, 2017

<b>Amarillo College</b>				
<b>Reserve Analysis FY 2017</b>				
<b>As Of 12/31/16</b>				
	<b>Balance as of</b>	<b>Current Fiscal</b>	<b>Ending</b>	
<b>Encumbered Prior to 8/31/16</b>	<b>08/31/2016</b>	<b>Year Activity</b>	<b>Balance</b>	<b>Explanation</b>
Overlapping Purchase Orders	178,496	(110,392)	68,104	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
<b>Subtotal</b>	<b>178,496</b>	<b>(110,392)</b>	<b>68,104</b>	
<b>Board Restricted</b>				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(436,664)	2,063,336	Set-up for facility purchases required but not budgeted
Sim Central	286,503		286,503	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(210,108)	1,004,892	Set-up for East Campus improvements required but not budgeted
SGA	96,153		96,153	Student government prior years revenues over expenses fund balance
Insurance	494,862	(299,898)	194,964	Set-up to cover insurance deductibles and claims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	428,851	(50,358)	378,493	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,207,231		1,207,231	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
<b>Subtotal</b>	<b>9,442,799</b>	<b>(997,029)</b>	<b>8,445,770</b>	
<b>Unrestricted Reserve</b>				
Undesignated Local Maintenance	8,927,209		8,927,209	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,431,474		4,431,474	Auxiliary prior years revenues over expenses fund balance
<b>Subtotal</b>	<b>13,358,683</b>	<b>-</b>	<b>13,358,683</b>	Must leave in Reserve 10% of next year's budget
<b>Total</b>	<b>22,979,978</b>	<b>(1,107,421)</b>	<b>21,872,557</b>	
<b>Fiscal Year 2016</b>	<b>26,185,015</b>	<b>(3,205,087)</b>	<b>22,979,928</b>	
<b>Fiscal Year 2015</b>	<b>27,440,976</b>	<b>(1,255,961)</b>	<b>26,185,015</b>	
<b>Fiscal Year 2014</b>	<b>26,447,719</b>	<b>993,257</b>	<b>27,440,976</b>	
<b>Fiscal Year 2013</b>	<b>26,677,885</b>	<b>(230,166)</b>	<b>26,447,719</b>	
<b>Fiscal Year 2012</b>	<b>24,021,539</b>	<b>2,656,346</b>	<b>26,677,885</b>	