

**VPAA Council  
Minutes  
August 24, 2016  
Library 204, 1:30 pm**

**Members Present:** Deborah Vess, Becky Burton, Heather Voran, Emily Gilbert, Frank Sobey, Vicky Taylor-Gore, Tamara Clunis, Mark Rowh, Kim Crowley, Toni Gray, Daniel Esquivel, Renee Vincent and Megan Eikner

**I. Minutes Approval**

Minutes reviewed: motion made to approve by Heather Voran, seconded by Emily Gilbert, approved by all.

**II. New Appointments**

- Dr. Vess welcomed Frank Sobey to the Council as the new Dean of Arts and Sciences. Social Sciences will move back to the Arts and Sciences.
- Stefanie Decker will be Department Chair for Social and Behavioral Sciences.
- Vicky Taylor-Gore has the Visual Arts, Mass Comm., Music, and Theatre.
- Toni Gray has Carter Fitness Center, CJ and Law Enforcement Academy, and the Sports/Exercise Sciences (teach out).
- Carol Buse will be Associate Dean with STEM, reporting to Frank.
- Alan Kee will be Director of the Counseling Center and will report to Toni.
- Health Sciences and Nursing: Associate Dean Kim Crowley will directly supervise the Nursing programs.
- Lyndi Shadbolt will be Director of Nursing.
- Academic Success: Edie Carter will be Associate Dean with Developmental Math and the Success Center in Academic Success.
  - Edie, Carol and Jill Gibson will not be 12 month appointments and will retain faculty status. They will attend the Council on an invitational basis and not part of the standing membership.

**ENROLLMENTS**

- Becky Burton has done a tremendous job getting Dual Credit numbers up and we still have Amarillo High and Dumas High enrolling.
- Cheryl Oldham has been supporting Becky with Dual Credit calls due to all the growth this year.
- Received a communication from SACS concerning standards for the award of Dual Credit. **The SACS communication will be forwarded**

**Discussion followed:**

- Becky gives credit to several as team efforts to obtain the increase in DC enrollment: Faculty and facilitators, Daniel Esquivel, Renee Vincent, Frank Sobey, Kim McGowan, Becky Easton and Kim Crowley are all going beyond the call of duty.
- Still need to work on aligning offerings with the guided pathways for the students to obtain the best outcomes.
- Dr. Vess met with Texas Tech to discuss the Healthcare Management online baccalaureate course they are offering and asked Health Sciences to consider promoting this to students.

**III. Strategic Plan Reminders: Block Scheduling and 8 week classes**

- Becky Burton: Blocks are no longer linked in the system. We have succeeded in developing an intentionally designed schedule that allows students to follow a path. The actual links in the system may not be necessary.
  - We will recreate blocks approved by the curriculum committee for the incoming Spring schedule.
- Recommend that deans advise students into blocks,

**Discussion followed:**

- Learning Communities
- Efforts being made to keep pathways without requiring all classes within block be taken (may already have taken some classes)
- Planning to bring in a clinician to help with these options

To help faculty learn how to bounce linked subjects between courses. In the Fall there will be workshop and it will not be mandated who attends, but for those that wish to make the links between subjects, they will be rewarded with mini-grants.

**Moving Forward:**

- There will be the 8 week classes that are a part of the blocks, but not all.
- In the Strategic Plan it is to reach 80% of all courses in the 8 week format. (DC not included.)
- Our contact hours are up and that is from the 8 week format.
- We are seeing dramatic increases in Success Rates, especially for those in the first 8 week courses, and not so much in the 2<sup>nd</sup> 8 week format.
- We did not make the goal of 50% of classes on the 8 week schedule for fall. It was close, and higher if we include more than just the 8 week

format. Some classes were less than 8 weeks, but some were more than 8 weeks while less than 16 weeks.

- We don't have enough data to see if they are succeeding with both the 16 week and 8 week classes.

**How many depend on Pam Madden for scheduling?**

Pam will be Director of Title V Grant. She has project management experience. Her role is not managing the curricular projects of the grant.

**IV. Divisional Challenges and Key Areas of Focus with regard:**

- Strategic Plan: Goal Setting
  - a. Acceleration
  - b. Enrollment and Completion Strategies: Curricular Revisions

Deans to review curriculum to make sure they will fall into the pathways of the local universities. We want all their transfer to work; 60% of our students want to be transfer students and 12% do transfer.

**Discussion followed:**

**How to facilitate multiple exit points and stackable approach.**

- Dr. Clunis explained the award Amarillo College is receiving for Level I certifications. \$1500 is being paid for students that complete a Level I Certificate in programs with Mark, Kim, Megan, Carol Buse and Jodi. We could add on more. We now have \$900,000, all we have to do is grow the completers that align with the changes made with new programs. Now nearly 200 students in the Tech Core are on Track to get a Level I Certificate and we will be able to draw down \$1,500 for each of those completers. AC gets to keep half of the \$1,500 and the partner company gets the other half. AC received more than any other in the state.

**Discussion followed**

**V. Program Coordinators Pay**

- We need to know the differences in the compensation.
- Want to develop a point system.
- Under what circumstances does the work result in release time? Under what circumstances is a stipend awarded and for how much?

**Many examples followed and were discussed**

Open to Proposals

- The council then compared all of the responsibilities of coordinators and will continue to work on an equitable system applied to all.

**Announcements**

- Commendation by Dept. of Ed. Amarillo College is one of four colleges' nationwide validating Developmental Education data. This is largely due to the excellent work of Dean Clunis.
- FOE meeting on Friday: Region 16, 8:30 am

Adjourned 4:00 pm