

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
June 22, 2010**

REGENTS PRESENT: Mr. John D. Hicks, Vice Chair; Mr. Don L. Nicholson, Secretary; Mr. Carroll M. Forrester; Ms. Michele Fortunato; Dr. Gene Norman; and Dr. David C. Woodburn

REGENTS ABSENT: Ms. Lilia B. Escajeda; Mr. H. Bryan Poff; and Mr. Prenis O. Williams, Chair

OTHERS PRESENT: Mr. Robert Austin, Dean of Enrollment Management; Mr. Terry Berg, Dean of Finance & Administrative Services; Mr. Lee M. Colaw, Chief Information Officer and Dean of Information Technology; Dr. Paul Matney, President; Ms. Danita McAnally, Dean of Assessment and Development; and Mr. Jerry Moller, Acting Vice President and Dean of Instruction

Mr. Tyler Adams, representing Student Government Association
Ms. Nola Bartling, representing Classified Employees Council
Dr. Claudie Biggers, representing Faculty Senate
Mrs. Carol Buse, President, Faculty Senate
Mr. Gerald Bybee, Attorney, Underwood Law Firm
Mrs. Joy Connors, representing Administrator's Association
Mr. Bruce Cotgreave, Director, Physical Plant
Mr. Bernardino Gonzales, Instructor, Biology
Mrs. Linda Hendrick, Director of Telecommunications
Mr. Jason Hughes, Senior Vice President, First Southwest Company
Ms. Jodi Lindseth, Director, GEAR-Up
Dr. Russell Lowery-Hart, future Vice President for Academic Affairs
Mrs. Lori Merriman, Executive Secretary, President's Office
Ms. C.C. Mongrain, President, Student Government Association
Mrs. Linda Pitner, General Manager, KACV-TV/FM
Mrs. Brenda Sadler, Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents
Mr. Robert Sanders, Legal Counsel
Mrs. Vickie Shelton, Director, Purchasing
Mr. Kale Steed, representing KVII, Channel 7
Mr. Lynn Thornton, Director, Administrative Services/Human Resources
Mr. David Ziegler, President, Administrator's Association

The meeting was called to order by Mr. Hicks, Vice Chairman. He welcomed all present and asked if there were any public comments. Dr. Norman gave the invocation.

MINUTES APPROVED:

Mr. Nicholson moved, seconded by Dr. Woodburn to approve minutes of the regular meeting of May 25, 2010. The motion carried unanimously.

STUDENT GOVERNMENT ASSOCIATION REPORT:

Tyler Adams introduced C.C. Mongrain as the new SGA president. Anthony Najjar, AC SGA member, is the Texas Junior College SGA representative. C.C. distributed a handout of upcoming events which include The Texas Junior College SGA Summer Executive Board meeting in Austin later in June; a summer cookout will be hosted on the Washington Street

STUDENT GOVERNMENT ASSOCIATION REPORT Continued:

Campus on July 6; Wonderland night will be held on July 9; and a carwash fundraiser will be held on July 24. Other upcoming projects include Badger Boot Camp sessions in July and August; and a movie night featuring *Blind Side* – the first week of fall semester.

EDUCATION REPORT – GEAR UP PROGRAM:

Bob Austin, Dean of Enrollment Management, presented a report regarding the GEAR-Up program. At the inception of the program, it was designed to serve Travis, Bowie, Horace Mann, Hereford and Dumas Middle Schools beginning with seventh graders. These students are tracked throughout their school years. GEAR-Up is funded through a grant; Amarillo College qualifies because of the Hispanic population served. AC receives \$12 million over six years for AISD, DISD, and HISD. It is hopeful that after these students graduate they will enroll at AC. More than 1700 students who have been through this program are now enrolled at Caprock, Dumas, Hereford, and Palo Duro High Schools. DHS has a GEAR-Up classroom at the Dumas Middle School. An organizational chart for the program includes Jodi Lindseth as director; an administrative assistant; data specialist; enrichment coordinator; and six site coordinators. Services and activities for these students include: at least one site coordinator at each campus; tutoring assistance; mentoring; summer programs; ACT exams; college readiness activities; family information nights; instructional equipment for GEAR-Up; and professional development for teachers and staff members. Some GEAR-Up students visit colleges such as AC, WTAMU, Texas Tech, and Oklahoma University. Last summer one student and their parent were selected from each school to attend an annual GEAR-Up conference in San Francisco; this year it is in Washington, DC. Over 300 students were added to the program this year; Fannin Middle School was also added as a school served. More than \$300,000 was spent to purchase instructional equipment; more parents got involved this past year; and 2010 ACT scores increased.

AUTHORIZATION GIVEN TO ISSUE GENERAL OBLIGATION BONDS, AUTHORIZED BY PASSAGE OF THE BOND ISSUE BY THE VOTERS OF THE DISTRICT ON NOVEMBER 6, 2007:

Jason Hughes, Senior Vice President, First Southwest Company and Gerald Bybee, attorney, Underwood Law Firm presented a proposal for the General Obligation (GO) bonds. Handouts regarding the Amarillo Junior College District General Obligation Improvement and Refunding Bonds Series 2010 were distributed. Amarillo College's current rating for the series 2010 General Obligation improvement and refunding bonds with both Fitch and Standard & Poor's is AA+. The par amount is \$16 million at 3.99%; True Interest Cost (TIC) for a 20 year term. Amarillo Junior College District plans to continue to carry out the 2007 bond program and issue the remaining \$14 million of authorized GO debt during the next two years. Mr. Hughes requested approval for the sale of the bonds.

Ms. Fortunato moved, seconded by Mr. Nicholson to authorize issuance of General Obligation bonds. The motion carried unanimously.

KACV-TV ADVISORY COUNCIL MEMBER APPOINTMENTS APPROVED:

Attached at page 214 is a recommended list of advisory council member appointments. Mrs. Pitner reported it was again time for the Board to appoint two regents to the KACV-TV Advisory Council. Regents who have served this year are Michele Fortunato and Prenis Williams. Mrs.

Minutes of the Amarillo College Board of Regents Regular Meeting of June 22, 2010**KACV-TV ADVISORY COUNCIL MEMBER APPOINTMENTS APPROVED Continued:**

Pitner also named the other members who have been recommended.

Mr. Nicholson moved, seconded by Dr. Woodburn to approve the KACV-TV Advisory Council appointments. The motion carried unanimously.

RENAMING THE BIOLOGY BUILDING APPROVED:

Mr. Steve Dutton served Amarillo College for 34 years as a biology professor and chairman of the Biology Department from 1988-1994, in 1997, and again from 2005 until the time of his death in 2007. He taught over 12,000 students. Steve Dutton exemplified the goals of Amarillo College which are centered around teaching and learning. Mr. Dutton represented Amarillo College by serving on many state boards and committees. In 2009, the leadership and members of the Faculty Senate, Classified Employees Council, Administrator's Association, and Student Government Association devised a resolution to rename the Biology Building in memory of Steve Dutton and presented the proposal to Dr. Matney. Dr. Matney worked with Bob Sanders, legal counsel, and visited with chair, Ms. Fortunato, before presenting to the Board.

Mr. Forrester moved, seconded by Ms. Fortunato to approve renaming the Biology Building to Steve Dutton Hall. The motion carried unanimously.

CONSENT AGENDA APPROVED:**A. APPOINTMENTS:**AdministratorFarrell, Jackie R. – Continuing Education Consultant, Continuing Education

Effective Date: May 17, 2010

Salary: \$50,000.00 per year for 12 months full-time

Qualifications: M.S., University of Nebraska, Lincoln, Nebraska
B.S., University of Nebraska, Lincoln, Nebraska

Experience: 10 years related work

Replacement for: Shawn Fouts

Bio: Jackie R. Farrell comes to Amarillo College from Gibbon, Nebraska where she has spent the last 3 years working in Admissions for Chadron State College. Prior to moving into the academic field, Ms. Farrell spent 5 years as an Extension Agent with the University of Nebraska – Lincoln Extension in Kearney, Nebraska. Ms. Farrell earned a Bachelor's degree in Family and Consumer Science and a Master's degree in Leadership Development from the University of Nebraska-Lincoln.

Lowery-Hart, Russell D. – Vice President of Academic Affairs

Effective Date: July 01, 2010

Salary: \$120,000.00 per year for 12 months full-time

Minutes of the Amarillo College Board of Regents Regular Meeting of June 22, 2010**APPOINTMENTS Continued:**

Qualifications: Ph.D., Ohio University, Athens, Ohio
M.A., Texas Tech University, Lubbock, Texas
B.S., West Texas A&M University, Canyon, Texas
Experience: 12 years related work
Replacement for: Paul Matney

Bio: Dr. Russell Lowery-Hart joins Amarillo College from West Texas A & M University where he has served as Associate Provost for Academic Affairs for the last 3 years. Dr. Lowery-Hart started at WTAMU in 1998 as Assistant Professor of Speech Communications, moved to Associate Professor, Professor, Executive Director-First Year Experience, and Associate Vice-President for Academic Affairs prior to moving into his current position. During his tenure at WTAMU he also served as Faculty Senate President. Prior to joining WTAMU, Dr. Lowery-Hart was Assistant Professor of Communication Studies at St. Edward's University. Dr. Lowery-Hart, after graduating from Slaton High School south of Lubbock, earned a B.S. in Speech Communication from WTAMU, a M.A. in Communication Studies from Texas Tech University, and a Ph.D. in Gender and Diversity in Communication from Ohio University in Athens, Ohio. Dr. Lowery-Hart has authored numerous articles for educational journals, book chapters, and one book and has presented refereed and non-refereed papers at numerous state, national, and international conferences. In addition to serving on numerous committees at WTAMU, Dr. Lowery-Hart has served on several state and regional committees and has served as a consultant to independent school districts, community colleges, and universities.

B. BIDS AND PROPOSALS:

- Request for Proposal No. 1243 – Re-roofing Project, ASCA, Polk Street Campus

RFP No. 1243, for re-roofing and repairs of the Amarillo Senior Citizens Association building, located on the Polk Street Campus was advertised in the newspaper. Project Documents were received by five roofing contractors. A tabulation of the proposals received is attached at page 215.

It was recommended to award Proposal No. 1243 to Parsley's Sheet Metal & Roofing Co., Inc., the low proposer to the specifications, for the amount of \$266,000.00.

Funds are available in the 2009/2010 A & I Budget.

Dr. Woodburn moved, seconded by Mr. Nicholson to approve the Consent Agenda. The motion carried unanimously.

INVESTMENT REPORT APPROVED:

The Board of Regents was presented the Quarterly Investment Report for the period of March 1, 2010 through May 31, 2010. A copy of the report was provided to the Regents. The overall

Minutes of the Amarillo College Board of Regents Regular Meeting of June 22, 2010**INVESTMENT REPORT APPROVED Continued:**

portfolio yield is 0.518%. As of May 31, 2010, we were in compliance with our investment policy and the Public Funds Investment Act. The investment portfolio was prepared by First Southwest.

Mr. Nicholson moved, seconded by Ms. Fortunato to approve the Quarterly Investment Report. The motion carried unanimously.

FINANCIAL REPORT ACCEPTED:

The financial statements as of May 31, 2010 are attached at pages 216 through 226.

Revenue

We have received 75% of our allocated State appropriations and 82% of total revenues. Enrollment trends are up; we have received \$13,186,181 in academic tuition and fees.

Expenditures

We have expended 70% of funds budgeted.

Auxiliary Enterprises

Bookstores' net profit is \$409,880; rental property is at \$613,000; we are at 100% occupancy in family housing with less maintenance and repairs; employee scholarships are at \$162,000 through the spring semester.

Restricted Funds

Federal grants and contracts are up by \$4.0 million; state grants and contracts are up \$846,000; local grants and contracts are down \$141,000 and KACV grants and contracts are up \$394,000. Resident instruction is up \$1.8 million due to the CCRAA grant.

Cash and Investments

\$50.9 million total minus \$16.2 million (bond) = \$34.7 million – May 2010; \$51.0 million minus \$15.5 million (bond) = \$35.5 million – May 2009; \$34.3 million – May 2008.

Alterations & Improvements

There has been \$632,000 in actual expenditures out of the \$1.8 million projected cost.

Tax Schedule

\$17,564,121 has been collected out of \$17,561,130 budgeted.

Bond Expenditures

\$24.7 million has been spent out of an estimated \$46.2 million.

Ms. Fortunato moved, seconded by Dr. Woodburn to accept the financial reports. The motion carried unanimously.

PRESIDENT'S REPORT:

Dr. Matney praised Ms. McAnally and her team for all the hard work done on the *Strategic Plan through 2015*. The Board was furnished a preview; in August a proposal to approve the plan and mission will be brought to the Board.

Summer 2010 enrollment was almost 1,000 more students with 4,000 enrolled.

On June 16, several staff members attended the Regional Higher Education meeting in Lubbock.

Dr. Matney will attend the Texas Association of Community Colleges Summer Conference in Kerrville, July 7 – 10.

Steven W. Jones Hall is progressing and will be ready to open for the fall semester; dedication of Jones Hall will be arranged for either late September or early October.

August Board meeting dates have been set: August 5, noon; August 13, noon; August 16, noon; and the regular Board meeting on August 24, 6:00.

BSA and Northwest Texas Hospitals both gave Amarillo College \$50,000 each to start a Sonography program in the fall.

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES:

Ms. Fortunato distributed a KACV update. KACV is seeking six individuals, companies or foundations to invest in the community by funding four local KACV productions/projects with a \$5,000 commitment each year through 2013. Current production plans include a program exploring the life and work of Ben Konis; an oral history project of the Dust Bowl; a program on The Garden at Wolf Creek and The Buried City (near present day Perryton) that has ties to the 13th century; a documentary about the life of Charles Goodnight; and a series of programs depicting artists, authors and performs from the Panhandle.

The AMOA will host "Rock On!" from June 19 – September 5. On Third Thursday, July 15, Paul Grushkin, author of "*The Art of Rock from Presley to Punk*" will be the speaker for the Gallery Talk.

The AC Foundation will host a fundraiser in honor of Pulitzer Prize winner and cartoonist, Ben Sargent, at the home of Sharon and Larry Oeschger on July 22.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Don L. Nicholson, Secretary

