

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
April 25, 2017**

REGENTS PRESENT: Ms. Michele Fortunato, Chair; Dr. Paul Proffer, Vice-Chair; Mr. Dan Henke, Secretary; Mr. Jay Barrett; Ms. Anette Carlisle, Mr. Patrick Miller; Dr. Neal Nossaman; Dr. David Woodburn

REGENTS ABSENT: Mr. Johnny Mize

CAMPUS REPRESENTATIVES PRESENT: None

CAMPUS REPRESENTATIVES ABSENT: Mr. Michael Kitten, Representative for the Hereford Campus; Mr. Mike Running, Representative for the Moore County Campus

OTHERS PRESENT: Mr. Robert Austin, Vice President of Student Affairs; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Chief of Staff; Ms. Lyndy Forrester, Vice President of Employee and Organizational Development; Mr. Chris Hays, Interim Vice President of Communications and Marketing; Dr. Russell Lowery-Hart, President; Mr. Steve Smith, Vice President of Business Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Ms. Danielle Arias – Assistant Director for Continuing Education, Moore County Campus
 Ms. Tina Babb – Director of Institutional Effectiveness
 Mr. Kevin Ball – Director of Station Operations, KACV-TV
 Ms. Joy Brenneman – Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents
 Ms. Becky Burton - Dean of Academic Outreach & Support Services
 Ms. Donna Cleere – Faculty, Pay for Performance Committee
 Mr. Wes Condray – Director of Communications and Marketing
 Ms. Nancy Forrest – Faculty Senate President
 Ms. Emily Gilbert – Faculty, Pay for Performance Committee
 Ms. Toni Gray – Dean of Continuing Education
 Mr. Brian Jacob – Faculty, Pay for Performance Committee
 Ms. Sally Jennings – Board of Regents Candidate
 Ms. Shawn Lopez – Faculty, Pay for Performance Committee
 Ms. Liz Moore – Ranger Reporter
 Mr. David Robles – Vice President, Student Government Association
 Mr. Robert Stein – Amarillo Globe News Reporter
 Mr. Robert Taylor – Amarillo College Police Office
 Mr. Pricha Thephaphine – Field Support Team Leader, User Support Services
 Mr. Collin Witherspoon – Director of Decision Analytics and Institutional Research
 Ms. Reem Witherspoon – Faculty, Pay for Performance Committee
 Mr. Alfonso Zambrano – Board of Regents Candidate

STATUS UPDATE

The Status Update meeting was called to order at 6:00 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents. She announced that a quorum was present.

STUDENT GOVERNMENT ASSOCIATION REPORT

David Robles, Student Government Association Vice President, reported that a club fair was held April 24th at Caprock High School. Approximately fifteen student organizations participated speaking with seniors and encouraging them to join a club or organization once they get to Amarillo College. Tomorrow, April 26, SGA will partner with the AC Police Department and other local organization for

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

a sexual assault awareness program. Pizza will be served. Badgerama will be held on Thursday featuring two bands and a rock wall. Friday night, May 5, is the SGA banquet and graduation is May 12th.

REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC AFFILIATES

Executive Committee – report by Fortunato, Proffer, Henke

No report.

AC Foundation – report by Woodburn, Henke, Barrett

Mr. Barret provided a brief report about the recent meeting of the Foundation. The meeting included the February donor report: 104 contributions totaling \$48,472.64 were received. For the fiscal year 2016-17, the Foundation has received 645 donations for a total of \$1.369M. The meeting was followed by a tour of the West Campus.

Amarillo Museum of Art (AMoA) – report by Fortunato, Lowery-Hart

No report

Panhandle PBS – report by Nossaman, Miller

Mr. Miller reported that Joyce Knight and Kevin Ball presented Panhandle PBS Kids new 24/7 programming to Southwest AMBUCS club to discuss a collaboration in the fall of 2017. PPBS staff attended the PBS Technology Conference where Chris Hays presented “Building a Multi-platform Content Strategy” which highlighted how television, social media, internet, and radio programs are integrated at the station. Mike Smith, Education Content Producer, produced a Facebook spotlight on a River Road ISD teacher reaching 20,000 people and another story on a Bowie Middle School project helping a Kenyan school build a library. This post reached 28,900 individuals. PPBS and Texas PBS hosted an online community forum and livestreams as part of Child Abuse Prevention Month with 60 people in attendance.

Tax Increment Reinvestment Zone (TIRZ) – report by Woodburn

No Report.

Amarillo Foundation for Education and Business – report by Proffer-Chair, Mize, Carlisle,

Running

No Report.

East Property Family Housing Committee – report by Mize-Chair, Proffer, Barrett, Kitten

No Report.

Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn

Ms. Carlisle discussed the proposed Board of Regents Internal Operating Procedures included in materials provided to the Board. The committee, along with Mark White and Ms. Forrester, looked at a number of different sources and incorporated some of those into AC's policy. The policy will be beneficial to new Board members and is specific to Amarillo College. Dr. Woodburn and Ms. Fortunato commended the committee and Mr. White for the time and work put into creating this document. The Board will take action on this item in the regular meeting.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by Henke-Chair, Proffer, Mize, Kitten

Mr. Henke informed the Board that this committee met this month to consider Dr. Lowery-Hart's renewal contract and compensation. This matter will be discussed in closed session during the regular meeting.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016**Legislative Affairs Committee** – Carlisle-Chair, Miller, Nossaman, Barrett

Ms. Carlisle noted that the legislative session is looking better for community colleges this year. There is an understanding on the part of the legislators that community colleges were short-changed in the last session. The Senate budget is better for community college than the house budget and Senator Seliger has worked on AC's behalf. The Board should remain diligent and monitoring happenings in Austin as the budget moves forward. One bill on the hearing schedule would move dual credit to only core curriculum which could have an impact on degrees and diploma programs for high school students.

Community College Association of Texas Trustees (CCATT) – report by Barrett

CCATT and TACC are working hand in hand and support what Ms. Carlisle reported from the legislative committee. At this year's AACC conference, the president of TACC at Alamo College complimented Jay Barrett on his work with CCATT.

Nominating Committee – Nossaman-Chair, Proffer, Barrett

The committee met recently and proposes the following slate of officers for 2017-18: Chairman – Dr. Paul Proffer; Vice Chairman – Mr. Johnny Mize; Secretary – Ms. Anette Carlisle. These recommendations will be on the next Board agenda.

Art Force report by Dr. Nossaman: Art Force has worked for 25 years supporting fine arts and music in Amarillo. Recently, they subsidized June Jazz. Their largest fundraiser is the Art Force Cooking Schools held in the spring and early summer at local homes and businesses. He provided the Board with this year's schedule and noted that almost all tickets have been sold.

PAY FOR PERFORMANCE

Dr. Lowery-Hart introduced the faculty team that has worked for two years on an evaluation system for pay for performance for faculty. Mr. Nancy Forrest presented their work. At a previous meeting, she had discussed the process and some concerns of faculty. They have concluded their work and are ready to begin implementation. The same team will continue on for the next year to provide continuity. Members of the committee have visited every department and all faculty have had the opportunity to hear the proposal, provide input, and discuss concerns. Faculty concerns were addressed.

- Favoritism – rubric was created for each area based on numeric metrics
- Heavy workload on supervisors due to required evaluations for every employee every year – rubric should make the evaluation easier and narratives have been limited to 250 words per rating area
- Faculty's dislike of self-promotion – Faculty created measurable statements to be entered into Cornerstone that may be checked without a narrative required
- Lack of participation in the student evaluations – Ten new questions which address delivery and assessment were written and will be placed at the beginning of the evaluation

Both the self-review and the supervisor review are based on a scale of 1 – 5. The review is based on instructional design, instructional delivery, instructional assessment, and resource management. A limited narrative is required and everything may be completed in Cornerstone. A rating of 1 will require an improvement plan.

Ms. Forrester noted that the Administrator and Classified evaluations are working well and have received good reviews from administration. The Board and Dr. Lowery-Hart commended this committee for their work.

SACS UPDATE – 5TH YEAR REPORT

Dr. Tamara Clunis introduced Tina Babb, Director of Institutional Effectiveness. Amarillo College received reaffirmation in 2013 and is now preparing the interim 5th year report which is due in September 2018. This report must be on target and is voted up or down by the review board. The decennial report with an on-site visit will be in 2022 with the goal of receiving reaffirmation in 2023. Dr. Clunis and Ms. Babb are putting forward a plan that moves toward continuous improvement and are working with the Vice President of Business Affairs. The most cited standard is 3.3.1.1. Institutional Effectiveness: Educational Programs. Dr. Lei Wang from Tallahassee is a top specialist in this area and is our external consultant at no cost to the college. Dr. Clunis indicated that a research assistant will be needed to support Ms. Babb who reviewed the timeline provided to the Board in a handout. The college is now in the evidence collection phase using ten committees established last fall. Evidence and documentation will be provided to an Oversight Committee to provide guidance and feedback as they draft the 5th year reports and final report. Some standards may change in December 2017 affecting the report. The Center for Teaching and Learning will be utilized to build capacity and some academic deans will attend the summer SACS institute to become more familiar with the accreditation process.

NO EXCUSES 2020

The Board viewed the student video which showed another student has dropped out. He was over 25 and in a technical education A.A.S. program. Mr. Witherspoon provided his data on students who attended summer classes after being enrolled in the Spring versus those who do not. There was a 30% improved retention rate from Spring to Fall when a student attended at least one summer course. He matched demographics and only looked at Amarillo College students, not those taking a summer course while attending another college. He started with Spring 2014 and found similar results for Spring 2015 and 2016 students. The data reflects that a student who takes summer courses is much more likely to return in the Fall. He also found the same results with first time in college students. Summer courses will become a part of the pathway plans and will help students get through and graduate or transfer more quickly. His data indicates that students who pass the 24 hour mark are more likely to complete. The college is building more intentional schedules based on data.

Mr. Smith has worked on a financial model that would incentivize students. Summer enrollment helps the college's budget. Summer I and II will remain 5-1/2 week courses. Mr. White is working with the AC Foundation to identify more availability of summer scholarships. Congress is considering allowing the use of excess PELL for summer classes which would also help students.

The Board expressed their appreciation for Mr. Witherspoon's clear presentation of data.

Dr. Lowery-Hart reported that at this year's American Association of Community Colleges Annual meeting, Amarillo College presented with Lansing Community College and had the opportunity to share the Bellwether presentation. The college was a finalist for the Student Success Award and Eddie Carter received the award for Faculty Innovation. Her speech received a standing ovation. The national spotlight affirms what the college is doing.

Dr. Lowery-Hart and Ms. Fortunato gave a short presentation on the Bellwether Award to THECB his month. The members of the Co-Board could relate to the student's stories and were reminded that students are the center of what they do. They affirmed that AC is moving the right direction with the right people, philosophy, and leadership.

UPCOMING EVENTS

It was noted that upcoming events have been provided in the Status Update.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

The status update meeting adjourned at 7:10 p.m.

REGULAR BOARD MEETING

The Regular Meeting was called to order at 7:24 p.m. by Ms. Michele Fortunato, Chairman of the Board of Regents.

WELCOME

Ms. Fortunato welcomed those in attendance.

PUBLIC COMMENTS

There were no public comments.

MINUTES APPROVED

Minutes of the regular meeting of March 28, 2017 had been provided to the Regents prior to the meeting. There was no discussion.

Mr. Miller moved, seconded by Ms. Carlisle, to approve the minutes. The motion carried unanimously.

CONSENT AGENDA APPROVED**A. APPOINTMENTS:**

There were no administrative or faculty appointments to approve for this agenda.

B. BUDGET AMENDMENTS:

The Budget Amendments are attached at page 454 177.

Dr. Woodburn moved, seconded by Dr. Nossaman, to approve the consent agenda. The motion carried unanimously.

NO EXCUSES 2020 MISSION, VALUES, AND STRATEGIC PLAN

SACS accreditation requires a formal vote of support for the Mission, Values, and Strategic Plan of the college. The Board has been provided a copy of the No Excuses 2020 Report Card. Dr. Lowery-Hart and the college have worked on this and talked about this for two years. It is important for the Board to formally support this plan for SACS reaffirmation. The Board expressed their appreciation for the information provided in the report card.

Mr. Barrett moved, seconded by Dr. Woodburn, to support the College's No Excuses 2020 Mission, Values, and Strategic Plan. The motion carried unanimously.

BOARD OF REGENTS INTERNAL OPERATING PROCEDURES

The Board was provided a copy of the proposed *Internal Operating Procedures for the Board of Regents*. These were prepared by the Board Policy Committee with input from Lyndy Forrester and Mark White. Ms. Carlisle noted that this item was discussed in the Status Update meeting.

The Standing Policies and Procedures Committee moved, seconded by Dr. Nossaman, to adopt the Board of Regents Internal Operating Procedures policy. The motion carried unanimously.

ASSESSMENT AND COLLECTION SERVICES CONTRACT WITH MOORE COUNTY

Moore County assesses and collects the branch campus maintenance property tax within Moore County for the operation of the Moore County Branch Campus of Amarillo College. Amarillo College

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

and Moore County wish to renew the contract for assessment and collection of taxes for the period covering July 1, 2017 through June 30, 2018. A copy of the contract is attached at pages ~~155 through 158~~ 178 through 181.

Mr. Smith explained that Moore County collects taxes on behalf of the College and this contract is renewed annually. There are no changes and he recommends approval.

Dr. Woodburn moved, seconded by Ms. Carlisle, to approve this contract with Moore County. The motion carried unanimously.

ORDERS OF APPOINTMENT FOR ELECTION JUDGES

The Orders of Appointment for Election Judges for the Amarillo College Board of Regents' election on May 6, 2017 are attached at pages ~~159 and 160~~. 182 and 183.

Mr. Smith noted that the lists of judges for both Potter and Randall were provided in the Board packet information and require Board approval. These do include the judges for early voting.

Ms. Carlisle moved, seconded by Mr. Miller, to approve the Orders of Appointment of Election judges. The motion carried unanimously.

RECORDS MANAGEMENT ANNUAL REPORT

Mr. Smith noted that it is a formality that all records be reported to the Board. 440 cubic feet of records were destroyed in November 2016.

No action was required on this item.

FINANCIAL REPORT APPROVED

The March 2017 financial statements are attached at pages ~~161 through 168~~ 184 through 191.

Mr. Smith provided an example of zero based budgeting and reviewed the financial statements. He noted that the college has spent \$2M less than at this time last year, and with the exception of some necessary IT purchases, nearly every category is lower. 72% of the budget is related to employee salaries and benefits. Expenses are trending significantly lower than last year while still giving a raise.

The zero-based budgeting process is granular and looks at individual departments over the past four years. He noted that there will be times when it is necessary to increase budgets to increase revenue. For example, additional adjunct requests might indicate the need for a new faculty line. Increased student budget request in English is due to the expansion of the tutoring center. All budget requests to date have come in higher than last year. Mr. Smith reviewed the new forms used for zero-based budgeting. These forms include a "wish list" that, if not funded in the budget, might become opportunities for grants or donations. The cabinet will have a budget retreat on April 28 which will result in the first draft of the budget. The cabinet will also work on action points over the next year.

Mr. Miller moved, seconded by Dr. Proffer, to approve the March Financial Report. The motion carried unanimously.

SUCCESS IS

Our brand "Success Is Amarillo College" will allow for the curation of expectations, memories, stories, and relationships that empower students to enthusiastically choose Amarillo College. The campaign will highlight the College's impact on improving the lives of students, their futures, and the overall quality of life in the Panhandle.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

Chris Hayes introduced Wes Condray and Kevin Ball. He acknowledged the great work they have done on this project. After looking at the Strategic Plan and meeting with their team, they have come up with the "Success Is" premise – success is universal, success is aspirational, success is our students, success is Amarillo College. Their first iteration is "Success is Summer at AC." They showed the fly over video of the campus and the summer student video and provided examples of flyers to be used around campus and web banners. The flyers are student centered and showcase the value of a college degree over a high school diploma. The campaigns will be running on social media. All work will be done internally using AC student and campus photos. The campaign will change in the Fall and will be a focused message for the next several years.

The Board thought the campaign, videos, and printed materials were young, fresh, and professional. The complimented the staff of Communications and Marketing. They are providing a cohesive message supported by data.

No action was required on this item.

CLOSED MEETING

At 8:02 p.m., Chairman Fortunato called a closed meeting to discuss the evaluation of the President of Amarillo College pursuant to Section 551.074 of the Texas Government Code and to receive legal advice concerning the Texas Open Meeting Act pursuant to Texas Government Code 551.071.

The closed session concluded at 9:40 p.m. No final decision, action or vote was taken in the closed session and the Board reconvened in open session.

ADJOURNMENT

The meeting was adjourned at 9:41 p.m.

Daniel E. Henke, Secretary

**AMARILLO COLLEGE
BUDGET AMENDMENTS
April 25, 2017**

**1. President's Office – transfer of funds to cover expenses of
Innovation Challenge.**

Increase College Relations – Other Pool	\$13,000.00
Decrease President's Office – Other Pool	(\$13,000.00)

**CONTRACT FOR ASSESSMENT
AND COLLECTION SERVICES**

STATE OF TEXAS

§

COUNTY OF MOORE

MOORE COUNTY (hereinafter referred to as "County") and the **AMARILLO COLLEGE** (hereinafter referred to as either AC OR "taxing unit"), and based on the mutual exchange and receipt of good and valuable consideration, enter into the following agreement, and acknowledge same by signature of authorized representatives hereafter.

PURPOSE

The parties of this contract wish to consolidate the assessment and collection of AMARILLO COLLEGE branch campus maintenance property taxes with the County. The County is the taxing entity and, as such, establishes the tax rate in consultation with AC and levies and collects this tax. The AC branch campus maintenance property tax was approved and authorized by a county-wide election on May 18, 1999. Such property taxes are collected by Moore County and remitted to AC for the operation of the Moore County Branch Campus of AC. The purpose of this contract is to eliminate the duplication of effort in the existing system and to promote governmental efficiency.

The parties enter into this contract pursuant to the authority granted by Section 6.24, Property Tax Code, and Article 4413 (32c) of Vernon's Annotated Civil Statutes.

TERM

This contract shall be effective from the 1st day of July, 2017, to June 30, 2018, and shall continue from year to year thereafter unless terminated as hereinafter provided or by operation of law.

SERVICE TO BE PERFORMED

1. The County shall assess and collect the ad valorem property taxes owing to the AC. The County further agrees to timely perform for AC all the duties provided by the laws of the State of Texas for the assessment of said taxes.
2. The County shall perform all the functions set out in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for each taxpayer and to mail said tax statements to each taxpayer within the taxing district of the AC. The tax statement shall include the taxes owed to AC by the taxpayer which the County is responsible for collecting.

3. The AC hereby designates the Tax Assessor/Collector of Moore County as its Tax Assessor and Collector for the purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Tax Assessor/Collector of Moore County shall perform all the duties required by law of the Tax Assessor/Collector of the AC in regard to assessing and collecting ad valorem taxes.

PAYMENT

AMOUNT OF PAYMENT

The AC agrees to pay the County for the cost of performing the services specified above. These costs will be \$.32 per parcel on current taxes collected. The cost of performing the services will be billed annually in October.

The past-due collection costs will be five percent (5%) for delinquent taxes plus penalty and interest collected by the County on behalf of AC. Current years taxes are considered delinquent on July 1st of each year. The cost of performing the services will be deducted from each report.

REMITTANCE OF COLLECTIONS

The taxes collected for AC will be remitted as requested in writing by AC.

COLLECTION REPORTS

The County shall make regular reports to AC showing amounts collected, total paid and unpaid levy, and adjustments made to the tax levy in a form which will enable the AC to maintain its financial records.

ADMINISTRATIVE PROVISIONS

1. All expenses incurred by the County for the assessment and collection of taxes shall be clearly kept on the books and records of the County. The AC or its designated representatives are authorized to examine the records to be kept by the County at reasonable times and intervals. Such books and records will be kept in the offices of the County.
2. The County agrees to maintain a surety bond for the Tax Assessor/Collector acting in her capacity as assessor/collector for each of the taxing units for which the County performs assessing and collection services.

3. The County will make the records of taxing assessment and collection available to auditors engaged by AC for its annual audit. The cost of auditing tax assessment and collection records pertaining to each of the taxing units shall be paid by the said taxing unit.

MISCELLANEOUS PROVISIONS

1. AC agrees to transfer to the possession and control of the County without charge, copies of all records necessary for the performance of the duties and responsibilities of the County pursuant to this contract. These records shall include all tax records including delinquent tax rolls, or records available to the taxing unit, and shall be delivered on or before the 1st day of July, 2017.
2. The County shall not be liable to AC on account of any failure to collect taxes nor shall the Tax Assessor/Collector be liable unless the failure to collect taxes results from some failure on their part to perform the duties imposed upon her by law and by this agreement.
3. The County, with the consultation of AC, will establish the tax rate for the Amarillo College branch campus maintenance property tax within the county each year on or before the 30th day of September, and in a timely manner provide to AC the adopted tax rate along with any adopted payment options.
4. The 5% past-due collection costs may, under special circumstances, be waived. However, such waiver must first be presented to, and approved by, the Moore County Commissioner's Court.

DELINQUENT TAX SUITS

AC authorizes the County to institute such suits for the collection of delinquent taxes as the County deems necessary and to contract with an attorney, as provided by Section 6.30 of the Property Tax Code, for the collections of delinquent taxes.

DEFINITIONS

For the purpose of this agreement, the terms "assessment" and "collection" shall include the following: calculation of tax, preparation of current and delinquent tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes, and calculation of an effective tax rate required by Section

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

26.04 of the Property Tax Code. The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

TERMINATION

Each party reserves the right to terminate this contract prior to July 1st of each year during the existence of this contract. Upon such termination, the County shall continue to perform and to complete its performance of services for the terminating taxing unit for the tax year in which such termination was done through the following June 30th. Written notice of such election to terminate shall be given to the County.

Upon such termination, the County will provide the terminating taxing unit duplicate records covering all taxable properties within such taxing unit, the cost of such duplicating to be paid by the terminating taxing unit.

AMARILLO COLLEGE AND MOORE COUNTY DO HEREBY AGREE TO THIS CONTRACT, AS OUTLINED ABOVE, EVIDENCED BY ACTION OF THE GOVERNING BODIES OF EACH PARTY AND THE SIGNATURE OF THEIR PRESIDING OFFICERS.

Passed by the **AMARILLO COLLEGE**, Moore County, Texas, on the ____ day of _____, 2017.

MICHELE FORTUNATO
Chairman, Board of Regents

STEVEN SMITH
Vice President, Business Affairs

Passed by **MOORE COUNTY** on the ____ day of _____, 2017.

Moore County Commissioners Court:

ROWDY RHOADES
Moore County Judge

Commissioner, Precinct 2

LYNN CARTRITE, Commissioner

DANIEL GARCIA, Commissioner

DEE VAUGHAN, Commissioner

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR POTTER COUNTY

The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 6, 2017.

<u>Vote Center</u>	<u>Judges</u>
VC 01 – Amarillo Auto Supply	Phillip McClain
VC 02 – Bell Avenue Church of Christ	Ron Stubbs
VC 03 – Buzula Furniture Outlet	Tracy Cunningham
VC 04 – Chaparral Hills Church	Ray Humphrey
VC 05 – The Church at Bushland	Amy Taylor
VC 06 – Coffee Memorial Blood Center	Phil Stratton
VC 07 – Grace Community Church	Shelley Jones
VC 08 – Highland Park ISD Admin. Bldg.	Sherry Philyaw
VC 09 – Hillside Christian Church, NW	Pablo Reyes
VC 10 – Kids, Inc.	William Sumerford
VC 11 – Lighthouse Baptist Church	Brenda Johnson
VC 12 – Pride Home Center	Linn Turner
VC 13 – Second Baptist Church	Gwen Gabel
VC 14 – United Citizens Forum	Veta VanZandt
VC 15 – Wesley Community Center	Charles Krizan

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Melynn Huntley, Potter County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Huntley to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.

Chair, Board of Regents

Secretary, Board of Regents

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR RANDALL COUNTY

The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 6, 2017.

Vote Centers

Judges

VC 01 – Comanche Trail Church of Christ	Kathy Ashlock
VC 02 – Randall County Justice Center	Joe Godfrey
VC 03 – SW Church of Christ	Bert Bytheway
VC 04 – Redeemer Christian Church	Bev Harris
VC 05 – Region 16 Education Service Center	Carol Braudt
VC 06 – Arden Road Baptist Church	Gary Storrs
VC 07 – Central Baptist Church	Berneta Adams
VC 08 – Paramount Baptist Church	Judy Jackman
VC 09 – Oasis Southwest Baptist Church	Charlotte Howard
VC 10 – Randall County Annex	Susan Allen
VC 11 – Coulter Road Baptist Church	Ken Haney

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Shannon Lackey, Randall County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Lackey to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.

Chair, Board of Regents

Secretary, Board of Regents

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF NET POSITION								
FISCAL YEAR 2017 THROUGH MARCH 31, 2017								
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17
ASSETS								
CURRENT ASSETS								
Cash & Equivalents	\$ 6,221,386	\$ 5,649,991	\$ 4,823,544	\$ 2,058,790	\$ 4,156,517	\$ 11,711,890	\$ 17,819,399	\$ 16,225,606
Short-Term Investments	\$ 24,705,578	\$ 24,713,834	\$ 24,114,264	\$ 24,798,299	\$ 24,853,472	\$ 24,936,162	\$ 25,058,467	\$ 29,102,104
Receivables	\$ 10,025,941	\$ 32,721,576	\$ 31,232,212	\$ 33,769,665	\$ 28,552,099	\$ 13,719,119	\$ 10,353,190	\$ 9,445,602
Inventory	\$ 1,311,826	\$ 1,310,702	\$ 1,309,217	\$ 1,335,684	\$ 2,063,375	\$ 1,432,790	\$ 1,327,181	\$ 1,281,448
Prepaid Expenses and Other Assets	\$ 532,358	\$ 95,625	\$ 88,510	\$ 86,875	\$ 86,875	\$ 81,912	\$ 73,493	\$ 64,131
Total Current Assets	\$ 42,797,089	\$ 64,491,727	\$ 61,567,746	\$ 62,049,313	\$ 59,712,339	\$ 51,881,872	\$ 54,631,731	\$ 56,118,890
NON CURRENT ASSETS								
Restricted Cash and Cash Equivalents	\$ 1,547,125	\$ 1,388,751	\$ 1,478,750	\$ 1,768,574	\$ 3,056,396	\$ 3,863,839	\$ 700,336	\$ 784,719
Restricted Investments	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -
Endowments	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ -
Property & Equipment	\$ 129,894,231	\$ 129,417,862	\$ 128,972,885	\$ 128,618,312	\$ 128,223,977	\$ 127,088,096	\$ 126,655,634	\$ 126,221,822
Total Non Current Assets	\$ 135,441,356	\$ 134,806,612	\$ 134,451,636	\$ 134,386,886	\$ 135,280,373	\$ 134,951,935	\$ 131,355,970	\$ 127,006,541
TOTAL ASSETS	\$ 178,238,445	\$ 199,298,339	\$ 196,019,382	\$ 196,436,199	\$ 194,992,712	\$ 186,833,807	\$ 185,987,701	\$ 183,125,431
DEFERRED OUTFLOWS OF RESOURCES								
Deferred Outflows on Net Pension Liability	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441	\$ 4,054,441
Deferred Charge on Refunding	\$ 905,275	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267	\$ 2,335,267
TOTAL DEFERRED OUTFLOWS	\$ 4,959,717	\$ 6,389,708	\$ 6,389,708	\$ 6,389,708	\$ 6,389,708	\$ 6,389,708	\$ 6,389,708	\$ 6,389,708
LIABILITIES AND NET POSITION								
CURRENT LIABILITIES								
Payables	\$ 2,019,177	\$ 1,614,432	\$ 1,903,109	\$ 849,645	\$ 1,212,012	\$ 914,085	\$ 689,107	\$ 2,005,605
Accrued Compensable Absences - Current	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021	\$ 341,021
Funds Held for Others	\$ 260,785	\$ 3,118,830	\$ 2,658,948	\$ 3,841,241	\$ 4,040,493	\$ (713,375)	\$ 3,998,562	\$ 3,304,390
Unearned Revenues	\$ 10,099,412	\$ 21,391,024	\$ 19,444,319	\$ 17,239,371	\$ 15,202,716	\$ 14,446,771	\$ 12,409,966	\$ 10,374,741
Bonds Payable - Current Portion	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 2,980,000	\$ 85,000	\$ 85,000
Capital Lease Payable	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068	\$ 22,068
Retainage Payable	\$ 30,839	\$ 45,141	\$ 97,853	\$ 218,137	\$ 248,260	\$ 303,659	\$ 324,884	\$ 230,795
Total Current Liabilities	\$ 15,753,301	\$ 29,512,516	\$ 27,447,318	\$ 25,491,483	\$ 24,046,570	\$ 18,294,229	\$ 17,870,609	\$ 16,363,620
NON CURRENT LIABILITIES								
Accrued Compensable Absences - Long Term	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122	\$ 592,122
Deposits Payable	\$ 132,175	\$ 133,275	\$ 135,075	\$ 135,775	\$ 136,675	\$ 140,225	\$ 144,525	\$ 144,525
Bonds Payable	\$ 62,675,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000	\$ 62,570,000
Capital Lease Payable - LT	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581	\$ 46,581
Unamortized Debt Premium	\$ 1,707,580	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052	\$ 3,333,052
Net Pension Liability	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837	\$ 15,270,837
Total Non Current Liabilities	\$ 80,424,295	\$ 81,945,867	\$ 81,947,667	\$ 81,948,367	\$ 81,949,267	\$ 81,952,817	\$ 81,957,117	\$ 81,957,117
TOTAL LIABILITIES	\$ 96,177,596	\$ 111,458,383	\$ 109,394,985	\$ 107,439,850	\$ 105,995,837	\$ 100,247,046	\$ 99,827,726	\$ 98,320,737
Deferred Inflows								
Deferred Inflows of Resources	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072
TOTAL DEFERRED INFLOWS	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072	\$ 1,137,072
NET POSITION								
Capital Assets								
Net Investment in Capital Assets	\$ 62,423,152	\$ 61,946,828	\$ 61,501,852	\$ 61,147,278	\$ 60,752,944	\$ 60,344,070	\$ 59,913,035	\$ 59,479,206
Restricted								
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800
Expendable: Debt Service	\$ 1,958,494	\$ 2,103,830	\$ 2,511,016	\$ 2,912,503	\$ 3,314,994	\$ 3,719,400	\$ 3,015,115	\$ 3,417,002
Other, Primary Donor Restrictions	\$ 7,988,536	\$ 8,641,056	\$ 8,181,525	\$ 8,746,327	\$ 8,511,112	\$ 5,477,072	\$ 6,672,396	\$ 6,957,593
Unrestricted								
Unrestricted	\$ 10,626,510	\$ 17,514,078	\$ 16,795,840	\$ 18,556,076	\$ 18,783,661	\$ 19,412,054	\$ 18,925,265	\$ 17,316,730
TOTAL NET POSITION	\$ 85,883,493	\$ 93,092,592	\$ 91,877,033	\$ 94,248,985	\$ 94,249,511	\$ 91,839,397	\$ 91,412,611	\$ 90,057,331

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
FISCAL YEAR 2017 THROUGH MARCH 31, 2017									
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Fiscal 2017 YTD
OPERATING REVENUES									
Tuition and Fees	\$ 15,371,596	\$ 9,228,885	\$ 291,246	\$ 4,378,454	\$ 2,226,954	\$ 1,510,052	\$ 247,121	\$ 199,363	\$ 18,082,075
Federal Grants and Contracts	\$ 4,399,427	\$ -	\$ 137,444	\$ 175,643	\$ 240,185	\$ 203,099	\$ 142,175	\$ 191,544	\$ 1,090,089
State Grants and Contracts	\$ 1,641,918	\$ 398,499	\$ 46,360	\$ 337,344	\$ 302,611	\$ 76,370	\$ 387,836	\$ 267,440	\$ 1,816,459
Local Grants and Contracts	\$ 2,186,562	\$ 37,098	\$ 36,416	\$ 75,903	\$ 135,371	\$ 375,772	\$ 924,164	\$ 235,706	\$ 1,820,429
Nongovernmental grants and contracts	\$ 1,411,517	\$ 1,492,244	\$ 59,885	\$ 830,236	\$ 61,147	\$ (1,226,014)	\$ 1,039,769	\$ 755,366	\$ 3,012,633
Sales and Services of Educational Activities	\$ 456,634	\$ 29,957	\$ 28,486	\$ 27,427	\$ 16,770	\$ 50,142	\$ 41,323	\$ 38,653	\$ 232,758
Auxiliary Enterprises (net of discounts)	\$ 5,605,806	\$ 333,478	\$ 377,479	\$ 276,288	\$ 292,999	\$ 1,626,645	\$ 289,631	\$ 400,157	\$ 3,596,676
Other Operating Revenues	\$ 49,192	\$ 1,985	\$ 974	\$ 28,818	\$ 1,149	\$ 1,795	\$ 187,360	\$ 4,706	\$ 226,786
Total Operating Revenues	\$ 31,122,652	\$ 11,522,145	\$ 978,290	\$ 6,130,113	\$ 3,277,185	\$ 2,617,861	\$ 3,259,378	\$ 2,092,934	\$ 29,877,906
NON OPERATING REVENUES									
State Appropriations	\$ 18,091,989	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,149,482	\$ 1,153,118	\$ 8,050,007
Taxes for maintenance and operations	\$ 18,486,354	\$ 1,642,557	\$ 1,642,569	\$ 1,641,204	\$ 1,644,787	\$ 1,536,695	\$ 1,664,485	\$ 1,645,321	\$ 11,417,618
Taxes for general obligation bonds	\$ 4,979,907	\$ 402,241	\$ 402,178	\$ 401,414	\$ 402,279	\$ 401,487	\$ 405,538	\$ 401,538	\$ 2,816,675
Federal revenue, non-operating	\$ 15,205,083	\$ -	\$ 258,145	\$ 204,439	\$ (87,520)	\$ 6,263,204	\$ 545,855	\$ 215,404	\$ 7,399,529
Gifts	\$ 2,140,502	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 5,500	\$ -	\$ 17,500
Investment Income	\$ 395,807	\$ 12,688	\$ (67,544)	\$ 44,005	\$ 59,158	\$ 77,163	\$ 119,668	\$ 44,119	\$ 289,257
Interest on Capital Debt	\$ (2,660,893)	\$ (329,986)	\$ 5,000	\$ -	\$ -	\$ -	\$ (1,110,769)	\$ (263,075)	\$ (1,698,830)
Loss on Disposal of Fixed Assets	\$ 3,175	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ 1,427	\$ (17)	\$ 1,455
Total Non Operating Revenues	\$ 56,641,924	\$ 2,877,027	\$ 3,389,830	\$ 3,440,544	\$ 3,180,186	\$ 9,428,032	\$ 2,781,185	\$ 3,196,407	\$ 28,293,211
TOTAL REVENUE	\$ 87,764,576	\$ 14,399,172	\$ 4,368,120	\$ 9,570,657	\$ 6,457,371	\$ 12,045,892	\$ 6,040,564	\$ 5,289,341	\$ 58,171,117

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Con't)									
FISCAL YEAR 2017 THROUGH MARCH 31, 2017									
	Fiscal 2016	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Fiscal 2017 YTD
OPERATING EXPENSES									
Cost of Sales	\$ 3,147,628	\$ 104,756	\$ 118,047	\$ 53,032	\$ 55,044	\$ 916,878	\$ 106,674	\$ 91,338	\$ 1,445,769
Salary, Wages & Benefits									
Administrators	\$ 5,281,061	\$ 390,331	\$ 382,098	\$ 392,111	\$ 374,398	\$ 376,779	\$ 389,811	\$ 375,456	\$ 2,680,983
Classified	\$ 14,191,063	\$ 1,145,174	\$ 1,053,857	\$ 1,058,560	\$ 1,072,762	\$ 1,050,591	\$ 1,089,488	\$ 1,375,656	\$ 7,846,086
Faculty	\$ 19,263,255	\$ 1,253,239	\$ 1,561,407	\$ 1,582,019	\$ 1,538,881	\$ 1,127,141	\$ 1,467,579	\$ 1,464,681	\$ 9,994,947
Student Salary	\$ 799,179	\$ 62,206	\$ 69,378	\$ 77,220	\$ 68,710	\$ 22,734	\$ 66,311	\$ 94,810	\$ 461,369
Temporary (Contract) Labor	\$ 279,787	\$ 10,422	\$ 6,658	\$ 23,157	\$ 16,838	\$ 8,595	\$ 33,149	\$ 17,815	\$ 116,633
Employee Benefits	\$ 13,324,951	\$ 980,294	\$ 875,048	\$ 916,150	\$ 905,212	\$ 846,025	\$ 875,878	\$ 912,116	\$ 6,310,723
Dept Operating Expenses									
Professional Fees	\$ 3,309,175	\$ 574,519	\$ 415,159	\$ 265,130	\$ 257,657	\$ 145,712	\$ 166,872	\$ 138,581	\$ 1,963,630
Supplies	\$ 4,876,013	\$ 96,194	\$ (1,336,554)	\$ 1,377,466	\$ 708,811	\$ 877,771	\$ 295,194	\$ 444,274	\$ 2,463,156
Travel	\$ 676,360	\$ 14,051	\$ 67,755	\$ 117,627	\$ 61,940	\$ 8,518	\$ 68,644	\$ 107,849	\$ 446,385
Property Insurance	\$ 333,340	\$ -	\$ 325,852	\$ -	\$ -	\$ -	\$ 5,471	\$ -	\$ 331,323
Liability Insurance	\$ 244,300	\$ 7,162	\$ 75,240	\$ -	\$ -	\$ -	\$ 3,488	\$ -	\$ 85,890
Maintenance & Repairs	\$ 2,424,211	\$ 1,243,084	\$ 241,987	\$ 102,291	\$ 131,187	\$ 32,895	\$ (19,849)	\$ 66,178	\$ 1,797,773
Utilities	\$ 1,658,880	\$ 15,373	\$ 161,025	\$ 136,079	\$ 89,727	\$ 194,104	\$ 152,803	\$ 146,481	\$ 895,591
Scholarships & Fin Aid	\$ 10,067,633	\$ 305,370	\$ 235,055	\$ 172,588	\$ 38,274	\$ 7,068,101	\$ 455,082	\$ 140,517	\$ 8,414,987
Advertising	\$ 385,006	\$ 19,279	\$ 12,834	\$ 15,740	\$ 7,016	\$ 9,152	\$ 8,257	\$ 5,680	\$ 77,958
Lease/Rentals	\$ 387,203	\$ 23,546	\$ 32,317	\$ 25,183	\$ 22,663	\$ 34,171	\$ 19,424	\$ 22,855	\$ 180,159
Interest Expense	\$ 136	\$ -	\$ -	\$ 2,146	\$ -	\$ -	\$ -	\$ -	\$ 2,146
Depreciation	\$ 5,832,644	\$ 486,385	\$ 486,826	\$ 487,544	\$ 486,190	\$ 484,336	\$ 483,323	\$ 478,171	\$ 3,392,775
Memberships	\$ 138,335	\$ 59,846	\$ 12,343	\$ 7,512	\$ 2,754	\$ 3,839	\$ 5,877	\$ 5,627	\$ 97,798
Property Taxes	\$ 213,046	\$ -	\$ -	\$ -	\$ 203,781	\$ -	\$ -	\$ -	\$ 203,781
Institutional Support	\$ 312,901	\$ 16,167	\$ 17,581	\$ 19,790	\$ 8,470	\$ 49,301	\$ 26,047	\$ 35,030	\$ 172,385
Other Miscellaneous Disbursements	\$ 752,511	\$ 48,953	\$ 94,728	\$ 2,758	\$ 3,542	\$ 26,150	\$ 119,325	\$ 92,550	\$ 388,005
Capital Expenses - Less than \$1000									
Audio/Visual Equipment	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 245,654	\$ 66,932	\$ -	\$ 15,645	\$ 31,611	\$ 8,011	\$ 10,786	\$ -	\$ 132,985
Computer Related	\$ 536,885	\$ 749	\$ 97,935	\$ 7,580	\$ 6,248	\$ 4,081	\$ 12,686	\$ 22,271	\$ 151,550
Maintenance & Grounds	\$ 2,455	\$ -	\$ -	\$ 1,450	\$ -	\$ -	\$ 3,244	\$ 1,095	\$ 5,789
Office Equipment & Furnishing	\$ 81,430	\$ -	\$ 70,483	\$ -	\$ -	\$ -	\$ -	\$ 1,776	\$ 72,259
Television Station Equipment	\$ 2,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 1,813	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
Other Sources									
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 292,481	\$ (20,193)	\$ (16,903)	\$ (18,138)	\$ (10,468)	\$ (16,556)	\$ 170,926	\$ (11,343)	\$ 77,325
TOTAL EXPENSE	\$ 89,069,956	\$ 6,903,837	\$ 5,060,157	\$ 6,840,640	\$ 6,081,247	\$ 13,278,328	\$ 6,021,488	\$ 6,029,464	\$ 50,215,162
CHANGE IN NET POSITION	\$ (1,305,380)	\$ 7,495,335	\$ (692,037)	\$ 2,730,017	\$ 376,124	\$ (1,232,436)	\$ 19,075	\$ (740,122)	\$ 7,955,955
Non Income Statement Expenditures - Capitalized and Depreciated									
Capital Expenses - Exceeds \$5000 - Capitalized									
Land and Improvements	\$ 852,768	\$ -	\$ 122,038	\$ -	\$ 96,065	\$ 5,954	\$ 6,174	\$ -	\$ 230,231
Buildings	\$ 3,518,826	\$ 286,636	\$ 401,484	\$ 358,065	\$ 279,533	\$ 369,712	\$ 420,575	\$ 629,583	\$ 2,745,587
Audio/Visual Equipment	\$ 8,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 390,715	\$ 10,016	\$ -	\$ 132,595	\$ 85,855	\$ 52,213	\$ 68,223	\$ 23,936	\$ 372,838
Computer Related	\$ 232,388	\$ -	\$ 41,850	\$ 375	\$ 6,000	\$ -	\$ 1,750	\$ -	\$ 49,975
Library Books	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Grounds	\$ 160,900	\$ -	\$ -	\$ -	\$ -	\$ 23,250	\$ -	\$ 5,999	\$ 29,249
Office Equipment & Furnishing	\$ 10,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ 94,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ (14,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITALIZED EXPENDITURES	\$ 5,267,130	\$ 296,652	\$ 565,372	\$ 491,035	\$ 467,453	\$ 451,129	\$ 496,722	\$ 659,518	\$ 3,427,880

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET									
FISCAL YEAR 2017 THROUGH MARCH 31, 2017									
	Feb-2017 YTD		COMPARED Feb-2016 YTD		COMPARED Fiscal 2016		COMPARED 2017 Budget		
OPERATING REVENUES									
Tuition and Fees	\$ 18,015,567		\$ 18,557,321		\$ 23,614,239		\$ 21,252,850		
Federal Grants and Contracts	\$ 63,207		\$ 89,170		\$ 208,823		\$ 182,086		
State Grants and Contracts	\$ 36,254		\$ 77,875		\$ 48,287		\$ -		
Local Grants and Contracts	\$ 1,789,006		\$ 1,949,113		\$ 2,128,910		\$ -		
Nongovernmental grants and contracts	\$ 134,084		\$ 137,976		\$ 208,541		\$ -		
Sales and Services of Educational Activities	\$ 232,758		\$ 241,643		\$ 456,627		\$ 200,850		
Auxiliary Enterprises (net of discounts)	\$ 3,596,676		\$ 3,741,634		\$ 5,605,808		\$ 1,480,996		
Other Operating Revenues	\$ 41,339		\$ 36,320		\$ 51,527		\$ 1,283,574		
Total Operating Revenues	\$ 23,908,891		\$ 24,831,050	96%	\$ 32,322,762	74%	\$ 24,400,356	98%	
NON OPERATING REVENUES									
State Appropriations	\$ 8,050,007		\$ 8,077,242		\$ 13,824,650		\$ 13,876,778		
Taxes for maintenance and operations	\$ 11,417,618		\$ 10,749,606		\$ 18,486,353		\$ 20,819,727		
Taxes for general obligation bonds	\$ -		\$ -		\$ -		\$ -		
Federal revenue, non-operating	\$ -		\$ -		\$ 43,043		\$ -		
Gifts	\$ 17,500		\$ 278,459		\$ 279,459		\$ -		
Investment Income	\$ 41,269		\$ 19,384		\$ 83,585		\$ 90,000		
Interest on Capital Debt	\$ -		\$ -		\$ -		\$ -		
Loss on Disposal of Fixed Assets	\$ -		\$ -		\$ -		\$ -		
Total Non Operating Revenues	\$ 19,526,393		\$ 19,124,690	102%	\$ 32,717,090	60%	\$ 34,786,505	56%	
TOTAL REVENUE	\$ 43,435,285		\$ 43,955,741	99%	\$ 65,039,852	67%	\$ 59,186,861	73%	

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE							
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION							
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET (Con't)							
FISCAL YEAR 2017 THROUGH MARCH 31, 2017							
	Feb-2017 YTD	COMPARED Feb-2016 YTD		COMPARED Fiscal 2016		COMPARED 2017 Budget	
OPERATING EXPENSES							
Cost of Sales	\$ 1,445,769	\$ 1,558,490		\$ 3,147,628		\$ -	
Salary, Wages & Benefits						\$ 35,018,390	
Administrators	\$ 2,569,068	\$ 2,949,683		\$ 5,112,730		\$ -	
Classified	\$ 7,433,515	\$ 7,536,222		\$ 13,381,673		\$ -	
Faculty	\$ 9,467,742	\$ 9,605,551		\$ 17,828,825		\$ -	
Student Salary	\$ 245,254	\$ 252,703		\$ 539,164		\$ -	
Temporary (Contract) Labor	\$ 57,703	\$ 67,481		\$ 89,990		\$ -	
Employee Benefits	\$ 6,060,798	\$ 6,311,037		\$ 9,462,603		\$ 10,505,517	
Dept Operating Expenses							
Professional Fees	\$ 1,328,306	\$ 1,498,519		\$ 2,057,519		\$ 931,212	
Supplies	\$ 2,367,641	\$ 2,652,358		\$ 4,284,855		\$ 2,241,721	
Travel	\$ 359,718	\$ 295,484		\$ 458,446		\$ 466,848	
Property Insurance	\$ 331,323	\$ 333,340		\$ 333,340		\$ 385,000	
Liability Insurance	\$ 85,890	\$ 196,187		\$ 244,300		\$ 85,000	
Maintenance & Repairs	\$ 1,743,321	\$ 1,870,810		\$ 2,357,768		\$ 914,797	
Utilities	\$ 894,751	\$ 863,874		\$ 1,657,440		\$ 1,791,192	
Scholarships & Fin Aid	\$ 133,877	\$ 141,219		\$ 560,696		\$ -	
Advertising	\$ 71,770	\$ 211,597		\$ 331,045		\$ 336,446	
Lease/Rentals	\$ 156,275	\$ 225,199		\$ 347,730		\$ 318,058	
Interest Expense	\$ 2,146	\$ -		\$ 136		\$ -	
Depreciation	\$ -	\$ -		\$ -		\$ -	
Memberships	\$ 82,010	\$ 86,968		\$ 118,327		\$ 98,128	
Property Taxes	\$ 203,781	\$ 213,046		\$ 213,046		\$ -	
Institutional Support	\$ 155,824	\$ 162,545		\$ 300,677		\$ 422,233	
Other Miscellaneous Disbursements	\$ 387,604	\$ 436,634		\$ 741,719		\$ 3,095,363	
Capital Expenses - Less than \$1000						\$ 2,576,956	
Audio/Visual Equipment	\$ -	\$ 8,200		\$ 8,200		\$ -	
Classroom Equipment	\$ 90,568	\$ 32,072		\$ 59,817		\$ -	
Computer Related	\$ 95,329	\$ 129,958		\$ 346,643		\$ -	
Maintenance & Grounds	\$ 5,789	\$ 2,455		\$ 2,455		\$ -	
Office Equipment & Furnishing	\$ 72,259	\$ 25,366		\$ 59,695		\$ -	
Television Station Equipment	\$ -	\$ -		\$ -		\$ -	
Vehicles	\$ 5,000	\$ -		\$ 1,813		\$ -	
Other Sources							
Disposal Gain (Loss)	\$ -	\$ -		\$ -		\$ -	
Interfund Transfers	\$ 412,614	\$ 361,235		\$ 628,177		\$ -	
TOTAL EXPENSE	\$ 36,265,646	\$ 38,028,235	95%	\$ 64,676,454	56%	\$ 59,186,861	61%
CHANGE IN NET POSITION	\$ 7,169,639	\$ 5,927,506		\$ 363,398		\$ -	

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE Alterations and Improvements Projects for Fiscal 2017 as of March 31, 2017												
AMARILLO - WASHINGTON STREET CAMPUS							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
1	Russell Hall - Paint and Carpet	85,000.00	-	-	Not Started	85,000.00	-	-	85,000.00			
2	Carter Fitness Center - Rework Showers	100,000.00	84.07	-	Not Started	99,915.93	84.07	-	100,000.00			
3	Durrett Hall - Replacement of Exterior Doors	29,531.44	3,945.50	3,005.00	In Progress	22,580.94	6,950.50	-	29,531.44			
4	Durrett Hall - Office Renovation	4,920.00	-	-	Not Started	4,920.00	-	-	4,920.00			
5	Engineering Building - Asbestos Abatement/Renovation	72,216.57	-	-	Not Started	72,216.57	-	-	72,216.57			
6	Engineering Building - Replacement of Elevator	51,864.00	49,487.51	-	Completed	2,376.49	49,487.51	-	51,864.00			
7	Engineering Building - Replacement of Exterior Doors	29,722.50	4,034.84	3,005.00	In Progress	22,682.66	7,039.84	-	29,722.50			
8	Engineering Building - Office Renovations	10,000.00	-	-	Not Started	10,000.00	-	-	10,000.00			
9	Panhandle PBS - HVAC Renovations	162,000.00	53,499.01	74,034.28	In Progress	34,466.71	127,533.29	152,000.00	10,000.00			
10	Ware Student Commons 1st Floor	149,914.86	77,145.43	515.64	Completed	72,253.79	77,661.07	-	123,691.71	26,223.15		
11	CUB - 2nd Floor	55,204.26	100,160.63	475.59	Completed	(45,431.96)	100,636.22	-	53,535.14	1,669.12		
12	CUB Elevator Repairs	-	-	37,258.36	In Progress	(37,258.36)	37,258.36	-	37,258.36			
13	Palace Coffee Project	-	-	-	Not Started	0.00	-	-	-			
14	Student Service Center - Renovations	33,536.84	24,005.55	11,399.70	In Progress	(1,868.41)	35,405.25	-	33,536.84			
15	Music Building - Elevator Modifications	125,000.00	-	-	Not Started	125,000.00	-	125,000.00	-			
16	AMoA - Replace Chiller	130,000.00	-	-	Not Started	130,000.00	-	-	130,000.00			
17	Concert Hall Theatre - Art Gallery in Common Area	-	1,601.80	-	Completed	(1,601.80)	1,601.80	-	1,601.80			
18	WSC - Repave Lot 10	125,000.00	16,006.84	236,018.13	In Progress	(127,024.97)	252,024.97	-	125,000.00			
19	Pedestrian Mall	84,248.47	124,183.86	377.70	Completed	(40,313.09)	124,561.56	-	83,870.77	377.70		
20	Experimental Theatre - Stairway Modifications	-	2,870.00	-	Not Started	(2,870.00)	2,870.00	-	2,870.00			
21	Greenhouse Project	994,819.00	9,400.98	-	Not Started	985,418.02	9,400.98	-	-		994,819.00	
		2,242,977.94	466,426.02	366,089.40		1,410,462.52	832,515.42	277,000.00	984,619.13	28,269.97	994,819.00	-
AMARILLO - WEST CAMPUS							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
22	West Campus - Building A - Replace Sewer Line	36,212.59	37,463.47	559.16	Completed	(1,810.04)	38,022.63	-	36,212.59			
23	West Campus - Building A - Upgrades	75,000.00	-	-	Not Started	75,000.00	-	-	75,000.00			
24	West Campus - Building B - HVAC	55,000.00	51,738.00	768.69	Completed	2,493.31	52,506.69	55,000.00	-			
25	West Campus - Bldg C - HVAC Renovation	1,200.00	259.93	1,200.00	Not Started	(259.93)	1,459.93	-	1,200.00			
26	West Campus - Allied Health - Repairs	159.11	-	-	Completed	159.11	-	-	159.11			
27	West Campus - Caulking Campus Wide	45,000.00	-	-	Not Started	45,000.00	-	45,000.00	-			
		212,571.70	89,461.40	2,527.85		120,582.45	91,989.25	100,000.00	112,571.70	-	-	-
AMARILLO - POLK STREET CAMPUS							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
28	Polk Street - B&I Industry Center - New Countertops	17,545.00	1,350.00	17,207.00	In Progress	(1,012.00)	18,557.00	-	17,545.00			
29	Polk Street - Senior Citizens Center - Renovations	200,000.00	-	10,968.30	Not Started	189,031.70	10,968.30	-	200,000.00			
		217,545.00	1,350.00	28,175.30		188,019.70	29,525.30	-	217,545.00	-	-	-
AMARILLO - EAST CAMPUS							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
30	East Campus - Upgrades to Bldg 1400 for EC Housing	17,598.51	26,044.79	3,600.00	In Progress	(12,046.28)	29,644.79	-	17,598.51			
31	East Campus - Student Service Center - Replace Roof	184,957.71	-	-	Not Started	184,957.71	-	-	184,957.71			
32	East Campus - Transportation - Replace Parking Lot	280,000.00	-	-	Not Started	280,000.00	-	-	280,000.00			
33	East Campus - MEC Site - New Parking Lot	267,219.68	192,666.19	57,857.00	Completed	16,696.49	250,523.19	-	267,219.68			
34	East Campus - Public Service Train Ctr - Building Upgrades	5,513.59	-	-	In Progress	5,513.59	-	-	5,513.59			
35	EC - Harrington Diesel Bay	2,323,349.30	1,232,504.73	91,663.65	In Progress	999,180.92	1,324,168.38	-	2,323,349.30			
36	EC - AEDC Aviation Hangar	2,658,838.69	1,444,574.47	79,940.93	In Progress	1,134,323.29	1,524,515.40	-	2,658,838.69			
37	EC - New Campus Roadway and Entrance	370,008.01	-	11,722.75	In Progress	358,285.26	11,722.75	-	370,008.01			
		6,107,485.49	2,895,790.18	244,784.33		2,966,910.98	3,140,574.51	-	755,289.49	-	5,352,196.00	-
Hagy Child Care Center							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
38	Hagy Child Care Center	100,000.00	-	-	Not Started	100,000.00	-	-	100,000.00			
		100,000.00	-	-		100,000.00	-	-	100,000.00	-	-	-
AMARILLO - ALL CAMPUS							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
39	Campus Wide - Carpet Replacement	80,011.88	31,655.66	9,854.88	In Progress	38,501.34	41,510.54	23,000.00	57,011.88			
40	Campus Wide - Parking Lot Repairs	50,000.00	-	-	Not Started	50,000.00	-	-	50,000.00			
		130,011.88	31,655.66	9,854.88		88,501.34	41,510.54	23,000.00	107,011.88	-	-	-
Dumas - Moore County Campus							SOURCE OF FUNDS					
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSEED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
41	Moore County Campus - Storage Building for Welding	93,650.00	-	-	Not Started	93,650.00	-	-	93,650.00			
		93,650.00	-	-		93,650.00	-	-	93,650.00	-	-	-
		BUDGETED	EXPENSEED	ENCUMBERED		OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	GRANT	OTHER
		9,104,242.01	3,484,683.26	651,431.76		4,968,126.99	4,136,115.02	400,000.00	2,270,687.20	128,269.97	6,347,015.00	-

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

AMARILLO COLLEGE								
Tax Schedule								
as of March 31, 2017								
		FY 2017					FY 2016	
		Potter County	Randall County	Branch Campuses	Total		Total	
Net Taxable Values		\$5,691,976,058	\$5,182,653,734		\$10,874,629,792		\$10,424,151,797	
Tax Rate		\$0.20750	\$0.20750		\$0.20750		\$0.20750	
Assessment:								
Bond Sinking Fund - \$.04081		\$2,268,888	\$2,537,818		\$4,806,706		\$4,938,621	
Maintenance and Operation - \$.16669		\$9,267,633	\$10,366,125		\$19,633,758		\$18,452,755	
Branch Campus Maintenance Tax				\$1,515,189	\$1,515,189		\$1,655,429	
Total Assessment		<u>\$11,536,521</u>	<u>\$12,903,943</u>	<u>\$1,515,189</u>	<u>\$25,955,653</u>		<u>\$25,046,805</u>	
Deposits of Current Taxes		\$10,997,308	\$12,599,391	\$1,719,009	\$25,315,708		\$24,096,735	
Current Collection Rate		95.33%	97.64%	113.45%	97.53%		96.21%	
Deposits of Delinquent Taxes		\$107,925	\$37,904	\$7,997	\$153,826		\$141,916	
Deposits of Penalties and Interest		\$74,168	\$34,245	\$2,305	\$110,718		\$92,741	
						collection rate		collection rate
		Budgeted - Bonds			\$4,806,706	100.00%	\$4,938,621	100.00%
		Budgeted - Maintenance and Operation			\$19,121,539	97.39%	\$17,904,598	97.03%
		Budgeted - Moore County			\$1,041,817	68.76%	\$1,192,892	72.06%
		Budgeted - Deaf Smith County			\$473,372	31.24%	\$462,537	27.94%
		Total Budget			<u>\$25,443,434</u>	98.03%	<u>\$24,498,648</u>	97.81%
		Total Collected - Current + Delinquent + Penalty/Interest			<u>\$25,580,252</u>		<u>\$24,331,392</u>	
		Over (Under) Budget			<u>\$136,818</u>		<u>(\$167,256)</u>	

Minutes of the Amarillo College Board of Regents Regular Meeting of April 25, 2016

Amarillo College				
Reserve Analysis FY 2017				
As Of 3/31/17				
Encumbered Prior to 8/31/16	Balance as of 08/31/2016	Current Fiscal Year Activity	Ending Balance	Explanation
Overlapping Purchase Orders	178,496	(164,619)	13,877	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	178,496	(164,619)	13,877	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(564,476)	1,935,524	Set-up for facility purchases required but not budgeted
Sim Central	286,503		286,503	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(233,727)	981,273	Set-up for East Campus improvements required but not budgeted
SGA	96,153		96,153	Student government prior years revenues over expenses fund balance
Insurance	494,862	(303,529)	191,333	Set-up to cover insurance deductibles and claims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	428,851	(88,127)	340,724	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,207,231		1,207,231	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,442,799	(1,189,859)	8,252,940	
Unrestricted Reserve				
Undesignated Local Maintenance	8,927,209		8,927,209	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	4,431,474		4,431,474	Auxiliary prior years revenues over expenses fund balance
Subtotal	13,358,683	-	13,358,683	Must leave in Reserve 10% of next year's budget
Total	22,979,978	(1,354,478)	21,625,500	
Fiscal Year 2016	26,185,015	(3,205,087)	22,979,928	
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	
Fiscal Year 2014	26,447,719	993,257	27,440,976	
Fiscal Year 2013	26,677,885	(230,166)	26,447,719	
Fiscal Year 2012	24,021,539	2,656,346	26,677,885	