

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Medical Lab Technology		
CHAIRPERSON:	Denise Marnell			
MEETING DATE:	4-20-18	MEETING TIME:	12:00	MEETING PLACE: AC WC Allied Heath Bldg., Room 109
RECORDER:	Janet Barton, Executive Secretary jlbarton@actx.edu		PREVIOUS MEETING:	4-21-17
MEMBERS PRESENT				
List all members of the committee, then place an X in the box left of name if present				
	NAME	TITLE	EMPLOYER INFO	PHONE EMAIL
X	Carley Schuman	Lab Director	Allergy ARTS	806-353-7000 cschuman@allergyarts.com
	Kim Leggett	Lab Supervisor	Amarillo Diagnostic Clinic	806-358-0285 kleggett@adcpa.com
	Terri Criswell	Lab Director	Amarillo Medical Specialist	terri@amarillomed.com
X	Viva Pierson	Director	Baptist St. Anthony's Hospital	806-212-5143 viva.pierson@bsahs.org
X	Antone Sanders	Lab Manager	Baptist St. Anthony's Hospital	806-212-7014 antone.sanders@bsahs.org
	Janice Betzen	Lab Director	Castro County Hospital	806-647-8746 janice.betzen@cchdonline.com
	Tony Black	Lab Manager	Coon Memorial Hospital	806-244-9309 teb@dhchd.org
*X	Zela Young/ *Kristin My	Lab Director	Golden Plains Hospital	806-467-5845 zela.young@goldenplains.org
X	Denise Marnell	Lab Manager	Hereford Regional Hospital	806-349-9213 denise.marnell@dschd.org
X	Carol Ford	Lab Director	Moore County Hospital	806-934-7826 cford@mchd.net
*X	Jeannie Pericoli/ *BeckyWilliams	Lab Supervisor/ Micro Supv.	Northwest Texas Hospital	806-354-1750 jeannie.pericoli@nwths.com
	Cyndy Poire	Compliance Coordinator	Northwest Texas Hospital	806-354-1750 cindy.poire@nwths.com
	Robert Arno	Interim Director Laboratory Svcs	Northwest Texas Hospital	806-354-1968 robert.arno@nwths.com
	Alan Pothuisje	Lab Director	Pampa Regional Medical	apothuisje@primehealthcare.com
X	Linda Bush	Lab Manager	Physician's Preferred Lab	806-358-1211 lindab@labppl.com
X	Vicki Bueue	MLT - Micro	Physician's Preferred Lab	806-358-1211 vikcis@labppl.com
	Kay Selman	Lab Director	Texas Oncology	806-457-2011 kay.selman@usoncology.com
x	Danna Roflo	Lab Co-Manager	PMH	647-8746 danna.roflo@cchdonline.com
EX-OFFICIO'S PRESENT				
x	Kim Boyd	Program Director	Amarillo College	806-354-6060 kmboyd@actx.edu
x	Mark Rowh	Dean of Health Sciences	Amarillo College	806-354-6070 merowh@actx.edu
X	Javier Herrera	Advisor	Amarillo College	806-354-6007 ifherra@actx.edu
X	Sandra De La Rosa	Advisor	Amarillo College	806-371-5456 sandra.delarosa@actx.edu
x	Mary Schneider	Faculty	Amarillo College	806-354-6059 m0571594@actx.edu
X	Judy Massie	MDS Director	Amarillo College	806-354-6068 jemassie@actx.edu
X	Dr. Tamara Clunis	Vice President of Academic	Amarillo College	806-371-5226 ttclunis@actx.edu

Kim Crowley	Assoc. Dean of Health Sciences	Amarillo College	806-354-6087	kcrowley@actx.edu
Melissa Burns	Director of Ctr for Continuing Healthcare EDU	Amarillo College	806-356-3650	mdburns@actx.edu
Pamela Madden	Perkins Activity Coordinator	Amarillo College	806-371-5087	pjmadden@actx.edu
X	Student Rep	Amarillo College	N/A	N/A
AGENDA ITEM				
Call to Order	ACTION DISCUSSION INFORMATION			
	Introductions and review minutes from last meeting			
Approval of Minutes	Viva 1 st , Carol 2 nd			
Health Science Advisor Report	Javier and Sandra – registering current and new students. Making sure students who are graduating have everything they need to graduate. Have a lot of interest in MLT program. Kim – Javier has been a big help. Kim have 35 apps. 3 years ago went to online apps. Students can pick up to 3 programs in order of preference. Apps are due May 31 st and applicants are chosen based on a points system. Offers a spot in class, if student does not accept, moves on to the next students.			
Student Report	Kari – part of Sophomore Class. 12 of them graduating. Appreciate instructors and everything they have learned. Kim asked who has jobs. Kari – BSA has hired a few. There May be others. Mark Rowh mentioned that Kari is also a peer tutor.			
Director's Report	Kim presented information on our Strategic Plan No Excuses 2020. (see attached presentation). 70 % completion rate by 2020. Students with grades below 75 have to complete mandatory tutoring. Kim stated has very few who need tutoring. Use peer tutor and student success center for assistance. We have a lot of resources for students so there are not as many drops. Kim Mentioned WC has a food pantry and between both food pantries we gave out 500 thanksgiving bags to students in 2017. Kim also spoke about graduation rates... lost 2 due to academic reasons. Certification rates - rates dropped. Students passes 3 mock test but didn't pass boards. Kim is going to work with other schools and make changes to help get pass rates up. We are being more proactive in raising pass rates on the board certification....sending students to tutoring as well as using peer tutors. Started giving more homework and quizzes on material before lecture to help students stay caught up. Have added comprehensive finals that are worth 30% of the total grade to our classes. Dr. Clunis asked how much time between class and taking exams. Normally if a student takes the test right after school ends they pass. Kim stated Students have 6 months to pass test. Several of our sites require the certification to			
				Student
				Kim Boyd

	work. Mary stated they are being more proactive by making information more comprehensive. State license is not required in Texas. Dr. Clunis expressed concern about a student receiving Assoc. Degree but not able to work due to no Certification. Kim – we will be using new ASCP study guide next semester. Curriculum Request Change – Phlebotomy will be a pre-req. Students should understand lab better, help with retention and satisfies Chemistry requirement. May 11 th is graduation. Summer graduation is being added for next year. Possible change in Program hour's requirement. May go to 60 hours. Change clinical rotation. 2 or 3 times a week. Also suggest Micro before clinicals, chemistry in class. Students need to get transcripts sooner. Motion Viva, second Antone, all in favor.	
Faculty	Mary presented information on Trajecsyes which is a Student Clinical tracking system. Paperless, cloud based, records times. Has an activity log. Students clock in and out at clinical sites. Credentials can be logged, update schedules etc. Mary spoke about students paying the license fee. Dr. Clunis stated because this is not a system for students, they should not pay the fee. Put in budget to purchase, see if Steve can negotiate a price for all programs. (See Presentation on Trajecsyes).	Mary Schneider
Affiliation Reports	Carol – Students who have phlebotomy are more prepared. Have on-line. Kristin – agreed with Carol about on-line. Feels students are getting a good Education. Linda – impressed with students, well prepared and enthusiastic. Vicki – go back to basics on Micro. Danna – likes that Phlebotomy is a pre-req. Denise – small facility 1 week more time needed. Purpose of advisory board is to make sure we are relevant our affiliates needs. Affiliates stated what we give them is relevant. Antone – likes Phlebotomy as part of program. Students are working with night shift. Get to see analytical part of program. Friendly group of students. Viva – good group of students, engaged. Vanessa- came and talked to students about micro. Kim suggested in house clinicals. Have students do 4 hour shadows. Javier mentioned he has been telling students to take Phlebotomy.	Affiliations
VP of Academic Affairs Report	Trajecsyes – how are other programs paying for system? We need to be consistent and get best price. Need to have an internal conversation about Trajecsyes. Site visit April 2020. Pitfalls of self-study – have someone in English dept. read plan. (Frank Sobey).	Dr. Clunis
CHCE	Can hold conferences for CE. If there is a need, contact Melissa Burns or Kim Boyd.	Sherrie Nunn
Dean of Health Sciences Report	Mark – appreciate all being at the meeting. Had really great conversations. Kim and Mary do a great job.	Mark Rowh
Adjournment	Motion to adjourn Becky, second Antone	

Date: 4-20-18	Executive Secretary Signature: Janet Barton	Next Meeting: TBD
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ADVISORY COMMITTEE MEMBERS

Program: Medical Lab Technology

Year: SPRING 2018

Program Director: Kim Boyd

Committee
Chair:

Name	Title	Company	Phone	E-Mail
✓ Carla Schuman	Lab mgr	ALLERGY ARTS	356-1118	cschuman@allergyarts.com
✓ Linda Bueh	Lab Mgr	PPL	358-1211	linda.b@leb.ppl.com
✓ Vicki Bueh	TECH	PPL	358-1211	
✗ Danna Roflo	LAB CO-MNGR	PMH	647-8746	danna.roflo@cchdonline.com
✓ Denise Marneil	Lab Manager	HRMC	349-9131	denise.marneil@dschd.org
✓ ✗ Kristin My	Lab CO-MNGR	GPC H	806-467-5700	kmyers@GPC.com
✓ Carol Ford	Lab manager	MCHD	806-934-7816	cford@mchd.net
✓ Judy Massie	MDS Jr Prog. Director	AC	354-6068	jmassie@actx.edu
✓ ✗ Becky Williams	Micro Sup	NWTHS	351-5163	beckya.williams@nwths.com
✓ Javier Herrera	Advising	AC	354-6007	jfherrera@actx.edu
✓ Tamara Chun	VPAA	AC	371-5226	TTcluniso@actx.edu
✓ Viva Pierson	DAB Director	BSA	212-5143	viva.pierson@bsahs.org
✓ ✗ Anthony Sanders	LAB Mgr	BSA	212-7014	Anthony.sanders@bsahs.org
✓ Sandra Delacruz	AC Advisor	AC	371-5456	smdelacruz@actx.edu
✓ Kari Lopez	Student/ AC Peer Mentor	AC	951-973-2090	karielopez@hotmail.com

Medical Laboratory Technology
ADVISORY COMMITTEE
4/20/2018

Amarillo College Strategic Plan

No Excuses 2020 is our commitment to every one of our students. From the time that they begin their educational journey, students will experience an equitable and affordable environment where they can develop skills to meet labor market demands or prepare for a smooth transfer to a 4-year institution.

The strategic plan outlines five goals which all focus on student completion. Our vision is to ensure a 70% Completion Rate by 2020.

Medical Laboratory Technology Program DATA

Graduation Rates

	Class of 2013	Class of 2014	Class of 2015	Class of 2016	Class of 2017	Class of 2018
Initial Enrollment	20	13	15	17	12	20
Final Half Enrollment	17	12	11	12	12	14
Number Graduated	15	11	10	11	12	
Final Half Attrition Rate	11.8%	8.3%	9.0%	8.3%	0%	
Final Half Graduation Rate	88.2%	91.7%	91.0%	91.7%	100%	
Overall Attrition Rate	25.0%	15.4%	33.3%	35.3%	0%	
Overall Graduation Rate	75.0%	84.6%	66.7%	64.7%	100%	

Certification Exam Pass Rates

	Class of 2013	Class of 2014	Class of 2015	Class of 2016	Class of 2017
Number Graduated	15	11	10	11	12
Number Pursuing Certification	15	11	7	11	11
Number Certified	11	9	4	9	6
Certification Rate	73.3%	81.8%	57.14%	81.82%	54.45%

Gainful Employment/Continuing Education

	Class of 2013	Class of 2014	Class of 2015	Class of 2016	Class of 2017
Number Graduated	15	11	10	11	12
Number/Percentage Working in Their Field and/or Continuing Their Education	14/93.3%	10/90.9%	8/80.0%	11/100.0%	11/91.7%

Curriculum Request Change

Program Graduation Date



Online Clinical Record Keeping

Mary Schneider, M.S., MT(ASCP)



Paperless Record Keeping
for
Allied Health Education

- Cloud-Based
- Time Records
- Skills
Checkoffs
- Activity logs
- Evaluations

Cloud-Based Solutions

- Internet Access
- Computer
- Cell Phone



Paperless Record
Keeping for
Allied Health Education

Cloud-Based Solutions

- Internet Access
- Computer
- Cell Phone



Paperless Record
Keeping for
Allied Health Education

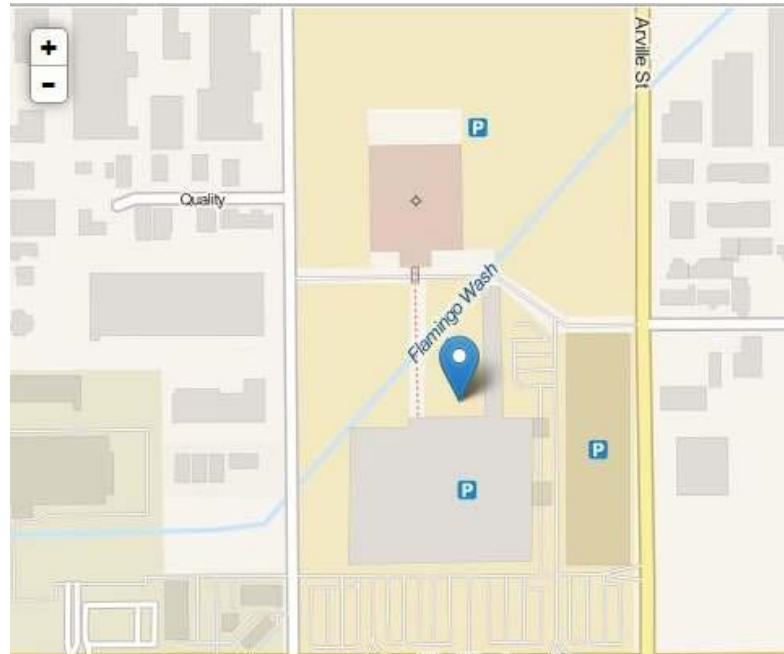
Clocking in and out Facility Guest Computer

<input checked="" type="checkbox"/>	Type	Student	Date	Time	Time Exception	IPName	Location	Edit
<input checked="" type="checkbox"/>	AHC Pain Management Center							
<input checked="" type="checkbox"/>	In	BELLA, HEATHER	08/09/2013	1134		24-35-131-25.cobridge.net	34.7211, -92.6505	1
<input checked="" type="checkbox"/>	Out	BELLA, HEATHER	08/09/2013	1149		24-35-131-25.cobridge.net	34.7566, -92.6034	
<input checked="" type="checkbox"/>	In	BELLA, HEATHER	08/12/2013	0533		24-35-131-25.cobridge.net	34.7211, -92.6506	
<input checked="" type="checkbox"/>	Out	BELLA, HEATHER	08/12/2013	0540		24-35-131-25.cobridge.net		
<input checked="" type="checkbox"/>	Apex Healthcare							
<input checked="" type="checkbox"/>	In	ABRAMS, ROBERTA	02/27/2015	1243		cpe-071-070-192-192.nc.res.rr.com	35.8324, -78.9089	
<input checked="" type="checkbox"/>	Out	ABRAMS, ROBERTA	02/27/2015	1249		cpe-071-070-192-192.nc.res.rr.com	35.8325, -78.909	
<input checked="" type="checkbox"/>	Metro West Medical Center							
<input checked="" type="checkbox"/>	In	ABRAMS, ROBERTA	05/26/2014	1926		pool-108-34-241-253.prvdr.fios.verizon.net		1
<input checked="" type="checkbox"/>	Out	ABRAMS, ROBERTA	05/26/2014	2300	Forgot	pool-108-34-241-253.prvdr.fios.verizon.net		

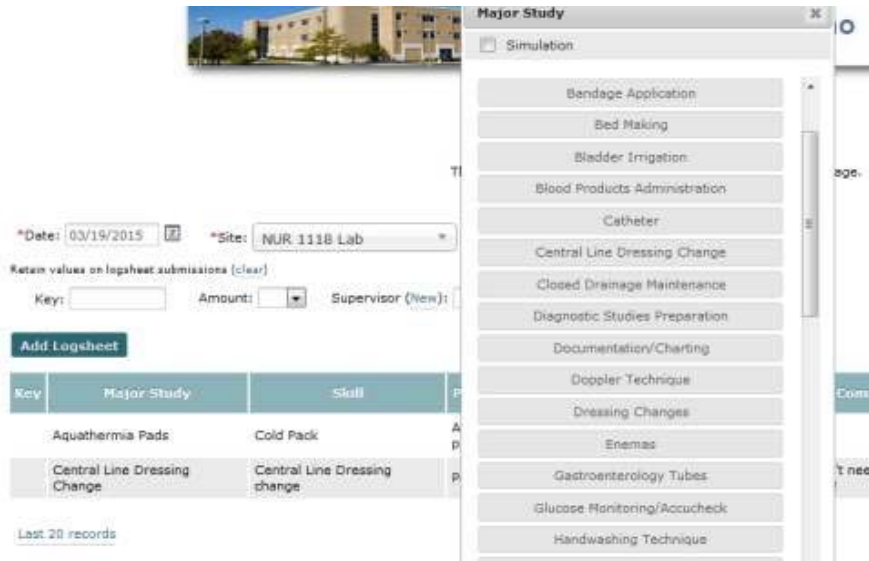
Location not verified.

Approve selected

Clocking in and out Cell phone/ GPS service location



Skill and Activity Logs



Major Study

☐ Simulation

Bandage Application
Bed Making
Bladder Irrigation
Blood Products Administration
Catheter
Central Line Dressing Change
Closed Drainage Maintenance
Diagnostic Studies Preparation
Documentation/Charting
Doppler Technique
Dressing Changes
Enemas
Gastroenterology Tubes
Glucose Monitoring/Accucheck
Handwashing Technique

*Date: 03/19/2015 *Site: NUR 111B Lab
Retain values on logsheet submissions (clear)
Key: Amount: Supervisor (New):

Add Logsheet

Key	Major Study	Skill
	Aquathermia Pads	Cold Pack
	Central Line Dressing Change	Central Line Dressing change

Last 20 records

Report Skill/ Activity

- Observed
- Assisted
- Performed
- Spreadsheet Exportable

Skills Check off

- Built based on current paperwork
- Track student progress
- Supports single or multiple item sets paired to the same skill

☒ Collapse labels and averages to values
 ☐ Point Average (Point Sum/# Items)

☐ Point Sum
 ☒ % Point Sum

DELANEY, HANNAH 03/26/14 Competency Evaluation Abdominal with doppler

100	Evaluation of Patient History
100	Room Readiness
100	Patient Care
60	Communication Skills
100	Machine Knowledge
60	Scanning Technique
60	Image Quality
100	Anatomy Knowledge
100	Pathology Knowledge
60	Case Presentation
84	Total (Item point changes: 0 Overall point changes: 0)
Approved by DAN MOSMAN	

Exam item	Comments
Communication Skills	<input type="button" value="+"/> Comment
Scanning Technique	<input type="button" value="+"/> Comment
Image Quality	<input type="button" value="+"/> Comment
Case Presentation	<input type="button" value="+"/> Comment

Add Comment

Diagnostic Medical Sonography
University of Demo

Self Evaluation						
Evaluate yourself in the areas below.						
Evaluation of medical information	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Patient communication & management skills	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Professional and ethical behavior	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Patient safety and radiation protection practices	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Patient assessment and documentation	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Technical ability and procedural skills	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Acceptance of criticism and willingness to learn	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Critical thinking skills & professional judgment.	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Image observation skills	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>
Overall achievement level	<input type="radio"/> Failing	<input type="radio"/> Below Average	<input type="radio"/> Average	<input checked="" type="radio"/> Above Average	<input type="radio"/> Excellent	<input type="text"/>

☐ Check to complete later, then click "Submit"

☒ Approved ☐ Not Approved

Evaluations

- Student
- Facility
- Instructor
- Many Configurations
- Reminders sent

Scheduling

- Always available to facilities and students
- Updates reflected instantly
- Calculates student hours

Rotation				
Summer 2015	From	To		
	06/01/2015	08/31/2015	Extra Dates	Filters
	DNTN DNTN1 MRN	DNTN DNTN2 AFT	AHCA AHC1 DAY	
06/01/2015 Mo				
06/02/2015 Tu				
06/03/2015 We				
06/04/2015 Th				
06/05/2015 Fr				
06/06/2015 Sa				
06/07/2015 Su				

Statement of Understanding			
I have read the Student Handbook and the course policies. I clearly understand the policies contained in each and hereby agree to abide by these policies as long as I am a student in this program. I understand the consequences if I do not abide by these policies.			
Program philosophy	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Program Curriculum Concepts	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Program Educational Outcomes	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Program Course Requirements	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Program Estimated Expenses	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Program Enrollment Requirements	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Academic Dismissal Procedure	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Attendance	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Blackboard	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Calculators	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>
Cell Phones	<input type="radio"/> Disagree	<input type="radio"/> Agree	<input type="text"/>

Forms

- Student journals
- Incident reports
- Absence request
- Policy acknowledgement

Pricing

- 6-12 months \$100 per student
- Billed to department
- Student pays online
- Student pays thru bookstore





Questions?