

PROGRAM COMMITTEE NAME: Auto Body Technology

CHAIRPERSON: Jay Craighead

MEETING DATE: 11/16/16 **MEETING TIME:** 12:30

MEETING PLACE: Joe Daddy's

RECORDER: Rebecca Archer **PREVIOUS MEETING:** 3/31/16

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name of those present

	Dennis Burnam	Partner	Acme Body Shop	(806) 373-5349	dbacme@arn.net
	John Stromberg	Painter	Acme Body Shop	(806) 373-5349	lucky7customs@yahoo.com
X	Karyn Pierce	CTE Director	AISD	(806) 326-1305	karyn.pierce@amaisd.org
X	Jay Barrett	Principal / Regent	AACAL / Amarillo College	(806) 326-0681	Jay.barrett@amaisd.org
	Chris Cooper	Paint Shop Manager	Bell Helicopter	(806) 324-7544	ccooper@bh.com
	Kyle Haymes	Human Resources	Bell Helicopter	(806) 467-4582	khaymes@bh.com
X	Jay Craighead	Service Manager	Bruckner Truck Sales	(806) 349-5144	jcraighead@brucknertruck.com
	Troy Harding	Body Shop Supervisor	Bruckner Truck Sales	(806) 376-6273	pharding@brucknertruck.com
X	Eddie Marufo	Body Shop Manager	Bruckner Truck Sales	(806) 376-6273	emaruf@brucknertruck.com
	Chip McCampbell	Human Resources Director	Bruckner Truck Sales	(806) 376-6273	cmcccampbell@brucknertruck.com
X	Alvin Stamps	Manager	Culberson Collision	(806) 661-3563	astamps@culbersonautos.com
	Robert Drury	Owner	Drury Body Shop	(806) 3588134	info@drurybodyshop.com
X	Peiry York	Manager	English Color	(806) 670-3875	pyork@englishcolor.com
X	Trevor Cain	Account Manager	Finishmaster	(806) 236-0171	trevorcain@yahoo.com
	Mike Kirscht	Claims Adjuster	Geico Insurance		
X	Kyle Higgs	Painter	Gene Messer Ford	(806) 355-7471	khiggs@genemesser.com
X	Doug Van Noy	Body Shop Manager	Gene Messer Ford	(806) 335-7471	gvannoy@genemesser.com
	Bryan Walker	Collision Manager	Gene Messer Ford	(806) 355-7471	bwalker@genemesser.com
X	Paul Elms		Harvey's Precision Body Shop	(806) 647-8413	bodieshop@suddenlink.com
	Brandon Lee	Owner	Lang Tire	(806) 674-3108	brandonlee@langtire.com
	Gregg Brown	Shop Foreman	Moss Body Shop	(806) 355-9208	greggbrown@amaonline.com
X	Bobby Cooper	President	Premier Truck Group	(806) 576-4133	bcooper@premiertruck.com
X	Brad Flatt	Body Shop Manager	Premier Truck Group	(806) 690-1645	bflatt@premiertruck.com
	Paul Grant	Body Shop Foreman	Premier Truck Group	(806) 576-4133	pgrant@premiertruck.com
	Nathan Hunter	Estimator	Premier Truck Group	(806) 690-3018	nhunter@premiertruck.com
	Jason Ubanks	Manager	Soncy Road Body Shop	(806) 352-0776	www.soncyroad@live.com
	Mark Warrick	President	Soncy Road Body Shop	(806) 352-0776	www.soncyroad@live.com
	Forest Holt	Owner	Southwest Body Shop	(806) 353-7246	fjh@sbcglobal.net
X	Steve Boisvert	Service Manager	Summit Truck Group	(806) 355-9771	Steven.boisvert@summittruckgroup.com
X	Joe Marshall	Manager	Summit Truck Group	(806) 355-9771	joe.marshall@summittruckgroup.com

Advisory Committee Meeting Minutes

EX-OFFICIO'S PRESENT

X	Donald Archer	Instructor	Amarillo College	(806) 335-4209	darcher@actx.edu
X	Rebecca Archer	Executive Secretary	Amarillo College	(806) 335-4211	rcharcher@actx.edu
X	Billy Barclay	Instructor	Amarillo College	(806) 335-4380	b.wbarclay@actx.edu
X	Scott Bratcher	Instructor	Amarillo College	(806) 335-4383	sbratcher24@actx.edu
X	Eddie Casias	Instructor	Amarillo College	(806) 335-4222	ecasias@actx.edu
	Megan Eikner	Dean of Technical Education	Amarillo College	(806) 335-4352	meeikner@actx.edu
X	Brian Jacob	Program Coordinator	Amarillo College	(806) 335-4219	bjacob@actx.edu
X	Derek Lyon	Instructor	Amarillo College	(806) 335-4374	dalyon@actx.edu
X	Jeff Wallick	Industry Partnership Coordinator	Amarillo College	(806) 335-4228	j.wallick@actx.edu
X	Claudia Arnold	Technical Education Advisor	Amarillo College	(806) 335-4301	caarnold@actx.edu

AGENDA ITEM

DISCUSSION

Appointment of a committee chairman Jay Craighead was appointed as committee chairman.

Introductions Introduction was made of all in attendance.

Approval of Minutes from 3/31/16 The minutes from our last meeting were approved.

Continuing Education Report Eddie Casias reported that the Basic Refinishing CE class was offered in the Fall, but did not make. We have had a lot of calls though so we are offering it again in the Spring on MW nights from 5:30 – 9:30 pm for a full 16 weeks. The cost for the class is \$401. Registration just opened and already we have 2 registered.

The question was asked whether the students purchased tools for this class or not. Eddie said most did not. However, Brian mentioned that we have a toolkit attached to each of our Academic Auto Collision classes that the students are required to purchase. MSC is our tool vendor and Financial Aid will pay for the toolkits for the student.

Industry asked if we did anything with the classic welding courses, which are a need for technicians. Eddie said that we are working with Pat from 3M to develop a class.

Eddie was also asked if we had a plastic welder. He said we do not and he had never really used one when he was in the business. He did say, however, that he would be interested in taking a class on the subject.

Contract Training Report Brian reported that we have held several contract training classes with area business such as the City of Amarillo, and Pioneer Natural Gas. He said that we can build a contract class to fit a business' individual needs and encouraged those in attendance to consider us if they needed some CE training for their technicians.

Advisory Committee Meeting Minutes

Curriculum Design Discussion	<p>Mr. Jacob noted that the State requires that we make sure that our Advisory Board Members understand how our curriculum is designed.</p> <p style="text-align: center;">Collision Advanced Certificate</p> <p style="text-align: center;">Semester 1 – Offered Fall only (16 weeks)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">ABDR 1431</td><td style="width: 50%;">Basic Refinishing</td></tr> <tr> <td>ABDR 1455</td><td>Non Structural Metal Repair</td></tr> <tr> <td>ABDR 2449</td><td>Advanced Refinishing</td></tr> </table> <p style="text-align: center;">Semester 2 – Offered Spring only (16 weeks)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">ABDR 1441</td><td style="width: 50%;">Structural Analysis & Damage Repair I</td></tr> <tr> <td>ABDR 1442</td><td>Structural Analysis & Damage Repair II</td></tr> <tr> <td>ABDR 1315</td><td>Vehicle Trim & Hardware</td></tr> <tr> <td>ABDR 1349</td><td>Automotive Plastic & Sheet Molded Compound Repair</td></tr> </table> <p>NOTE: Semesters 1 & 2 can be switched for a Fall or Spring Start</p> <p style="text-align: center;">Semester 3 – Offered Fall and Spring (16 weeks)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">MCHN 1343</td><td style="width: 50%;">Machine Shop Mathematics</td></tr> <tr> <td>ETWR 1371</td><td>Introduction to Technical Writing</td></tr> <tr> <td>INMT 1305</td><td>Introduction to Industrial Maintenance</td></tr> <tr> <td>ELPT 1311</td><td>Basic Electrical Theory</td></tr> </table> <p>Each of our ABDR courses are approximately 3-5 weeks long, but are taken end-to-end with the semester lasting 16 weeks. The Core classes which are offered the 3rd semester are only 8 weeks each so a student would take 2 each half of the semester to complete them.</p> <p>Once a student has completed the semester 1 courses, they will have earned a Basic Collision Certificate. After completing the second semester of ABDR courses, they will have an Intermediate Certificate. Upon completion of the 3rd semester, they will then have their advanced certificate.</p> <p>A question was asked regarding the Technical Writing course. In this course a student will learn the skills needed for business writing. ie: how to fill in out a form; compose a proper email; and how to write a business letter, resume, work order etc. Emphasis is given to spelling and grammar.</p>	ABDR 1431	Basic Refinishing	ABDR 1455	Non Structural Metal Repair	ABDR 2449	Advanced Refinishing	ABDR 1441	Structural Analysis & Damage Repair I	ABDR 1442	Structural Analysis & Damage Repair II	ABDR 1315	Vehicle Trim & Hardware	ABDR 1349	Automotive Plastic & Sheet Molded Compound Repair	MCHN 1343	Machine Shop Mathematics	ETWR 1371	Introduction to Technical Writing	INMT 1305	Introduction to Industrial Maintenance	ELPT 1311	Basic Electrical Theory
ABDR 1431	Basic Refinishing																						
ABDR 1455	Non Structural Metal Repair																						
ABDR 2449	Advanced Refinishing																						
ABDR 1441	Structural Analysis & Damage Repair I																						
ABDR 1442	Structural Analysis & Damage Repair II																						
ABDR 1315	Vehicle Trim & Hardware																						
ABDR 1349	Automotive Plastic & Sheet Molded Compound Repair																						
MCHN 1343	Machine Shop Mathematics																						
ETWR 1371	Introduction to Technical Writing																						
INMT 1305	Introduction to Industrial Maintenance																						
ELPT 1311	Basic Electrical Theory																						
Expansion Project Update	<p>Brian talked about the new diesel shop that is now under construction. It is being added onto the south of our Auto/Diesel shop and will double our shop space. The Automotive program will take over the existing shop and the Diesel program will move into the new space. He said that the expansion project also includes a new Aviation Hangar and is expected to be complete within the next 9 months.</p>																						

Advisory Committee Meeting Minutes

Ex-Officio Member Reports	<p>Derek Lyons - reported that Bruckner's has generously donated a new mp7 diesel engine. He also said that John Kritser with the John Deere – Yellowhouse is one of our Industry Partners. He has recently donated \$250,000 to benefit our diesel program. One of the things we will use the funds for is to add a hydraulics course to our curriculum as several of our Industry Partners said this was a need. We will of course be purchasing new equipment for this course.</p> <p>He also stated that we are looking at creating a year around program with courses being added in the Summer so that we could offer a fast-track program.</p> <p>Eddie Casias – reported that Kathy Clark has retired and has stepped down from i-car. Eddie took over as the i-car chairman and will send out an email update as soon as he can get all of the contacts from Kathy. He also said that Tony wants to step back a little, so the he hopes that he will take him under his wing to learn the paint side of things and be able to offer classes locally. He explained that i-car certification is to the Auto Collision world as NATEF and ASE certification are to the Automotive and Diesel industries.</p>
Internship Opportunities	<p>Mr. Casias mentioned that we need internship opportunities for our students. He encouraged those in attendance to think about offering an internship so that we could get them some real world experience while they are in school. He acknowledged that the biggest hurdle would be insurance on the students while they are in the industry's shops. He said that he would be willing to pursue the possibility of insurance if anyone would be interested in opening up an internship. Harvey's Body Shop and Gene Messer said that they would consider doing so.</p> <p>Jay Barrett with AACAL explained that they have an articulated agreement with Bruckner's and others for their auto tech students to be in the shops. The students are at AACAL on Mondays and Fridays and are in the industry shops Tuesday through Thursday from 3:30 – 6:00 pm. He stated his appreciation for the networking and said that his students benefit from their sponsorships. He said that they have 11 seniors this year and next year will have 40! They are expanding their internships into the diesel program.</p> <p>Derek Lyon spoke about the Kritser Internship Program. He said that the students are actually put on the payroll as interns. If these "employees" do not work out, they are terminated, but it does not show as a termination. It merely shows the ending of the internship. He stated that the internships are invaluable on the student's resume. He promised only to send the best of the best students to our partners for an internship consideration.</p>
Adjournment	<p>It was decided that November is better for our attendees that in the spring so our next meeting will be scheduled in November 2017 and the meeting was adjourned.</p>
Signature:	<p><i>[Signature]</i></p>
Date:	<p><i>11/30/16</i></p>
Next Meeting:	<p>November 2017</p>