Advisory Committee Minutes

PR	OGRAM COMMITTEI	E NAME:	Clinical Medical As	sisting			
СН	IAIRPERSON:	Lauren Ha	mby-Glasgow				
		4-24-18	MEETING TIME: 11:30 AN		MEETING PLACE:	AC West Campu	ıs, A bldg., Room 107
RECORDER:		Janet Barton, Executive Secretary		ary	PREVIOUS MEETING:		
Lic	t all members of the	committee	then place an X in t	he hay left of	MEMBERS PRESENT		
LIJ	NAME	committee			EMPLOYER INFO	PHONE	EMAIL
Х	Debbie Acord		Office Manager Surgery		TTUHSC	8064149410	debbieacord@ttuhsc.edu
X	Leah Henderson		RN		Allergy Arts	8063537000	Ihenderson@allergyarts.com
X	Geraldine Valdez	Office Manager			Allergy Arts	8063537000	gvaldez@allergyarts.com
X	LaWanda Smith		Student Representative			8068477632	l0179248@amarillocollege.com
X	Yanalthe G. Martine	ez	Student Representative			8067290960	Y0487458@amarillocollege.com
X	Karen Stoffle				FMC CareXpress	8063503000	karenstoffle@fmclp.com
Х	Lauren Hamby-Glas	gow	Clinic Manager- Ex Student		BCS/FMC	8064108412	laurenhamby@fmclp.com
Х	Dave Clark	0	Administrator		Hereford Regional Clinic		Dave.clark@dschd.com
	I			E	X-OFFICIO'S PRESENT	I	
Х	Michele Rupe		Faculty		Amarillo College CCHCE	8064673028	Mmrupe22@actx.edu
Х	Sandra DeLaRosa		Advisor		Amarillo College	8063715456	smdelarosa@actx.edu
Х	Javier Herrera		Advisor		Amarillo College	8063546007	jfherrera@actx.edu
Х	Melissa Burns		Director CCHCE		Amarillo College	8063563650	mdburns@actx.edu
Х	Judy Massie		MDS Program Dire	ctor	Amarillo College	8063546068	jemassie@actx.edu
Х	Mark Rowh		Dean Health Science	ces	Amarillo College	8063546070	merowh@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Call to Order	Introductions and minutes	
Approval of Minutes	N/A This was the first advisory board.	
Health Science Advisor Report	Busy registering students for next courses. Assisting students with CMA program application. Using new tool for registering students. Plan out start to finish.	
Student Report	Classes all coincide with each other. Makes it easier for students to see the pathway. Outstanding major.	
Director's Report	Presentation on No Excuses 2020. 70% completion. Two students came back to complete Assoc. degree. What we are doing right/ need to be better. Completion increase due to persistence. Have to make better than a C in A&P and Med Term. Time to complete, Align with labor market – are there well paid jobs when students finish. Do students perform well as an employee. Increase student engagement, performance on student learning outcomes. Adjust programs and courses based on competencies. Added ECG basic skills course. Pharmacology online. Align with LVN – basic skills. Mark asked how students are doing in basic skills. Jessica stated most are making A & B. Future – change textbooks. Charge one fee get any book needed plus codes. Admin section – what would a person be qualified for without coding? Work in front office, Insurance, answer phones, triage, scheduling, and computer work. Judy – can't teach coding in 3 classes. If finish associate, can come back and get coding. Jessica stated they may have to take human disease and basic skills. Judy stated they would be making adjustments. Jessica mentioned CMA is not accredited at this time. Working on it.	
Affiliation Reports	Geraldine – open CMA position Allergy Arts, Debbie has position MA, CNA.	
VP of Academic Affairs Report	N/A	
Dean of Health Sciences Report	Thanked everyone for coming and appreciate their support of program.	
CHCE	Offering hours for CMAs. Lunch and learns. Lauren asked where she can get information. Jessica stated websitehas a list of hours needed. Certificate thru NHA	
Adjournment	12:55 PM	
Date: 5-11-18	Executive Secretary Signature: Janet L. Barton - Janet Barton	Next Meeting: 10/15/2018

Medical Assisting Spring 2018 Advisor v Board Meeting

Velcome

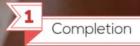


No Excuses 2020

70% completion rate

In Track tomee





Improve persistence
Increase completers
Decrease time-to-completion



Align degree with labor Market Demand

Do graduates obtain well paid jobs'
Do graduates perform well as employees?



Learning

Increase student engagement Increase performance on student learning outcomes Adjust programs and courses based on competencies



ECG course

Changes Made Basic Skills course

Pharmacology changed



