

AMARILLO COLLEGE

**ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES
ADN MEETING**

DATE: December 2, 2008

TIME & PLACE: 1:30 p.m. - West Campus, Building A, Room 108

ATTENDANCE: Present: Lindy Billington, Jan Cannon, Theresa Edwards, Marcia Green, D'dee Grove, Deborah Hall, Paul Hogue, Denise Hirsch, Verena Johnson, Marianne Jones, Tabatha Mathias, Marjeanne Moore, Sheryl Mueller, Pat Murray, Phyllis Pastwa, Richard Pullen, Kathy Reed, Kelly Savage, Lyndi Shadbolt, Jennifer Siess, Delores Thompson, Rebecca Vincent, Ruth Whitehead, Kim Wright, and Kerrie Young.

Absent: Cele Rangel

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
CALL TO ORDER - S. Mueller REPORT FROM - PROGRAM DIRECTOR S. Mueller	<ol style="list-style-type: none"> 1. Call to Order <ul style="list-style-type: none"> ▪ Ms. Mueller called the meeting to order at 1:35 pm. 2. Report from the A.D.N. Program Director <ul style="list-style-type: none"> ▪ The Board of Regents at their November 25th accepted a proposal to name the West Campus Nursing/Dental Health Building in honor of Dr. Jones. The exact name of the building will be determined by the BOR at a later date, but the building will bear his name in recognition of his vision to build the building and his efforts to pass the bond election to fund it. The groundbreaking ceremony for the new building has been postponed until at least March 2009. ▪ Khristi McKelvy recently received one of the thirteen Outstanding Classified Employee Awards. Please congratulate her next time you see her. ▪ The ADN Administrative Assistant position is posted, and we are receiving applications at this point. We do plan to interview applicants prior to Christmas break in effort to hire someone to begin on January 5th. Please be patient in regards to our office operations. ▪ A total of 172 individuals attended Advising Sessions for spring 2009 admission. There were seven Advising Sessions for generic students (146 attendees) and three Advising Sessions for transition students (26 attendees). ▪ A total of 18 HESI A2 Exam testing sessions have been/will be conducted for the potential applicants for spring 2009. The pass rate for first-time test takers as of November 14th was only 50.68%. ▪ The application period for spring 2009 closes at 5:00 pm on December 3rd. Applications have increased in number considerably during the last week. It is now conceivable that we could achieve our program goals of admitting 110 	

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:	<p>generic students and 20 transition students for the spring 2009 semester. The Recruitment Task Force deserves a generous amount of credit for helping the program achieve these goals by actively recruiting on campus and in the community during the last few weeks.</p> <ul style="list-style-type: none"> ▪ Finals week begins next week on Monday, December 8th. The final exam schedule has been posted for several weeks. Please be aware that there may be a need for faculty to proctor exams, if the exams are being administered in multiple labs simultaneously. ▪ All course grades are due by 12 noon on Friday, December 12th. Please try to post grades in WebAdvisor as soon as possible. An envelope will be available in the Nursing Division Office, as usual, to place a copy of your grade sheets. ▪ The ADN Pinning Ceremony will be on Thursday, December 11th, at 6:00 pm at the Central Church of Christ. Verena Johnson and Lyndi Shadbolt will pin the graduates and Ruth Whitehead will read the graduates' "Thank You's". All faculty members are expected to attend the ceremony. Pinning practice will be at 1:00 pm on Thursday. All faculty members who can assist with pinning preparation on Wednesday afternoon, December 10th, or Thursday morning are encouraged to contact Jan Cannon, Pinning Coordinator. ▪ There will be changes in various class and lab schedules in spring 2009. RNSG 1209: Introduction to Nursing will be offered in two sections, morning and afternoon, on Mondays, and RNSG 1105: Nursing Skills I will be offered in four different two-hour sections on Tuesdays. All Introduction Care Groups will now be on Tuesdays. RNSG 1301: Pharmacology will be offered in two sections, morning and afternoon, in the spring 2009 semester on Monday, and RNSG 1331: Principles of Clinical Decision Making will be offered in two sections, morning and afternoon, in the spring 2009 semester. ▪ Tentative faculty assignments have been made for spring 2009, but these will need to be adjusted according to the final spring enrollment numbers. Faculty assignments will be available as soon as possible after the Christmas break. ▪ Twelve-month faculty will return to work on January 5, 2009 along with the classified staff, and nine-month faculty return to work on January 12, 2009. Students return and classes resume for the spring semester on Tuesday, January 20, 2009. The Nursing Success Boot Camp will be on Wednesday, January 14th, and Thursday, January 15th, from 8:30 am to 12:30 pm. ▪ The first Nursing Division Faculty Organization meeting will be on Tuesday, January 13, 2009 at 9:00 am in WCA-206. There will be a light breakfast served. ▪ A copy of the "Summary of the Survey on Clinical Education in Nursing" published in Nursing Education Perspectives in July/August 2008 was distributed to faculty members. ▪ A copy of the document produced through the efforts of the consultant engaged by the THECB entitled, "A New Curriculum Model for Initial RN 	

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	Licensure Programs" was also made available to faculty members.	
ASSOCIATE DEGREE NURSING REPORTS	<p>2. ASSOCIATE DEGREE NURSING REPORTS</p> <p><u>2.1 Level I - M. Moore</u></p> <ul style="list-style-type: none"> ▪ RNSG 1209: Introduction to Nursing 107 students initially enrolled, 101 are currently enrolled After Exam 3: A=3, B=40, C=50, D=7 Anticipate 10-12 will not pass due to grades and also not turning in TCS and Nursing Success assignments ▪ RNSG 1331/RNSG 1362: Principles of Clinical Decision Making 68 students initially enrolled, 61 are currently enrolled (7 have withdrawn) 53 students are passing after Exam 4; possibly 10 students will not pass the course (1 student has failed clinical; one student will receive an incomplete) ▪ RNSG 1301: Pharmacology 63 students initially enrolled; 61 are currently enrolled (2 have withdrawn) After Exam 4: A=4, B=22, C=30, D=3, F=1 One student will receive an incomplete; possibly 4-6 students will not pass the course <p><u>2.2 Level II- K. Wright</u></p> <p>92 total students (68 generic and 24 Transition); 60 students are taking both RNSG1247/1263 and RNSG 1251/1260</p> <ul style="list-style-type: none"> ▪ RNSG 1247/RNSG 1263: Concepts of Clinical Decision Making I 62 attending; 56 are passing (90.3%) and 6 are not passing (9.7%) A=3, B= 22, C= 31, D=6 ▪ RNSG 1251/RNSG 1260: Care of Childbearing Family 67 started; 66 now attending 63 are passing (95.5%) and 3 are not passing (4.5%) A=3, B=25, C=35, D=3, W=1 ▪ RNSG 2307: Transition to Nursing Practice 26 started; 24 now enrolled (2 have withdrawn) 21 are passing (87.5%) and 3 are not passing (12.5%) A=2, B=8, C=11, D=3 ▪ RNSG 1115: Health Assessment (Hogue) Section completed October 15th ▪ RNSG 1115: Health Assessment (Johnson) Section completed October 27th ▪ HPRS 2200: Pharmacology for Health Professionals 14 started; 1 student has withdrawn <p><u>2.3 Level III – R. Pullen</u></p> <ul style="list-style-type: none"> ▪ RNSG 2201/2260: Care of Children & Families 60 students are enrolled; 1 has failed clinical and 12 are not passing going 	

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	<p>into the final exam</p> <ul style="list-style-type: none"> ▪ RNSG 2213/2161: Mental Health Nursing 63 students are enrolled; 7 are not passing going into the final exam ▪ RNSG 1248/2261: Concepts of Clinical Decision Making II 53 students are currently enrolled; the third exam was this morning <p><u>2.4 Level IV – K. Reed</u></p> <ul style="list-style-type: none"> ▪ RNSG 2231/2262 –Advanced Concepts of Clinical Decision Making 68 students are enrolled; 3 are not passing after the second module exam. ▪ RNSG 2221/2263 – Management of Client Care 70 students are enrolled; 5 are not passing after the third module exam. ▪ RNSG 1110/2163 – Introduction to Community Based Nursing 47 students are enrolled; all are passing. There are 74 potential graduates; anticipate that between 65-70 will graduate. 	
ADN COMMITTEE REPORTS	<p>3. ADN COMMITTEE REPORTS</p> <p>3.1 Admission/Progression – M. Moore/K. Wright</p> <ul style="list-style-type: none"> ▪ The committee will meet on Thursday, December 11th, in WCA-105 at 9:30 am to review student letters, enrolled Level IV students, and possibly enrolled Level III students. The committee will meet again on Friday, December 12th, to finish reviewing enrolled students. ▪ In effort to facilitate the process of reviewing ADN student progression, each faculty member on the committee has been assigned a specific program level. The faculty member will make sure that the course grade reports for that level have been submitted and then make sure that the TRCLs for the students with course failures or withdrawals have been printed. ▪ The committee has also developed a form for all faculty members who are responsible for course grades to complete at the time of grade submission. These completed forms are to be attached to the copies of the course grades, which are then submitted to the Nursing Division Office in the brown envelope on Victoria Parker's desk. <p><u>3.2 Curriculum – R. Pullen</u></p> <ul style="list-style-type: none"> ▪ The IOM Task Force is collecting data from faculty about IOM use in their specific courses. The Task Force asks that the surveys be returned by January 15, 2009. The Task Force also met with the Clinical Simulation Committee about using IOMs as a framework for writing objectives for simulation experiences. ▪ Twelve faculty members have returned the Nursing Process Survey for analysis. There is good use of the nursing process across the program. A Nursing Process/Care Plan Task Force was identified to evaluate utilization of the care plan and other written assignments in the program. The Task Force will review the current thread of care planning in the program, review literature on care 	

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	<p>planning, talk with faculty in other schools of nursing that have success in care planning and on NCLEX, and survey faculty and students in the ADN Program. They will be collecting data during the spring semester. The Task Force is chaired by Kerrie Young.</p> <ul style="list-style-type: none"> Committee reviewed NCLEX Program Reports for the May 2008 class and the HESI Exit Results for fall 2008 Level IV students. Endocrine content continues to be a problem area on NCLEX. HESI Exit Exam results for fall 2008 students were the lowest in many years. NCLEX Teams continue to form (similar to Care Group concept). A plan is to have a review of selected content using active learning for Level IV students. Endocrine Lunch and Learn has started! Thank you to Kim Wright, Kelly Savage, and Ruth Whitehead for kicking this off. There have been some revisions in the wording in several areas of Rule 215: Professional Nursing Education by the BON. The BON is now mandating that clinical faculty perform and document a formative evaluation during a clinical rotation. R&PE Committee is reviewing formative evaluation and will present a draft to faculty in early spring 2009. Medication administration content is still being evaluated in the program. In early spring, a checklist of medications in the program will sent to all faculty members teaching in the classroom. When you receive the checklist, please place a checkmark on the medications that you teach. More information will follow about this process. Several policies/forms from the Faculty Handbook were recently reviewed and revised. These revisions were not substantive. The policies were provided to all faculty members to review about 10 days ago. The policies include: 1) Faculty Organization Purpose, 2) Policy for Clinical Settings, 3) Faculty Responsibilities in Relation to Affiliation Agreements, 4) Faculty/Preceptor/Student Responsibilities for Precepted Experiences, 5) Clinical Preceptor Form, 6) Guidelines for Clinical Instruction, and 7) Faculty Dress Code Policy for Clinical. <p><u>3.3 Research and Program Effectiveness – V. Johnson</u></p> <ul style="list-style-type: none"> The committee is working on addressing the new BON requirement for a formative evaluation in each clinical rotation. The CPEC guidelines will be adjusted to reflect this requirement and a form for formative clinical evaluation is being developed. Clinical instructor and clinical area evaluations are open for students to complete in Survey Monkey. 	<p>Curriculum Committee entered a motion to accept these 7 policies/forms from the Faculty Handbook. Phyllis Pastwa seconded the motion. The motion carried by a majority vote.</p>
<p>ADDITIONAL ITEMS NCLEX TEAMS</p>	<p>4. ADDITIONAL ITEMS:</p> <ul style="list-style-type: none"> Ms. Reed provided a report about the various NCLEX Team efforts to promote NCLEX success for the Level IV graduates. One new innovative approach includes offering faculty review sessions during the two days, December 15th and 16th, prior to the MEDS Live Review. Graduates will voluntarily attend one of these two days. The graduates attending will be divided into six groups and will 	

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GRADUATE AWARDS	<p>attend three 40-minute sessions and five 20-minute sessions conducted by the faculty who have volunteered to participate in this endeavor. This includes all of the Level IV faculty plus Kim Wright, Richard Pullen, and Lyndi Shadbolt. The content topics will be those topics which have been identified as characteristically “weak” performance areas for our graduates by the NCLEX Program Reports and the HESI Exit Exams.</p> <ul style="list-style-type: none"> Ms. Mueller entertained nominees for the outstanding major and clinical awards for the December 2008 graduating class. A list of potential graduates and their GPAs prior to Level IV courses was e-mailed to all faculty members prior to the meeting for consideration. 	<p>The Honor Graduate for the December 2008 class was Joni Faulkner (3.757)</p> <p>The faculty selected Yvette Wiggins as the Outstanding Major for the class of December 2008.</p> <p>The faculty selected Melanie Blount and Isaías Rivas to receive the Clinical Awards for the class of December 2008.</p>
ADJOURNMENT	<p>5. ADJOURNMENT</p> <ul style="list-style-type: none"> The meeting was adjourned by the consensus of the faculty at 3:05pm. 	

Sheryl Mueller, Associate Degree Nursing Program Director Date