

## Faculty Evaluation Committee Minutes

1:00-2:00 p.m. 20 Apr. 2018

Gnomes' Den, Ordway 102

Present: Macy Kohler, Stefanie Decker, Walt Webb, Sue Grady, Dana Scott, Nancy Forrest, Becky Easton, Lyndy Forrester

Guest: Kay Taylor

Absent: Mark Usnick, Emily Gilbert, Justin Johnson, Toni Van Dyke, Collin Witherspoon

- I. The committee discussed how to create and implement a survey to gather feedback from full-time faculty on the performance review in Cornerstone. Questions will be asked about timing, training, specialization, and streamlining. Faculty will be able to type in comments on all these topics and add further remarks as well.
- II. The survey will be sent to full-time faculty on Tuesday, April 24. The survey will close at noon on Tuesday, May 1.
- III. The committee will meet again on Wednesday, May 2 at 2:00 to review the findings.