

**AMARILLO COLLEGE BOARD OF REGENTS  
MINUTES OF REGULAR BOARD MEETING  
FEBRUARY 28, 2017**

**REGENTS PRESENT:** Ms. Michele Fortunato, Chair; Dr. Paul Proffer, Vice-Chair; Mr. Jay Barrett; Mr. Patrick Miller; Mr. Johnny Mize

**REGENTS ABSENT:** Ms. Anette Carlisle; Mr. Dan Henke, Secretary; Dr. Neal Nossaman; Dr. David Woodburn

**CAMPUS REPRESENTATIVES PRESENT:** None

**CAMPUS REPRESENTATIVES ABSENT:** Mr. Michael Kitten, Representative for the Hereford Campus; Mr. Mike Running, Representative for the Moore County Campus

**OTHERS PRESENT:** Mr. Robert Austin, Vice President of Student Affairs; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Chief of Staff; Ms. Lyndy Forrester, Vice President of Employee and Organizational Development; Mr. Chris Hays, Interim Vice President of Communications and Marketing; Dr. Russell Lowery-Hart, President; Mr. Steve Smith, Vice President of Business Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Mr. James Baker – Community Member in support of Scott Beckett  
Ms. Rebecca Baker – Community Member in support of Scott Beckett  
Mr. Ron Balaskovitz – Amarillo Globe News Reporter  
Mr. Kevin Ball – Director of Station Operations, KACV-TV  
Mr. Scott Beckett – Music Instructor  
Ms. Joy Brenneman – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents  
Mr. Joel Carbajal – Student in support of Scott Beckett  
Dr. Tamara Clunis – Interim Vice President of Academic Affairs  
Mr. Wes Condray – Director of Communications and Marketing  
Ms. Megan Eikner – Dean of Technical Education  
Ms. Meagan Ferguson – Presidential Honors Student  
Ms. Nancy Forrest – Faculty Senate President  
Ms. Jenna Gibson – The Ranger, student publication  
Ms. Jill Gibson - AC Honors & Presidential Scholars Program Co-Coordinator  
Mr. Taylor Gray – Presidential Honors Student  
Ms. Toni Gray – Dean of Continuing Education  
Ms. Lesley Ingham – AC Honors & Presidential Scholars Program Co-Coordinator  
Ms. Sally Jennings – Board of Regents Candidate  
Mr. Terry Kleffman – Chief Information Officer  
Mr. Frankie Martinez – Presidential Honors Student  
Ms. Mary Clare Munger – Dept. Chair/Asst. Professor, Education and Child Development  
Ms. My Nguyen – Presidential Honors Student  
Ms. Natalie Ocegueda – Presidential Honors Student  
Ms. Chelsea Rhodes – Presidential Honors Student  
Mr. David Robles – Vice President, Student Government Association  
Mr. Mark Rowh – Dean of Health Sciences  
Mr. Danny South – Board of Regents Candidate  
Mr. Robert Taylor – Amarillo College Police Office  
Mr. Thomas Warren, III – Amarillo Pioneer publication; Board of Regents Candidate  
Mr. Collin Witherspoon – Director of Decision Analytics and Institutional Research  
Mr. Alfonso Zambrano – Board of Regents Candidate  
Other Community Members and students in support of Scott Beckett

## STATUS UPDATE

The Status Update meeting was called to order at 6:04 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents. She announced that a quorum was present.

### **BELLWETHER AWARD**

Ms. Fortunato showed the Bellwether Award to the Regents and congratulated all who were involved. Three thousand colleges applied in three categories. Amarillo College won in the Planning, Finance, and Governance category, which is in the purview of the Board, for its Poverty Initiative. She thanked the entire college as everyone contributes to this through a systemic and total culture change. Our data reflects that it is working. As a result of this honor the college is getting invitations from across the country to give this presentation at their colleges and requests from colleges to visit Amarillo College. Dr. Lowery-Hart, Cara Crowley, and Jordan Herrera just returned from giving the presentation at the DREAM Convention in San Francisco. The presentation will also be shared at the American Association of Community Colleges Convention in New Orleans and with the Texas Higher Education Coordinating Board.

### **AMARILLO ECONOMIC DEVELOPMENT CORPORATION – INC.**

Kevin Ball reported that we have been working with the Amarillo Economic Development Corporation on a business and marketing program. The goal of the project is to effectively market and engage people outside our area with Amarillo and put Amarillo on the map as a destination for entrepreneurs to either set up shop or expand in our area. Panhandle PBS and Amarillo College will be working with community collaborators. An invitation for a big kick off event will be coming in the near future.

### **PRESIDENTIAL SCHOLARS TRIP TO JAPAN**

Co-Coordinator for the Presidential Scholars Program, Jill Gibson and Lesley Ingham, began the presentation with a video of the trip to Japan the Scholars took in January. The students then shared some of what they learned on the trip. They were able to explore the country. During their visit to Hiroshima, where their tour guides were victims of the bomb, the students were able to gain a greater understanding of that event. Through visiting the many shrines and temples in the country and the old capital of Keota, they learned about the culture of the people. The country was very clean and they take good care of animals which were unafraid of people. They found the people friendly and kind. They visited a nursing home where they gave the residents bandanas and also had dinner with a group of Japanese college students one evening. They learned more about themselves, gained some independence and self-reliance, and discovered that there are endless possibilities as they enter adulthood and life after college. They thanked Amarillo College and all who made this trip possible for them.

### **STUDENT GOVERNMENT ASSOCIATION REPORT**

David Robles, Student Government Association Vice President, informed the Board that there would be a leadership retreat at Talon Point during the upcoming weekend. Students attending will learn more about themselves, how to work with others who are different, and how to grow together. He explained that the scarves hanging around the campus were inspired by Nav, the poet, who suggested that they look into the homeless population of Amarillo. This project expanded from 20 scarves to more than 200 scarves, beanies, and gloves and was covered by the local news. SGA donated these items to three different shelters. Next month, they will attend the Student Government Convention in Houston along with 350 students and advisors from across Texas. Here they will attend leadership workshops and participate in competitions. This year they have been nominated for Chapter of the Year and Student of the Year. Last year, AC's SGA was first in both categories.

**Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016****REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC AFFILIATES****Executive Committee** – report by Fortunato, Proffer, Henke

No report.

**AC Foundation** – report by Woodburn, Henke, Barrett

Mr. Barrett reported that the Presidential Honors Students also gave their presentation at the ACF meeting. The financial audit was good. There are \$36M in assets which is remarkable for a community college. \$194,000 in donations were received in February. They anticipate spending will be increased over last year.

**Amarillo Museum of Art (AMoA)** – report by Fortunato, Lowery-Hart

Ms. Fortunato reported that the gala was successful and the *Achievement in Art: The Collection of Montgomery H.W. Ritchie Exhibit* will be up through March 26, 2017. Commemorative books of the exhibit are for sale in the museum and she presented the Board members with a copy.

**Panhandle PBS** – report by Nossaman, Miller

Panhandle PBS has a new Director of Development and Community Engagement, Joyce Knight, who comes with extensive experience in non-profit development at Catholic Charities of the High Plains. Mike Smith has joined Panhandle PBS as Children and Education Content Producer. He brings 15 years of award-winning media experience, most recently as a business reporter with the Houston Chronicle. Hilary Hulseley has also been hired as Digital Communications Coordinator and will be focusing on increasing the online and social media presence in the Panhandle. Hilary is also adjunct faculty in the Matney Mass Media Program at Amarillo College. Cullen Lutz, Community Outreach Coordinator, has received a grant of \$30,000 from the Mary E. Bivins Foundation in support of the local efforts of Panhandle PBS community engagement surrounding Ken Burns' *The Vietnam War* project this fall. In the area of social media, Facebook "likes" have increased from 5,800 in February 2015 to 7,900 in February of 2017. Likewise, Facebook's "reach" has dramatically increased during the same time period from 1,000 to 50,000. The next meeting will be held on March 21, 2017.

**Tax Increment Reinvestment Zone (TIRZ)** – report by Woodburn

No Report.

**Amarillo Foundation for Education and Business** – report by Proffer-Chair, Mize, Carlisle, Running

No Report.

**East Property Family Housing Committee** – report by Mize-Chair, Proffer, Barrett, Kitten

No Report.

**Standing Policies & Procedures Committee** – report by Carlisle-Chair, Fortunato, Woodburn

In the absence of Ms. Carlisle, Mark White noted that she recommends the Board write an internal operating policy. Work on that project will begin soon.

**Finance Committee (AC Investment, Potential Lease & Sales Opportunities)** – report by Henke-Chair, Proffer, Mize, Kitten

No Report.

**Legislative Affairs Committee** – Carlisle-Chair, Miller, Nossaman, Barrett

Ms. Carlisle had prepared a handout for the Board discussing the trip to Austin by several members of the Board and Mark White for Panhandle Days. Those who went agreed that it was a wonderful thing in which to participate. Mr. Barrett highlighted the meeting with Chairman Lozano who was engaged, welcoming, asked good questions, and made community colleges feel included in the

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discussions. Mr. Mize expressed that one of the most important things communicated to legislators was AC's model of partnership with WTAMU and AISD. Mr. Miller noted that the conversations with the legislators or their staff were good and gave a better understanding to the process.

**Community College Association of Texas Trustees (CCATT)** – report by Barrett

Mr. Barrett noted that CCATT and the Texas Association of Community Colleges work closely together at this time of year. The next meeting will be a conference this upcoming Friday. TACC has been asked to give testimony at upcoming hearings on access, affordability, and success. He gave the Board copies of CCATT's Momentum 2021 brochure. Community colleges are at the heart of higher education and K-12 and momentum is shifting to community colleges as the college of first choice.

**Nominating Committee** – Nossaman-Chair, Proffer, Barrett

No Report.

**NO EXCUSES 2020**

The student video showed that another student has withdrawn. He was first-generation, PELL eligible, Hispanic, in the 20-25 age group, and enrolled in a transfer program. AC does contact students who leave when possible.

Mr. Witherspoon presented cumulative attrition data for first time in college students who began in Fall 2013 (not including dual credit students). He tracked students over a three year period who did not receive a degree, certificate, or transfer. 2,013 FTIC students began in Fall 2013 and 865, or 54%, did not complete within three years. He reviewed his breakdown of the data by race/ethnicity, gender, enrollment status, age, first generation, PELL status, and Development Education. While there were more women initially enrolled in the Fall of 2013, more of them were lost during the three years than men. Likewise, more students in the 19-24 age bracket did not complete. The data reflects that subsequent cohorts are on the same track to lose just as many students. We have a good understanding of which students are leaving and when, but not the why. Life barriers, gender, and age are all part of the issue but not all.

Mr. Witherspoon is chairing an At-Risk Student Task Force which is working with the First Year Experience Committee. They are developing risk-factor criteria which may help determine which students are at the greatest risk before they start. They will determine who should receive this list and will focus on FTIC students who are 19 to 24 years of age. It was noted that there are some students who simply will not complete in spite of support systems in place, but that AC's responsibility is to the students regardless of his or her intention to stay. Financial Aid as a paycheck was briefly mentioned.

**HIRING FREEZE**

Dr. Lowery-Hart noted that the State's proposed hiring freeze has been rescinded for Community Colleges.

**The status update meeting adjourned at 7:17 p.m.**

## REGULAR BOARD MEETING

The Regular Meeting was called to order at 7:25 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents.

### **WELCOME**

Ms. Fortunato welcomed all in attendance. A quorum was still present. She reviewed the rules for members of the public who wish to address the Board. They must have completed a card stating their name and item about which they wish to speak. They are allowed three minutes and only one person in a group may speak on the same matter. Open meeting laws require that an item must be on the agenda before the Board can comment and the Board may not address employee complaints.

### **PUBLIC COMMENTS**

Mr. Wes Condray introduced Joel Carbajel who is in his second year at Amarillo College. He is a member of the Blue Blazers and is in the Recording Arts Program. He shared a personal story of how he came to understand that his life's work will be in the area of creative technologies. He spoke on behalf of Scott Beckett and the Recording Arts Program and feels that the knowledge he has gained from Scott and the program has resulted in his being promoted to head of sound at the Tascosa Road Fellowship Church.

James Baker spoke next on behalf of Scott Beckett and the Amarillo Wind Ensemble. Mr. Baker is an adult student at Amarillo College and a member of the Ensemble. He stated that the Ensemble is active in the community and participates in fund-raisers that give back to the community. He said that he was speaking to plead the case for Scott Beckett who he sees as a leader who is interested in the community, a go-getter, and good employee. He then presented the Board with a petition put together by the Amarillo Wind Ensemble asking the Board to review Mr. Beckett's employment.

There were no other public comments.

### **MINUTES APPROVED**

Minutes of the regular meeting of January 24, 2017 had been provided to the Regents prior to this meeting. There was no discussion.

**Mr. Miller moved, seconded by Mr. Mize, to approve the minutes. The motion carried unanimously.**

### **CONSENT AGENDA APPROVED**

#### **A. APPOINTMENTS:**

##### Administrators

##### **Hepler, Shane E. – Director of Programming Services, Programming**

Effective Date: January 9, 2017

Salary: \$97,000/year for 12 months full time

Qualifications: Associate's Degree

Experience: Eighteen years related experience

Replacement for: New Position from salary savings

Bio: Shane Hepler received his Associate's Degree in Applied Science majoring in Network Software Systems and Networking from Amarillo College. Shane has approximately 18 years of related

experience as Director of IT Infrastructure with Hastings Entertainment and as IT Project Manager with BSA Hospital.

**Stidham, David – Director of Physical Plant, Physical Plant General Services**

Effective Date: January 4, 2017  
Salary: \$88,000/year for 12 months full time  
Qualifications: Bachelor's Degree  
Experience: Eighteen years related experience  
Replacement for: Bruce Cotgreave  
Bio: David Stidham received his Bachelor's Degree in Mechanical Engineering from Texas Tech University in Lubbock, Texas. He also has had college courses in Metallurgy from Odessa/UTPB in Odessa, Texas. He has years of experience as Director of Manufacturing and Operations with Forum Energy in Fort Worth, Texas and as Area Manager II with Cameron in Odessa and Pampa, Texas.

**Faculty**

**Harrison, Gregory Allen – Instructor, Welding Technology**

Effective Date: January 3, 2017  
Salary: \$25,880 for 4.5 months full time  
Qualifications: Associate's Degree  
Experience: More than 20 years' experience  
Replacement for: Jacob Larrie Black  
Bio: Gregory Harrison received his Associate's Degree in Applied Science in Welding/Industrial from Amarillo College in Amarillo, Texas. He has many years of experience in layout work, welding pipelines, and packing houses using MIG and TIG type welding. Gregory has supervisory experience working as a Lieutenant with the Texas Department of Corrections where he also gained experience as in instructor.

**Hutcherson, Tanner "Seth" – Industrial Tech Instructor, Industrial Technology-MCC**

Effective Date: January 9, 2017  
Salary: \$21,591 for 4.5 months full time  
Qualifications: Certifications in GE Installation, OSHA 10, OSHA 15, CPR & First Aid, Siemens wind turbine installation and maintenance.  
Experience: More than 10 years' experience  
Replacement for: Brad Williams  
Bio: Tanner Hutcherson has received several certifications in industrial related fields and has many years' experience working in these fields. He worked as Mechanical/Electrical Superintendent with Signal Wind Energy in Chattanooga, Tennessee. He worked to oversee quality and final inspections of wind turbines with Siemens Energy in Orlando, Florida. Tanner worked with ISC Contractors as Electrical Superintendent in League City, Texas and as Lead Electrical Superintendent with Abengoa Bio Energy in Hugoton, Kansas.

**Muna, Sabera C. – Instructor, Mathematics**

Effective Date: January 9, 2017  
Salary: \$23,226 for 4.5 months full time  
Qualifications: Master's Degree in Pure Mathematics and Applied Mathematics  
Experience: Five years related experience  
Replacement for: Penelope Davies  
Bio: Sabera Muna received her Bachelor of Science - Major in Mathematics at Sylhet M.C. College in Tilagarh, Sylhet, Bangladesh, a Master of Science - Major in Pure Mathematics from University of Chittagong in Chittagong Bangladesh, and a Master of Science - Major in Applied Mathematics from Northeastern Illinois University in Chicago, Illinois. She has 5 years related experience working as a part time tutor and instructor for Harold Washington College in Chicago, Illinois.

**Piech, Matthew J. – Instructor, English as a Second Language**

Effective Date: January 3, 2017  
Salary: 37,254/4.5 months  
Qualifications: Bachelor's and Master's Degrees  
Experience: More than 10 year related experience  
Replacement for: Carol Summers (new position at AC)  
Bio: Matthew Piech has a Bachelor's Degree in English. He also received a Master's Degree majoring in Teaching English to Speakers of Other Languages, a Master's degree majoring in Adult Education and Distance Learning. Mr. Piech has years of related experience as an Education Program Specialist with the Arizona Department of Education, as an ESL/EFL Instructor and Curriculum Developer with Defense Language Institute English Language Center in JBSA Lackland, Texas, as an ESL/ESOL Instructor with Central New Mexico Community College in Albuquerque, New Mexico, and as an ESL Instructor with ASA College in North Miami Beach, Florida.

**B. BUDGET AMENDMENTS:**

The Budget Amendments are attached at page 133.

**Dr. Proffer moved, seconded by Mr. Miller, to approve the consent agenda. The motion carried unanimously.**

**POLICY FOR SENATE BILL 11 "CAMPUS CARRY" APPROVED**

The policy for Amarillo College to address Senate Bill 11 ("Campus Carry") has been approved by President's Cabinet and is attached at page 134 through 136. The deadline for implementation is August 1, 2017.

Dr. Lowery-Hart noted that it is important to remember that this is a law and AC must comply. Universities were required to implement this last year and Amarillo College has studied those that have been implemented. Exceptions were made where children under 18 are present most of the time – child care, gym dance. The Amarillo Museum of Art Advisory Board requested that the museum be included as there are young students taking classes at the museum most days.

Ms. Forrester reviewed the process the college went through to determine its policy. A task force of faculty, cabinet members, administrators, staff, students, and continuing education staff was

appointed in August of 2016. February 25, 2016, a survey was sent to all faculty and staff to gather input. On August 1, 2016, WTAMU's policy was implemented with no media inquiries. AC's policy was written in January 2017 keeping in mind that the statute allows for very few exceptions. The policy was approved by the President's Cabinet on January 31 and several town hall meetings were held to answer questions and receive additional feedback. One final change was made in the policy today removing the restriction regarding testing centers as it was confusing. The new policy will replace the one currently in the Board Policy Manual. Once the policy is approved by the Board, it will be submitted to the legislature and signage, which is very specific, will be completed. It was noted that since "campus carry" has been implemented for universities, there has only been one minor incident; otherwise, it has not been problematic.

**Dr. Proffer moved, seconded by Mr. Mize, to approve the "Campus Carry" policy. Mr. Miller opposed. The motion carried by majority.**

### **TITLE V PURCHASE OF COLLABORATIVE WORKSTATIONS, TECHNOLOGY, AND LAP TOP COMPUTERS APPROVED**

Amarillo College requests approval from the Board of Regents to 1) purchase collaborative workstations for the AC Success Center; 2) update technology for one East Campus – Academic Classroom Center collaborative computer lab to support technical core course redesign and course pilots; and 3) update technology in one Parcels Hall classroom to support gateway core course redesign and course pilots, which may include Speech, First Year Seminar, and others supported by Title V funds.

All items for these technology purchases and updates are being funded by the US Department of Education Title V grant (award number P031S150029). Purchases will be completed after approval from the US Department of Education has been granted. Items will be purchased through one of the following methods: competitive quote process; direct purchase from an AC approved cooperative purchasing contract; formal bid process; or sole source provider. All of these methods meet the requirements for a competitive procurement process as mandated by AC's internal procedure, state requirements, and federal Uniform Grant Guidance regulations.

Items requested in this approval support the Title V grant initiatives 1, 2, and 3. Classroom technology will be purchased to support grant initiatives 1 and 2: *Improve foundational success and progress*; and *Improve success in high-risk gateway courses*. Collaborative workstations to support the Success Center will be purchased to support grant initiative 3: *Develop support for foundational success and comprehensive advising systems*

A table describing items to be purchased locations and maximum allowable cost is attached at page 137.

Dr. Clunis reviewed the above described purchase request. This will provide much needed technology for Developmental Education work and will be located on the 3<sup>rd</sup> floor and in the basement of the Ware Student Commons and at the East Campus Academic Computing Center. It will upgrade space with collaborative equipment and create another TILE classroom, similar to Room 212 in the Ware Student Commons, in Parcels Hall. All purchases are grant funded.

**Mr. Miller moved, seconded by Mr. Barrett, to approve these Title V Grant purchases. The motion carried unanimously.**



**ESTABLISHMENT OF THE AMARILLO COLLEGE MEDI PARK CAMPUS AND THE OPERATION OF THE HAGY CENTER FOR YOUNG CHILDREN APPROVED**

Pursuant to Education Code Section 130.251, the Board may wish to establish and operate a branch campus as described above.

Mr. White introduced Ms. Mary Clare Munger to discuss this opportunity with the Board which they heard about late last year or early January. The building is located directly across the street from the Discovery Center and the new playground for children. She showed the Board a mock-up of the new sign. The Child Development Lab School on AC's West Campus is nationally accredited but only serves a small number of children and was created as a model to support academic programs and is connected to curriculum. This new initiative will serve three times as many children. Data reflects that child care is one of the top barriers to student completion. It will offer early drop off and late pickup and will be offered to Amarillo College students and especially those in clinicals for their Allied Health programs and Nursing. Employees working in the hospital district will also be able to use the child care facility for a fee. It will start with a licensed initiative and move towards national accreditation.

The AAF Community Health Foundation assumed ownership of this facility which was previously leased to a for-profit group. AC's use of the facility is a perfect partnership with AAF who will lease the building for \$1.00/year and provide some initial funds toward renovation. This is the proper time to designate this location as a campus because it will house classes and practicums at some time in the future. AC has received the "go-ahead" from SACS because it is not a substantive change and THECB has indicated that there is no formal application needed. In the future, holding classes on this campus may require notifying SACS. Parental education will also be provided. A NWTB survey indicated that 24-hour care was not needed. BSA has also been included in the conversation but did not indicate a need for services.

Mr. Smith provided financial projections. Amarillo College students will receive a discounted rate and summer rates will apply. Using current expenses, he projects a "break-even" model. Other models reflect a profit of about \$45,000. The facility will hire work study students wherever possible and could be a potential lab site for education students.

Ms. Munger credited Regent Barrett for all of his contributions to make this happen. The West Campus lab school will be the training center. If the Board approves this item, work on the center could start as early as tomorrow, March 1, with a soft opening in June. The inspections have been satisfactory and most of the costs for improvements will be covered by the funds provided by the AAF. AC's Physical Plant staff will be able to do many of the needed repairs and painting. The maximum capacity is 85 children at one time but could touch more children due to the early drop off and late pick up times.

**Mr. Miller moved, seconded by Mr. Mize, to approve the establishment of the Amarillo College Medi Park Campus and the Hagy Center for Young Children. The motion carried unanimously.**

**LEASE AGREEMENT BETWEEN AAF COMMUNITY HEALTH FOUNDATION (LESSOR) AND AMARILLO COLLEGE (LESSEE) FOR THE PROPERTY AT 1301 STREIT DRIVE, AMARILLO TEXAS 79106; AMARILLO MEDICAL CENTER #13, LOT 02H BLOCK 0003, POTTER COUNTY, TEXAS APPROVED**

Prior to the meeting the Board was provided a draft of this lease agreement. Mr. White stated that it has now been completed. This is a three-year lease which subsequently renews automatically for a year at a time for \$1.00/year. The Amarillo Area Foundation will provide Amarillo College \$100,000 to be used only for refurbishing the building. AAF will carry insurance on the building and Amarillo College will carry all other insurance including operations insurance. Amarillo College will be

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responsible for all repairs and upkeep of the property. The building has new heating, air conditioning, and water heater. The property includes the building, front yard, and small playground in the back. The AAF has reserved \$27,000 in the account for unforeseen costs.

**Mr. Barrett moved that Amarillo College's Vice President of Business Affairs be authorized to enter into a lease agreement between AAF Community Health Foundation, as lessor, and Amarillo College, as lessee, for the property at 1301 Streit Drive, Amarillo, Texas for an initial term of 36 months, at the rental rate of \$1.00 per year, and upon such other terms and conditions as provided in the draft lease that has been provided to the regents. Mr. Miller seconded the motion and the motion carried unanimously.**

**POLICY FOR NAMING OPPORTUNITIES**

As Regent Henke was unable to be at this meeting, no action will be taken. There is no change to the policy, but he has suggested that the Board annually designate 4 to 5 buildings or programs that would require Board approval. Examples noted were the Nursing Program, an entire campus, etc. Mr. White, along with Board members, will work on this over the next month and place it on the Board Agenda for the March 2017 meeting.

**FINANCIAL REPORT APPROVED**

The January 2017 financial statements are attached at pages 138 through 146.

Mr. Smith reviewed the balance sheet which reflects the closed 2016 financials and the progression of each month moving forward. He noted total assets, outflows, liabilities, and deferred inflows and stated that the college has a net position of \$91M. The income statement reflects the total college information based on the auditors' categories. The operating expenses show a breakdown of each category reviewed. The college appears to be on track to be slightly better than last year and could have a slight increase.

**Mr. Miller moved, seconded by Mr. Barrett, to approve the January Financial Report. The motion carried unanimously.**

**ADJOURNMENT**

The meeting was adjourned at 8:34 p.m.

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Daniel E. Henke, Secretary

**AMARILLO COLLEGE  
BUDGET AMENDMENTS  
February 28, 2017**

- |           |  |               |
|-----------|--|---------------|
| <b>1.</b> | <b>AC Hinkson Memorial Campus – transfer of funds to cover expenses of supplies.</b>                 |               |
|           | Increase Professional Truck Operations Continuing Education – Supplies Pool                          | \$10,000.00   |
|           | Increase Professional Truck Operations Continuing Education – Travel Pool                            | \$ 5,000.00   |
|           | Increase Institutional Operations – Supplies Pool  | \$ 5,000.00   |
|           | Decrease Industrial Technology – Appointed Personnel Pool  | (\$20,000.00) |
| <b>2.</b> | <b>Technical Education Division – transfer of funds to cover expenses of personnel.</b>              |               |
|           | Increase Industrial and Transportation Technology Division – Non-Appointed Personnel Pool            | \$25,676.00   |
|           | Decrease Welding – Appointed Personnel Pool  | (\$15,770.00) |
|           | Decrease Career and Technical Educational Specialized Training – Non-Appointed Personnel Pool        | (\$ 9,906.00) |
| <b>3.</b> | <b>Vice President of Academic Affairs – transfer of funds to cover expenses of dental equipment.</b> |               |
|           | Increase Dental Clinic – Capital Equipment Pool  | \$17,015.86   |
|           | Decrease Career Clusters – Other Pool  | (\$17,015.86) |

**CONDUCT ON COLLEGE DISTRICT PREMISES****GDA****WEAPONS**

Law enforcement personnel attending classes on any campus of Amarillo College are entitled to full privileges of students of the college and may carry their weapons on the campuses. Unless those law enforcement personnel authorized to carry firearms are in uniform or otherwise identified as law enforcement, weapons must be concealed.

Students may not bring to any campus or a college-related activity any weapons prohibited by law or identified below:

1. Fireworks or explosives of any kind,
2. Clubs,
3. Razors or illegal knives,
4. Chains,
5. Martial arts throwing stars, and
6. Any other object, including college supplies, used in a way that threatens or inflicts bodily injury on another person.

The possession or use of articles not generally considered to be weapons may be prohibited when the college President, or designee, determines that a danger exists for any student, college employee, or college property by virtue of possession or use.

Lockers and cars parked on college premises may be inspected by college personnel if there is reasonable cause to believe they contain weapons.

**CONCEALED HANDGUNS**

This rule provides guidelines for the legal carrying of concealed firearms on all campuses of Amarillo College by those with a license to do so, including prohibitions in certain areas of campus, effective August 1, 2017.

This rule was written to comply with Texas Government Code § 411.2031. This statute allows for each junior college president to consult with students, faculty, and staff to determine any areas that would be prohibited from concealed carry due to specific considerations for the safety of our campus community. This rule establishes those areas.

**PROCEDURES AND RESPONSIBILITIES**

1. The College President established this rule after consulting with Amarillo College students, staff and faculty about the nature of the student population, specific safety considerations, and the uniqueness of the campus environment. The Board of Regents, as required by law, reviewed these rules.

2. A handgun license holder, under Chapter 411, Texas Government Code, may carry a concealed handgun on or about the license holder's person while the license holder is on any campus of Amarillo College or in an Amarillo College vehicle, unless prohibited by state or federal law or this rule. The open carrying of a handgun on campus is prohibited. Licensed peace officers are authorized by law to carry firearms at all times.
3. Amarillo College enforces state law regulating firearms on campus. This enforcement occurs in two ways. First, campus police or other applicable law enforcement agencies will investigate and take appropriate action, including referral for criminal prosecution when violations occur. Second, Amarillo College will consider any violation of state law regulating firearms to be a violation of Amarillo College policy. Accordingly, such a violation is subject to disciplinary action under rules applicable to students, faculty, and staff.

### **RULES APPLICABLE TO CARRYING A CONCEALED HANDGUN ON CAMPUS**

1. State Law Prohibitions – A license holder is responsible for complying with the applicable state law prohibitions.
2. Federal Law Prohibitions – A license holder is responsible for complying with the applicable federal law prohibitions.
3. Other Prohibited Campus Premises – A license holder is also prohibited from carrying a concealed handgun on the following campus premises:
  - a. the Hagy Center for Young Children on the Medi-Park Campus,
  - b. the Child Development Lab on the West Campus,
  - c. the Gymnastics/Dance Facility on the West Campus,
  - d. the Amarillo Museum of Art on the Washington Street Campus,
  - e. the Carter Fitness Center on the Washington Street Campus,
  - f. Any premises where the college, as determined or approved by the President as necessary for campus safety, gives effective notice on a temporary basis pursuant to Section 30.06, Penal Code. For this rule, the term “owner of the property” in Section 30.06(b), Penal Code, means the President of the college. No college employee is “someone with apparent authority to act for the owner” for purposes of Section 30.06(b), Penal Code. All notices under Section 30.06, Penal Code, will be institutional notice, conform to Sections 46.03 and 46.035, Penal Code, and apply equally to all handgun license holders, and
  - g. Any premises on campus leased by the college to a third party, if the third party determines to prohibit the concealed carry of handguns on the premises and provides effective notice pursuant to Section 30.06, Penal Code.
4. At all premises where concealed carry is prohibited, Amarillo College must give effective notice under Section 30.06, Penal Code. Signage shall be placed in conspicuous areas

(entrances). Notice that is given on a card, document, or sign must contain the following language:

***Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.***

***De conformidad con la Sección 30.06, Código Penal (violación por el titular de la licencia con una pistola oculta), una persona licenciada bajo el Subcapítulo H, Capítulo 411, Código de Gobierno (ley de licencias arma de mano), no puede entrar en esta propiedad con una pistola oculta.***

All signage must meet the minimum requirements:

- a. Include the above italicized language in both English and Spanish,
- b. Use contrasting colors, block letters, at least one inch in height,
- c. Be displayed in a conspicuous manner clearly visible to the public, and
- d. Must be approved by the President.

## **VIOLATIONS**

Students found to be in violation of these policies shall be subject to appropriate disciplinary action, including suspension. Refer to FMA.

## **REVIEW OF POLICY**

Each even numbered year, AC shall review this policy as follows:

- a. The Vice President for Employment and Organizational Development shall review prohibited campus premises and provide recommendations on new locations designated as prohibited.
- b. Any changes to this policy, shall be submitted to the Board of Regents for approval.
- c. The President shall submit a report to the Texas Legislature by September 1st of each even numbered year describing Amarillo College's rules, regulations, or other provisions and justifications on carrying of concealed weapons on campus. A copy of the report shall be provided to the Board of Regents.

**TITLE V PURCHASE OF COLLABORATIVE WORKSTATIONS, TECHNOLOGY, AND LAP TOPS**

<b>Items and Locations</b>	<b>Maximum Cost Allowable</b>
Collaborative Workstations for AC Success Center, Washington Street Campus (10 workstations)	\$ 125,000.00
Collaborative Computer Lab technology for East Campus (1 computer lab)	\$ 55,300.00
Collaborative Classroom technology for Parcels Hall (1 classroom)	\$ 46,507.00
Laptop cart and 25 laptops to support Parcels Hall collaborative classroom and Developmental Education/First Year Seminar redesigned courses (2 carts)	\$ 61,019.94
<b>Total Maximum Amount of Expenditures</b>	<b>\$ 287,826.94</b>





## Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF NET POSITION - Con't						
FISCAL YEAR 2017 THROUGH JANUARY 31, 2017						
LIABILITIES AND NET POSITION						
<b>CURRENT LIABILITIES</b>						
Payables	\$ 2,019,177	\$ 1,614,432	\$ 1,903,109	\$ 849,645	\$ 1,212,012	\$ 914,085
Accrued Compensable Absences - Current	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021
Funds Held for Others	\$ 260,785	\$ 3,118,830	\$ 2,658,948	\$ 3,841,241	\$ 4,040,493	\$ (713,375)
Unearned Revenues	\$ 10,099,412	\$ 21,391,024	\$ 19,444,319	\$ 17,239,371	\$ 15,202,716	\$ 14,446,771
Bonds Payable - Current Portion	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000
Capital Lease Payable	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068
Retainage Payable	\$ 30,839	\$ 45,141	\$ 97,853	\$ 218,137	\$ 248,260	\$ 303,659
<b>Total Current Liabilities</b>	<b>\$ 15,753,301</b>	<b>\$ 29,512,516</b>	<b>\$ 27,447,318</b>	<b>\$ 25,491,483</b>	<b>\$ 24,046,570</b>	<b>\$ 18,294,229</b>
<b>NON CURRENT LIABILITIES</b>						
Accrued Compensable Absences - Long Term	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122
Deposits Payable	\$ 132,175	\$ 133,275	\$ 135,075	\$ 135,775	\$ 136,675	\$ 140,225
Bonds Payable	\$ 62,675,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000
Capital Lease Payable - LT	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581
Unamortized Debt Premium	\$ 1,707,580	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052
Net Pension Liability	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837
<b>Total Non Current Liabilities</b>	<b>\$ 80,424,295</b>	<b>\$ 81,945,867</b>	<b>\$ 81,947,667</b>	<b>\$ 81,948,367</b>	<b>\$ 81,949,267</b>	<b>\$ 81,952,817</b>
<b>TOTAL LIABILITIES</b>	<b>\$ 96,177,596</b>	<b>\$ 111,458,383</b>	<b>\$ 109,394,985</b>	<b>\$ 107,439,850</b>	<b>\$ 105,995,837</b>	<b>\$ 100,247,047</b>
<b>Deferred Inflows</b>						
Deferred Inflows of Resources	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072
<b>TOTAL DEFERRED INFLOWS</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>	<b>\$ 1,137,072</b>
<b>NET POSITION</b>						
<b>Capital Assets</b>						
Net Investment in Capital Assets	\$ 62,423,152	\$ 61,946,828	\$ 61,501,852	\$ 61,147,278	\$ 60,752,944	\$ 60,344,070
<b>Restricted</b>						
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800
Expendable: Debt Service	\$ 1,958,494	\$ 2,103,830	\$ 2,511,016	\$ 2,912,503	\$ 3,314,994	\$ 3,719,400
Other, Primary Donor Restrictions	\$ 7,988,536	\$ 8,641,056	\$ 8,181,525	\$ 8,746,327	\$ 8,511,112	\$ 5,478,362
<b>Unrestricted</b>						
Unrestricted	\$ 10,626,510	\$ 17,514,078	\$ 16,795,840	\$ 18,556,076	\$ 18,783,661	\$ 19,473,911
<b>TOTAL NET POSITION</b>	<b>\$ 85,883,493</b>	<b>\$ 93,092,592</b>	<b>\$ 91,877,033</b>	<b>\$ 94,248,985</b>	<b>\$ 94,249,511</b>	<b>\$ 91,902,544</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

AMARILLO COLLEGE							
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION							
FISCAL YEAR 2017 THROUGH JANUARY 31, 2017							
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Fiscal 2017 YTD
<b>OPERATING REVENUES</b>							
Tuition and Fees	\$ 15,371,596	\$ 9,228,885	\$ 291,246	\$ 4,378,454	\$ 2,226,954	\$ 1,510,052	\$ 17,635,591
Federal Grants and Contracts	\$ 4,399,427	\$ -	\$ 137,444	\$ 175,643	\$ 240,185	\$ 203,099	\$ 756,370
State Grants and Contracts	\$ 1,641,918	\$ 398,499	\$ 46,360	\$ 337,344	\$ 302,611	\$ 76,370	\$ 1,161,183
Local Grants and Contracts	\$ 2,186,562	\$ 37,098	\$ 36,416	\$ 75,903	\$ 135,371	\$ 375,772	\$ 660,560
Nongovernmental grants and contracts	\$ 1,411,517	\$ 1,492,244	\$ 59,885	\$ 830,236	\$ 61,147	\$ (1,226,014)	\$ 1,217,498
Sales and Services of Educational Activities	\$ 456,634	\$ 29,957	\$ 28,486	\$ 27,427	\$ 16,770	\$ 50,142	\$ 152,782
Auxiliary Enterprises (net of discounts)	\$ 5,605,806	\$ 333,478	\$ 377,479	\$ 276,288	\$ 292,999	\$ 1,626,645	\$ 2,906,888
Other Operating Revenues	\$ 49,192	\$ 1,985	\$ 974	\$ 28,818	\$ 1,149	\$ 1,795	\$ 34,721
<b>Total Operating Revenues</b>	<b>\$ 31,122,652</b>	<b>\$ 11,522,145</b>	<b>\$ 978,290</b>	<b>\$ 6,130,113</b>	<b>\$ 3,277,185</b>	<b>\$ 2,617,861</b>	<b>\$ 24,525,594</b>
<b>NON OPERATING REVENUES</b>							
State Appropriations	\$ 18,091,989	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 5,747,408
Taxes for maintenance and operations	\$ 18,486,354	\$ 1,642,557	\$ 1,642,569	\$ 1,641,204	\$ 1,644,787	\$ 1,536,695	\$ 8,107,812
Taxes for general obligation bonds	\$ 4,979,907	\$ 402,241	\$ 402,178	\$ 401,414	\$ 402,279	\$ 401,487	\$ 2,009,599
Federal revenue, non-operating	\$ 15,205,083	\$ -	\$ 258,145	\$ 204,439	\$ (87,520)	\$ 6,263,204	\$ 6,638,269
Gifts	\$ 2,140,502	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000
Investment Income	\$ 395,807	\$ 12,688	\$ (67,544)	\$ 44,005	\$ 59,158	\$ 77,163	\$ 125,471
Interest on Capital Debt	\$ (2,660,893)	\$ (329,986)	\$ 5,000	\$ -	\$ -	\$ -	\$ (324,986)
Loss on Disposal of Fixed Assets	\$ 3,175	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ 45
<b>Total Non Operating Revenues</b>	<b>\$ 56,641,924</b>	<b>\$ 2,877,027</b>	<b>\$ 3,389,830</b>	<b>\$ 3,440,544</b>	<b>\$ 3,180,186</b>	<b>\$ 9,428,032</b>	<b>\$ 22,315,618</b>
<b>TOTAL REVENUE</b>	<b>\$ 87,764,576</b>	<b>\$ 14,399,172</b>	<b>\$ 4,368,120</b>	<b>\$ 9,570,657</b>	<b>\$ 6,457,371</b>	<b>\$ 12,045,892</b>	<b>\$ 46,841,212</b>

## Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

AMARILLO COLLEGE							
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - Con't							
FISCAL YEAR 2017 THROUGH JANUARY 31, 2017							
<b>OPERATING EXPENSES</b>							
Cost of Sales	\$ 3,147,628	\$ 104,756	\$ 118,047	\$ 53,032	\$ 55,044	\$ 916,878	\$ 1,247,757.4
<b>Salary, Wages &amp; Benefits</b>							
Administrators	\$ 5,281,061	\$ 390,331	\$ 382,098	\$ 392,111	\$ 374,398	\$ 376,779	\$ 1,915,716.3
Classified	\$ 14,191,063	\$ 1,145,174	\$ 1,053,857	\$ 1,058,560	\$ 1,072,762	\$ 1,050,591	\$ 5,380,942.9
Faculty	\$ 19,263,255	\$ 1,253,239	\$ 1,561,407	\$ 1,582,019	\$ 1,538,881	\$ 1,127,141	\$ 7,062,687.4
Student Salary	\$ 799,179	\$ 62,206	\$ 69,378	\$ 77,220	\$ 68,710	\$ 22,734	\$ 300,247.6
Temporary (Contract) Labor	\$ 279,787	\$ 10,422	\$ 6,658	\$ 23,157	\$ 16,838	\$ 8,595	\$ 65,669.5
Employee Benefits	\$ 13,324,951	\$ 980,294	\$ 875,048	\$ 916,150	\$ 905,212	\$ 846,025	\$ 4,522,729.3
<b>Dept Operating Expenses</b>							
Professional Fees	\$ 3,309,175	\$ 574,519	\$ 415,159	\$ 265,130	\$ 257,657	\$ 145,712	\$ 1,658,176.1
Supplies	\$ 4,876,013	\$ 96,194	\$ (1,336,554)	\$ 1,377,466	\$ 708,811	\$ 877,771	\$ 1,723,688.4
Travel	\$ 676,360	\$ 14,051	\$ 67,755	\$ 117,627	\$ 61,940	\$ 8,518	\$ 269,891.3
Property Insurance	\$ 333,340	\$ -	\$ 325,852	\$ -	\$ -	\$ -	\$ 325,851.6
Liability Insurance	\$ 244,300	\$ 7,162	\$ 75,240	\$ -	\$ -	\$ -	\$ 82,402.6
Maintenance & Repairs	\$ 2,424,211	\$ 1,243,084	\$ 241,987	\$ 102,291	\$ 131,187	\$ 32,895	\$ 1,751,444.1
Utilities	\$ 1,658,880	\$ 15,373	\$ 161,025	\$ 136,079	\$ 89,727	\$ 194,104	\$ 596,307.1
Scholarships & Fin Aid	\$ 10,067,633	\$ 305,370	\$ 235,055	\$ 172,588	\$ 38,274	\$ 7,068,101	\$ 7,819,388.5
Advertising	\$ 385,006	\$ 19,279	\$ 12,834	\$ 15,740	\$ 7,016	\$ 9,152	\$ 64,021.6
Lease/Rentals	\$ 387,203	\$ 23,546	\$ 32,317	\$ 25,183	\$ 22,663	\$ 34,171	\$ 137,879.7
Interest Expense	\$ 136	\$ -	\$ -	\$ 2,146	\$ -	\$ -	\$ 2,146.1
Depreciation	\$ 5,832,644	\$ 486,385	\$ 486,826	\$ 487,544	\$ 486,190	\$ 496,911	\$ 2,443,856.0
Memberships	\$ 138,335	\$ 59,846	\$ 12,343	\$ 7,512	\$ 2,754	\$ 3,839	\$ 86,294.1
Property Taxes	\$ 213,046	\$ -	\$ -	\$ -	\$ 203,781	\$ -	\$ 203,780.6
Institutional Support	\$ 312,901	\$ 16,167	\$ 17,581	\$ 19,790	\$ 8,470	\$ 49,301	\$ 111,307.7
Other Miscellaneous Disbursements	\$ 752,511	\$ 48,953	\$ 94,728	\$ 2,758	\$ 3,542	\$ 26,150	\$ 176,131.3
<b>Capital Expenses - Less than \$1000</b>							
Audio/Visual Equipment	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 245,654	\$ 66,932	\$ -	\$ 15,645	\$ 31,611	\$ 8,011	\$ 122,199.5
Computer Related	\$ 536,885	\$ 749	\$ 97,935	\$ 7,580	\$ 6,248	\$ 4,081	\$ 116,593.0
Maintenance & Grounds	\$ 2,455	\$ -	\$ -	\$ 1,450	\$ -	\$ -	\$ 1,450.0
Office Equipment & Furnishing	\$ 81,430	\$ -	\$ 70,483	\$ -	\$ -	\$ -	\$ 70,482.9
Television Station Equipment	\$ 2,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 1,813	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Sources</b>							
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 292,481	\$ (20,193)	\$ (16,903)	\$ (18,138)	\$ (10,468)	\$ (16,556)	\$ (82,257.7)
<b>TOTAL EXPENSE</b>	<b>\$89,069,956</b>	<b>\$ 6,903,837</b>	<b>\$ 5,060,157</b>	<b>\$ 6,840,640</b>	<b>\$ 6,081,247</b>	<b>\$13,290,904</b>	<b>\$ 38,176,785</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ (1,305,380)</b>	<b>\$ 7,495,335</b>	<b>\$ (692,037)</b>	<b>\$ 2,730,017</b>	<b>\$ 376,124</b>	<b>\$ (1,245,011)</b>	<b>\$ 8,664,427</b>
<b>Non Income Statement Expenditures - Capitalized and Depreciated</b>							
<b>Capital Expenses - Exceeds \$5000 - Capitalized</b>							
Land and Improvements	\$ 852,768	\$ -	\$ 122,038	\$ -	\$ 96,065	\$ 5,954	\$ 224,057.4
Buildings	\$ 3,518,826	\$ 286,636	\$ 401,484	\$ 358,065	\$ 279,533	\$ 369,712	\$ 1,695,429.4
Audio/Visual Equipment	\$ 8,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 390,715	\$ 10,016	\$ -	\$ 132,595	\$ 85,855	\$ 52,213	\$ 280,678.5
Computer Related	\$ 232,388	\$ -	\$ 41,850	\$ 375	\$ 6,000	\$ -	\$ 48,225.0
Library Books	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Grounds	\$ 160,900	\$ -	\$ -	\$ -	\$ -	\$ 23,250	\$ 23,250.0
Office Equipment & Furnishing	\$ 10,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 94,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ (14,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL CAPITALIZED EXPENDITURES</b>	<b>\$ 5,267,130</b>	<b>\$ 296,652</b>	<b>\$ 565,372</b>	<b>\$ 491,035</b>	<b>\$ 467,453</b>	<b>\$ 451,129</b>	<b>\$ 2,271,640</b>

Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET									
FISCAL YEAR 2017 THROUGH JANUARY 31, 2017									
	JAN-2017 YTD	COMPARED JAN-2016 YTD		COMPARED Fiscal 2016		COMPARED 2017 Budget			
<b>OPERATING REVENUES</b>									
Tuition and Fees	\$ 17,588,834	\$ 17,943,493		\$ 23,614,239		\$ 21,252,850			
Federal Grants and Contracts	\$ 39,080	\$ 38,823		\$ 208,823		\$ 182,086			
State Grants and Contracts	\$ 26,164	\$ 55,568		\$ 48,287		\$ -			
Local Grants and Contracts	\$ 632,138	\$ 743,253		\$ 2,128,910		\$ -			
Nongovernmental grants and contracts	\$ 96,459	\$ 99,245		\$ 208,541		\$ -			
Sales and Services of Educational Activities	\$ 152,782	\$ 161,503		\$ 456,627		\$ 200,850			
Auxiliary Enterprises (net of discounts)	\$ 2,906,888	\$ 3,093,048		\$ 5,605,808		\$ 1,480,996			
Other Operating Revenues	\$ 34,721	\$ 32,710		\$ 51,527		\$ 1,283,574			
<b>Total Operating Revenues</b>	<b>\$ 21,477,065</b>	<b>\$ 22,167,644</b>	<b>97%</b>	<b>\$ 32,322,762</b>	<b>66%</b>	<b>\$ 24,400,356</b>	<b>88%</b>		
<b>NON OPERATING REVENUES</b>									
State Appropriations	\$ 5,747,408	\$ 6,281,169		\$ 13,824,650		\$ 13,876,778			
Taxes for maintenance and operations	\$ 8,107,812	\$ 7,744,854		\$ 18,486,353		\$ 20,819,727			
Taxes for general obligation bonds	\$ -	\$ -		\$ -		\$ -			
Federal revenue, non-operating	\$ -	\$ 278,459		\$ 43,043		\$ -			
Gifts	\$ 12,000	\$ (700)		\$ 279,459		\$ -			
Investment Income	\$ 7,598	\$ -		\$ 83,585		\$ 90,000			
Interest on Capital Debt	\$ -	\$ -		\$ -		\$ -			
Loss on Disposal of Fixed Assets	\$ -	\$ -		\$ -		\$ -			
<b>Total Non Operating Revenues</b>	<b>\$ 13,874,817</b>	<b>\$ 14,303,782</b>	<b>97%</b>	<b>\$ 32,717,090</b>	<b>42%</b>	<b>\$ 34,786,505</b>	<b>40%</b>		
<b>TOTAL REVENUE</b>	<b>\$ 35,351,882</b>	<b>\$ 36,471,425</b>	<b>97%</b>	<b>\$ 65,039,852</b>	<b>54%</b>	<b>\$ 59,186,861</b>	<b>60%</b>		

**Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016**

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - Con't									
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET									
FISCAL YEAR 2017 THROUGH JANUARY 31, 2017									
<b>OPERATING EXPENSES</b>									
Cost of Sales	\$	1,247,757	\$	1,327,228	\$	3,147,628	\$	-	
Salary, Wages & Benefits								\$ 35,018,390	
Administrators	\$	1,833,880	\$	2,134,023	\$	5,112,730	\$	-	
Classified	\$	5,095,263	\$	5,315,538	\$	13,381,673	\$	-	
Faculty	\$	6,706,917	\$	6,858,794	\$	17,828,825	\$	-	
Student Salary	\$	152,672	\$	138,014	\$	539,164	\$	-	
Temporary (Contract) Labor	\$	38,940	\$	42,976	\$	89,990	\$	-	
Employee Benefits	\$	4,350,784	\$	4,607,886	\$	9,462,603	\$	10,505,517	
<b>Dept Operating Expenses</b>									
Professional Fees	\$	1,052,678	\$	1,158,793	\$	2,057,519	\$	931,212	
Supplies	\$	1,655,920	\$	1,404,400	\$	4,284,855	\$	2,241,721	
Travel	\$	219,879	\$	204,478	\$	458,446	\$	466,848	
Property Insurance	\$	325,852	\$	333,340	\$	333,340	\$	385,000	
Liability Insurance	\$	82,403	\$	185,081	\$	244,300	\$	85,000	
Maintenance & Repairs	\$	1,700,909	\$	1,816,524	\$	2,357,768	\$	914,797	
Utilities	\$	595,707	\$	586,594	\$	1,657,440	\$	1,791,192	
Scholarships & Fin Aid	\$	131,819	\$	137,327	\$	560,696	\$	-	
Advertising	\$	58,585	\$	155,809	\$	331,045	\$	336,446	
Lease/Rentals	\$	118,763	\$	181,602	\$	347,730	\$	318,058	
Interest Expense	\$	2,146	\$	-	\$	136	\$	-	
Depreciation	\$	-	\$	-	\$	-	\$	-	
Memberships	\$	71,132	\$	77,393	\$	118,327	\$	98,128	
Property Taxes	\$	203,781	\$	213,036	\$	213,046	\$	-	
Institutional Support	\$	109,583	\$	95,915	\$	300,677	\$	422,233	
Other Miscellaneous Disbursements	\$	175,730	\$	271,172	\$	741,719	\$	3,095,363	
<b>Capital Expenses - Less than \$1000</b>									
Audio/Visual Equipment	\$	-	\$	-	\$	8,200	\$	-	
Classroom Equipment	\$	79,782	\$	32,072	\$	59,817	\$	-	
Computer Related	\$	65,761	\$	66,116	\$	346,643	\$	-	
Maintenance & Grounds	\$	1,450	\$	-	\$	2,455	\$	-	
Office Equipment & Furnishing	\$	70,483	\$	10,014	\$	59,695	\$	-	
Television Station Equipment	\$	-	\$	-	\$	-	\$	-	
Vehicles	\$	-	\$	-	\$	1,813	\$	-	
<b>Other Sources</b>									
Disposal Gain (Loss)	\$	-	\$	-	\$	-	\$	-	
Interfund Transfers	\$	(9,183)	\$	145,035	\$	628,177	\$	-	
<b>TOTAL EXPENSE</b>	\$	<b>26,139,391</b>	\$	<b>27,499,159</b>	<b>95%</b>	<b>\$ 64,676,454</b>	<b>40%</b>	<b>\$ 59,186,861</b>	<b>44%</b>
<b>CHANGE IN NET POSITION</b>	\$	<b>9,212,491</b>	\$	<b>8,972,266</b>		<b>363,398</b>		<b>-</b>	

Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

AMARILLO COLLEGE  
Alterations and Improvements  
Projects for Fiscal 2017  
as of January 31, 2017

AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
1	Russell Hall - Paint and Carpet	85,000.00	-	-	Not Started	85,000.00	-	-	85,000.00			
2	Carter Fitness Center - Rework Showers	100,000.00	84.07	415.93	Not Started	99,500.00	500.00	-	100,000.00			
3	Durrett Hall - Replacement of Exterior Doors	29,531.44	3,945.50	3,005.00	In Progress	22,580.94	6,950.50	-	29,531.44			
4	Durrett Hall - Office Renovation	4,920.00	-	-	Not Started	4,920.00	-	-	4,920.00			
5	Engineering Building - Asbestos Abatement/Renovation	72,216.57	-	-	Not Started	72,216.57	-	-	72,216.57			
6	Engineering Building - Replacement of Elevator	51,864.00	49,487.51	-	Completed	2,376.49	49,487.51	-	51,864.00			
7	Engineering Building - Replacement of Exterior Doors	29,722.50	4,034.84	3,005.00	In Progress	22,682.66	7,039.84	-	29,722.50			
8	Engineering Building - Office Renovations	10,000.00	-	-	Not Started	10,000.00	-	-	10,000.00			
9	Panhandle PBS - HVAC Renovations	162,000.00	6,079.08	117,101.95	In Progress	38,818.97	123,181.03	152,000.00	10,000.00			
10	Ware Student Commons 1st Floor	149,914.86	77,145.43	515.64	Completed	72,253.79	77,661.07	-	123,691.71	26,223.15		
11	CUB - 2nd Floor	55,204.26	100,160.63	475.59	Completed	(45,431.96)	100,636.22	-	53,535.14	1,669.12		
12	Student Service Center - Renovations	33,536.84	24,005.55	11,399.70	In Progress	(1,868.41)	35,405.25	-	33,536.84			
13	Music Building - Elevator Modifications	125,000.00	-	-	Not Started	125,000.00	-	125,000.00				
14	AMoA - Replace Chiller	130,000.00	-	-	Not Started	130,000.00	-	-	130,000.00			
15	Concert Hall Theatre - Art Gallery in Common Area	-	1,601.80	-	Completed	(1,601.80)	1,601.80	-	1,601.80			
16	WSC - Repave Lot 10	125,000.00	16,006.84	236,013.13	In Progress	(127,024.97)	252,024.97	-	125,000.00			
17	Pedestrian Mall	84,248.47	124,183.86	377.70	Completed	(40,313.09)	124,561.56	-	83,870.77	377.70		
18	Experimental Theatre - Stairway Modifications	-	2,870.00	-	Not Started	(2,870.00)	2,870.00	-	2,870.00			
		1,248,158.94	409,605.11	372,314.64		466,239.19	781,919.75	277,000.00	947,360.77	28,269.97	-	-

  

AMARILLO - WEST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
19	West Campus - Building A - Replace Sewer Line	36,212.59	1,677.47	36,345.16	In Progress	(1,810.04)	38,022.63	-	36,212.59			
20	West Campus - Building A - Upgrades	75,000.00	-	-	Not Started	75,000.00	-	-	75,000.00			
21	West Campus - Building B - HVAC	55,000.00	51,738.00	768.69	Completed	2,493.31	52,506.69	55,000.00	-			
22	West Campus - Bldg C - HVAC Renovation	1,200.00	89.93	1,200.00	Not Started	(89.93)	1,289.93	-	1,200.00			
23	West Campus - Allied Health - Repairs	159.11	-	-	Completed	159.11	-	-	159.11			
24	West Campus - Caulking Campus Wide	45,000.00	-	-	Not Started	45,000.00	-	45,000.00				
		212,571.70	53,505.40	38,313.85		120,752.45	91,819.25	100,000.00	112,571.70	-	-	-

  

AMARILLO - POLK STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
25	Polk Street - B&I Industry Center - New Countertops	17,545.00	1,350.00	17,207.00	In Progress	(1,012.00)	18,557.00	-	17,545.00			
26	Polk Street - Senior Citizens Center - Renovations	200,000.00	-	-	Not Started	200,000.00	-	-	200,000.00			
		217,545.00	1,350.00	17,207.00		198,988.00	18,557.00	-	217,545.00	-	-	-

  

AMARILLO - EAST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
27	East Campus - Upgrades to Bldg 1400 for EC Housing	17,598.51	21,078.58	-	In Progress	(3,480.07)	21,078.58	-	17,598.51			
28	East Campus - Student Service Center - Replace Roof	184,957.71	-	-	Not Started	184,957.71	-	-	184,957.71			
29	East Campus - Transportation - Replace Parking Lot	280,000.00	-	-	Not Started	280,000.00	-	-	280,000.00			
30	East Campus - MEC Site - New Parking Lot	267,219.68	192,666.19	57,857.00	In Progress	16,696.49	250,523.19	-	267,219.68			
31	East Campus - Public Service Train Ctr - Building Upgrades	5,513.59	-	-	In Progress	5,513.59	-	-	5,513.59			
32	EC - Harrington Diesel Bay	2,323,349.30	769,116.88	446,220.85	In Progress	1,108,011.57	1,215,337.73	-	2,323,349.30			
33	EC - AEDC Aviation Hanger	2,658,838.69	847,443.79	785,902.26	In Progress	1,025,492.64	1,633,346.05	-	2,658,838.69			
34	EC - New Campus Roadway and Entrance	370,008.01	-	11,722.75	In Progress	358,285.26	11,722.75	-	370,008.01			
		6,107,485.49	1,830,305.44	1,301,702.86		2,975,477.19	3,132,008.30	-	755,289.49	-	5,352,196.00	-

  

AMARILLO - ALL CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
35	Campus Wide - Carpet Replacement	80,011.88	10,707.83	20,452.88	In Progress	48,851.17	31,160.71	23,000.00	57,011.88			
36	Campus Wide - Parking Lot Repairs	50,000.00	-	-	Not Started	50,000.00	-	-	50,000.00			
		130,011.88	10,707.83	20,452.88		98,851.17	31,160.71	23,000.00	107,011.88	-	-	-

  

Dumas - Moore County Campus												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
37	Moore County Campus - Storage Building for Welding	93,650.00	-	-	Not Started	93,650.00	-	-	93,650.00			
		93,650.00	-	-		93,650.00	-	-	93,650.00			
		BUDGETED	EXPENSEED	ENCUMBERED		OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
		\$8,009,423.01	\$2,305,473.78	\$1,749,991.23		\$3,953,958.00	\$4,055,465.01	\$400,000.00	\$2,233,428.84	\$28,269.97	\$5,352,196.00	\$0.00



Minutes of the Amarillo College Board of Regents Regular Meeting of February 28, 2016

<b>Amarillo College</b>				
<b>Reserve Analysis FY 2017</b>				
<b>As Of 1/31/17</b>				
	<b>Balance as of</b>	<b>Current Fiscal</b>	<b>Ending</b>	
<b>Encumbered Prior to 8/31/16</b>	<b>08/31/2016</b>	<b>Year Activity</b>	<b>Balance</b>	<b>Explanation</b>
Overlapping Purchase Orders	178,496	(111,858)	66,638	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
<b>Subtotal</b>	178,496	(111,858)	66,638	
<b>Board Restricted</b>				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(470,322)	2,029,678	Set-up for facility purchases required but not budgeted
Sim Central	286,503		286,503	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(218,591)	996,409	Set-up for East Campus improvements required but not budgeted
SGA	96,153		96,153	Student government prior years revenues over expenses fund balance
Insurance	494,862	(299,898)	194,964	Set-up to cover insurance deductibles and claims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	428,851	(62,948)	365,903	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,207,231		1,207,231	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
<b>Subtotal</b>	9,442,799	(1,051,759)	8,391,040	
<b>Unrestricted Reserve</b>				
Undesignated Local Maintenance	8,927,209		8,927,209	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,431,474		4,431,474	Auxiliary prior years revenues over expenses fund balance
<b>Subtotal</b>	13,358,683	-	13,358,683	Must leave in Reserve 10% of next year's budget
<b>Total</b>	22,979,978	(1,163,617)	21,816,361	
<b>Fiscal Year 2016</b>	26,185,015	(3,205,087)	22,979,928	
<b>Fiscal Year 2015</b>	27,440,976	(1,255,961)	26,185,015	
<b>Fiscal Year 2014</b>	26,447,719	993,257	27,440,976	
<b>Fiscal Year 2013</b>	26,677,885	(230,166)	26,447,719	
<b>Fiscal Year 2012</b>	24,021,539	2,656,346	26,677,885	