

**AMARILLO COLLEGE  
ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES  
ANNUAL MEETING**

**DATE:** August 21, 2008

**TIME & PLACE:** 9:00 a.m. - West Campus Building A, Room 206

**ATTENDANCE:** Present: - Lindy Billington, Jan Cannon, Theresa Edwards, Marcia Green, D'dee Grove, Deborah Hall, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Tabatha Mathias, Susan McClure, Marjeanne Moore, Sheryl Mueller, Pat Murray, Phyllis Pastwa, Richard Pullen, Cele Rangel, Kathy Reed, Kelly Savage, Lyndi Shadbolt, Jennifer Siess, Delores Thompson, Rebecca Vincent, Ruth Whitehead, Kim Wright, Kerrie Young, Khristi McKelvy, and Paula Garrison

**ABSENT:** Melanie Gray

**AGENDA:** See Attached

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<b>1. ASSOCIATE DEGREE NURSING PROGRAM DIRECTOR REPORT</b>	<p><b>1.1 PROGRAM DIRECTOR – S. Mueller</b></p> <ul style="list-style-type: none"> <li>▪ The meeting was called to order at 9:00 a.m.</li> <li>▪ Ms. Mueller called for approval of the minutes from the April 30, 2008 A.D.N. Faculty Meeting.</li> <li>▪ Ms. Mueller announced that the A.D.N. Faculty Meeting scheduled for September 10, 2008 will be at 1:30 pm. This faculty meeting will be Session 3 of the program analysis and planning process begun last spring in response to the decrease in NCLEX-RN Exam pass rates for the December 2007 program graduates. The minutes of Session 2 will be e-mailed to all faculty members prior to the meeting in order to refresh the memories of those that attended and to orient the new faculty to the process. Michelle Mays, Director of Corporate Compliance at BSAHS, will provide a staff development program at 12:30 pm just prior to the faculty meeting. Ms. Mayes will discuss patient privacy and HIPPA regulations in response to an incident that occurred with a Level IV student during the spring 2008 semester.</li> <li>▪ The current, unofficial NCLEX-RN pass rate is 91.2% for the May 2008 graduating class. Sixty two of the 68 graduates have passed the exam on the first attempt, and six graduates have been confirmed to have failed the exam on the first attempt. Ms. Mueller recognized and thanked the Level IV NCLEX Team for their time and efforts in working with these students and graduates to promote NCLEX success. She also noted that the December 2008 graduates will face an additional challenge to licensure in Texas; in that, the requirement for passing a Nursing Jurisprudence Exam will be effective September 1, 2008.</li> <li>▪ Ms. Mueller reviewed with the faculty the A.D.N. Program data projections for enrollment, admissions, and graduates for fall 2008 and spring 2009. Five-year historical and projected admission and graduation data were also reviewed. Data comparing and contrasting the spring and summer cohorts comprising the fall 2008 Introduction to Nursing course were also reviewed. See the attached handouts.</li> </ul>	<p>A motion was made by Richard Pullen and seconded by Delores Thompson for approval of the April 30, 2008 A.D.N. Faculty Meeting minutes. The motion was approved without additions or corrections.</p>

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	<ul style="list-style-type: none"> <li>▪ Level II now has a new copy machine code. Copy charges for Level II in May exceeded \$400. Over 4,000 copies were made on the Level II copy code in the month of May alone even though Level II students and faculty were only here half of the month. The budget cannot sustain such excessive copy charges, so the copy code was changed in order to more closely monitor use of the Level II code. Please make sure that any bulk printing is sent to the Copy Center and that the yellow copy of the Print Shop request form is returned to Paula Garrison.</li> <li>▪ All A.D.N. faculty members are receiving a \$2,000 clinical simulation stipend this semester, and it is expected that all faculty will develop/participate in clinical simulation activities in some manner. A.D.N. faculty members are on the same salary scale as all other college faculty. The clinical simulation stipend is being paid for a specific purpose. That purpose is to stimulate and promote the development of clinical simulation activities, which will substitute for clinical hours in the clinical facilities as a necessary intervention for increased program enrollment.</li> <li>▪ On July 7<sup>th</sup>, Assessment Technologies Institute (ATI) acquired MEDS Publishing. MEDS Publishing has promised to honor the one year of service remaining on the program contract. A MEDS representative will be here from Maryland on August 27<sup>th</sup> at 1:00 pm in the CAI Lab, Room 104, to provide inservice training and answer faculty questions about MEDS services.</li> <li>▪ Testing Center space will be very congested this year. Please be sure to get your test schedules to Melanie as soon as possible.</li> <li>▪ The new THECB Advisory Committee on RN Nursing Education (ACORN) met for the third time on August 15<sup>th</sup>. At the August meeting, Dr. Brenda Cleary, RN Curriculum Consultant, presented a report for phase 1 of the new curriculum model for RN education. The new curriculum model is expected to be ready for comment by December. This new model will include specific courses, prerequisites, and objectives. Phase 4 or the last phase of the project will involve pilot testing the curriculum model in nursing schools in Texas. The new model is anticipated to be similar to the Oregon Model and incorporate the IOM Competencies.</li> <li>▪ ACORN subcommittees have been established. These include: capacity, retention and graduation, research, and excellence and best practices. There are 10 educators and practice professionals who comprise each committee. Ms. Mueller reported that she has been appointed to the excellence and best practices committee.</li> </ul>	
<b>2. ASSOCIATE DEGREE NURSING REPORTS</b>	<b>2. ASSOCIATE DEGREE NURSING REPORTS</b> <b><u>2.1 Level I - M. Moore</u></b> <ul style="list-style-type: none"> <li>▪ The team meeting will be August 21<sup>st</sup> at 1:00 pm in WCA-105.</li> <li>▪ <b>RNSG 1331/RNSG 1362</b> No report.</li> <li>▪ <b>Introduction to Nursing</b> No report.</li> <li>▪ <b>Pharmacology 1301</b> No report.</li> </ul> <b><u>2.2 Level II- K. Wright</u></b> <ul style="list-style-type: none"> <li>▪ The team meeting will be August 21<sup>st</sup> at 2:00 pm in WCA-105.</li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ <b>M/S RNSG 1247/RNSG 1263</b> No report.</li> <li>▪ <b>OB RNSG 1251/RNSG 1260</b> No report.</li> <li>▪ <b>Transition- RNSG 2307</b> No report.</li> <li>▪ <b>RNSG 1115 (Classroom Section)- Hogue</b> No report.</li> <li>▪ <b>RNSG 1115 (Web Section)- Johnson</b> No report.</li> </ul> <p><b><u>2.3 Level III – R. Pullen</u></b></p> <ul style="list-style-type: none"> <li>▪ The team meeting will be on August 21<sup>st</sup> at 3:00 pm in WCA-105.</li> <li>▪ <b>RNSG 2201/2260 Care of Children &amp; Families</b> No report.</li> <li>▪ <b>RNSG 2213/2161 Mental Health</b> No report.</li> <li>▪ <b>RNSG 1248/2261- Concepts of Clinical Decision Making II</b> No report.</li> </ul> <p><b><u>2.4 Level IV – K. Reed</u></b></p> <ul style="list-style-type: none"> <li>▪ The team meeting will be on August 22<sup>nd</sup> at 8:30 am in WCA-105.</li> <li>▪ <b>RNSG 2231/2262 –Advanced Concepts of Adult Health</b> No report.</li> <li>▪ <b>RNSG 2221/2263 – Management of Client Care</b> No report.</li> <li>▪ <b>RNSG 1110/2163 – Introduction To Community-Based Nursing</b> No report.</li> </ul>	
<b>3. ADN COMMITTEE REPORTS</b>	<b>3. ADN COMMITTEE REPORTS</b> <b>3.1 <u>Admission/Progression – M. Moore/K. Wright</u></b> <ul style="list-style-type: none"> <li>▪ The committee will meet on Friday, August 22<sup>nd</sup> at 9:30 am in WCA-105.</li> </ul> <b>3.2 <u>Curriculum – R. Pullen</u></b> <ul style="list-style-type: none"> <li>▪ A meeting date has not been set, but it should be sometime during the first part of the semester.</li> </ul> <b>3.3 <u>Research and Program Effectiveness – V. Johnson</u></b> <ul style="list-style-type: none"> <li>▪ No date has been set for a meeting.</li> </ul>	
<b>4. ADDITIONAL ITEMS:</b>	<b><u>4. ADDITIONAL ITEMS</u></b> <ul style="list-style-type: none"> <li>▪ There will be a \$5 or \$10 charge to each faculty member for CPR recertification cards.</li> </ul>	

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5. ADJOURNMENT	<b>5. ADJOURNMENT</b> <ul style="list-style-type: none"> <li>The meeting was adjourned at 9:30 am in order for the A.D.N. Program faculty to attend the all-college faculty meeting on the Washington Street Campus at 10:00 am.</li> </ul>	

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Sheryl Mueller, Nursing Division Chair/A.D.N. Program Director

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