

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Sonography	
CHAIRPERSON:	Arlene Winfrey		
MEETING DATE:	6-19-18	MEETING TIME:	12:00 PM
			MEETING PLACE:
RECORDER:	Janet Barton – Executive Secretary		PREVIOUS MEETING:
			4-18-17

MEMBERS PRESENT


List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
x	Dalilah Juarez	Sonographer	NWTX		juarezfam5@hotmail.com
x	Sandy Parker	Sonographer	ADC	282-1742	
x	Arlene Winfrey	Sonographer	Memorial Hospital Guymon	562-277-5468	alwinfrey@aol.com
	Ora Hodges	Sonographer	BSA Hospital	382-5975	orahodges@att.net
x	Rebecca Guzman	Sonographer	NWTX		rebecca_guzman@hotmail.com
x	Representative Veronica		Amarillo Heart group		
x	Misty Radina	Sonographer	Pampa Regional	665-3721	lu211@yahoo.com
x	Representative Carly	RVT	Amarillo Heart group		
X	Nita Mehta	RDMS, RVT, RDCS	NWTHS		nita.mehta@nwths.com

EX-OFFICIO'S PRESENT

x	Megan Chambers	Program Director	Amarillo College	356-3613	m0564552@actx.edu
	Mark Rowh	Dean	Amarillo College	354-6070	merowh@actx.edu
x	2 Student Reps	Berkley, Kylee	Amarillo College	N/A	NA
	Pam Madden	Director Title V, Perkins	Amarillo College		pjmadden@actx.edu
x	Javier Herrera	Advisor	Amarillo College	354-6007	jfherrera@actx.edu
x	Melissa Burns	Director/CCH	Amarillo College		m0084211@actx.edu
	Tamara Clunis	VP Academic	Amarillo College	371-5297	ttclunis@actx.edu
x	Kim Crowley	Associate Dean Of Health	Amarillo College	354-6087	kacrowley@actx.edu
x	Sherrie Nunn	Admin. Assistant	Amarillo College		
x	Sandra Dela Rosa	Advisor	Amarillo College	371-5456	smdlarosa@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION		RESPONSIBILITY
Call to Order	Welcome and introductions		Arlene
Approval of Minutes	Carly 1 st , Veronica 2nd		Arlene
Health Science Advisor Report	Getting current and new students set up for classes fall semester and insuring we have all needed documentation. Sandra getting students on Washington St. Campus registered for fall classes both new and returning.		
Student Report	Kylee - In the 5 th week of summer classes. Getting to do scanning – thyroid, breast.		
Director's Report	Old business, doing a lot of scans last year but not able so look at all of them, not a lot of quality scans. Now doing more scans and a variety, hands on direction. Last year freshman did not do practicums want them on campus 6 hour clinic with Sandy so when enter practicum they are able to help. Impressed with this class. 2 nd semester will enter practicum but will still have 6 hour class with Sandy scanning and lab to help build skills. Megan mentioned she is leaving so there have not been any changes to the curriculum. Wanted concentrate on scans and giving more scan time.		
Affiliation Reports	<p>Nita mentioned she is happy we have a program at AC. She hired a five of students. She also would like to see more training on gall bladder, leg vein scans, and baseline, midline, vascular. Arlene stated she is happy with our students. She has hire a couple of our students. Rebecca mentioned we need to encourage our students to take initiative. Megan stated this is the typed of information we need to improve. Students need to be active, willing to help. Have had to tell them several times. Megan mentioned this information should go on the student evaluation. Rebecca stated she has caught students studying instead of helping tech. Question came up about how students get in the program. Megan stated it is a very regimented and explained the points system, grades. No face to face interview. It is a competitive program. We have mandatory tutoring if student is failing. Misty stated program is getting better. Tells students if they want to learn she will help them. Stated ultrasound is very hard. Some students are way over confident but does not want to discourage them. In Pampa students can get a lot of scan time if they want it. Stated have a problem with protocols. Megan stated she teaches basic protocol. Students should be willing to do vascular not always vein. Has a list of recommendations...would like one year of vascular scans. One person mentioned out going director needs to communicate with new director. Discussion on if we are taking too many students. Nita feels we should have face to face interviews to help determine if Sonography. She mentioned El Centro College does interviews. Kim stated she would contact El Centro. Sandy Parker mentioned the clinical sites need to be honest when evaluating students. Mentioned the new clinical tracking program we hope to get in the fall.</p>		
VP of Academic Affairs Report	NA		

Associate Dean of Health Sciences	Kim Crowley thanked the committee members for attending. Mentioned Mark is retiring in January and she will be the Dean of Health Sciences... transition should be smooth. Kim stated we are looking at Advisory Board meeting formats. Discussion on how we can improve the Sonography program was very beneficial. Kim asked the students who attended the meeting to share the information with other students.	
CHCE	Opportunity for CEs for Sonography. Maybe include with Radiography in October. Would like to help with any CE needs.	
Dean of Health Sciences	NA	
Adjournment	Misty 1 st Kylee 2 nd	
Date: 6-19-18	Executive Secretary Signature: Janet Barton 	Next Meeting: TBD